

**Summer 2010 Student / Advisor Guide to Butler of McConnell
Academic Achievement Center (AAC), Independent Study Classes**

**Phone: 759-4679, Dole Community Center, Bldg 412, Rm 10
Monday – Thursday Noon – 7:00**

The Nature of AAC Courses : Independent study classes in the AAC offer an alternative to the traditional classroom by offering flexible scheduling and a self-paced learning environment. This flexibility requires that the student take personal responsibility for his / her learning. AAC Independent study courses require maturity, the ability to set goals, and the self-discipline to reach them.

How do I get started in my AAC class once I am enrolled?

Begin attending during the first week of classes during AAC hours of operation. At this time you will go through AAC orientation, during which you will set your weekly attendance times for the semester.

Do I have to attend my AAC class every week? Yes. At your AAC Orientation you will complete an enrollment contract concerning the weekly days and times you and your instructor(s) set for your AAC course(s). You will be expected to follow this schedule or to contact your instructors immediately if you need to change it.

CIVILIAN STUDENTS: For your VEHICAL PASS you will need to set up your days and times with a Butler representative at the Butler Service Center (691-9456).

How many hours a week (per course) will I be expected to attend? For each AAC independent study course, you will need to attend at least twice a week for minimum of 4-5 hours per week until you have met all course requirements.

Will I have coursework to do outside of class? Yes.

When should I buy my books? Wait until after your AAC Orientation appointment, at which your instructors will inform you about the correct book(s) to buy.

What should I expect at Orientation? Depending on the course(s) you are enrolled in, AAC Orientation can take anywhere from 1 to 3 hours. You will be given information about how the AAC independent study system works and what your responsibilities and procedures will be. You will sign an enrollment contract. You will be given diagnostic tests if the course(s) you are enrolled in require them. You must bring your semester schedule printout with you to orientation.

Can I finish my AAC independent study course(s) early? Yes in most cases, if you complete your coursework early.

What about enrolling late for an AAC independent study course? Please note the official “last day to enroll” deadline for AAC independent study classes this semester. **Late students will not be able to enroll in any AAC sections which are full.**