



## HIGH SCHOOL ARTICULATION CREDIT APPLICATION

KAPAUN MT CARMEL High School and Butler Community College

The courses listed below are part of High School Articulation Agreements. As such, they have been reviewed by the program director and faculty at Butler Community College (BCC) and have been found equivalent in content. Therefore, these courses are acceptable for Articulation Credit. The awarding of Articulation Credit is subject to the Articulation Policies listed below:

1. In order for Articulation Credit to be posted, a student must have:
  - ✓ Butler Admissions Application on file with Butler’s Admissions Department
  - ✓ High School Articulation Credit Application form completed
  - ✓ High school transcript attached to the High School Articulation Credit Application form.
  - ✓ **Submitted documentation to:** Rhonda Morrison Associate Registrar Butler Community College, 901 S. Haverhill Rd., El Dorado, KS 67042
2. To receive Articulation Credit a student must maintain a grade of “B” or better in the specified high school course and be documented on the high school transcript.
3. Articulation Credit will be posted as CP (Credit Pending) college credit for the high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned *the student is responsible* to notify the Registrar’s Office to have the CP changed to CR (Credit Received).
4. NO FEE WILL BE ASSESSED FOR THE ARTICULATION CREDIT.
5. Credits may not apply toward the BCC residency requirement.
6. A maximum of nine (9) credit hours toward an Associate or (6) credit hours toward a certificate program will be accepted by BCC.
7. Students desiring transfer of these credits to another institution of higher learning should check with that institution to determine transferability.

### Please Print

Student’s Full Name: \_\_\_\_\_ Social Security or BCC ID#: \_\_\_\_\_

Student’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student’s Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Area of Interest: \_\_\_\_\_ High School Graduation Date: \_\_\_\_\_

<i>High School Course</i>	<i>Butler Course</i>	<i>Mark "X" to all that apply</i>
Accounting I Accounting II	Accounting I (BA 126)	

SIGNATURE APPROVALS:

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Registrar

Date