

**Cooperative Education/Internships**  
**CLOSING STATEMENTS**  
**Butler Community College**

**CLOSING STATEMENT**

Write a brief statement that summarizes your experience this semester. Please include the following.

- a. What knowledge and/or skills do you have now that you did not have earlier in the semester?
- b. How has your job this semester contributed in moving towards your goals?
- c. What, if any, opportunities have you had for additional responsibility this semester because of Cooperative Education or an Internship?
- d. How did your job supervisor feel the time that you and he/she spent on Cooperative Education/Internship was worthwhile?
- e. What is your next step towards reaching your career goals?

The statement should be a minimum of one page in length, typewritten and double-spaced. See model format on page X-4 in the Appendix. **The Closing Statement should be included behind this page and is due at the close of the semester with the completed portfolio.**