

## **COURSE OUTLINE** **Student Connect**

### **Course Description**

OR 102. Student Connect. 1 hour credit. This course will enable the student to use the concept of continuous improvement to set goals for the college experience and to identify appropriate resources and services necessary to attain those goals. The student will use the Butler Pipeline Portal and Butler website, locate academic policies and procedures, and apply priority management strategies.

### **Course Relevance**

Students will be introduced to the Butler Learning PACT skills that will help them be successful, self-directed, productive lifelong learners. The Learning PACT skills and practical, guided experiences will aid in lifelong goal pursuits.

### **Required Materials**

Butler Student Handbook – Academic Planner

### **Learning Outcomes**

The intention is for the student to be able to:

1. Set and attain appropriate goals using available resources.

### **Learning PACT Skills that will be DEVELOPED and/or documented in this course**

Through involvement in this course, the student will develop his/her ability in the following PACT skill areas:

#### **Personal Development Skills**

1. Personal management
  - Through activities in the Learning Units, the student will learn to establish goals and make smart personal life choices.

### **Major Summative Assessment Task(s)**

These learning outcome(s) and the Learning PACT skill(s) will be demonstrated by

1. Creating a summative set of academic, co-curricular and personal goals and identifying appropriate resources to achieve them.

### **Course Content**

- I. Skills/Competencies – Actions that are essential to achieve the course outcomes:
  - A. Set goals for the college experience including academic, co-curricular and personal
  - B. Demonstrate ability to set and manage priorities
  - C. Use Butler website and Pipeline

- D. Demonstrate ability to use college resources and services
- E. Demonstrate a working knowledge of Butler policies and procedures
- II. Themes – Key recurring concepts that run throughout this course:
  - A. Goals
  - B. Personal responsibility
  - C. Continuous improvement
- III. Issues – Key areas of conflict that must be understood in order to achieve the intended outcomes:
  - A. Student/Institutional partnership
  - B. Assessing appropriate resources
  - C. Dealing with change in revising goals and managing priorities
  - D. Ethical conduct
- IV. Concepts – Key concepts that must be understood to address the issues:
  - A. Self-assessment
  - B. Motivation
  - C. Interpersonal skills

### **Learning Units**

- I. Goal setting
  - A. Academic
  - B. Co-curricular
  - C. Personal
- II. Managing priorities
  - A. Time
  - B. Finances
  - C. Health
- III. Butler Pipeline and Butler website
  - A. Activate email account and check course email
  - B. Use the Butler Pipeline tutorial
  - C. Locate the on-line catalog
  - D. Interactive schedule
  - E. Set up personal Pipeline home page with quick clicks and tabs for optimal utility
  - F. Locate computer labs on campus and hours of operation
- IV. Resources and services
  - A. Advising
  - B. Counseling
  - C. Registrar
  - D. Financial Aid
  - E. Health Services
  - F. Student Life
  - G. Library services
  - H. Peer Tutoring
  - I. Course syllabus

- J. Faculty office time
- K. Academic divisions and departments
- L. Kansas Career Pipeline

- V. Butler academic policies and procedures
  - A. College catalog
  - B. Student handbook
  - C. Academic planning
  - D. Academic honesty
  - E. Ethical conduct

### **Learning Activities**

Learning activities will be assigned to assist the student to achieve the intended learning outcomes through class discussion, self-reflection journals, small group activities, self-assessment rubrics, and guest speakers. Student presentations and reading assignments will contribute to the learning process.

### **Grade Determination**

The student will be graded on participation and completion of assigned tasks and assessment tasks.