

## **COURSE OUTLINE**

### **Introduction to Minimum Data Set**

#### **Course Description**

NR 222. Introduction to Minimum Data Set. 2 hours credit. Prerequisites: NR105 with a C or better or RN/LPN or prior approval of instructor. This course will enable the student to have basic knowledge of the federal and state requirements related to the minimum data set criteria for long term care. Butler Community College is approved as a provider of continuing education by the Kansas State Board of Nursing. This course may be taken for continuing education credit in lieu of college credit hours.

#### **Course Relevance**

Medicare and Medicaid reimbursement for provision of long term care is contingent upon proficiency with completion of minimum data set assessment forms. It is imperative that health care professionals working in the role of the minimum data set nurse demonstrate competency in the assessment and documentation of minimum data set criteria.

#### **Required Materials**

Ebersole. P., Hess, P., & Luggen A.S. (2004). *Toward healthy aging: Human needs and nursing response*. (6<sup>th</sup> ed.). St. Louis, MO: Mosby.

#### **Learning Outcomes**

The intention is for the student to be able to

1. Describe the minimum data set criteria for older adults
2. Describe the responsibilities of the health care professional when completing a minimum data set assessment
3. Perform a minimum data set assessment of an older adult in a long term care environment
4. Identify the relationship between the minimum data set assessment and reimbursement

#### **Primary Learning PACT Skills that will be DEVELOPED and/or documented in this course**

Through the student's involvement in this course, he/she will develop his/her ability in the following primary PACT skill areas:

1. Problem Solving
  - Through the analysis of the minimum data set assessment the student will develop problem solving skills related to proficiency and documentation in meeting the criteria of the minimum data set.

2. Critical Thinking
  - Through written assignments, review of federal and state statutes, the student will develop critical thinking skills.

Secondary skills (developed but not documented):

- Computer Literacy
- Internet Use
- Health Management
- Valuing Diversity
- Ethical Conduct

### **Major Summative Assessment Task(s)**

These learning outcomes and the primary Learning PACT skills will be demonstrated by

1. Completing a minimum data set assessment form for an older adult in the long term care environment
2. Analyzing the relationship between the minimum data set assessment and reimbursement through a written assignment

### **Course Content**

- I. Themes – Key recurring concepts that run throughout this course:
  - A. Increased need for health care professionals appropriately prepared to complete the minimum data set assessment
  - B. The relationship between reimbursement and proficiency in completing the minimum data set assessment
  - C. Professional adherence to federal and state guidelines for completion of the minimum data set assessment
- II. Issues – Key areas of conflict that must be understood in order to achieve the intended outcome:
  - A. Limited available formal training in completing the minimum data assessment
  - B. Lack of appropriate prepared professionals and subsequent turnover in this role
  - C. Federal and state sanctions that may be imposed upon a long term care facility for failure to comply with guidelines
  - D. Lack or delay in reimbursement for inaccurate completion of the minimum data set assessment
- III. Concepts – Key concepts that must be understood to address the issues:
  - A. Minimum data set assessment criteria
  - B. Federal and state guidelines
  - C. Reimbursement issues associated with the minimum data set
- IV. Skills/Competencies – Actions that are essential to achieve the outcomes:
  - A. Discuss minimum data set assessment criteria
    1. History of the minimum data set process
  - B. Explore the role of the minimum data set coordinator
  - C. Analyze the relationship between reimbursement and proficiency in completion of the minimum data set assessment
  - D. Identify the federal and state guidelines and possible sanctions

## **Learning Units**

- I. Historical concepts of the minimum data set
  - A. OBRA `87 nursing home reform law
  - B. Introduction of the Resident Assessment Instrument (RAI)
  - C. Purposes for use of the minimum data set data in nursing homes
  
- II. Minimum Data Set assessment and criteria
  - A. Terminology and common acronyms
  - B. Resident Assessment Instrument
  - C. Content of the Resident Assessment Instrument for nursing facilities
  - D. Resident Assessment Instrument schedule
  - E. Item-by-item guide to the Minimum Data Set process
  - F. Procedures for completing the Resident Assessment protocols
  - G. Submission and correction of the Minimum Data Set assessments
  - H. Medicare skilled nursing facility prospective payment system
  
- III. Professional responsibility of the minimum data set nurse
  - A. Facility responsibilities for completing assessments
  - B. Participants in the assessment process
  - C. Documentation requirements in completion of the resident Assessment Instrument
  
- IV. Federal and state guidelines
  - A. Monitoring the quality of care
  - B. Medicare and Medicaid payment systems
  - C. Statutory and regulatory basis for the resident assessment in nursing facilities
  - D. The privacy act

## **Learning Activities**

Independent study of materials as required by the instructor as well as discussion of case studies, examination of professional journals, collaboration and interactive participation among class members and instructor.

## **Grade Determination**

The student will be graded on completion of assessment tasks, class participation and discussion, as well as other methods of evaluation determined at the discretion of the instructor.