

# Applying for VA Educational Benefits at BCC

1. Apply for Admissions at BCC [http://www.butlercc.edu/admissions/enroll\\_now.cfm](http://www.butlercc.edu/admissions/enroll_now.cfm)

2. Send ALL official transcripts to BCC Registrars Office-including military transcripts.

Community College of the Air Force (<http://www.au.af.mil/au/ccaf/>)

AARTS/Army/ACE Registry Transcript System (<https://www.aartstranscript.army.mil/>)

SMART/Sailor/Marine American Council on Education Registry Transcript

(<https://smart.navy.mil/request.pdf>)

U.S. Coast Guard ([www.uscg.mil/hq/cqi/ve/official\\_transcript.asp](http://www.uscg.mil/hq/cqi/ve/official_transcript.asp))

([www.uscg.mil/hq/cqi/ve/official\\_transcript.asp](http://www.uscg.mil/hq/cqi/ve/official_transcript.asp))

3. See academic advisor to enroll in courses. You must follow degree program. Let the advisor know you plan on using VA educational benefits. Please Note: The academic advisor is there to help you choose your courses not advise on military benefits

Kendall Bernstorff, Butler Service Center, Academic Advisor

316-691-9456

Ashley Borniger, Butler of Andover, Academic Advisor

316-218-6162

4. Choose your Chapter! If you have any questions regarding benefits and chapters please contact Amy Cyphers at 316-733-3102. As a first time student it is best to talk with Amy regarding which chapter to file for VA education benefits.

Chapter 30 –MGIB Active Duty, Discharged, Retired.

Chapter 31- Vocational Rehabilitation-student works directly with Case Manager in Wichita.

Chapter 33-Post 911 GI Bill- For student serving active duty after 9/11/2001.

Chapter 33-Post 911-Transfer-GI Bill is transferred to Dependent(s)

Chapter 35-Dependents Educational Assistance, Disabled or Deceased Veteran transfers benefits to Spouse or Child.

Chapter 1606-Selected Reserve, for students who are actively drilling with Guard or Reserve.

Chapter 1607-Student who have been activated or called to active duty while serving in Guard or Reserve Unit.

5. MUST apply online for VA benefits <http://vabenefits.vba.va.gov/vonapp>. or fill out paper application.

**Copies of VA forms submitted online must be given to Amy Cyphers, VA Certifying Official. Please be aware when selecting Chapter 33-Post/911 you are required to forfeit another benefit. Make sure you have researched which Chapter is best for you. Also Guard/Reserve students may be eligible for more than one benefit. Contact Amy Cyphers with any questions or guidance regarding VA benefit chapters. Please call to schedule an appointment regarding benefits at 316-733-3102. It is encouraged to come in/call the first time applying because multiple forms are needed.**

6. Submit Veterans Registration Form and supporting documentation to Amy Cyphers, VA Certifying Official [acyphers@butlercc.edu](mailto:acyphers@butlercc.edu).