

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, April 11, 2017 – Dankert Board Room**

STAFF ATTENDANCE

Kim Krull	Lori Winningham
Bill Rinckenbaugh	Kent Williams
Terry Sader	Shelley Stultz
Stacy Cofer	Kelly Snedden
Gene George	Noreen Templin
Elena Allen	Jim Buchhorn
Susan Bradley	Jon Craig
Troy Nordman	Jay Moorman
Jessica Ohman	Christy Streeter
Lynn Umholtz	Callie Johnson
Bill Young	Tracy Bray
Kim Jackson	Sharon Rogers
Sierra Cargill	

BOARD ATTENDANCE

Eileen Dreiling – Vice Chair
JoAnn Craven – Secretary
Ron Engelbrecht
Jim Howell
Dr. Greg Joyce
Tom McKibban

ABSENT

Ken Bohon – Chair

GUESTS

Forrest Rhodes – Butler Foundation Board of Directors
Levi Yager – Butler County Times/Gazette

CALL TO ORDER

Vice Chair Dreiling called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

APPROVAL OF AGENDA

The following changes were made to the agenda:

- Items IX. C. 2. and IX. C. 3. were moved to Board Action Items VIII. B. and VIII. C.
- Items IX. F. 1. and IX. F. 2. were moved to Board Action Items VIII. D. and VIII. E.

Trustee Engelbrecht moved that the Board accept the agenda as amended. Trustee Joyce seconded. The motion passed unanimously.

RECOGNITIONS

- Butler Livestock Judging Team National Awards for 2017 – 3rd Place Team overall at Houston Nationals, High Individuals Overall – PD Miller & Haley Stark, National Team of the Year, Coaches of the Year – Marcus Arnold & Taylor Frank, All Americans – Payton Dahmer, Hannah Frobose, PD Miller, Haley Stark & Whitney Whitaker
- Phi Beta Lambda 66th Annual State Conference Awards – Jonn Hacker, Kaelib Harp, Madeline Weaver, Sky Ky, and Janice Akao – PBL Advisor
- Phi Theta Kappa – Alpha Phi Alpha Kansas-Nebraska Regional Convention Awards – Honors In Action Award, Most Outstanding Chapter Award, College Project Award, Most Improved Chapter Award, Yearbook Award, Five Star Chapter Plan, Sister Chapter Award, Holly Herda, Mariah Baker, and Chrissy Baker –Advisor
- Lora Tanner – Teachers of Accounting at Two Year Colleges Scholarship Winner
- Matt Galbraith – Job Shadow Mentor

- Melody Cantrell – Journal of Nursing Education Publication
- 2017 Foundation Grant Recipients – Noreen Templin, Elena Allen, Katie Hasting, Tonya Johnston, Michelle Ruder, Jaime Sharp, Troy Jellison, and Kris Estes

PUBLIC COMMENT

None

STANDING REPORTS

Student Government Association Report – SGA President Sierra Cargill provided updates on Grizzlies Give Back Day and Spring Fling.

Operational Staff Report – Op Staff President Callie Johnson shared that the Silent Auction will be held in conjunction with Institutional Development Day and new officers will be selected in May.

Professional Employees Report – Dr. Terry Sader reported that faculty were excited about the many student successes during the spring semester and the new Weapons Policy has the full support of Butler professional employees.

Board Finance Committee Report – Trustee Engelbrecht provided the Board Finance Committee Report. Expenditures are slightly down and a full budget update will be provided during the Board Work Session.

President's Report – President Krull provided an enrollment update for spring and summer. Bill Young provided a Capital Projects update. College dates to remember are Institutional Development Day on Thursday and the college will be closed on Friday. The Governor's One-Shot Turkey Hunt will be hosted in the Hubbard Welcome Center on Thursday and Friday.

Bill Rinkenbaugh and Christy Streeter announced that Butler Community College had been selected by ACT as the 2017 State Exemplar for College & Career Readiness – Top four in the Nation! The National winner will be announced at a future date.

Education Facilities Authority Report – Trustee Joyce reported that the EFAB will meet next week to consider the capital projects for the stadium.

MONITORING REPORTS

Division Report – Dean Susan Bradley and Associate Deans Troy Nordman and Jon Craig presented the annual report for the Humanities & Social Sciences Division.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Master Site Facilities Plan Architecture – During the March 2017 Board meeting, discussion was held on the progress of the College's Master Site and Facilities Planning process. Butler's last college master planning process was completed in 2003. With the initiation of a physical facilities strategic planning process by the Andover school district early in 2016, and potential that their longer term plan might include the eventual non-renewal of the 6000 Building lease, discussions surrounding the need for a comprehensive master site and facilities plan for Butler were elevated. These discussions took place in a multitude of venues during the spring, summer and early fall months. As reorganization was initiated in the academic areas and the decision was made to transform the College and our students' experiences through the implementation of "Guided Pathways", it was apparent that a relevant and comprehensive master plan was needed to help provide a holistic vision for Butler's future.

Development of the RFP began in earnest in late October 2016 with reviews by Exec Council between November and January 2017. Butler's RFP was released January 23, 2017 and mailed to 18 different architectural/planning firms. Ten letters of interest were returned by February 8th and 11 different firms were represented at the mandatory pre-proposal meeting on February 13, 2017.

Seven formal proposals were received by March 7, 2017 from Bartlett & West (Topeka), GLMV (Wichita), Gould Evans (Lawrence), Gravity Works+ DLR Group (El Dorado/Omaha), LK (Wichita), RDG Planning & Design (Omaha), and SJCF (Wichita).

After evaluation of all the proposals, the Capital Projects Team which includes Trustees Bohon and Engelbrecht, invited 4 firms to campus to do formal presentations on their proposals and the master planning process they would complete if selected. On March 29th and March 30th, Gravity Works + DLR Group, Bartlett & West, SJCF and GLMV all did formal proposals. Each presentation included information to complete a deferred maintenance study as a component of a comprehensive and complete Butler Master Site and Facilities Plan.

The Capital Projects Team met April 5, 2017 to discuss the presentations and proposals. Discussion and updates were presented to the Board. A final recommendation of the architectural firm to complete the Butler Master Site and Facilities Plan inclusive of a Facilities/Deferred Maintenance Assessment was not yet available.

Proposed Student Code of Conduct Policy Revision – With the creation and implementation of the Weapons Policy, the Expectation of Student Conduct, Student Code of Conduct and subsequent grievance procedures are being reviewed and revised to be consistent and applicable to the Weapons Policy. The Expectation of Student Conduct, Student Code of Conduct and subsequent grievance procedures will be brought forward for a second review in May.

Proposed Employee Disciplinary Procedures Policy Revision – As part of the development of the Weapons Policy, we have reviewed both the Student Code of Conduct and Employee Disciplinary Procedures in order to determine if the existing disciplinary processes integrate with the newly developed Weapons Policy.

The current, approved procedure identifies progressive disciplinary steps but doesn't include wording indicating that serious policy violations could result in more immediate disciplinary steps. The following changes will be brought forward for approval in May.

Progressive Disciplinary Procedure

Butler expects all employees to comply with normal, accepted standards of behavior and job performance, and to model the college's timeless institutional values and Learning College Principles as well as comply with all state and federal laws. Noncompliance with these expectations must be remedied.

In most cases, the college endorses a policy of progressive discipline in which it attempts to provide employees with notice of deficiencies and opportunities to improve. In circumstances that are serious violations of any college policy, state or federal law, the college reserves the right to take immediate and appropriate action including but not limited to suspension, termination of employment, immediate removal/trespass from the premises as deemed appropriate for investigative purposes, safety, liability, or gross misconduct.

When progressive discipline is warranted, the first step is informal in nature and consists of an oral warning. The subsequent steps are second-step is more formal and intended to be corrective in nature. The procedure to follow will be:

Informal

1. If an employee is not meeting behavior or job performance standards, the employee's supervisor should take the following action:
 - a. Meet with the employee to discuss the matter
 - b. Inform the employee of the nature of the problem and suggest action necessary to correct it

- c. Prepare a memo for the supervisor and [Associate Vice President of Human Resources Director](#) documenting the discussion at the meeting.

Formal

2. In the event of a second occurrence*, the supervisor should hold another meeting and take the following action:
 - a. Issue a written reprimand to the employee
 - b. Warn the employee that a third incident will result in more severe disciplinary action
 - c. Prepare and forward to the [Associate Vice President of Human Resources Director](#) a written report describing the first and second incidents and summarizing the action taken during the meeting.
3. If there are additional occurrences, the supervisor should take the following action only after reviewing the incidents with the [Associate Vice President of Human Resources Director](#) and the President:
 - a. Issue a written reprimand or warning
 - b. Suspend the employee without pay for up to five working days or suspend the employee indefinitely and recommend termination
 - c. Prepare and forward to the Human Resources Director another written report describing the occurrences, indicating the timing of the occurrences, and summarizing the action taken or recommended and its justification.

Employees who believe they have been disciplined too severely or without good cause may use the grievance procedure. Professional Employees should reference the Master Agreement.

*In disciplining employees for repeated problems, supervisors must consider the time interval between the incidents. The passage of time without additional incidents should reduce the importance of the previous incidents (see #2).

(Rev. [07/15/17](#))

BOARD ACTION ITEMS

Approval of Weapons Policy – On June 30, 2017, the exemption currently in place which prevents concealed handguns from being carried on our campuses will expire. Beginning July 1, 2017, the Personal and Family Protection Act (PFPA), K.S.A. 75-7c01 *et seq.*, will allow the carrying of concealed handguns on Kansas community college campuses, including all buildings and public areas owned or leased by the College without adequate security measures, except in specific restricted access areas within buildings. Individuals who are 21 years of age or older and who are not prohibited or disqualified by law, will be able to lawfully carry a concealed handgun. Open carry of firearms and possession of weapons other than concealed handguns will be prohibited on all campuses.

In January, Ray Connell assisted in the development of a draft policy that has been discussed college-wide with students, faculty, staff, administrators, and Board members in more than 25 different meetings. Those discussions raised a number of questions about application of the state law requirements related to classroom/lab situations, residence halls, travel in college vehicles, athletic practices and games, and disciplinary processes among others. Answers to the questions have been shared both in writing and in follow-up discussions. They have also resulted in minor revisions to the policy since the first draft was developed.

While the Student Code of Conduct and Employee Disciplinary Procedures are still being reviewed related to the weapons policy, the weapons policy is presented this month for final approval.

Trustee Craven moved that the Board approve the new Weapons Policy. Trustee Engelbrecht seconded. The motion passed with a majority vote of 3 in favor and 2 not in favor. The policy follows:

**BUTLER COMMUNITY COLLEGE
WEAPONS POLICY**

Policy # _____

A. Purpose:

The purpose of this Policy Statement is to adopt and implement the Board of Trustee's Policy on weapons possession and to direct the creation and implementation of campus specific procedures at Butler Community College campuses.

B. Applies to:

All faculty, staff, students, visitors of the Butler Community College.

C. Campuses:

901 South Haverhill Road, El Dorado, Kansas
2600 West 6th Street, El Dorado, Kansas
701 East Main, Hill Building, Marion, Kansas
715 East 13th Street, Andover, Kansas
1810 North Andover Road, Andover, Kansas
110 East 21st Street, Andover, Kansas
131 West Main, Council Grove, Kansas
53474 Lawrence Court Building #412, McConnell AFB, Wichita, Kansas
712 Rose Hill Road, Rose Hill, Kansas
2626 South Rock Road, Suite 116, Wichita, Kansas
6655 East Zimmerly, Wichita, Kansas 67207

D. Policy Statement:

As required by Kansas Law, Personal and Family Protection Act (PFPA), K.S.A. 75-7c01 *et seq.*, Concealed Carry of Handgun shall be permitted on Community College Campuses, including all buildings and public areas owned or leased by College without adequate security measures, except in specific restricted access areas within buildings. Open carry of firearms and possessions of weapons¹ other than concealed handguns² shall be prohibited on all campuses. Nothing in this Policy shall read to prohibit College Public Safety Officers or other Law Enforcement Officers as defined by K.S.A. 75-7c22 from carrying weapons. The College campuses shall develop specific procedures for safe possession, use and storage of such weapons.

High School campuses: Andover, Rose Hill, Council Grove, and Marion are specifically and expressly exempt from this Policy.

Federal Facility: McConnell Air Force Base is also exempt from this policy.

"Educare" on El Dorado campus and the enclosed/fenced playground area surrounding Educare is specifically and expressly exempt from this Policy.

¹ "Weapon" means a weapon described in K.S.A. 21-6301, as further defined under K.S.A. 75-7c20; however, for purposes of this Policy included knives more than 4 inches in length.

² "Handgun" is defined as a "firearm", pursuant to K.S.A. 75-7c02, with cross-reference to K.S.A. 75-7b01.

Specifically, under K.S.A. 75-7b01, it is (1) a pistol or revolver which is designed to be fired by the use of a single hand and which is designed to fire or capable of firing fixed cartridge ammunition; or (2) any other weapon which will or is designed to expel a projectile by the action of an explosive and which is designed to be fired by the use of a single hand.

In accordance with the Kansas Personal and Family Protection Act, K.S.A. 75-7c01 *et seq.*, as amended (the “Act”) and other applicable federal/state laws, it is permissible and will not be a violation of this Policy for the:

- i) carrying of one concealed Handgun² on Campus by legally qualified individuals, pursuant to Kansas law, and also in accordance with the Concealed Carry Restrictions set forth below,
- ii) lawful carrying of a concealed Handgun by an employee performing College duties at an off-Campus Activity, when in accordance with applicable laws/policies for such location,
- iii) lawful possession of a Handgun within a personal/non-College vehicle,
- iv) lawful possession of Weapons:
 - a. by Department or other law enforcement officers while acting within the scope of their employment, by authorized armored car personnel, or by others authorized in writing by the Butler College Head of Security or designee, or
 - b. as necessary for the conduct of College approved programs.

E. Concealed Carry:

Beginning July 1, 2017, any individual who is twenty-one (21) years of age or older and who is not prohibited or disqualified by law and who is lawfully eligible to carry one concealed handgun in Kansas shall not be precluded from doing so on Butler campuses, including all facilities owned or leased by Butler Community College, except (1) in buildings and public areas of buildings for which “Adequate Security Measures” (ASMs) are provided, (2) high school campus or Educare, or (3) in a specified restricted access area of a building. Within such restricted access areas, concealed carry will be banned. Individuals who are not employees of the College may be authorized access through a restricted access entrance only pursuant to a College screening process that is compliant with the provisions of the PFFPA. The College may temporarily designate specific locations as prohibiting concealed handguns and use temporarily.

F. Concealed Carry Required Safety Measures:

Each individual who lawfully possesses a Handgun on Campus shall be wholly and solely responsible for carrying, storing and using that Handgun in a safe manner and in accordance with the law and this Policy. Individuals who carry a Handgun on Campus must carry it concealed on or about their person at all times. “Concealed” means completely hidden from view and does not reveal the Handgun in any way, shape or form. “About” the person means that an individual may carry a Handgun if it can be carried securely in a suitable carrier, such as a backpack, purse, handbag or other personal carrier designed and intended for the carrying of an individual’s personal items. Moreover, the carrier must at all times remain within the exclusive and uninterrupted control of the individual. This includes wearing the carrier with one or more straps consistent with the carrier’s design, carrying or holding the carrier or setting the carrier next to or within the immediate reach/control of the individual. It shall be a violation of this Policy to openly display any possessed Handgun while on Campus. Handguns with an external safety must be carried with safety in “on” position.

G. Legal Restrictions Pursuant to Federal and State Restrictions on Firearms:

The following state and federal laws apply to possession and use of firearms, including the carry of concealed handguns.

- Kansas law states that the only type of firearm that an individual can carry while concealed is a handgun (K.S.A. 21-6301 et. seq.);
- An individual in possession of a concealed handgun must be at least 21 years of age (K.S.A. 21-6302(a)(4));
- A firearm cannot be carried by an individual under the influence of alcohol or drugs, or both, to such a degree as to render the individual incapable of safely operating the firearm (K.S.A. 21-6332);
- A firearm cannot be carried by an individual who is an unlawful user of and addicted to any controlled substance (as defined in section 102 of the Controlled Substances Act, codified at 21 U.S.C. § 802) (K.S.A. 21-6301(a)(10));
- A firearm cannot be carried by an individual who is or has been a mentally ill person subject or has been subjected to involuntary commitment (K.S.A. 21-6301(a)(13));
- A firearm cannot be carried by an individual with an alcohol or substance abuse problem subject to involuntary commitment (K.S.A. 21-6301(a)(13));
- A firearm cannot be carried by an individual who has been convicted of a felony crime (K.S.A. 21-6304(a)) or convicted in any court of a crime punishable by imprisonment for a term exceeding one year (18 U.S.C. 922(g)(1)) (parole and conditions of probation apply);
- Automatic firearms and sawed off shotguns cannot be carried (K.S.A. 21-6301(a)(5));
- A cartridge which can be fired by a handgun and which has as plastic-coated bullet with a core of less than 60% lead by weight is illegal (K.S.A. 21-6301(a)(6));
- Suppressors and silencers cannot be used with a firearm (K.S.A. 21-6301(a)(4));
- Firearms cannot be fired in the corporate limits of a city or at a dwelling, or at a structure or vehicle in which people are present, except in self-defense (K.S.A. 21-6308a and K.S.A. 21-6308(a)(1)(A));
- A firearm cannot be carried by a person who is a fugitive from justice (18 U.S.C. § 922(g)(2));
- A firearm cannot be carried by an individual who is an illegal alien (18 U.S.C. § 922(g)(5)(A));
- A firearm cannot be carried by an individual who has been discharged from the Armed Forces under dishonorable conditions (18 U.S.C. § 922(g)(6));
- A firearm cannot be carried by an individual who has renounced his or her United States citizenship (18 U.S.C. § 922(g)(7));
- A firearm cannot be carried by an individual who is subject to a court order restraining the person from harassing, stalking, or threatening an intimate partner or child of the intimate partner (18 U.S.C. § 922(g)(8)); and
- A firearm cannot be carried by an individual who has been convicted of a misdemeanor crime of domestic violence (18 U.S.C. § 922(g)(9)).

H. Location Restrictions:

Certain campus buildings and/or public use areas within campus buildings can be permanently or temporarily designated to prohibit concealed handguns except as noted above in Section D. There are no campus buildings or public areas that have been permanently designated to prohibit concealed handguns with ASMs in place. If a specific location on a Butler campus is to be temporarily designated

as prohibiting the carrying of a concealed handgun and the temporary use of ASMs as defined and required by law will be utilized, appropriate notice would be given for this temporary designation.

Campus locations leased by Butler Community College or used for Off-Campus Activity, and owned by an entity that may lawfully exclude or permit firearms at their premises (concealed or otherwise), may choose at their sole discretion to exclude or permit Handguns from their premises, notwithstanding a lease or use arrangement with Butler Community College. This Policy shall honor landlord restrictions.

I. Additional Safety Measures:

Butler Community College and its employees, staff, administration and trustees who do not provide adequate security measures in College buildings and by this Policy allows the carrying of a concealed handgun as authorized by the Personal and Family Protection Act (K.S.A. 75-7c01 *et seq.*) shall not be liable for any wrongful act or omission relating to actions of persons carrying a concealed handgun concerning acts or omissions regarding such handguns (K.S.A. 75-7c20(f)).

Nothing in this Policy shall be interpreted to require individuals who lawfully possess a handgun to use it in defense of others.

No person shall use the fact or possibility that he or she is carrying a concealed weapon with the intent to intimidate another person except in defense of self or others.

The implementing procedures of the Butler Community College campuses shall include detailed provisions regarding how and where to report suspected violations of this Policy, how faculty, staff and students shall be notified of the laws and Policies pertaining to concealed carry on campus, and shall also provide interested students, faculty and staff with information about any known locally or regionally available firearm safety instruction.

J. Storage:

Handgun storage is not provided by Butler Community College. Individuals may store a Handgun in the individual's vehicle when the vehicle is locked and the Handgun is secured in a location within the vehicle that is not visible from outside the vehicle; Handgun storage by any other means is prohibited, except in locked secure box in resident's dorm room. Specifically, it is prohibited for any individual to store a Handgun: i) in a vehicle that is unlocked or when the Handgun is visible from outside the vehicle, ii) in an individual's office, unless in locked secure box, iii) in an unattended backpack/carrier, iv) in any type of locker or v) in any other location and under any circumstances except as specifically permitted by this Policy and by state and federal law.

A voluntary registration opportunity with the Department of Public Safety shall be available, so in the event the weapons are stolen, the serial numbers are in a national database.

K. Training:

Even the lawful carrying of a concealed Handgun has its own risks. Any report of Weapons on a Butler Community College Campus will be addressed by Butler Community College Public Safety and/or local police departments in coordination with Butler Community College Public Safety. The lawful carrying of a concealed Handgun should not create concerns on Campus; however, anything other than the lawful carrying of a concealed Handgun has the potential to create confusion and additional risk during police responses.

L. Enforcement:

Any individual (student or employee) violating this Policy or accidentally or irresponsibly discharging a weapon will be subject to appropriate disciplinary action, including but not limited to suspension/expulsion, termination of employment, immediate removal/trespass from the premises

and/or arrest. Enforcement of this Policy will be administered by Butler Community College Public Safety or College Administration. The Student Code of Conduct and Employee and Professional Employee disciplinary processes will be utilized to address violations. Those residing on campus shall honor these Policy provisions plus any and all conditions of housing written agreement.

These Policies may be modified by action of the Board of Trustees.

M. Reporting:

1. Suspected violations of this Policy should be reported to Butler Community College Security Department:

- Call: 911

Alternatively, suspected violations can be reported by:

- Walk-in: Public Safety Office – West Hall
Public Safety Office – 5000 Building
- Text via: El Dorado 316-321-7657
Andover 316-218-6112

2. Emergency reports concerning threats or violence on campus:

- Call: 911

N. Definitions:

The term “**weapons**” includes, but it not limited to:

- (1) Any object or device which will, is designed to, or may be readily converted to expel bullet, shot or shell by the action of an explosive or other propellant;
- (2) Any handgun, pistol, revolver, rifle, shotgun or other firearm of any nature, including those that are concealed or openly carried;
- (3) All BB guns, pellet guns, air/CO₂ guns, or any device, such as a Taser, which is designed to discharge electric darts or other similar projectiles; however, a personal self-defense stun gun that does not fit within the preceding definition shall not be considered a weapon for the purposes of this policy;
- (4) Any explosive, incendiary or poison gas (A) bomb, (B) mine, (C) grenade, (D) rocket having a propellant charge of more than four ounces, or (E) missile having an explosive or incendiary charge of more than ¼ ounce;
- (5) Any incendiary or explosive material, liquid, solid or mixture equipped with a fuse, wick or other detonating device;
- (6) Any tear gas bomb or smoke bomb; however, personal self-defense items containing mace or pepper spray shall not be deemed to be a weapon for the purposes of this policy;
- (7) Any knife, commonly referred to as a switch-blade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife, or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal thrust or movement;
- (8) Any straight-blade knife of four inches or more such as a dagger, dirk, dangerous knife or stiletto; except that an ordinary pocket knife or culinary knife designed for and use solely in the preparation or service of food shall not be construed to be a weapon for the purposes of this policy;

- (9) Any martial arts weapon such as nunchucks or throwing stars;
- (10) Any longbow, crossbow and arrows or other projectile that could cause serious harm to any person; or
- (11) Any other dangerous or deadly weapon or instrument of like character.

The term “**handgun**” means:

- (1) A pistol or revolver which is designed to be fired by the use of a single hand and which is designed to fire or capable of firing fixed cartridge ammunition; or
- (2) Any other weapon which will or is designed to expel a projectile by the action of an explosive and which is designed to be fired by the use of a single hand.

The term “**firearm**” includes any handgun, rifle, shotgun, and any other weapon which will or is designed to expel a projectile by the action of an explosive.

The term “**adequate security measures**” means the use of electronic equipment and armed personnel at public entrances to detect and restrict the carrying of any weapons into a College building or public area of a College building, including but not limited to, metal detectors, metal detector wands or any other equipment used for similar purposes to ensure that weapons are not permitted to be carried into such building or public area of the building by members of the public.

The term “**building**” means a College building owned or leased.

The term “**campus**” means any building or grounds owned or leased by Butler Community College for College use.

The term “**restricted access entrance**” means a restricted access entrance to a building or area of a building that requires a key, keycard, code or similar device to allow entry to authorized personnel through the restricted access entrance.

The term “**open carry**” means carrying a firearm visible to others.

The term “**public area**” means any portion of the College building that is open to and accessible by the public or which is otherwise designated as a public area.

The term “**secured area**” shall mean those areas of the College Security facilities that are not open or accessible to the public without approval or escort from College Security departmental personnel.

Approval of Single Mode Fiber Optic Cabling – Capital Mill Levy Project

Through a Capital Mill Levy the Butler Community College Board of Trustees has provided the college with the ability to take the next steps forward to create a digital infrastructure to meet the current and future teaching and learning and digital safety and security needs of our students, faculty and staff. Butler is implementing a series of integrated information technology projects that will result in a Digital Transformation for the college.

The first and most foundational piece of the Digital Transformation at Butler Community College is an upgrade to the fiber plant at the El Dorado campus. The fiber optic cabling that connects all of the buildings on the El Dorado campus is aging technology that limits the speeds and bandwidth throughput of data transmissions across the campus. The proposal is to replace the old multi-mode fiber that limits us to 1 gigabit with new single-mode fiber that allows for up to 40 gigabit of data throughput.

We sent out a Request for Proposal (RFP) for installation of single mode fiber optic cabling throughout the entirety of the El Dorado Campus to four vendors that specialize in fiber plant design, upgrade and implementation. We received two responses to the RFP.

We are recommending that we engage Wichita Electric company, Inc. (WEC) to provide the final design, installation and testing of the new fiber optic solution at the El Dorado campus of Butler Community College. WEC has extensive experience in the design and implementation of large-scale fiber optic solutions. Additionally, as WEC has been engaged on previous projects with Butler, they have an intimate understanding of our environment and our needs.

The responses to our RFP were as follows:

Wichita Electric Company:	\$309,737.37
CableComm:	No Bid
Wachter:	\$514,892.00
American Underground:	No Bid

* WEC has also provided pricing for any ad-hoc work needed throughout the project. The RFP response from WEC along with the ad-hoc estimates are attached to this topic for action.

Trustee McKibban moved that the Board approve Wichita Electric Company, Inc.'s proposal for installation of single mode fiber optic cabling throughout the entirety of the El Dorado Campus at a cost of \$309,737.37 to be paid with capital mill levy funds. Trustee Joyce seconded. The motion passed unanimously.

Approval of Data Storage, Disaster Recovery, Data Warehouse and Data Back-up Solution

Through a Capital Mill Levy the Butler Community College Board of Trustees has provided the college with the ability to take the next steps forward to create a digital infrastructure to meet the current and future teaching and learning and digital safety and security needs of our students, faculty and staff. Butler is implementing a series of integrated information technology projects that will result in a Digital Transformation for the college.

When designing the roadmap for digital transformation at Butler Community College, the path has to begin with how we handle institutional data. The current data storage solution at the college has hardware that is at its end of life. Additionally, Butler does not have sufficient data replication and disaster recovery options in place. The proposed solution provides a data infrastructure that ensures both availability of data and integrity of data. This solution also provides for a foundational building block on which the overall converged infrastructure will reside. Data storage space is also provided for the video needs of the Physical Security project in this Digital Transformation process.

We sent out a Request for Proposal (RFP) for data storage, disaster recovery, data warehouse and data back-up solutions to four vendors. We received four responses to the RFP.

We are recommending that we engage CDWG with a Nimble Storage Solution to provide the final design, installation and testing of the first phase of our converged infrastructure implementation. CDWG and Nimble Storage have ample experience in the storage arena along with extensive knowledge of Butler's environment and future needs. Additionally, CDWG has been a trusted and collaborative partner with this institution on previous projects and have a proven track record of success here at Butler.

The responses to our RFP were as follows:

CDWG	\$1,025,001.93
IP Pathways	\$1,163,843.00
ISG Technology	\$1,060,706.00
Sirius	\$2,562,096.00

*All respondents included capital equipment and 5 years of services/3 year equipment refresh in their proposals as a means to extend the life cycle of the equipment and reduce the overall service

cost. CDWG bundled equipment and services under one product skew but on advice of bond council these costs need to be broken out so that capital equipment and installation are paid for with CML funds and services are to be paid out of institutional funds. The estimate on services is \$300,000 for 5 years. We will have concrete numbers for the board meeting on Tuesday, but the total cost will not exceed \$1,025,001.93.

Trustee Engelbrecht moved that the Board approve CDWG's proposal for Data Storage, Disaster Recovery, Data Warehouse and Data Back-up Solution (Converged Infrastructure – Phase 1) in the amount of \$1,025,001.93 from Capital Mill Levy funds (Converged Infrastructure, Data Warehouse, and Physical Security) and Institutional Funding for services. Trustee Craven seconded. The motion passed unanimously.

Acceptance of Retirement of John Oehm, Professor of Fine Arts – John Oehm has taught at Butler for 25 years. He is a well-known portrait artist and an extraordinary teacher who has influenced many students. John will be missed by his colleagues and students.

Trustee McKibban moved that the Board accept the retirement of John Oehm as Professor of Fine Arts effective August 1, 2017. Trustee Joyce seconded. The motion passed unanimously.

Acceptance of Retirement of Sharon Rogers, Executive Assistant to the President and Board of Trustees – Sharon has worked for Butler for 22 years. She will be remembered for her professionalism, humor and desire to make a difference for students and colleagues alike.

Trustee Engelbrecht moved that the Board accept the retirement of Sharon Rogers as Executive Assistant to the President and Board of Trustees effective December 31, 2017. Trustee Joyce seconded. The motion passed with a majority vote of 4 in favor and 1 not in favor.

CONSENT AGENDA

Trustee Joyce moved that the Board approve the consent agenda as amended. Trustee Engelbrecht seconded. The motion passed unanimously. The consent agenda contained the following items:

- Approval of Minutes of the Regular Board Meeting of March 14, 2017
- Approval of Bills and Warrants for March 2017 - \$4,760,554.64 (includes expenditure approval list - \$2,190,256.06 and March payroll - \$2,570,298.58)
- Approval of East Residence Hall Furniture Replacement in the amount of \$35,580.08 from student life funds
- Ratification of Contract for Affiliated Clinical Site – VA Medical Center
- Ratification of Contract for Affiliated Clinical Site – McPherson Hospital
- Ratification of A to Z Communications Contract
- Ratification of Lewis & Ellis Engagement Agreement
- Ratification of Cook's Heating and Cooling Contract
- Ratification of SARA Agreement
- Ratification of Spirit AeroSystems Statement of Work
- Ratification of WSU 2+2 Program for Social Work
- Approval of Sabbatical Leave for Bob Broyles

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Gene George

Monthly Statement of Revenue & Expenditures – Submitted by Edith Waugh

Thank You Notes – Greg & Helen Joyce

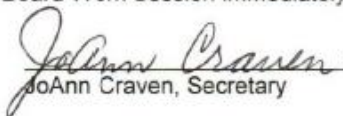
Board Calendars –

Institutional Development Day	Thursday, April 13
PTK Induction	Sunday, April 23
2017 Master Teacher Reception Honoring Mark Jarvis	Monday, April 24
Legislative Luncheon with Senator Bruce Givens and Representative Mary Martha Good	Friday, April 28
May Board Finance Committee	Tuesday, May 9
May Board Meeting	Tuesday, May 9
Distinguished Alumni Reception – Honoring Dr. Greg Joyce	Thursday, May 11
Nurses Pinning	Thursday, May 11
Order of the Purple	Friday, May 12
Commencement	Saturday, May 13
Foundation Board of Directors Meeting	Tuesday, May 16
Memorial Day	Monday, May 29

ADJOURNMENT

Trustee Engelbrecht moved that the regular meeting of the Butler Community College Board of Trustees be adjourned. Trustee McKibban seconded. The motion passed unanimously. The meeting of April 11, 2017 was adjourned at 6:20 p.m.

BUDGET WORK SESSION – Dinner and Board Work Session immediately followed.


JoAnn Craven, Secretary