

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, February 11, 2020 – Dankert Board Room**

STAFF ATTENDANCE

Tom Borrego	Lora Jarvis
Amy Kerschner	Kim Krull
Esam Mohammad	Jessica Ohman
Bill Rinkenbaugh	Terry Sader
Kim Sherwood	Kelly Snedden
Shelley Stultz	Kent Williams
Lori Winningham	Bill Young
Shannon Covert	Heather Rinkenbaugh
Mel Whiteside	Mark Jarvis
Lori Moshier	Susan Bradley
Lynn Umholz	Rick Nichols
Ireland Turner	Mary Moon
Roger Morrow	Beth Eagleton
Mary Hunter	Kerry Potter
Matt Jansen	Sherry Conard
Davis Laughlin	Jon Craig
Robert Carlson	Donnie Featherston
Christy Streeter	Phil Speary

BOARD ATTENDANCE

Mary Martha Good
Jim Howell
Doug Law
Lance Lechtenberg
Forrest Rhodes
Shelby Smith
Julie Winslow

GUESTS

Christian Lies & Gaby Guzman – SGA
Vince Haines – Gravity::Works

CALL TO ORDER

Chair Howell called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

APPROVAL OF THE AGENDA

Trustee Good moved to approve the agenda. Trustee Lechtenberg seconded. The motion passed unanimously.

RECOGNITIONS

- **Beth Walker, Dakota Dill, Madison Riter-Bowman, Mara Stewart, Cameron McGinley, Katie Atkinson, Sophia Rattavongsa, Rebecca Whittaker, Connie Belden, and Jared McGinley** – DECA State Competition

- **Danny Mattern** – NASA/IPAC Teacher Research Program
- **Davis Laughlin & Jared McGinley** – John & Suanne Roueche Excellence Award Winners
- **Robert Carlson** – Master Teacher
- **Michael Donovan** – Department of Homeland Security Certification
- **Bill Young, Matt Jansen, Roger Morrow, Amy Kerschner, and Christina Byram** – Barton County Community College Visit

PUBLIC COMMENT - NONE

STANDING REPORTS

Student Government Association – Students have been busy on both campuses with activities since school started back up. They have been purchasing pizza for the student sections during the home basketball games.

This month they are celebrating Black History Month each Friday with a historic African American. Last week they handed out baseballs in honor of Jackie Robinson. This week they will hand out hearts in honor of the first African American to do heart surgery (and since it's Valentine's Day, it was a good fit).

Last week they partnered with BSA and the Foundation to bring in a master flutist who performed jazz and a civil right presentation. They also had an awesome turn out for their Pack the Power Plant event and sold t-shirts and those proceeds go toward the SGA Cancer Fund.

They are also open to suggestions from anyone who might have community service activities or anything else. They want input from everyone.

Operational Staff – OpStaff is getting ready to host the AKCCOP conference April 1-3. Registration opened yesterday and they are excited to host the area community colleges here at Butler. They have amazing presenters lined up including Robert Carlson, Aletra Chaney-Profit, Meg McGranaghan, and Davis Laughlin.

Their other upcoming event is the silent auction at IDD. If you are spring cleaning and have any unwanted items they would be glad to take them off your hands. Just give Amy a call.

Professional Employees – Terry Sader went through a Power Point Presentation (see the end of the minutes) with the Trustees since he had missed their orientation session last month.

Board Finance Committee – NONE

Foundation Board Report – Trustee Rhodes said they have a meeting next week. They are currently working hard on the Annual Benefit Auction which will be held Friday, March 6 at 6:00 p.m.

President's Report – Dr. Krull presented the Board with the HLC Proposal titled “The Expansion and Refinement of Strategic Student Support Processes to Improve Course Completion, Persistence, and Retention” which is a campus wide initiative to support students and help them through goal completion. This project is led by Dr. Phil Speary and will be rolled out over the next five semesters. We expect to hear about acceptance within 8 weeks.

Dr. Krull shared information on several legislative updates that the college is following.

HB2515 – Kansas Promise Act

This bill is moving through the committee structure and has a lot of positive support. This bill is for Kansas high school graduates and GED recipients who go directly from completing their degree to a community college could do so for free. This would be last dollar and come behind federal financial aid and pell. It might also require the student to work while going to school. It also requires students to stay in Kansas two years after completion. There are more stipulations in talks right now.

SB355 – Dual Credit Bill

This bill has been in conversation for a couple of years and would allow 5 core classes (Comp 1, College Algebra, General Psychology, US History 1, and Public Speaking) to be taken concurrently at no cost to the students. There would be a flat rate paid back to every institution.

HB2519 – Student Right to Know

This is similar to HB2144 the Community College Transparency Bill that passed last year and community colleges do not support this bill because it asks for information that is already out and it would be cumbersome task to complete taking significant time and effort to complete.

SB299 – Campaign Finance Bill

This bill would require Trustees to provide additional documentation for their campaign expenses.

Each Trustee was given an invitation to the Early College Academy Open Houses to be hosted in Andover and Rose Hill on February 24 and 25th at 6:00 p.m. These sessions are for parents to gather more information, but the Academy staff would like to welcome the Trustees to come early and learn more about the programs that are offered.

Dr. Krull also reminded the Trustees to route all questions through the President's Office so that everyone can share the same information and everyone will be in the loop.

Lastly, Dr. Krull thanked Simpson, Gravity::Works and Facilities Management for guiding the Trustees on the Tour of the 5000 Building remodel. We will do another tour in June to see the finished (hopefully) construction.

Education Facilities Authority Report – Trustee Law reported that the board had met on February 6. The Board is made up of 2 representatives from the City, College, and USD as well as 1 at large position. At this meeting, they approved some bills to be paid including a tricaster.

MONITOTRING REPORTS

Dean Rick Nichols presented the annual report for the Fine Arts and Communications Division.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITES

Faculty Development Report – Mark Jarvis shared an update on Faculty Development at Butler including staff updates and trainings that will be upcoming.

BOARD ACTION ITEMS

Approval of 2021 Meal Plan Rate Recommendations – Bill Rinkenbaugh presented the Board with the proposed rates for room and meal plans for the 2020 school year. The Residence Hall Committee analyzed the room and meal rates and is recommending the following rate structure for FY2020:

Proposal – All Room Rates and Meal Plan Rates			
	West Hall	Cummins & East	BCC Apart.
Meal Plan Charge (19 Meals per Week)	\$2,200.00	\$2,200.00	\$2,200.00
Residence Hall Charge	\$3,120.00	\$4,220.00	\$4,520.00
Total Annual Charge	\$5,320.00	\$6,420.00	\$6,720.00

This option passes through an estimated 3.1% meal plan increase from our food service provider (Great Western Campus Dining), raises the room rates by 2.4% and caps the overall increase to the student residents at 2.8%.

Fire Science Residence Hall:

It is also recommended to increase the Fire Science Residence Hall rate by 2.2% for FY2021.

Current Rates:

- Spring and Fall \$910
- Summer \$660

Recommended Rate Proposal:

- Spring and Fall \$930
- Summer \$670

Trustee Law moved to approve the proposed room and meal plan rates as presented. Trustee Lechtenberg seconded. The motion passed unanimously.

CONSENT AGENDA

Trustee Rhodes moved to accept the consent agenda as presented. Trustee Good seconded. The motion passed with only Trustee Smith voting against. The consent agenda included the following items:

- Approval of Minutes of the Regular Board Meeting of January 14, 2020
- Approval of Bills and Warrants for January 2020 in the amount of \$3,319,330.20 (includes Expenditure Approval List - \$1,203,247.69 and Payroll - \$2,116,082.51)
- Approval of Bank Account Resolutions
- Approval of Municipal Investment Pool Resolution
- Approval of Envisions Software License Renewal for a three year term (Total: 2020-2021 - \$32,327, 2021-2022 - \$41,592 and 2022-2023 - \$53,511)
- Approval of Hard Drive Replacement Plan for a total of \$29,995
- Approval of Laptop Replacement Plan for a total of \$27,606
- Approval of Career Coach Agreement in the amount of \$10,000
- Approval of 5000 Building Prep/Holding Kitchen Equipment in the amount of \$24,225
- Ratification of Contract with Gene George Consulting in the amount of \$500
- Ratification of Field Site Agreement with Birch Performance
- Ratification of Field Site Agreement with Fox Fitness
- Ratification of Field Site Agreement with YMCA – Andover
- Ratification of Field Site Agreement with Rogue Personal Training
- Ratification of Field Site Agreement with Parisi Speed School
- Ratification of Field Site Agreement with PT-Plus – Andover
- Ratification of MOU with City of El Dorado for Fire Science Program
- Ratification of Agreement with Stericycle, Inc. in the amount of \$1,086
- Approval of Resignation of Lori Link
- Approval of Resignation of Shellie Dettweiler

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Teresa Hall Bartell, Sam Sparks, Kathy McCoskey, and Pat Lowrance

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
JANUARY – FEBRUARY**

February Board Finance Committee Tour of 5000 Building Remodel	Tuesday, February 11, 3:30 p.m. Andover 5000 Building, Grizzly Den	ALL TRUSTEES
February Board Meeting	Tuesday, February 11, 4:30 p.m. Grizzly Den, Andover 5000 Building	ALL TRUSTEES
Kansas Board of Regents Dinner	February 19 Washburn University Memorial Union	Jim Howell
El Dorado Chamber of Commerce Annual Dinner	Thursday, February 20, 6:00 p.m. Civic Center	TBD
March Board Finance Committee	Tuesday, March 10, 3:30 p.m. President's Conference Room	Shelby Smith Lance Lechtenberg
March Board Meeting	Tuesday, March 10, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
PTK Luncheon	Thursday, March 12, 12:00 p.m. Ramada Inn, Topeka	

2019-2020 Board Meeting Dates
Tuesday, February 11, 2020 Grizzly Den, BOA 5000
Tuesday, March 10, 2020
Tuesday, April 14, 2020
Tuesday, May 12, 2020
Tuesday, June 9, 2020 Grizzly Den, BOA 5000
Tuesday, July 14, 2020

<u>LOOKING AHEAD</u>		
April Board Finance Committee	Tuesday, April 14, 3:30 p.m. President's Conference Room	Shelby Smith Lance Lechtenberg
April Board Meeting	Tuesday, April 14, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
May Board Finance Committee	Tuesday, May 12, 3:30 p.m. President's Conference Room	Shelby Smith Lance Lechtenberg
May Board Meeting	Tuesday, May 12, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Nurses Pinning	Thursday, May 14, 7:00 p.m. Gym	Trustee Welcome TBD
Order of the Purple	Friday, May 14, 2:30 p.m. Gym	Trustee Welcome TBD
Commencement	Friday, May 15, 6:00 p.m. BG Products Veterans Stadium	TBD

Spring 2020 ACTIVITY CALENDAR

Basketball v Neosho County (away)	Wed, February 12 Women – TBA Men @ 7:30 p.m.
Employee Forums	Thur, February 13 BOA – 11:30 a.m. BOE – 2:00 p.m.
Spring Census Day (20 th Day)	Mon, February 17
Foundation Board of Dir. Meeting	Tue, February 18 @ 4:00 p.m.
Basketball v Cowley County (away)	Wed, February 19 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v Coffeyville (away)	Sat, February 22 Women – TBA Men @ 7:00 p.m.
Children's Theatre <i>Uniquely Frank: An Alvin the Alligator Story</i>	Sat, February 22 @ 2:00 p.m.
Butler Kids' Show Choir Spectacular	Sat, February 22 @ 6:30 p.m.
Early College Academy Open House	Mon, February 24, Andover Tues, February 25, Rose Hill @ 6:00 p.m.
Men's Basketball Region VI First Round	Wed, February 26 - TBA
Student Forums	Mon, March 2 BOA – 11:30 a.m. BOE – 6:00 p.m.
Vocal Concert <i>I've Got Music!</i>	Thur, March 5 @ 7:30 p.m. Fri, March 6 @ 7:30 p.m. Sat, March 7 @ 2:00 & 7:30 p.m.
E.B. White Gallery of Art Kevin Kelly Exhibit Reception	March 5 – April 8 Thur, March 26 @ 6:00 p.m.
Butler Benefit Auction	Fri, March 6 @ 6:00 p.m.
Second Saturday Grizzly Den	Sat, March 7 @ 8:00 a.m.
PTK Luncheon & KACCT Quarterly Meeting Ramada Topeka Downtown	Thur, March 12
Spring Break – NO CLASSES	March 16-20
Employee Forums	Wed, March 25 BOA – 11:30 a.m. BOE – 2:00 p.m.
Second Saturday Grizzly Den	Sat, April 4 @ 8:00 a.m.
Institutional Development Day (IDD) – NO CLASSES	Thur, April 9
Good Friday – COLLEGE CLOSED	Fri, April 10

Student Forums	Thur, April 16 BOA – 11:30 a.m. BOE – 6:00 p.m.
Theatre <i>The Servant of Two Masters</i>	Thur, April 16 @ 7:30 p.m. Fri, April 17 @ 7:30 p.m. Sat, April 17 @ 2:00 & 7:30 p.m.
E.B. White Gallery of Art Student Art Show Awards & Reception	April 17 – May 2 Fri, April 17 @ 6:00 p.m.
Employee Forums	Mon, April 20 BOA – 11:30 a.m. BOE – 2:00 p.m.
Spring Instrumental Concert	Fri, April 24 @ 7:30 p.m. Sat, April 25 @ 7:30 p.m.
Spring Vocal Concert <i>I've Got My Friends!</i>	Thur, April 30 @ 7:30 p.m. Fri, May 1 @ 7:30 p.m. Sat, May 2 @ 2:00 & 7:30 p.m.
Woodwind Recital	Mon, May 4 @ 7:30 p.m.
Brass Recital	Tues, May 5 @ 7:30 p.m.
Percussion Recital	Wed, May 6 @ 7:30 p.m.
Dance Showcase	Thur, May 7 @ 7:30 p.m.
Finals Week	May 11-15
E.B. White Gallery of Art Student Art Sale	Tues, May 12, 10:00 a.m. – 4:00 p.m.
Early College Academy Graduation	Tues, May 12 @ 6:00 p.m.
Nurses Pinning	Thur, May 14 @ 7:00 p.m.
Fall Semester Ends	Fri, May 15
Order of the Purple	Fri, May 15 TBD
Commencement	Fri, May 15 TBD
Summer Semester Begins	Mon, May 18
Foundation Board of Dir. Meeting	Tue, May 19 @ 4:00 p.m.
Commencement Thank You Picnic Lunch	Wed, May 20 @ 11:30 a.m.
Memorial Day – COLLEGE CLOSED	Mon, May 25
Circle of Gold Society Luncheon	Fri, June 19 @ 11:30 a.m.
Independence Day (Observed) – COLLEGE CLOSED	Fri, July 3
Summer Classes End	Fri, July 24

ADJOURNMENT

Trustee Lechtenberg moved that the Board meeting be adjourned. Trustee Law seconded. The motion passed unanimously. The regular meeting of February 11, 2020 was adjourned at 5:50 p.m.

Doug Law – Secretary

Butler Community College
Education Association

Board of Trustees Orientation

Affiliation

- The Association shall be affiliated with the Kansas National Education Association and the National Education Association.



BCCEA Governance

- The Butler Community College Education Association is governed by By-Laws endorsed by, and in consultation with, the KNEA
- Periodically revised to reflect changes at the College
- The last revision was approved by the membership in January 2020.

Purpose and Goals

- develop responsible, involved lifelong learners;
- contribute to the vitality of the community by developing an understanding of the importance of public education and its relation to the general welfare in the community;
- engage students and the community in exceptional instructional programmes through:
 - defending academic freedom;
 - promoting excellence in content instruction;
 - empowering instructors with an awareness of their privileges and responsibilities as citizens;
 - improving the professional and personal welfare of the faculty and staff of Butler Community College;
 - promoting professional attitudes to encourage adherence to the BCC Code of Ethics, reinforcing our profession;
- coördinate local action with the programs of the Kansas National Education Association and the National Education Association.

Current Executive Board

Executive Officers are elected to two-year terms.

- President (elected even years)—Dr. Terry Sader
- Vice President (elected odd years)—Kris Estes
- Treasurer (elected even years)—Dr. Noreen Templin
- Secretary (elected odd years)—Mac Thompson

KNEA Representative Assembly Delegates

Delegates to the annual KNEA Representative Assembly are appointed by the BCCEA Executive Committee Board

Current Delegates

- Terry Sader (Local Uniserve Advisory Board member)
- Kris Estes
- Robert Ray

Contract Negotiations Team

The Negotiations Team is appointed by the Executive Board for open terms.

Current Team:

- Terry Sader (required by BCCEA by-laws)
- John Jenkinson
- Jamie Williams
- Kamielle Freeman
- Greg May
- Sam Sparks

Membership

- All full-time, professional employees (faculty, advisers & counselors) who are actively engaged in the educational process of Butler Community College are automatically eligible for membership in the BCCEA.
- All Professional Employees are welcome!
- Those Professional Employees who are not members *choose* not to participate.

What We Do for the Professional Employees

- Negotiate the Professional Employee Master Agreement
- Represent the Professional Employees at Board of Trustee meetings
- Represent the Professional Employees at Executive Council
- Represent the Professional Employees with the KNEA/NEA
- Represent and advise the Professional Employees in Administrative disciplinary actions
- Award the BCCEA Student Scholarship
- Choose the Butler Community College Master Teacher

We are part of Butler Community College!

- The BCCEA is *not* part of the administrative/employee structure.
- The BCCEA represents Butler Community College to other important stakeholders
 - The KNEA/NEA
 - Academic organizations
 - Labor Unions
 - State and Federal Legislators
 - Local businesses

A Different but *Important* Perspective

- The BCCEA leadership *listens* to the Professional Employees
- Our views are their views
- As democratically-elected leaders, we are answerable and accountable
- We report a view of the College *unfiltered* by the demands of administrative cohesion
- We see the College from the classroom, advising centers and counselors office
- The Professional Employees *are* the College to our students on a daily basis!