

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL BOARD MEETING
5:30 p.m., Thursday, June 25, 2020 – Dankert Board Room**

STAFF ATTENDANCE

Lora Jarvis	Kim Krull
Bill Rinkenbaugh (Z)	Phil Speary (Z)
Jessica Ohman (Z)	Lori Winningham (Z)
Terry Sader (Z)	Tom Borrego (Z)
Shelley Stultz (Z)	Esam Mohammad (Z)
Kent Williams (Z)	

BOARD ATTENDANCE

Mary Martha Good (Z)
Jim Howell
Doug Law
Lance Lechtenberg
Forrest Rhodes
Shelby Smith
Julie Winslow

GUESTS

Ray Connell, Legal Counsel
Jim Robinson, Legal Counsel
Tom Bordenkircher, HLC (Z)

* (Z) Denotes they joined the meeting via Zoom

CALL TO ORDER

Chair Howell called the regular monthly meeting of the Board of Trustees to order at 5:30 p.m.

EXECUTIVE SESSION

Trustee Law moved that the Board recess into Executive Session for consultation with legal counsel to receive advice concerning the college's legal liabilities, pursuant to the open meetings exception for matters protected by attorney-client privilege and that the Trustees, President Kim Krull, Ray Connell, and Jim Robinson be included. Trustee Winslow seconded. The motion passed unanimously.

The Open meeting will resume here in the Dankert Board Room in 30 minutes. The Board entered Executive Session at 5:32 p.m.

Trustee Rhodes moved to re-enter executive session with legal counsel for no more than 20 additional minutes. Trustee Winslow seconded. The motion passed unanimously.

The Board re-entered Executive Session at 6:03 p.m.

The Board returned to Open session at 6:23 p.m.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Higher Learning Commission – Dr. Tom Bordenkircher, Vice President for Accreditation Relations with the Higher Learning Commission (HLC), discussed HLC’s expectations for adherence to accreditation standards. Butler Community College has been continuously accredited with the Higher Learning Commission since 1970.

During the discussion, Dr. Bordenkircher was invited to discuss with the Trustees the expectation that confidential information was not to be shared publicly and was to be kept confidential. Dr. Bordenkircher told the Trustees that as a liaison for the HLC, he serves two roles; one as a coach and one as a regulator. He expressed his desire to continue to serve Butler as a coach and maintain the great relationship HLC and Butler have. He would assume the role as a regulator if the Board did not adhere to HLC criterion.

He gave an overview of HLC’s five criteria for accreditation.

The majority of the time was spent discussing Criterion 2 which speaks directly to Integrity: Ethical and Responsible Conduct, and while not state or federal laws, the Criterion are expectations the institution, including Board, faculty, and staff, must adhere to by being accredited through HLC. He encouraged the Board to put needed policy in place and to work together.

ADJOURNMENT

Trustee Law moved to adjourn the meeting. Trustee Winslow seconded. The motion passed unanimously. The special meeting of June 25, 2020 was adjourned at 7:23 p.m.

Doug Law – Secretary