

**BUTLER COMMUNITY COLLEGE
 BOARD OF TRUSTEES
 REGULAR BOARD MEETING**
 4:30 p.m., Tuesday, May 11, 2021 – Dankert Board Room
 Watch Live via <http://www.butlercc.edu/bctv>

3:30 p.m.	Board Finance Committee Meeting – President’s Conference Room.
4:30 p.m.	Regular Board Meeting – Dankert Board Room, Upper Level of the Hubbard Welcome Center, 901 S. Haverhill Road, El Dorado, Kansas.
	Executive Session – for Consultation with legal counsel to discuss disciplinary matters and potential litigation to include Kim Krull, Shelley Stultz, Bill Rinkenbaugh, Jake Kenney, and Ray Connell.

- I. **CALL TO ORDER (4:30 p.m.)**
- II. **PLEDGE OF ALLEGIANCE (4:30 p.m.)**
- III. **APPROVAL OF AGENDA (4:35 p.m.)**
- IV. **EXECUTIVE SESSION (4:40 p.m.)** ----- 3
- V. **RECOGNITIONS (5:10 p.m.)** ----- 4
- VI. **PUBLIC COMMENT**
If you wish to address the Board during Public Comment, please complete this form: <https://bit.ly/3b36GXi>
- VII. **STANDING REPORTS (5:30 p.m.)**
 - A. Student Government Association Report – Kiersten Kamholz
 - B. Operational Staff Report – Lisa Bolin
 - C. Professional Employees Report – Terry Sader
 - D. Board Finance Committee Report – Doug Law, Shelby Smith
 - E. Foundation Board Report – Forrest Rhodes, Kim Krull
 - F. President’s Report – Kim Krull
 - G. Education Facilities Authority Report – Jim Howell, Doug Law, Kim Krull
- VIII. **BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES**
 - A. Insurance Renewal (Williams) **(5:50 p.m.)** ----- 5
 - B. COP Refinance (Williams) **(6:10 p.m.)** ----- 6
 - C. Kansas Promise Scholarship Act (Krull) **(6:30 p.m.)** ----- 7

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EXECUTIVE SESSION

TRUSTEE MOTION: By _____

Mister Chair I move that the Board recess into executive session for consultation with legal counsel to discuss disciplinary matters and potential litigation pursuant to the open meetings exception for matters protected by attorney-client privilege and that the Board, President Kim Krull, Shelley Stultz, Bill Rinckenbaugh, Jake Kenney, and Ray Connell be included.

The open meeting will resume in the Dankert Board Room in 30 minutes.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

ENTER EXECUTIVE SESSION @ _____ P.M.

RETURN TO OPEN SESSION @ _____ P.M.

ANY ACTION REQUIRES A MOTION, SECOND, and VOTE

MAY BOARD RECOGNITIONS

- **Naomi Galindo and Shelby Varner** – PBL Virtual Spring Leadership Conference
- **Jacob Minter, Ethan Neuway, Nicolas Quinones, Kylee Delmar, Madeline Reida, Julia Nightengale, Kaylee Stout, Austin Lee, Braden Ford, Kylee Chain, Kylee Delmar, Jayce Doolittle, Jayden Stanley (Grizzly Magazine Staff)** – Kansas Collegiate Media Awards
- **Riley Wagner, Tori Wilson, Ma'Kayla Coller, Amanda Smith, Jordan Plowman, Madalynn Wilson, Annette Bernsten, Amanda Smith, Carlie Pracht (Butler Lantern Staff)** – Kansas Collegiate Media Awards
- **Hayden Jansen, Lucas Drake, Kaylie Hansen, Chrissy Baker** – Phi Theta Kappa International Catalyst Awards
- **Paige Miller, Cal Schultz, Kyler Vernon, Gunner Crawford, and Martha Moenning, Taylor Dieball, John Hogberg, John Martin, Zachary McCall, Sawyer Naasz, Hunter Spear, Jace Stagemeyer, Tessa Tomlinson, Tormanya Tut** – Livestock Judging Co-Team of the Year
- **Taylor Frank** – Livestock Judging Co-Coach of the Year

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES
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TOPIC for DISCUSSION
Insurance Renewal

REPORT:

At the June meeting the Board will be asked to approve insurance premiums for policies that renew on July 1. This includes property coverage, liability coverage, workers' comp and several specialty lines.

Ryan Murry of ICI plans to attend the May meeting to give an update on this year's renewal process and an overview of the current market trends.

RECOMMENDED ACTION:

This is for discussion purposes only at this time.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by:	Kent Williams
Supervisor:	Kim Krull
Date:	April 28, 2021

**TOPIC for DISCUSSION
COP Refinance**

REPORT

John Haas will present a brief update on the market outlook for refinancing the Certificates of Participation Series 2013B.

As a reminder John's initial estimate indicated a likely savings of approximately \$214,000. The proposed timeline calls for the board to approve a motion in June to allow Ranson Capital to conduct the sale of the refinance COPs. The sale will take place a few days prior to the July board meeting, at which time the board will be asked to approve the sale.

RECOMMENDED ACTION:

This is for discussion purposes only at this time.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by:	Kent Williams
Supervisor:	Kim Krull
Date:	April 28, 2021

TOPIC for DISCUSSION
Kansas Promise Scholarship Act

REPORT:

The Kansas Legislature with strong bipartisan support approved the Kansas Promise Scholarship Act. The House Conference Committee adopted the legislation with a 118 – 4 vote and sent the legislation on to the Senate where they passed the final amended bill 40 – 0. Governor Laura Kelly signed the bill on April 23rd establishing the scholarship program that will increase access to community and technical education institutions and support the effort to build the state’s workforce and economy.

House Bill 2064 provides scholarship for students to attend an eligible Kansas community or technical college and enroll in defined certificate, stand-alone programs or associate of applied science degrees as identified by the Kansas Board of Regents. The program will be implemented for the fall 2021 semester.

Details continue to be defined related to application, enrollment, and reimbursement processes. Included is a crosswalk document for discuss that identifies some of the specifics of the Kansas Promise Scholarship Act.

RECOMMENDED ACTION:

For discussion purposes at this time

RECOMMENDED FUNDING SOURCE:

N/A at this time

Submitted by:	Dr. Kim Krull
Supervisor:	
Date:	May 11, 2021

Kansas Promise Scholarship Act Crosswalk

Eligible postsecondary educational institution:	<ol style="list-style-type: none"> 1. Any Kansas community college; 2. Any Kansas technical college; 3. Washburn institute of technology; 4. Any accredited independent college with its principal place of operation in Kansas that offers a promise eligible program
Eligible postsecondary programs:	Any two-year associate degree program or CTE certificate or stand alone program offered by an eligible postsecondary educational institution
Promelgate Regulations:	<p>KBOR by March 1, 2022 to cover:</p> <ol style="list-style-type: none"> 1. Scholarship Application deadlines 2. Appeal procedures 3. Ensure transferability of credits 4. Terms, conditions, requirements of scholarship agreement. 5. Student hardship requirement provisions 6. Residency and repayment provisions.
Establishment of Eligible Programs:	<p>KBOR shall identify the promise eligible programs: In any of the following fields of study:</p> <ol style="list-style-type: none"> 1. Information technology and security; 2. Mental and physical healthcare; 3. Advanced manufacturing and building trades; or 4. Early childhood education and development; 5. One additional program identified by each institution so long as the additional program is a two-year associate degree program or a career and technical education certificate or stand-alone program that corresponds to a high wage, high demand or critical need occupation. This program must be maintained for three years prior to requesting to change the program.
Students eligibility requirements:	<ol style="list-style-type: none"> 1. A Kansas resident who has graduated from an accredited Kansas public or private secondary school (or Kansas homeschool) within the preceding 12 months; 2. Be 21 years of age or older who has been a resident of Kansas for three or more consecutive years; 3. Be a dependent child of a military servicemember permanently stationed in another state and who, within the preceding 12 months, graduated from any out-of-state secondary school or obtained a high school equivalency certificate;
Students complete and agree to:	<ol style="list-style-type: none"> 1. Complete the required scholarship application on such forms established by the state board of regents; 2. Enter into a Kansas promise scholarship agreement 3. Complete the free application for federal student aid for the academic year in which the student applies to receive a Kansas promise scholarship; 4. Enroll in an eligible postsecondary educational institution in a promise eligible program.

Eligible student family income limits:	All recently graduated Kansas high school students or adult Kansans who have been Kansas residents for at least three years whose family household income equals \$100,000 or less for a family of two, \$150,000 or less for a family of three and, for household sizes above three, a household income that is equal to or less than the family of three amount plus \$4,800 for each additional family member. If scholarship moneys remain in the Kansas promise scholarship program fund during the award year after awarding all other scholarships pursuant to this section, Kansas promise scholarships may be awarded to eligible students whose family household income exceeds such amounts.
To continue receiving scholarships students must:	<ol style="list-style-type: none"> 1. Enroll as a full-time or part-time student (at least six hours per semester) at the eligible postsecondary educational institution and complete the required promise eligible program within 30 months of the date the scholarship was first awarded; 2. Maintain satisfactory academic progress in a promise eligible program 3. Within six months after graduation from the promise eligible program reside in and commence work in the state of Kansas for at least two consecutive years following completion of such program; or 4. Enroll as a full-time or part-time student (at least six hours per semester) in any public or private postsecondary educational institution with its primary location in Kansas and upon graduation or failure to re-enroll, reside in and commence work in Kansas for at least two consecutive years following the completion of such program; 5. Maintain records and make reports to the state board of regents to prove residency and working requirements. 6. Agree to live and work in Kansas two years post completion of their two year degree or certificate. If a student's completes their two year degree and transfers to a four year program they must still live and work in Kansas for two years post completion of their bachelors degree or pay back the Kansas Promise Scholarship funds. 7. Failure to satisfy the requirements of a Kansas promise scholarship agreement, repay the amount received under the program plus interest.
Scholarship Amount:	Total Scholarships available subject to appropriation each year. Expected 10 million in year one and two then 150% of actual scholarships awarded thereafter.
Scholarship Covers:	Aggregate amount of tuition, required fees and the cost of books and required materials for the promise eligible program for the academic year in which the student is enrolled and receiving the scholarship minus the aggregate amount of all other aid awarded to such student for such semester. Aid includes any grant, scholarship or financial assistance awards that do not require repayment. If offered by a independent college tuition and fees capped at the two year sector average cost.
Marketing:	KBOR is to work with community foundations, school districts, postsecondary educational institutions, Kansas business and industry and economic development organizations to publicize Kansas promise scholarships.
Reporting:	By January 2022,KBOR shall annually evaluate the Kansas promise scholarship program and prepare and submit a report to the senate standing committee on education and the house of representatives standing committee on education

TOPIC for DISCUSSION
President's Evaluation

REPORT:

The president's annual evaluation will be sent to Board members and Exec Council members to complete early in June. Executive Session time will be scheduled at the June meeting for discussion of the evaluation results. The evaluation will be based upon the identified 2019-2021 goals for the president.

RECOMMENDED ACTION:

For discussion purposes at this time

RECOMMENDED FUNDING SOURCE:

N/A at this time

Submitted by: Dr. Kim Krull
Supervisor:
Date: May 11, 2021

TOPIC for DISCUSSION
Monthly Board Work Session

REPORT:

A resulting suggestion from the recent Board Retreat with ACCT Consultant, Brad Ebersole, was a regularly scheduled monthly Board Work Session. Work sessions would allow additional time for Board review and discussion of information that may be part of a regular Board meeting agenda for discussion or action. During the retreat, the Board indicated support for regular work sessions. Discussion will identify the preferred days and times for a monthly work session.

RECOMMENDED ACTION:

For discussion purposes at this time

RECOMMENDED FUNDING SOURCE:

N/A at this time

Submitted by: Dr. Kim Krull
Supervisor:
Date: May 11, 2021

BOARD ACTION ITEMS

TOPIC for ACTION
Trustee Emails

REPORT:

Discussion has been held the past month and during the Board retreat related to emails and distribution of those emails which come through the trustees@butlercc.edu email address. While individual trustee emails are posted on the college website, this general trustee email address is included in student handbooks, college catalog, and on the terms and disclaimer webpage among other areas. Some trustees have expressed concern they are not receiving emails intended for them and wish to be able to respond to anyone who has used this email address. Ray Connell, college legal counsel, has recommended the Board Chair provide a collective reply to any email addressed to the trustees in general to prevent individual trustees from sharing information that might misrepresent the Board or college as a whole and that could cause legal issues for the college. He also expressed the need to strictly adhere to confidentiality expectations.

The Board Executive officers could be linked to the general trustees email to determine if it should be distributed to all Trustees or if it needs to be forwarded to a college administrator for potential resolution. College policy would be followed based on the concern expressed.

RECOMMENDED ACTION:

Recommended the trustees@butlercc.edu email be linked to the current Board Executive officers to assist in determining parties who need to be involved in the resolution of any concern.

RECOMMENDED FUNDING SOURCE:

N/A at this time

Submitted by: Dr. Kim Krull
Supervisor:
Date: May 11, 2021

TOPIC for ACTION
McConnell & Butler Service Center

REPORT:

Over the last year, McConnell and the Butler Service Center have been items of discussion at three different board meetings. Each month, data was presented in relation to the revenues, expenditures, and enrollment for the locations.

In preparation for the May 2021 regular Board of Trustees meeting, Trustee Shelby Smith requested that McConnell and the Butler Service Center be added to the agenda under Board Action Items with the intent to cease operations at both locations.

While COVID-19 has dramatically impacted the enrollment at McConnell AFB, the enrollment was trending upward prior to the pandemic. Butler has a 46-year partnership with McConnell AFB and has been working with the education office to create efficiencies, increase presence, and ultimately increase enrollment on base. The Butler Service Center, while staffed by employees who also work at the McConnell AFB office, serves additional needs beyond the McConnell site. The Butler Service Center generates significant revenue for the college.

The fact sheet included highlights the data shared over the last year for reference and consideration during the discussion of this action item.

RECOMMENDED ACTION:

While Trustee Smith is recommending that operations cease at McConnell AFB and the Butler Service Center, that is not our recommended action.

It is recommended that the Board of Trustees, considering all data presented, allow the college time to rebound enrollment following the pandemic, utilizing new strategies and methods of operation.

Additionally, it is recommended that the Board allow operations to continue at the Butler Service Center, a major revenue source for the college.

RECOMMENDED FUNDING SOURCE:

Not applicable

Submitted by: Heather Rinckenbaugh
Supervisor: Lori Winningham
Date: May 2, 2021

**McConnell AFB & Butler Service Center
Fact Sheet**

McConnell AFB

McConnell Enrollment Numbers		
Fall 2018	Spring 2019	Summer 2019
942	636	128
Fall 2019	Spring 2020	Summer 2020
936	812	244
Fall 2020	Spring 2021	Summer 2021
417	342	

*All enrollment numbers based on official 20th day reporting.

*Indicates enrollment impacted by COVID-19

- The most recent fiscal year (pre-COVID) revealed that McConnell would only need 25 additional credit hours of enrollment to break-even. Prior to COVID, the upward trend in enrollment was on track to reach that break-even point.
- All faculty and staff at McConnell also serve the college in other areas/locations. Ceasing operations would not eliminate the need for these positions.
 - \$146,265.87 of instructional personnel are full-time faculty who, under the Master Agreement, would be reassigned to teach elsewhere.
 - Eliminating advising and enrollment support staff would increase the workload on an already understaffed student support services group. Inadequate staffing affects the ability of the college to increase enrollment and retain students.
- Some students are not able to travel to another location and leaving base would decrease Butler’s overall enrollment.
- Lack of presence on base will eliminate Butler’s exposure to our military population and could negatively affect military enrollment at other campuses.
- Through the Kansas Promise Act, military student enrollment has the potential to increase enrollment starting in the fall of 2021.
- Using technology and collaborating with other campuses, Butler of McConnell has the opportunity to grow enrollment without increasing instructional personnel expenditures.
- Butler of McConnell staff are working closely with the McConnell AFB education team to increase marketing opportunities.
- Butler is working with the Kansas Board of Regents to help award credit for prior learning for military students. This has the potential to increase enrollment.

Butler Service Center

- Nearly \$5.5M in tuition and fee revenue over the last 3 years.
- The expenditures of this location are \$263,015,
- Serves all Butler students, not just those who take classes on base.

- All staff at this location also serve all students across the college. Ceasing operations at this location would not eliminate the need for these positions without a significant burden on our student support services.
 - As shared over the last 3 months, our student support services are already understaffed for an institution of our size.
 - Inadequate staffing affects the ability of the college to increase enrollment and retain students.

Walking away from a 46-year partnership and giving up \$2.2M per year in tuition and fee revenue would be detrimental to both the college and McConnell AFB. Beyond the direct impact, the presence that Butler has on McConnell AFB creates awareness among military, spouses, dependents, and civilians that may not be feasible any other way. As the college works to grow enrollment, we must strengthen partnerships, create efficiencies, and sustain our current enrollment and revenues. Butler remains the largest enrollment of any institution on McConnell AFB. While the pandemic created a setback, we are confident that, if given the opportunity, we will continue the upward trend that started in the spring of 2020.

PERSONNEL

TOPIC for ACTION
Retirement of James Buress

REPORT:

James Buress, full-time EMT instructor, has submitted his notice of resignation (retirement) effective May 31, 2021. James has been a full-time employee of Butler Community College for 17 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for James Buress.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by:	Shelley Stultz
Supervisor:	Dr. Kim Krull
Date:	April 29, 2021



James E. Burress (Jeb)

715 E. 13th Street
Andover, Ks. 67002

Telephone (316) 648-9935
E-Mail jburress@butlercc.edu

To: Butler Community College
Re: Retirement
Date: April 19th, 2021

Butler Administration/Faculty and Colleagues,

Two years ago, I informed my superiors and department faculty I would be retiring at the end of Spring 2021. The time has gone amazingly fast and now it's here. I must admit there hasn't been a week in the past few months that I haven't had second thoughts but May 31st will be my last day.

There are not enough words to express my thoughts and feelings about or towards the people who have touched me in some way here at Butler over the last 20 years. I am grateful and thankful for them all!

Take Care Stay Safe Out There & Be Well!!!

Sincerely,

James E. Burress (Jeb) _____

EMS Education Coordinator BCC

TOPIC for ACTION
Retirement of Michael Heffron

REPORT:

Michael Heffron, full-time Biology instructor, has submitted his notice of resignation (retirement) effective May 31, 2021. Michael has been a full-time employee of Butler Community College for 29 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Michael Heffron.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by:	Shelley Stultz
Supervisor:	Dr. Kim Krull
Date:	April 29, 2021

April 1, 2021

Kathy Conner, Employment/Benefits Specialist
Butler Community College

Kathy, Effective June 1, 2021 I will resign my full time teaching position at
Butler Community College.

Sincerely,

Michael B. Heffron, M. S.

TOPIC for ACTION
Retirement of Lana Ryan

REPORT:

Lana Ryan, full-time Administrative Assistant for the HSBS division, has submitted her notice of resignation (retirement) effective May 31, 2021. Lana has been a full-time employee of Butler Community College for 18 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Lana Ryan.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by:	Shelley Stultz
Supervisor:	Dr. Kim Krull
Date:	April 29, 2021

Kathy Conner

From: Lana Ryan
Sent: Tuesday, March 23, 2021 9:32 AM
To: Troy Nordman; Jonathan Craig; Susan D. Bradley
Cc: Shelley S. Stultz; Tiffany L. Rhodes; Kathy Conner
Subject: Ryan's resignation letter

Hello all,

It is with a heavy heart that I must tell you I have decided to retire from my position as an Administrative Assistant for the HSBS Division effective May 31, 2021 from Butler Community College.

It has truly been an honor and pleasure to work under supervisors that I regard with such high esteem and respect.

Thanks for **not** making this decision easy but making it a joy to come to work for the past 17 years.

With sincere appreciation,

Lana

Lana Ryan
Administrative Assistant to Humanities, Behavioral, & Social Sciences
Phone #316-218-6178

Mailing address:
Butler Community College
C/o Lana Ryan
715 E. 13th St. Office #5343
Andover, KS 67002

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**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., April 13, 2021 – Dankert Board Room**

Meeting Recording can be viewed at <https://youtu.be/iJ-2-mbmthl>

STAFF ATTENDANCE

Lora Jarvis	Kim Krull
Matt Jacobs	Lori Winningham (Z)
Bill Young	Ireland Turner (Z)
Lisa Bolin (Z)	Bill Rinkenbaugh (Z)
Tom Borrego (Z)	Jessica Ohman (Z)
Shelley Stultz (Z)	Esam Mohammad (Z)
Kent Williams (Z)	Terry Sader (Z)
Kris Estes (Z)	Heather Rinkenbaugh (Z)
Susan Bradley	Troy Nordman
Jon Craig	

BOARD ATTENDANCE

Mary Martha Good
Jim Howell
Doug Law
Lance Lechtenberg
Forrest Rhodes
Shelby Smith
Julie Winslow

GUESTS

Ray Connell
Rue Ann Olmstead (Z)
Michael Austin (Z)

*** (Z) – Denotes attendance via Zoom

CALL TO ORDER

Chair Lechtenberg called the regular monthly meeting of the Board of Trustees to order at 4:29 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Trustee Smith asked to table and discuss item C6 from Section XI and move it to Board Action Items. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

Trustee Winslow asked to move the Sabbatical Reports, Minutes, and Classroom/Video Replacement Plan to Board Action Items. She amended her request to only move the Sabbatical Reports and Classroom/Video Plan as she will visit with Dr. Krull later regarding the minutes. Trustee Smith seconded. Trustee Rhodes asked if it was

appropriate to discuss a faculty member's sabbatical request in open session as that would normally be an Executive Session topic. Trustee Winslow said she just had generic questions about sabbaticals not about the individuals requesting them. Trustee Law recommended leaving the Request item in the consent agenda and adding a discussion item about sabbatical leaves in general. Dr. Krull recommended that Trustee Winslow send any questions to her and then staff will find the information requested. Lora Jarvis called a roll call vote with Trustees Good, Law, Rhodes, Lechtenberg, and Howell voting against and Trustees Winslow and Smith voting for. The motion failed.

Trustee Law moved to approve the agenda as amended. Trustee Howell seconded. Trustee Winslow questioned moving the Classroom/Video Replacement Plan. Chair Lechtenberg explained that the motion had been voted on and declined by the Board overall. Trustee Smith said that he had emailed stating he wanted a Board Action Item regarding Trustee Correspondence. Chair Lechtenberg explained that according to Roberts Rules those are amendments that need to be made by motion at the meeting and there was currently a motion on the table that needed to be voted on prior to anything being added. Chair Lechtenberg explained Roberts Rules of Order were being used. Lora Jarvis called a roll call vote with Trustees Good, Law, Rhodes, Lechtenberg and Howell voting in favor and Trustees Winslow and Smith voting against. The motion passed.

EXECUTIVE SESSION

Trustee Good moved the Board recess into executive session for consultation with legal counsel in regards to confidential student information pursuant to the open meetings exception for matters affecting a person as a student which if discussed in open meeting might violate their right to privacy and that the Board, President Kim Krull, Lori Winningham, and Ray Connell be included. The open meeting will resume here in the Dankert Board Room in 30 minutes. Trustee Law seconded. Lora Jarvis called a roll call vote with Trustees Good, Law, Rhodes, Lechtenberg, Howell, and Smith voting in favor and Trustee Winslow voting against. The motion passed.

The Board entered Executive Session at 4:47 p.m.

The Board returned to open session at 5:17 p.m.

Trustee Good moved to re-enter Executive Session for no more than 20 minutes. Trustee Law seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

The Board re-entered Executive Session at 5:21 p.m.

The Board returned to open session at 5:31 p.m.

RECOGNITIONS

- **Tucker Ashburn, Owen Berk, Deanna Bonn, Kameron Buss, Ross Cole, Wesley Hager, Bryce Hirayama, Raymond Hoare, Madeline Reida, Riley Wagner** – Kansas Association of Broadcasters Awards
- **Scott Willis, Ben Bunck, Bruce Fiscus, Dr. Mindy Trenary** – Tutoring Lab Assistants
- **Trustee Jim Howell** – April 7 Birthday
- **Trustee Doug Law** – April 19 Birthday

Trustee Smith also recognized Lora Jarvis for National Secretaries Day this month and thanked her for all of the work she does.

PUBLIC COMMENT

Rue Ann Olmstead and Michael Austin both addressed the Board regarding COVID protocols.

STANDING REPORTS

Student Government Association – Chloe Cope, SGA secretary, shared recent activities with the Board. SGA met on March 24th in Andover where other organizations presented regarding their upcoming events. SGA also placed their new charging stations in both El Dorado and Andover. HALO celebrated Hispanic women for Women’s History Month and handed out cookies to students on March 30th. On April 6th SGA provided free pizza for the presentation by Nancy Hamm. Today, SGA provided food for the Financial Aid financial literacy event.

Upcoming events include an SGA meeting in El Dorado tomorrow and April 19th-23rd is Grizzly Give Back Week where students will be able to participant in events such as making NICU blankets, cards and baskets for the elderly, and various other activities. The annual Student Life Awards will be held at 4:00 p.m. on April 29th.

Operational Staff – Lisa Bolin reported that Op Staff will be selling bottled water at graduation in May. All of the water has been donated and the money raised will be used for Op Staff’s Book Scholarship, Welcome Back Tables and families in need. The next Operational Staff meeting is Thursday, April 15th.

Professional Employees – Dr. Sader addressed the question of COVID protocols from the Professional Employees standpoint. In his role as President of the Association he feels it is his responsibility to advocate on behalf of their safety and health. As such, he recommends that the Board continue the mask mandates through the end of the summer. He believes the CDC will be recommending masks and since the students are already used to wearing their masks on campus, he doesn’t feel it will be disruptive to continue using them. He shared that masks are important to stop the wearer from sharing any illness that he or she might have with those susceptible to illness.

Trustee Winslow asked if Dr. Sader had visited with any other colleges similar to Butler regarding their mask mandates. He said he has talked with the President at Cowley and they are a bit more relaxed than Butler and returned to the classroom quicker than Butler. Trustee Smith shared that Butler County has an overabundance of the Moderna

Vaccine which he assumes means that any teachers or anyone else who wants a vaccine, can now access one.

Board Finance Committee – Trustees Law and Smith said that the information discussed will be shared later in the Board meeting.

Foundation Board Report – Trustee Rhodes said that the Foundation Board will be meeting next month.

President's Report – Trustees will be able to join the El Dorado campus tour April 29th from 1:00 – 4:00 p.m., but Trustees are welcome to come and go as their schedules permit. Dr. Krull said they are still working on a tour of the northern and southern branch-campus locations as well.

She shared a document with the Trustees regarding the Haverhill Road Improvement Project which is at the beginning stages of development. Daryl Lutz, Director of Public Works/County Engineer, contacted Dr. Krull last week to let her know they were applying to KDOT for funding for this proposal to improve Haverhill from Towanda to the South limits of the refinery. The college provided a letter of support for the project which includes a four-lane concrete-paved roadway, configured for three lanes (two oversized lanes and one oversized center lane for turning) and intersections reconstructed with the appropriate geometry for trucks to turn.

Butler received a great report from ACEN (Accreditation Commission on Education in Nursing) on the complete curriculum revision to a competency based curriculum in the fall of 2020. The curriculum has been approved and the nursing faculty are ready for their next accreditation visit.

Trustees received an email today from Brad Ebersole ahead of the weekend Board Training with the agenda and articles he requested be read before the training starts on Friday evening at 6:00 p.m. Chair Lechtenberg asked the other Trustees to come to the training with an open mind and hopes that they can find a way to work together moving forward.

Educational Facilities Authority Report – Trustee Howell reported that the Board paid their bills. The City met and decided to remain a partner. The board also looked at future expenditures including track repairs and maintenance. Trustee Law shared that the repairs on the Press Box are being made and that more individuals are now monitoring the temperature in case another freeze should happen.

MONITORING REPORTS

Dean Susan Bradley and Associate Deans Troy Nordman and Jon Craig presented the annual report for the Humanities, Social and Behavioral Sciences Division.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

COP Refinance – Kent Williams shared that the college has been in contact with John Haas regarding the refinancing of Butler’s Certificates of Participation Series 2013B. John works with Ranson Financial. Butler has a long and successful history of public financing with John as Financial Advisor. John, who is a Butler County resident and semi-retired, currently works mainly with a few of his long-term clients.

John’s analysis is attached. Based on current conditions he estimates that we can obtain a front-end savings of approximately \$214,000. It needs to be emphasized that this estimate may change due to fluctuation in the market place prior to selling the securities. Also, it is always an estimate until the bids are actually opened.

The COPs cannot be refinanced until July so the proposed timeline follows:

- May BOT meeting – John will present an updated savings estimate and overview of the sale process
- June BOT meeting – the board will approve a sale for the refinancing COPs
- July BOT meeting – the board will approve the sale of the COPs as a result of the bid which will take place a few days prior

Kent also shared some savings cost analysis information on the following pages:

Table 1

\$5,875,000
Butler Co. CC
Certificates of Participation

Series 2013 B

Outstanding Debt Service of Certain Maturities

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Nov-21	390,000.00	2.500	53,600.00	443,600.00
1-May-22			48,725.00	48,725.00
1-Nov-22	400,000.00	2.500	48,725.00	448,725.00
1-May-23			43,725.00	43,725.00
1-Nov-23	410,000.00	3.000	43,725.00	453,725.00
1-May-24			37,575.00	37,575.00
1-Nov-24	420,000.00	3.000	37,575.00	457,575.00
1-May-25			31,275.00	31,275.00
1-Nov-25	435,000.00	3.200	31,275.00	466,275.00
1-May-26			24,315.00	24,315.00
1-Nov-26	450,000.00	3.350	24,315.00	474,315.00
1-May-27			16,777.50	16,777.50
1-Nov-27	465,000.00	3.500	16,777.50	481,777.50
1-May-28			8,640.00	8,640.00
1-Nov-28	480,000.00	3.600	8,640.00	488,640.00
1-May-29			0.00	0.00
1-Nov-29			0.00	0.00
1-May-30			0.00	0.00
Totals	3,450,000.00		475,665.00	3,925,665.00

Redemption	1-Nov-21
Accrual	1-May-21
Days	180.00
Ratio	1.00
Principal	3,450,000.00
Interest	53,600.00

**Table 2
Alternative A: Front-End Savings**

**\$3,335,000
Butler Co. CC
Refunding Certificates of Participation**

Series 2021 B

Estimated Debt Service to Maturity

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Nov-21			0.00	0.00
1-May-22			18,858.64	18,858.64
1-Nov-22	470,000.00	0.500	12,666.25	482,666.25
1-May-23			11,491.25	11,491.25
1-Nov-23	470,000.00	0.550	11,491.25	481,491.25
1-May-24			10,198.75	10,198.75
1-Nov-24	470,000.00	0.650	10,198.75	480,198.75
1-May-25			8,671.25	8,671.25
1-Nov-25	475,000.00	0.750	8,671.25	483,671.25
1-May-26			6,890.00	6,890.00
1-Nov-26	480,000.00	0.850	6,890.00	486,890.00
1-May-27			4,850.00	4,850.00
1-Nov-27	485,000.00	0.950	4,850.00	489,850.00
1-May-28			2,546.25	2,546.25
1-Nov-28	485,000.00	1.050	2,546.25	487,546.25
1-May-29			0.00	0.00
1-Nov-29			0.00	0.00
1-May-30			0.00	0.00
Totals	3,335,000.00		120,819.89	3,455,819.89
	0.01			
Dated Date:	3-Aug-21		Net Interest Cost	1.0826%
Settlement Date:	3-Aug-21		Arb Yield	0.8470%
Bond Years:	14,240,222		Accrued Interest:	0.00
Average Life:	4.27			

**Table 3
Alternative A: Front-End Savings**

**\$3,335,000
Butler Co. CC
Refunding Certificates of Participation**

Series 2021 B

Savings Report

<u>Period Ending 30-Jun</u>	<u>Refunding Debt Service</u>	<u>Issuer Cash</u>	<u>Outstanding Debt Service</u>	<u>Cash Savings</u>
2022	18,858.64	253,961.43	492,325.00	219,504.93
2023	494,157.50		492,450.00	-1,707.50
2024	491,690.00		491,300.00	-390.00
2025	488,870.00		488,850.00	-20.00
2026	490,561.25		490,590.00	28.75
2027	491,740.00		491,092.50	-647.50
2028	492,396.25		490,417.50	-1,978.75
2029	487,546.25		488,640.00	1,093.75
2030	0.00		0.00	0.00
	<u>3,455,819.89</u>	<u>253,961.43</u>	<u>3,925,665.00</u>	<u>215,883.68</u>
	Accrued Interest:			0.00
	Rounding Amount:			0.01
	Net Cash Savings			<u>215,883.69</u>
	Present Value of Savings:			214,386.36
	Percent of Refunded Issue:			6.21%

Table 4
Alternative A: Front-End Savings

\$3,335,000
Butler Co. CC
Refunding Certificates of Participation
Series 2021 B

Sources and Uses of Funds

Sources		
Certificates		3,335,000.00
Original Issue Discount		0.00
Forward Purchase Contract		0.00
Issuer Cash		253,961.43
Accrued Interest		0.00
Total Sources of Funds		3,588,961.43
Uses		
Escrow Deposit		3,503,600.00
Deposit to Bond Fund		0.00
Underwriter's Discount	1.00%	33,350.00
Costs of Issuance	1.56%	52,011.43
Rounding Amount		0.01
Total Uses of Funds		3,588,961.43

Tuition and Fees – Kent Williams also shared more information on the change in revenue with the tuition increase in \$2.00/credit hour. Because of the increase in enrollment costs, the college estimates a decrease in total credit hours taken of 680 credit hours. This loss in credit hours better explains the changes shown during the discussion in March. The following table was shared with the Trustees:

	2/9/21 BOT	2/23/21 Option 2	Change
Rates			
In-State In-Dist	\$102.00	\$102.00	\$0.00
In-State Out-Dist	\$120.50	\$122.50	\$2.00
Out-State	\$180.50	\$182.50	\$2.00
International	\$219.50	\$219.50	\$0.00
Revenues			
In-State In-Dist	\$2,108,502	\$2,100,228	(\$8,274)
In-State Out-Dist	\$9,721,264	\$9,829,620	\$108,356
Out-State	\$1,376,695	\$1,391,799	\$15,104
International	\$611,351	\$610,405	(\$946)
Total Tuition	\$13,817,812	\$13,932,052	\$114,240
Activity Fee	\$3,365,400	\$3,391,687	\$26,287

Stu Union Fee	\$262,700	\$261,443	(\$1,257)
Tech Fee	\$2,512,240	\$2,500,215	(\$12,026)
Total Fees	\$6,140,340	\$6,153,344	\$13,004
Total Tuition and Fees	\$19,958,152	\$20,085,396	\$127,244
Waivers & Scholarships incr	\$174,521	\$210,278	\$35,757
Net revenue	\$19,783,631	\$19,875,119	\$91,488

Butler Community College
Review of Revenue Estimates for Tuition and Fee Rates Approved March 2021
Prepared by Kent Williams - April 13, 2021

	Revenue Calculations for Recommended Rates			Revenue Calculations for Approved Rates			
	FY2022 Estimated Cr Hrs	FY2022 Rates	Estimated Revenue	FY2022 Estimated Cr Hrs	Approved FY2022 Rates	Estimated Revenue	
Tuition							
In-State In-Dist	27,580	\$76.45	\$2,108,502	27,580	\$76.15	\$2,100,228	
In-State Out-Dist	102,383	\$94.95	\$9,721,264	101,703	\$96.65	\$9,829,620	→ 680 credit hour decrease
Out-State	8,885	\$154.95	\$1,376,695	8,885	\$156.65	\$1,391,799	
International	3,152	\$193.95	\$611,351	3,152	\$193.65	\$610,405	
Total Tuition Revenue	142,000		\$13,817,812	141,320		\$13,932,052	\$222,535 Revenue gain from rate increase
Fees							
Scholarships	142,000	\$23.70	\$3,365,400	141,320	\$24.00	\$3,391,687	
Student Union Fee	142,000	\$1.85	\$262,700	141,320	\$1.85	\$261,443	
Tech Fee	142,000	N/A	\$2,512,240	141,320	N/A	\$2,500,215	(\$95,291) Rev loss from enrollment decrease
Total Fees Revenue		\$25.55	\$6,140,340		\$25.85	\$6,153,344	
Total Tuition and Fees Revenue			\$19,958,152			\$20,085,396	
Waiver and scholarship increase due to rates			\$174,521			\$210,278	(\$35,757) Increase in scholarships & waivers
Total estimated revenue - March BOT book pg 31			\$19,783,631			\$19,875,119	
Increase in estimated revenue for approved option compared to recommended rates →						\$91,488	\$91,488

Total Tuition and Fees					
In-State In-Dist		\$102.00			\$102.00
In-State Out-Dist		\$120.50			\$122.50
Out-State		\$180.50			\$182.50
International		\$219.50			\$219.50

Trustee Smith asked about credit hours comparing the HSBS report that said they had 152,118 credit hours and the tuition and fees discussion last month which showed we had a total of 154,758. Esam Mohammad explained that both of the numbers are correct, but one is the Academic Year number (152,118) that has to be reported to KBOR. The Academic Year number is summer, fall, and spring. The fiscal year number (154,758) is fall, spring, and summer.

Trustee Smith also asked about 20-day numbers for spring and an estimate for summer. Current summer enrollment is 5569, but we are still enrolling and a great deal of the time summer enrollment increases right in time for classes to begin. The Fall 2020 20th day numbers were 59,750 and the Spring 2021 20th day numbers were 67,857.

McConnell Discussion – In February, Heather Rinkenbaugh shared FY2020 data on McConnell with the Board. This month based on questions and requests from the Board, she shared FY2021 data. The following information is an estimate as the fiscal year does not end until June 30, 2021.

Butler Community College
 McConnell Airforce Base and Butler Service Center
 Revenue and Expenditure Estimate for the Year Ended June 30, 2021

McConnell Airforce Base			
<u>Revenues</u>		Credit Hours	
In-State/In County	81	\$	5,812
In-State/Out County	897	\$	80,057
Out of State	16	\$	2,372
International	9	\$	1,739
Fees	1003	\$	34,353
Total Student Revenue		\$	124,333
State Aid Allocation	978	\$	113,448
	Total Revenue		\$ 237,781
<u>Expenses</u>			
Administrative Personnel *		\$	113,401
Instructional Personnel *		\$	137,269
Advising Personnel *		\$	46,394
Non-Personnel Expenditures		\$	3,037
	Total Expenses		\$ 300,101
	Revenue over/(under) Expenses		\$ (62,320)
	* includes benefits		
Butler Service Center			
<u>Revenues</u>			
No direct revenue generated - this site is used for Enrollment, Advising, and Testing.		\$	-
<u>Expenses</u>			
Administrative Personnel *		\$	67,574
Instructional Personnel *		\$	-
Advising Personnel *		\$	154,988
Non-Personnel Expenditures		\$	40,453
	Total Expenses		\$ 263,015
	*includes benefits		

Heather explained that the \$62,320 loss would easily be taken care of with 300 credit hours in enrollment. Compared to pre-COVID, McConnell is down over 900 credit hours which would be more than enough to make McConnell a profitable site.

Heather also reminded the Trustees that the Service Center is only a service center as Butler is not allowed to teach classes from the location, but that the Service Center has generated over \$5 million in tuition and fee revenue over the last 5 years.

Administrative Personnel	McConnell	Service Center
Full Time Director	100%	0%
Full Time Office Manager	50%	50%
Full Time Evening Coordinator	50%	50%
Part Time Enrollment Assistant	50%	50%
Part Time Enrollment Assistant	50%	50%
Advising Personnel	McConnell	Service Center
Full Time Advisor	0%	100%
Part Time Advisor	0%	100%
Part Time Advisor	0%	100%
Part Time Advisor	100%	0%

McConnell Enrollment Numbers		
Fall 2018	Spring 2019	Summer 2019
942	636	128
Fall 2019	Spring 2020	Summer 2020
936	812	244
Fall 2020	Spring 2021	Summer 2021
417	342	

*All enrollment numbers based on official 20th day reporting
 *Indicates enrollment impacted by COVID-19

Enrollment at McConnell Air Force Base by Military Affiliation

AY 19		
Military Affiliation	Headcount	%
Air Force - Active	59	17%
Army - Active	2	1%
Dept of Defense Civilian	1	0%
Guard	8	2%
Marine - Active	2	1%
Military Family Member	68	19%
Military Retirees	3	1%
Military Veteran	9	3%
Navy-Active	2	1%
No Military Affiliation	195	55%
Reserves	7	2%
(blank)		
Grand Total	356	

AY 20		
Military Affiliation	Headcount	%
Air Force - Active	74	17%
Army - Active	0	0%
Dept of Defense Civilian	1	0%
Guard	9	2%
Marine - Active	0	0%
Military Family Member	77	18%
Military Retirees	2	0%
Military Veteran	7	2%
Navy-Active	0	0%
No Military Affiliation	251	58%
Reserves	8	2%
(blank)	7	2%
Grand Total	436	

AY21 (No Summer)		
Military Affiliation	Headcount	%
Air Force - Active	32	20%
Army - Active	1	1%
Dept of Defense Civilian	0	0%
Guard	5	3%
Marine - Active	0	0%
Military Family Member	33	21%
Military Retirees	1	1%
Military Veteran	1	1%
Navy-Active	1	1%
No Military Affiliation	82	52%
Reserves	3	2%
(blank)		
Grand Total	159	

*Report pulled 4/1/2021

Heather explained that the numbers shown above are the people who are enrolled on base, but that she wanted to clarify that it was not just the air force on base. Overall the college has between 400 and 600 students every semester with a military affiliation

taking classes at locations other than McConnell. If Butler were to walk away from McConnell or the Service Center, Butler would lose the exposure to those students and family members which could impact enrollment.

Trustee Winslow asked if the foot traffic in the Service Center was monitored. Heather said the Student Services staff at the Service Center work really hard to maintain records of foot traffic including students signing in and documenting what they are doing when they come in. Trustee Winslow asked to see more information on the foot traffic.

Chair Lechtenberg asked if Heather had a timeline for return to more normal operations at McConnell and Heather indicated they are hopeful that the fall semester will have more relaxed protocols at McConnell. Regular meetings with the base education officers are currently being held.

Trustee Smith moved that BCC cease all physical operations and exit McConnell Air Force Base as soon as it's allowed by our contract. Trustee Winslow seconded. Chair Lechtenberg called a point of order that it is not allowed to make a motion on a discussion item on the agenda per the Board's policies. Trustee Smith said he would submit his request to have it added to the next month's agenda.

BOARD ACTION ITEMS

9100 Building – Dr. Krull shared that the Board and Administration have discussed the future of the 9100 Building. With the completion of the 5000 Building renovation project, classes and offices were moved from Andover High School as well as some classes from the 9100 Building. As has been noted previously, Dr. Krull contacted John Rupp, ReeceNichols Real Estate for assistance in understanding options related to the 9100 Building. Dr. Krull, Kent Williams, and Lynn Umholtz have met with John Rupp, ReeceNichols Real Estate to walk through the 9100 Building.

Dr. Krull recommended entering into an agreement with John Rupp, ReeceNichols, to assist in providing recommendations for the future of the 9100 Building as the Board had previously asked her to make arrangements. Trustee Good moved. Trustee Rhodes seconded.

Trustee Smith asked if there were any costs associated with the agreement. Dr. Krull said there would be a cost to the over-arching agreement for marketing and to get the information out. Clarifying, Trustee Smith asked if by approving this motion if they were giving him the right to sell the property. Dr. Krull informed the Trustees they would have the opportunity to listen to recommendations from John Rupp but that no agreement has been signed. Trustee Smith said he was uncomfortable entering into an agreement with one person without getting at least two more bids and he would like to have Butler County realtors in the bidding process as well.

Chair Lechtenberg told the Board that last month they had given Dr. Krull had been given this directive to work with John Rupp and if they don't want to follow through, they need to be more specific in their requests of Dr. Krull. Trustee Smith said he would like

to remove from the motion “entering into an agreement” because it was not necessary to enter an agreement to get estimates and information on the sale of a building.

Trustee Rhodes expressed that the Board was asking more than an estimate but also asking for expertise from John Rupp.

Trustee Winslow said she thought there would be two or three realtors presenting bids, but Dr. Krull said that her understanding was the Board wanted to meet with John and talk about options moving forward. Dr. Krull said she would reach out to John and see if he would present to the Board at the next meeting as well as reach out to other realtors in Butler County.

Trustee Good asked for Dr. Krull to contact Jeremy Sundgren and Trustee Winslow requested Mark Sudduth from Augusta be contacted. Trustee Rhodes wants to have someone assist the college who has commercial real estate experience in East Wichita not someone who has a business address in Butler County.

Trustee Howell said that the way he was reading the motion was that Butler is asking ReeceNichols to assist in making recommendations for the future of the 9100 Building. The college is not entering into a real estate agreement for listing and selling the property. Trustee Law agreed and Trustee Howell requested to call for the vote.

Lora Jarvis called a roll call vote to end the discussion of the topic with Trustees Good, Law, Rhodes, Lechtenberg, Howell and Smith voting in favor and Trustee Winslow voting against. The discussion was ended.

Lora Jarvis called a roll call vote on the motion with Trustees Good, Law, Rhodes, Lechtenberg and Howell voting in favor and Trustees Winslow and Smith voting against. The motion passed.

SB 40 – As was noted at the special Board meeting on April 1, 2021, the Legislature passed Senate Bill 40, on March 18, 2021 giving board of trustees the ultimate authority to make decisions concerning course modality and safety interventions to combat the spread of COVID-19. Specifically, the bill states that during the state of disaster emergency related to the pandemic, which is now slated to expire on May 28, 2021, boards of trustees have full authority and responsibility over any decision that:

- (A) Closes or has the effect of closing any community college or technical college;
- (B) authorizes or requires any form of attendance at any community college or technical college; or
- (C) mandates any action by any students or employees of a community college or technical college while on college property

Subparagraphs (A) and (B) of the bill apply to closings and learning modalities. The broad grant of authority in subparagraph (C) covers masks and other interventions that have been in place throughout the school year.

SB 40 now bars the governor's office or the health department from directly intervening in local decisions on the issues listed above. The new law requires districts to employ the "least restrictive means possible" to achieve the objective of maintaining a safe educational environment during the pandemic. The bill also includes procedures for an employee, student, or parent to redress grievances against the board's action. Employees, students, or parents who are aggrieved by a board's decisions concerning pandemic interventions may seek a hearing with the board of education within 30 days of the action being taken. After receiving a complaint, the board must conduct a hearing on the matter within 72 hours, and it must issue a decision within 7 days of the hearing. If the complainant is unhappy with the outcome of that process, a civil action may be filed in the district court. That petition must also be heard within 72 hours and decided within 7 days of the hearing. The court must side with the individual making the complaint unless the board's action is "narrowly tailored" to respond to the pandemic and uses the "least restrictive means" to do so. If no decision is rendered after seven days, the relief requested by the complaining party shall be automatically granted.

Dr. Krull requested that the Board continue with the current protocols through the last four weeks. The summer and fall protocols in place are less restrictive. Per the recommendation of CIMT, masks will still be required for summer, but recommended for fall, but go back to normal classroom and office operations starting this summer. The college will not require COVID vaccinations for employees or students.

Trustee Smith moved that masks no longer be mandated April 14th. Trustee Winslow seconded.

Chair Lechtenberg shared if the college changed protocols prior to May 28th, concerns and complaints could be submitted from either side. If protocols remain the same through May 28th, complaints could not be submitted.

Trustee Smith said he had contacted Senator Masterson and Trustee Winslow had contacted WSU Tech to inquire about protocols.

Dr. Krull asked Trustee Winslow if she had talked to the Board of Regents and she said she had contacted them.

Lora Jarvis called the vote with Trustees Good, Law, Rhodes, Lechtenberg and Howell voting against and Trustees Winslow and Smith voting for. The motion failed.

Trustee Law stated the Board did not need to take action if there were not amendments to any protocols. Trustee Howell agreed and said the Board could look at it at a later date and modify it then.

Trustee Smith moved that the college end the protocols related to social distancing effective tomorrow. Trustee Winslow seconded. Lora Jarvis called the vote with Trustees Good, Law, Rhodes, Lechtenberg and Howell voting against and Trustees Winslow and Smith voting for. The motion failed.

Approval of Campus M – Bill Young shared with the Trustees that CampusM software is provided by ExLibris and is our student and employee portal replacement for pipeline. The purchase for CampusM was approved by the Board of Trustees in July 2020. CampusM offers many enhancements for student and employee engagement that our current pipeline portal does not offer. CampusM layout and design is forward thinking and student focused. The upgrade from pipeline to CampusM is vital to student and employee engagement and learning and especially to students and employees remote learning/working. Information Services is requesting to pay our contract with Cares II HEERF funding. Utilizing Cares II HEERF funding would save the institution \$114,890.06

Year 1: \$22,500
Year 2: \$22,500 (escalator waved if paid in full)
Year 3: \$22,500 (escalator waved if paid in full)
Year 4: \$23,287.50
Year 5: \$24,102.56

Trustee Smith moved to approve payment of the contract through ExLibris with Cares II HEERF funding. Trustee Law seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

SB 49 (cont) – Chair Lechtenberg asked the Trustees to reconsider the SB 40 motion as the current protocol is that masks would be required through the summer if the Board takes no action.

Trustee Law moved to leave the current policy and protocol in place through May 28th. Trustee Rhodes seconded. Lora Jarvis called the vote with Trustees Good, Law, Rhodes, Lechtenberg and Howell voting in favor and Trustees Winslow and Smith voting against. The motion passed.

Retirement of Lori Llewellyn – Lori has been Administrative Assistant to Athletics for 15 years. Trustee Good moved to accept Lori's retirement. Trustee Rhodes seconded. Lora Jarvis called the roll call vote and the motion passed unanimously.

CONSENT AGENDA

Trustee Law moved to approve the Consent Agenda as presented. Trustee Good seconded. Lora Jarvis called a roll call vote with Trustees Good, Law, Rhodes, Lechtenberg and Howell voting in favor and Trustees Winslow and Smith voting against. The motion passed. Items included in the consent agenda include:

- Minutes of the Regular Board Meeting of March 9, 2021
- Minutes of the Special Board meeting of April 1, 2021
- Approval of Bills and Warrants for March 2021 in the amount of \$4,482,096.04 (includes Expenditure Approval List - \$2,089,260.22 and Payroll - \$2,392,835.82).
- Approval of Touchless Faucet Replacement in the amount of \$181,760.00

- Approval of Campus Door Closer Replacement in the amount of \$66,964.80
- Approval of Contract for Learning Management System in the amount of \$121,290.00
- Approval of App Armor Grizzly Safe in the amount of \$35,700.00
- Approval of Ocelot AI Chat Bot in the amount of \$64,800.00
- Approval of Microsoft Licensing Renewal in the amount of \$53,324.96
- Approval of Classroom/Video Replacement Plan in the amount of \$56,027.63
- Approval of Clifford/Stone Upgrade Plan in the amount of \$129,134.96
- Approval of Sabbatical Leave for William “Jim” Buchhorn
- Approval of Sabbatical Leave for Sarah Flora

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Don & Susan Rommelfanger; Rinckenbaugh Family; Teri & Bill Rinckenbaugh, Heather Rinckenbaugh & Megan Chambers

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
APRIL - MAY**

April Board Finance Committee	Tuesday, April 13, 3:30 p.m. President’s Conference Room	Doug Law Shelby Smith
April Board Meeting	Tuesday, April 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Early College Academy Graduation	Saturday, May 8, TBD Clifford/Stone Room	
May Board Finance Committee	Tuesday, May 11, 3:30 p.m. President’s Conference Room	Doug Law Shelby Smith
May Board Meeting	Tuesday, May 11, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Nurses Pinning	Thursday, May 13, TBD	
Honors Ceremony	Friday, May 14, 1:30 p.m. Gym	
Commencement	Friday, May 14, 7:00p.m. BG Products Stadium	

2020-2021 Board Meeting Dates

- Tuesday, April 13, 2021
- Tuesday, May 11, 2021
- Tuesday, June 8, 2021
- Tuesday, July 13, 2021

<u>LOOKING AHEAD</u>		
June Board Finance Committee	Tuesday, June 8, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
June Board Meeting	Tuesday, June 8, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
El Dorado, Inc. Steak Bonanza	Friday, June 11, 5:00 p.m. Gordy Park, El Dorado	
July 4	OFFICES CLOSED	
July Board Finance Committee	Tuesday, July 13, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
July Board Meeting	Tuesday, July 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

Trustees Selected Roles for Commencement Activities:

Early College Academy

Sat, May 8, 10:00 a.m.

Welcome _____ Trustee Good _____

Nurses Pinning

Thur, May 13, 7:00 p.m.

Welcome _____ Trustee Howell _____

Honors Ceremony

Fri, May 14, 1:30 p.m.

Welcome/Order of the Gold _____ Trustee Smith _____

Commencement

Fri, May 14, 7:00 p.m.

Welcome _____ Trustee Lechtenberg _____

Intro of Speaker _____ Dr. Krull _____

Hubbard Award _____ Trustee Rhodes _____

Trustee Scholarship _____ Trustee Law _____

Spring 2021 ACTIVITY CALENDAR

Soccer v Neosho County (home)	Wed, April 14 @ 7:00 p.m.
Baseball v Barton (away)	Thur, April 15 @ 1:00 p.m. Thur, April 15 @ 3:30 p.m.
Softball v Garden City (away)	Thur, April 15 @ 2:00 p.m. Thur, April 15 @ 4:00 p.m.
E.B. White Gallery of Art Annual Student Juried Exhibit Reception	April 15 – May 7 Thur, April 15 @ 6:00 p.m.

Theatre Production 4 - TBA	Thur, April 15 @ 7:30 p.m. Fri, April 16 @ 7:30 p.m. Sat, April 17 @ 2:00 & 7:30 p.m.
Baseball v Barton (home)	Sat, April 17 @ 1:00 p.m. Sat, April 17 @ 3:00 p.m.
Softball v Pratt (away)	Sat, April 17 @ 1:00 p.m. Sat, April 17 @ 3:00 p.m.
Softball v Fort Scott (home)	Mon, April 19 @ 2:00 p.m. Mon, April 19 @ 4:00 p.m.
Soccer v Coffeyville (away)	Mon, April 19 @ 7:00 p.m.
Soccer v Johnson County (home)	Wed, April 21 @ 7:00 p.m.
Baseball v Seward County (away)	Thur, April 22 @ 1:00 p.m. Thur, April 22 @ 3:00 p.m.
Softball v Barton (home)	Thur, April 22 @ 2:00 p.m. Thur, April 22 @ 4:00 p.m.
Instrumental Music Spring Concert	Fri, April 23 @ 7:30 p.m. Sat, April 24 @ 7:30 p.m.
Soccer v Garden City (away)	Sat, April 24 @ 1:00 p.m.
Baseball v Seward County (home)	Sat, April 24 @ 1:00 p.m. Sat, April 24 @ 3:00 p.m.
Softball v Hutchinson (home)	Sat, April 24 @ 2:00 p.m. Sat, April 24 @ 4:00 p.m.
Football v Coffeyville (away)	Sun, April 25 @ 1:30 p.m.
Softball v Labette (home)	Mon, April 26 @ 2:00 p.m. Mon, April 26 @ 4:00 p.m.
Baseball v Northern Oklahoma College – Enid (home)	Tue, April 27 @ 1:00 p.m.
Baseball v Labette (away)	Thur, April 29 @ 1:00 p.m. Thur, April 29 @ 3:00 p.m.
Softball v Independence (home)	Thur, April 29 @ 2:00 p.m. Thur, April 29 @ 4:00 p.m.
Vocal Concert #4	Thur, April 29 @ 7:30 p.m. Fri, April 30 @ 7:30 p.m. Sat, May 1 @ 2:00 & 7:30 p.m.
Soccer v Cowley County (home)	Sat, May 1 @ 10:00 a.m.
Baseball v Labette (home)	Sat, May 1 @ 1:00 p.m. Sat, May 1 @ 3:00 p.m.
Football v Highland (home)	Sat, May 1 @ 7:00 p.m.
Softball v Cowley County (home)	Mon, May 3 @ 4:00 p.m. Mon, May 3 @ 6:00 p.m.
Soccer v Kansas City Kansas (home)	Mon, May 3 @ 5:00 p.m.
Woodwind Chamber Recital	Mon, May 3 @ 7:30 p.m.
Brass Chamber Recital	Tues, May 4 @ 7:30 p.m.
Soccer v Neosho County (away)	Wed, May 5 @ 7:00 p.m.
Percussion Chamber Recital	Wed, May 5 @ 7:30 p.m.

Baseball v Pratt (home)	Thur, May 6 @ 1:00 p.m. Thur, May 6 @ 3:00 p.m.
Dance Showcase	Thur, May 6 @ 7:00 p.m.
Baseball v Pratt (away)	Sat, May 8 @ 1:00 p.m. Sat, May 8 @ 3:00 p.m.
Football v Arkansas Baptist College (home)	Sat, May 8 @ 7:00 p.m.
Soccer v Barton (home)	Sun, May 9 @ 11:00 a.m.
Student Art Sale	Tues, May 11 10:00 a.m. – 4:00 p.m.
Soccer v Coffeyville (home)	Wed, May 12 @ 7:00 p.m.
Commencement	Fri, May 14 @ 7:00 p.m.
Football v Fort Scott (away)	Sat, May 15 @ 7:00 p.m.
Soccer v Johnson County (away)	Sat, May 15 @ 7:00 p.m.
Grades Due by Noon	Mon, May 17
Football v Garden City (home)	Sat, May 22 @ 7:00 p.m.
Memorial Day – College Closed	Mon, May 31
Summer Semester Begins	Mon, June 7
El Dorado, Inc Steak Bonanza	Fri, June 11
Summer Semester Ends	Fri, July 30

ADJOURNMENT

Trustee Law moved to adjourn the meeting. Trustee Good seconded. Lora Jarvis called a roll call vote and the motion passed unanimously. The regular meeting of April 13, 2021 was adjourned at 8:07 p.m.

Forrest Rhodes – Secretary

BILLS AND WARRENTS

TOPIC for ACTION

REPORT:

Bills and Warrants for April 2021 - \$4,618,372.76 (includes Expenditure Approval List - \$1,944,665.07 and Payroll - \$2,673,707.69).

RECOMMENDED ACTION:

Approval of April 2021 bills and warrants.

RECOMMENDED FUNDING SOURCE:

Submitted by:	Sariah Wilson
Supervisor:	Yolanda Hackler
Date:	May 3, 2021

BIDS AND PURCHASES

TOPIC for ACTION

Approval of Tandem Cyber Operations payment

REPORT:

Tandem Cyber Operations provides Butler both strategic and operational Information Security Services in the form of a Virtual Chief Information Security Officer and dedicated Information Security Staff. The contract with Tandem Cyber Operations is a 3 year contract and was approved by the Board of Trustees in September 8, 2020. By paying this contract in full, Tandem Cyber has offered a \$10,000 discount. It is imperative in today's technology driven world to have an advanced cyber security posture, especially with so many of our employees and students remote learning and working. With so many individuals accessing our portal and applications due to Covid from external means-our relationship with Tandem Cyber Operations is extremely necessary. Tandem Cyber Operations develops security strategies for Butler and played a huge roll in assessing our security risks when we went full remote due to Covid and continues to do so. Information Services is requesting to pay our contract with Cares II HEERF funding. Utilizing Cares II HEERF funding would save the institution \$383,750.

RECOMMENDED ACTION:

Recommend the board approve payment of our contract with Tandem Cyber Operations with Cares II HEERF funding.

RECOMMENDED FUNDING SOURCE:

Cares II HEERF funding.

Submitted by: Bill Young, Vice President of Digital Transformation/CIO
Supervisor: Dr. Kim Krull, President
Date: 28 April 2021



INVOICE

tandem cyber, LLC
901 Sumner Ave
Sumner, Washington 98390
United States

tandemcyber.co

BILL TO
Butler Community College
Amy Kerschner
901 S Haverhill Rd
El Dorado, Kansas 67042
United States

316.323.6330
accountspayable@butlercc.edu

Invoice Number: 6

Invoice Date: April 26, 2021

Payment Due: May 26, 2021

Amount Due (USD): \$383,750.00

Items	Quantity	Price	Amount
Operational Package Please see the order sheet for specific details.	1	\$218,000.00	\$218,000.00
Strategic Package Please see the order sheet for specific details.	1	\$165,750.00	\$165,750.00
Total:			\$383,750.00
Amount Due (USD):			\$383,750.00

Notes / Terms

Services for the remainder of Butler's FY2020 and for years two and three have been discounted by \$10,000 in total.

TOPIC for ACTION
2021 Workstation Replacement Plan

REPORT:

Annually, Butler Community College invests a portion of the student technology fee to upgrade and maintain aging classroom and collaboration equipment including laptops and workstations. Information Services recommends the purchase of HP engineering and 3D graphic workstations to replace 3 classroom labs that teach the I3d courses using the Kansas Board of Regents contract. The HP engineering and 3D graphics workstations are designed for applications that are required for these classes and proved to be reliable equipment for Butler. Additionally, the HP computers will allow students to connect while offsite creating flexible lab time to complete projects required for these classes and support social distancing as needed for students. Information Services is requesting approval to purchase this equipment utilizing the student tech fee budget. Once approved, staff can begin refreshing classrooms during the summer down time to ensure classrooms will be ready for returning fall students.

HP/TGS - \$131,821.50

- HP Z2 Workstation - \$1,757.62

Dell Direct - \$114,795.75

- Dell Precision 3640 - \$1,530.61

Lenovo/CDWG - \$149,136.00

- Lenovo P340 - \$1,988.48

RECOMMENDED ACTION:

Information Services recommends the purchase of 75 HP workstations from HP/TGS for a total not to exceed \$131,821.50

RECOMMENDED FUNDING SOURCE:

Current Computer Replacement Technology Replacement Budget, Information Services

Submitted by: Bill Young, Vice President of Digital Transformation / CIO

Supervisor: Kim Krull, President

Date: April 29, 2021

Prepared For	Shipping To	Prepared By	Details
Butler Community College 901 S Haverhill Rd El Dorado, KS 67042 Christina Byram cbyram@butlercc.edu (316) 737-3873	Butler Community College Christina Byram 901 S Haverhill Rd El Dorado, KS 67042 cbyram@butlercc.edu (316) 737-3873	Technology Group Solutions Nora Petzschler 913-451-9900 Npetzschler@tgs-mtc.com	HP Z2 G5 Workstation 2 - Butler Community College Quote #: 025780 Version: 1 Delivered: 04/28/2021 Expires: 05/28/2021

Products

Item	Description	Price	Qty	Ext. Price
4C9Z4US	HP Z2 Tower G5 Workstation	\$1,757.62	75	\$131,821.50
9FR65AV	HP RCTO Z2 Tower G5 P WKS		75	
9FV52AV	Single Unit (Tower) Z2 Packaging		75	
9FR73AV	HP Z2 P TWR G5 PLA (EPA92) 700W RCTO Chassis		75	
4YQ39AV#ABA	OS Localization US		75	
9FV62AV	Windows 10 Pro 64		75	
9FS12AV	Operating System Load to M.2		75	
9FV22AV	Intel Core i7 10700 2.9GHz 2933MHz 16M 8C 65W CPU		75	
1C8K8AV	32GB (2x16GB) DDR4 3200 UDIMM NECC		75	
2T2B1AV	NVIDIA GeForce RTX 3070 8 GB GDDR6 FH PCIe x16 Graphics		75	
1Y5Z6AV	512GB M.2 2280 PCIe NVMe TLC Solid State Drive		75	
26L57AV	1TB M.2 2280 PCIe NVMe TLC 2nd Solid State Drive		75	
10H97AV#ABA	HP USB 320K Keyboard US		75	
10H95AV	HP Wired 320M Mouse		75	
9FV54AV	No Included ODD		75	
9FV38AV	HP SD Card Reader		75	
9FV90AV	Intel Wi-Fi 6 AX201 ax 2x2 MU-MIMO non-vPro +Bluetooth 5 WW with 2 Antennas		75	
9FS27AV	HP ZCentral Remote Boost 2020 SW for Z workstation		75	
9FV92AV#ABA	3/3/3 (material/labor/onsite) Warranty US		75	
9FR96AV	HP HDMI Port		75	
3V014AV	HP Z2 TWR PCIe v2 Card Holder/Blower Kit		75	

Products

Item	Description	Price	Qty	Ext. Price
9FR95AV	HP Dual Port Thunderbolt 3 AiC		75	
9FS08AV	No Adapters Needed		75	
9FS33AV#ABA	HP Z2 TWR G5 Country Kit US		75	
Subtotal:				\$131,821.50

Quote Summary

Description	Amount
Products	\$131,821.50
Total:	\$131,821.50

Taxes, shipping, handling and other fees may apply. Any quote that is purchased via VISA or MasterCard will include a processing fee of 2.5%. We reserve the right to cancel orders arising from pricing or other errors.

Signature _____

Date _____



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000083347514.1	Sales Rep	Todd Kellner
Total	\$1,530.61	Phone	(800) 456-3355, 6180319
Customer #	4140373	Email	Landan_Kellner@DELL.com
Quoted On	Apr. 14, 2021	Billing To	ACCOUNTS PAYABLE
Expires by	May. 14, 2021		BUTLER COUNTY COMM
Deal ID	21478682		COLLEGE
			901 S HAVERHILL RD
			FINANACE OFFICE
			EL DORADO, KS 67042-3280

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Todd Kellner

Shipping Group

Shipping To	Shipping Method
MATT JANSEN , BUTLER COUNTY COMM COLLEGE 901 S HAVERHILL RD BUTLER COUNTY COMMUNITY COLLEG EL DORADO, KS 67042 (316) 323-6122	Standard Delivery

Product	Unit Price	Quantity	Subtotal
SI# BVH701 Precision 3640 Tower	\$1,530.61	1	\$1,530.61

Subtotal:	\$1,530.61
Shipping:	\$0.00
Non-Taxable Amount:	\$1,530.61
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$1,530.61

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To	Shipping Method
MATT JANSEN , BUTLER COUNTY COMM COLLEGE 901 S HAVERHILL RD BUTLER COUNTY COMMUNITY COLLEGE EL DORADO, KS 67042 (316) 323-6122	Standard Delivery

	Quantity	Subtotal
SI# BVH701 Precision 3640 Tower	1	\$1,530.61
Estimated delivery if purchased today: May. 13, 2021 Contract # C000000010865 Customer Agreement # MNWNC-108 / 40400		

Description	SKU	Unit Price	Quantity	Subtotal
Intel Core i7-10700 (8 Core, 16M cache, base 2.9GHz, up to 4.8GHz) DDR4-2933	338-BVOL	-	1	-
HEATSINK for 65W CPU	412-AATI	-	1	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	1	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	1	-
Precision 3640 Tower with 460W up to 90% efficient (80 Plus Gold) PSU, Advanced Front I/O with SD card reader	321-BFOF	-	1	-
32GB, 2x16GB, DDR4 UDIMM non-ECC memory	370-AFGF	-	1	-
Nvidia GeForce RTX 2060 Super, 8GB GDDR6, DP, HDMI, DL DVI (Precision 3640)	490-BFWY	-	1	-
C1: M.2 SSD Boot + Optional M.2 SSD	449-BBNJ	-	1	-
No RAID	780-BBCJ	-	1	-
1TB PCIe NVMe Class 40 M.2 SSD	400-BFGL	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	1	-
No Wireless LAN Card	555-BBFO	-	1	-
8x DVD+/-RW 9.5mm Optical Disk Drive	429-ABDW	-	1	-
Bezel ODD	429-ABKQ	-	1	-
CMS Essentials DVD no Media	658-BBTV	-	1	-
Intel® Management Engine disabled	631-ACPI	-	1	-
GPT is 100% required for all order	411-XXYB	-	1	-
Dell KB216 Wired Keyboard English	580-ADJC	-	1	-
Black Dell MS116 Wired Mouse	275-BBBW	-	1	-
ENERGY STAR Qualified	387-BBLW	-	1	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	1	-

No Wireless LAN Card	555-BBFO	-	1	-	
US Power Cord	450-AHDU	-	1	-	
Quick setup guide	340-CRHV	-	1	-	
SHIP,PWS,LNK,NO,NO,AMF	340-CBUU	-	1	-	
Ship material - EPEAT Certification	340-COYI	-	1	-	
Precision 3640, 460W Gold Reg Label DAO	389-DVQZ	-	1	-	
Internal speaker	520-AARM	-	1	-	
SupportAssist	525-BBCL	-	1	-	
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	1	-	
Dell Optimizer for Precision	640-BBSC	-	1	-	
Dell Premier Color 5.1	640-BBSE	-	1	-	
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	1	-	
Waves Maxx Audio	658-BBRB	-	1	-	
Dell SupportAssist OS Recovery Tool	658-BECK	-	1	-	
Custom Configuration	817-BBBB	-	1	-	
Precision 3640 Tower CTO BASE	210-AWEJ	-	1	-	
Dell Limited Hardware Warranty Plus Service	997-2808	-	1	-	
Onsite/In-Home Service After Remote Diagnosis 3 Years	997-2811	-	1	-	
CFI Titan Code for CFI FIDA or Bypass SI	364-1846	-	1	-	
CFI,Information, Validation, Select Any Microsoft OS	364-4107	-	1	-	
CFI Routing SKU	365-0257	-	1	-	
Custom BIOS Setting Service	366-0131	-	1	-	
Custom Asset Tag	366-0133	-	1	-	
Custom Asset Report	366-0135	-	1	-	
CFI,Information Latitude or Optiplex, Only	371-2950	-	1	-	
CFI,Information,CSRouting,Eligible,Factory Install	375-3088	-	1	-	
CFI,Information,BIOS,WAKE LAN, WORL,Factory Install	376-7009	-	1	-	
CFI,Information,Label,Medium,B VH701,Factory Install	380-3700	-	1	-	
				Subtotal:	\$1,530.61
				Shipping:	\$0.00
				Estimated Tax:	\$0.00
				Total:	\$1,530.61

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecifictterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

[^]Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

Customer Name: BUTLER COUNTY CMTY
COLLEGE
Customer Number: 1213347090



Bid Request No. BRPNS000955109
Created On: 07-Apr-2021
Last Updated: 12-Apr-2021
Valid Until: 06-Jun-2021
Master Contract No. MC98089304

Sales Representative: Dave Walczak
Phone Number: 312-547-2260
Email: davewal@cdwg.com
Contract: 5317765236

This Lenovo quote will be released to distribution and should be used to generate your final pricing, after distributor markup, to our customer. Channel Partners, please work with your distributor before generating your final pricing quote to our end-user customer. Once you know an order is forthcoming, please let me know so I can ensure this bid pricing is released to distribution for order placement and fulfillment.

PRODUCT AND SERVICE DETAILS

Part Number	Description	Qty	Unit Price	End Date	Total
30DJS87Y00	Workstation TS P340 W480 ES TW R	1	1,988.48	12-Apr-2022	1,988.48 USD
Grand Total					1,988.48



Did you know that Lenovo can help wrap all of your hardware, software and services into a single cost-effective fixed monthly payment by using Lenovo Financial Services? Conserve capital, lower your cost of use and gain top performance with ongoing support. **Ask us how!**

CONFIGURATION DETAILS

Components	Description	Qty
30DJS87Y00	Workstation TS P340_W480_ES_TW_R	1
Country/Region	USA	
Preload Type	Standard Image (Preload)	
Preload OS	Windows 10 Pro 64	
Preload Language	Windows 10 Pro 64 English	
Platform	Tower 92% Power 500W	
Processor	Intel Core i7-10700 Processor(16MB Cache, up to 4.80GHz with Turbo Boost)	
Memory Selection	16GB DDR4 2933MHz UDIMM	2
PCIe Storage	512GB Solid State Drive, M.2 2280, PCIe-NVMe, TLC, Opal 2.0	1
PCIe Storage Boot Drive	Yes	
Second PCIe Storage	1TB Solid State Drive, M.2 2280, PCIe-NVMe, TLC	1
Optical Drive	Slim DVD Rambo 9.0mm W10	
Graphics	NVIDIA Quadro RTX4000 8GB (3xDP+VirtualLink)	
Ethernet	Integrated Ethernet	
Media Card Reader	3 in 1 Card Reader	
Keyboard	USB Traditional Keyboard Black English	
Mouse	USB Calliope Mouse Black	
Wireless LAN	Intel Wi-Fi 6 AX201 2x2 AX, Bluetooth Version 5.0 vPro	

Components	Description	Qty
Audio Card	Integrated Audio	
Thunderbolt I/O	Rear Thunderbolt Card High Profile	
Line Cord	LineCord - USA	
Publication	Publication-English	
Warranty	3 Year On-site	
Custom Asset Tag	ENHANCED_ASSET_TAG	
Premier Asset Tag	Premier Support Asset Tag	
BIOS Customization	CUSTOM_BIOS_SETTINGS	
Optane Memory	No Optane Memory	
PCIe Storage RAID	No PCIe Storage RAID	
Second PCIe Storage RAID	No Second PCIe Storage RAID	
Storage	No Storage	0
RAID	No RAID	
Storage Boot Drive	No	
Second Storage	No Second Storage	0
Second RAID	No Second RAID	
Front Access Storage	No Front Access Storage	1
Flex Bay	No Flex Bay	
Second Graphics	No Second Graphics	
Graphic Dongle DP	No Graphic Dongle DP	
Second Graphic Dongle DP	No Second Graphic Dongle DP	
Graphic Dongle mDP	No Graphic Dongle mDP	
Second Graphic Dongle mDP	No Second Graphic Dongle mDP	
Rear I/O Port Card	No Rear I/O Port Card	
Second Ethernet	No Second Ethernet	
Chassis E-Lock	No Chassis E-Lock	
Cable Lock	No Cable Lock	
Vertical Stand	No Vertical Stand	
Optional USB Port	No Optional USB Port	
Second Rear Com Port	No Second Rear Com Port	
Parallel Cable	No Parallel Cable	
Expansion Card	No Expansion Card	
USB Card	No USB Card	
Chassis Intrusion Switch	No Chassis Intrusion Switch	
PS2 Port Cable	No PS2 Port Cable	
USB-C Rear Adapter	No USB-C Rear Adapter	
Recovery USB	No Recovery USB	
Microsoft Office	No Microsoft Office	
Adobe	No Adobe	
Adobe Acrobat	No Adobe Acrobat	
Security Software	No Security Software	
ITC Custom Image Type	None	
Microsoft Autopilot	NONE	
Hard Drive Encryption	NONE	
vPro Factory Pre-provisioning	NONE	
Future Services 1	NONE	
Future Services 2	NONE	
Future Services 3	NONE	

Components	Description	Qty
Future Services 4	NONE	
ITC Drop in Box	None	
Image Management	None	
Cloud Recovery	None	
Qty Allowed Storage 2.5	4	
Qty Total Storage 2.5	0	
Qty Allowed Storage 3.5	2	
Qty Total Storage 3.5	0	
Storage Qty 2.5	0	
Storage Qty 3.5	0	
Second Storage Qty 2.5	0	
Second Storage Qty 3.5	0	
CO2 Neutral Label	None	
DTCORSAIR_HELLCATOTHERS10	NONE	
DTCORSAIR_HELLCATOTHERS11	NONE	
DTCORSAIR_HELLCATOTHERS12	NONE	
DTCORSAIR_HELLCATOTHERS13	NONE	
DTCORSAIR_HELLCATOTHERS14	NONE	
DTCORSAIR_HELLCATOTHERS15	NONE	
DTCORSAIR_HELLCATOTHERS16	NONE	
DTCORSAIR_HELLCATOTHERS17	NONE	
DTCORSAIR_HELLCATOTHERS18	NONE	
DTCORSAIR_HELLCATOTHERS19	NONE	
EPEAT Gold Certificate	None	
DTCORSAIR_HELLCATOTHERS20	NONE	
DTCORSAIR_HELLCATOTHERS3	NONE	
DTCORSAIR_HELLCATOTHERS4	NONE	
DTCORSAIR_HELLCATOTHERS5	NONE	
DTCORSAIR_HELLCATOTHERS6	NONE	
DTCORSAIR_HELLCATOTHERS7	NONE	
DTCORSAIR_HELLCATOTHERS8	NONE	
DTCORSAIR_HELLCATOTHERS9	NONE	
Front Fan	Front System Fan	
Rear Fan	Rear System Fan	
PCIe_Slot	2_PCIe_Slot	
Qty Total PCIe Storage	2	
Qty Allow Total PCIe Storage	4	
Qty Allowed Total Storage	4	
Qty Total Storage	0	
KB TYPE	USB Traditional KB BK	
WS Memory DPK Derive	WS GT 8G	
MT Type	No OEM	
WS HDD DPK Derive	No WS HDD DPK Derive	
Thermal	Thermal Kit 65W TW	
CPU DPK Derive	Pro Other CPU	
PCIe Storage Carrier	No PCIe Storage Carrier	
Package	PKG TW WW	
OS DPK	W10 Pro	

Components	Description	Qty
Graphiccard type	Graphiccard	
Storage Type	No Storage Type	
Graphiccard type 2	No Graphiccard Type 2	
Second Storage Type	No Second Storage Type	
DTSPLIT00000014	SPLITV001	
DTSPLIT00000018	SPLITV004	
S5	WARRANTY 3Y Premier Support	150

Authorized Partners	Partner Number	Partner Address
TECH DATA PRODUCT MANAGEMENT INC	1213385518	5350 Tech Data Dr 5350 CLEARWATER Florida 33760-3122
SYNNEX CORP	1213385517	39 Pelham Ridge Drive Greenville South Carolina 29615-5939
CDW LOGISTICS INC	1213385686	200 N Milwaukee Ave 200 VERNON HILLS Illinois 60061-1597
INGRAM MICRO INC	1213385513	1600 E Saint Andrew Pl Santa Ana California 92705-4931
D & H DISTRIBUTING CO	1213385512	100 Tech Drive Harrisburg Pennsylvania 17112-4514

Distributor	Partner Number	Partner Address
TECH DATA PRODUCT MANAGEMENT INC	1213385518	5350 Tech Data Dr 5350 CLEARWATER Florida 33760-3122
SYNNEX CORP	1213385517	39 Pelham Ridge Drive Greenville South Carolina 29615-5939
INGRAM MICRO INC	1213385513	1600 E Saint Andrew Pl Santa Ana California 92705-4931
D & H DISTRIBUTING CO	1213385512	100 Tech Drive Harrisburg Pennsylvania 17112-4514

Reseller	Partner Number	Partner Address
CDW LOGISTICS INC	1213385686	200 N Milwaukee Ave 200 VERNON HILLS Illinois 60061-1597

TERMS AND CONDITIONS

Prices quoted are valid through 06-Jun-2021 but are subject to change due to events outside Lenovo's reasonable control which may necessitate a price increase. Pricing does not include taxes, fees, or other charges which may be imposed on the items purchased.

Unless a separate agreement exists between Lenovo and Customer, all purchases are subject to the Lenovo Terms and Conditions displayed at the following internet address: <https://download.lenovo.com/lenovo/content/pdf/tnc/tc3.pdf>

Thank you for choosing Lenovo!

RATIFICATION OF AGREEMENTS AND CONTRACTS

TOPIC for ACTION
Clinical Affiliation Site Agreement – Medicalodges of Goddard

REPORT:

The Butler Community College Allied Health program needs additional Long-Term Care Clinical Affiliation sites to accommodate the State required Clinical learning experiences for Nursing Assistant and Medication Aide students

RECOMMENDED ACTION:

Approval of the Medicalodges of Goddard, Long-Term Care Facility in Goddard, Kansas.

RECOMMENDED FUNDING SOURCE:

No funding is needed for this Clinical Affiliation Agreement.

Submitted by: Caleb Ediger, DNP, RN
Associate Dean of Nursing and Allied Health
Supervisor: Christy Streeter, Dean of Health, Education, & Public Services
Date: February 10, 2021



Clinical Affiliation Agreement

Between

Butler Community College

And

Medicalodges Goddard, Kansas



This agreement between the Butler Community College, hereinafter called College, and Medicalodges Goddard, hereinafter called the Facility, entered into on February 9, 2021 shall be effective for a period of three (3) years. This agreement may, however, be terminated at an earlier date by either party giving the other ninety (90) days notice in writing prior to the termination date stated in said notice. Any extension of the period to be covered by this agreement beyond the three (3) years shall be agreed to in writing by the parties hereto.

The Facility and the College, both being desirous of cooperating in a plan to provide clinical education experiences for nursing students, both mutually agree as follows:

1. The College assumes full responsibility for offering the Allied Health curriculum and other related courses. Its faculty will be qualified both as teachers and as competent Registered Nurses in the State of Kansas.
2. The Facility will maintain the standards required for a care facility in the State of Kansas.
3. The Facility will make available to the students and faculty of the College a conference room or break room, when available.
4. The faculty of the College will notify the Facility's administration in advance, of its planned schedule of clinical experiences at the Facility, including the dates, number of students and types of experiences.
5. The College will provide instructor(s) for teaching and supervision of students assigned to directed learning experiences and retains direct responsibility for the control, supervision and evaluation of its students.

6. The Facility will provide adequate staffing in the clinical areas so that no student or faculty member will be expected to give service to patients in the Facility apart from that rendered for its educational value as a part of the planned nursing curriculum.
7. Students and faculty of the College will abide by existing rules and regulations of the Facility insofar as they may pertain to their activities while in the Facility. The College will assume the responsibility for maintaining discipline among its students and will consider any breach in confidentiality to be an infraction of the rules and regulations of the Facility calling for appropriate discipline.
8. Members of both the Facility nursing staff and the nursing faculty of the College will cooperate in concurrent and terminal evaluation of these learning experiences.
9. The College will provide the Facility with an appropriate certificate of insurance stating that each student, faculty member, or other agent of the College, while performing any of the duties or services arising in the performance of this Agreement, shall have liability insurance in a minimum amount of one million dollars (\$1,000,000.00). A copy of the policy or a certificate of insurance providing coverage to cover the Academic Term will be provided to the Facility. The College will hold the Facility harmless for any and all liability for damages to any person and/or property of any and all persons, resulting from the operations of the College's educational program including the faculty and students.
10. The Facility agrees to provide liability coverage for the operation of its facility and hold the College harmless for any and all liability for damages to any person and/or property of any and all persons resulting from the operations of the Facility, exclusive of the services performed by the College, its faculty and students hereunder.
11. The Facility will regard students of the College, when assigned for clinical experience, as having the status of learners who will not replace Facility employees.
12. The Facility is responsible for the overall supervision and delivery of nursing care.

13. The Facility will retain the right to restrict a student, faculty member, or other agent of the College from participating in the clinical experience or from the Facility grounds for good cause shown. The basis for such a restriction shall be presented in writing to the individual responsible for the clinical experience from the College.

BUTLER COMMUNITY COLLEGE	DATE	Medicalodges Goddard	DATE
 Dr. Kimberly Krull President	2/10/2021		2/9/2021

BUTLER NURSING PROGRAM CONTACT:
Caleb Ediger, DNP, RN
Associate Dean of Nursing and Allied Health
901 S. Haverhill Road
El Dorado, Kansas 67042
Cediger1@butlercc.edu
(316) 218-6223

TOPIC for ACTION
Purdue Global Articulation Agreement RN to BSN

REPORT:

Butler Community College and Purdue Global University enter into an agreement for a shared commitment to increasing opportunities for student access to, and success in, higher education.

RECOMMENDED ACTION:

Board approval of RN to BSN Articulation Agreement with Purdue Global University

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Caleb Ediger, DNP, RN
Associate Dean of Nursing and Allied Health
Supervisor: Christy Streeter, Dean Health, Education, and Public Services
Date: April 21, 2021

ARTICULATION AGREEMENT

This Articulation Agreement (the "Agreement") is made and entered into as of **April 9, 2021** (the "Effective Date"), by and between **Purdue University Global, Inc.**, an Indiana nonprofit, public benefit corporation and postsecondary SEI Affiliated Educational Institution, as defined in Indiana Code § 21-27-10 ("Purdue Global") and **Butler Community College**, ("Institution") (each a "Party" and, collectively, the "Parties").

RECITALS

The Parties desire to enhance the education experience and provide certain benefits available to Institution students by establishing transfer credit from Institution into Purdue Global's undergraduate programs.

Institution and Purdue Global wish to accomplish this goal, subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, it is understood and agreed by the Parties hereto that as of the Effective Date the following terms and conditions shall apply:

TERMS AND CONDITIONS

SECTION 1 – CREDIT ARTICULATION AND ADMISSIONS

- 1.1 Eligibility. The Parties agree and acknowledge that the articulation offer in this Agreement is only for Purdue Global programs, and minimum requirements apply as defined herein.
 - a. Policies. Students are subject to all Purdue Global Policies, Codes of Conduct, Procedures, and Admissions Requirements as detailed in the Purdue Global Catalog at the time of enrollment and as amended thereafter.
 - b. Credit Transfers. Credits from official Institution transcripts will be evaluated on a course-by-course basis to determine applicability to a student's enrolled program of study. Purdue Global reserves the right to make all final determinations on matters related to the transfer of any credits to Purdue Global, in its sole and absolute discretion. Notwithstanding the foregoing, Purdue Global may provide programmatic transfer information to Institution in the form of academic program mappings/pathways/guides. Any such program mappings are subject to change, and modifications must be approved by Purdue Global and Institution in writing. Any approved Program Mappings are hereby incorporated into this Agreement by this reference.
 - c. Program Requirements. Institution students must fulfill all Purdue Global degree requirements, including but not limited to the 25% residency requirement for undergraduate programs, and 50% for graduate programs, measured in credit hours. Students must also complete applicable capstone courses at Purdue Global. Credit earned through any combination of external credit will not exceed 75% of total credits for undergraduate programs, or 50% of total credits for graduate programs, that are required for graduation. Institution students who are unable to fulfill Purdue Global program prerequisites at Institution must complete them at Purdue Global or properly articulate them from another institution.
 - d. Tuition. Institution graduates and employees will receive a **20%** discount on Purdue Global undergraduate programs and a **14%** discount on PG graduate programs.

- 1.2 Purdue Global Obligations. During the Term of this Agreement, Purdue Global agrees to provide the following support services to Institution:
 - a. Provide relevant transfer information and current Purdue Global brochures/materials and transfer program mappings/pathways/guides;
 - b. Communicate with Institution students via e-mail, postal mail, telephone and other means, as approved by Institution, to offer them the opportunity of enrolling in a program at Purdue Global upon their graduation from Institution; and
 - c. Reference the Articulation Agreement with Institution on Purdue Global's website.
- 1.3 Institution Obligations. During the Term of this Agreement, Institution agrees to provide the following support services to Purdue Global:
 - a. Communicate the benefits of this relationship to Institution students;
 - b. Allow Purdue Global representatives to conduct on-campus presentations and marketing regarding Purdue Global programs for Institution students;
 - c. Cooperate with Purdue Global to establish electronic data transfer of curriculum and of student records, when applicable, and with student permission (where required), in accordance with all applicable laws and regulations.
- 1.4 Mutual Obligations. The Parties shall:
 - a. Coordinate their efforts to facilitate a collegial and mutually beneficial relationship;
 - b. Provide accurate and timely information about the relationship to prospective students, who are current Institution students;
 - c. Designate academic alliance partner liaisons as primary contact persons for the respective institutions to facilitate coordination of this Agreement; and
 - d. Comply fully with the privacy regulations outlined in the Family Educational Rights and Privacy Act and its implementing regulations (collectively "FERPA"), 20 U.S.C. § 1232g and 34 CFR Part 99, for the handling of student information, to the extent applicable. The Parties will not disclose or use any student information, except as necessary to carry out its obligations contemplated by or under this Agreement, and only as permitted by FERPA.
- 1.5 Guaranteed Admission. Purdue Global agrees as follows:
 - a. Students who complete Institution's AA, AS, or AAS degree requirements with a cumulative grade point average of 2.00 or higher (on a 4.0 scale) and meet all other eligibility requirements and then apply for admission into Purdue Global are eligible for guaranteed admission under this provision.
 - b. Purdue Global may monitor the progress and performance of students who transfer to Purdue Global on the basis of this provision for the purpose of modifying and improving the educational opportunities of future students.
 - c. Transfer courses do not count in a student's grade point average at Purdue Global.
- 1.6 No Exclusivity. Nothing in this Agreement shall limit Purdue Global or Institution at any time from entering into similar agreements or arrangements to create or offer similar programs to other institutions, including other Institution divisions or facilities.
- 1.7 Data Sharing. Purdue Global and Institution will share data on student achievement as necessary to assess program effectiveness, always in compliance with FERPA. The Party providing the data to the other Party shall be responsible for securing FERPA-compliant consent of the student when such consent is required.

SECTION 2 - TERM AND TERMINATION.

- 2.1 Term. This Agreement shall continue in force for five (5) years from the Effective Date (the "Initial Term") and shall automatically expire thereafter. The Parties may renew this Agreement for additional terms at the end of the Initial Term upon execution of an amendment signed by both Parties.
- 2.2 Termination. Each Party reserves the right to terminate this Agreement without penalty and without cause at any time by submitting in advance a sixty (60) calendar day written termination notice to the other Party. This Agreement may be terminated immediately by either Party following a material breach of this Agreement by the other Party or in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction. Enrollees who have commenced their program or enrollees in the process of enrolling prior to the effective date of any without cause termination will continue to receive the applicable credit transfers offered in this Agreement until such as time the enrollees complete or otherwise become discontinued from their program of continuous enrollment.
- 2.3 Effect of Termination. Upon termination or expiration of this Agreement, (a) all rights granted by either Party to the other hereunder shall immediately end, and (b) each Party shall immediately cease and remove from all use any advertising materials related to Purdue Global's academic programs.

SECTION 3 –LIMITATION OF LIABILITY.

- 3.1 Limitation of Liability. The Parties agree that their sole liability (whether in contract, tort, by statute or otherwise) for any claim in any manner related to this Agreement, shall be the payment of direct damages. In no event shall either Party be liable for any consequential, incidental, indirect, special or punitive damages, loss or expenses (including but not limited to business interruption) even if it has been advised of their possible existence. Except in the case of any infringement of trademark, copyright or other intellectual property infringement, each Party's liability under this agreement shall be limited to \$250,000 U.S. Dollars.

SECTION 4 - GENERAL PROVISIONS.

- 4.1 Notices. All official notices and other formal written communications required hereunder shall be in writing, delivered personally, by certified or registered mail, return receipt requested, by recognized overnight courier, or by email (but only upon confirmation of receipt by addressee), and shall be deemed to have been duly given when delivered personally or acknowledged by email addressee or received when using overnight courier or three (3) Business Days after being deposited in the United States Mail, postage prepaid, addressed as follows or to such other persons or places as either Party may from time to time designate by written notice to the other.

If to Purdue University Global:
Purdue University Global
2550 Northwestern Avenue, Suite 1100
West Lafayette, IN 47906
Attn: Dr. Jon Harbor, Provost
Email: jon.harbor@purdueglobal.edu

With a copy (which shall NOT constitute effective notice) to:

Purdue University Office of Legal Counsel
Hovde Hall, Room 230
610 Purdue Mall
West Lafayette, Indiana 47907
Email: legalcounsel@purdue.edu

If to Institution:
Butler Community College
Kimberly Krull, President
901 South Haverhill Road
El Dorado KS 67042

Email: kkrull@butlercc.edu

- 4.2 Governing Law. This Agreement, and the rights of the Parties hereunder, shall be construed under and governed by the laws of the State of Indiana (without regard to conflict of law rules).
- 4.3 Mutual Royalty Free License. The Parties grant to each other a revocable, non-exclusive, non-transferable license to use each other's name, trademarks, logos and other marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to Institution students. The license with respect to Purdue Global's marks shall be limited to the Purdue Global name and logo, and Institution agrees to use the Purdue Global name and logo only in accordance with the Purdue Global brand guidelines provided to Institution and incorporated herein by reference. Use of Institution's marks will be in accordance with any use guidelines provided by Institution to Purdue Global. Each Party agrees that its use of the other's mark(s) must be approved by the other Party and shall be otherwise in accordance with the terms of this Agreement, applicable law, and such use guidelines.
- 4.4 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which shall constitute one and the same Agreement. Faxed signatures shall have the same binding effect as original signatures.
- 4.5 Confidentiality. Each Party hereto recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, such Party may have access to certain information of the other Party that is confidential as a result of not being generally known to the public and constitutes valuable, special and unique property of such other Party that provides value to such Party by reason of its confidentiality ("Confidential Information"). Each Party agrees that it will not, and it shall instruct its respective employees and agents to not, at any time (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without the express prior written consent of the other Party, except in connection with the performance of duties hereunder, any Confidential Information, including, without limitation, information which concerns students, faculty, or academic programs and which is not otherwise available to the public. As used throughout this Agreement, the term "Confidential Information" shall not include any information which is or becomes part of the public domain other than due to a breach of this Agreement by the Party obligated hereunder to maintain its confidentiality.
- 4.6 Further Assurances. Each Party, subsequent to the execution and delivery of the Agreement and without any additional consideration, will execute and deliver any further legal instruments and perform any acts that are or may become necessary to effectuate the purposes of the Agreement.

- 4.7 Entire Agreement. This Agreement and its Exhibits are the complete and exclusive agreement between the Parties with respect to the subject matter contemplated by this Agreement, superseding and replacing any and all prior or contemporaneous agreements, communications, and understandings, both oral and written, regarding the subject matter hereof.
- 4.8 Survival. Sections 3.1 and 4.5, as well as any other provision of this Agreement that contemplates performance or observance subsequent to any termination or expiration of this Agreement or is required to survive to give the Parties the benefits of this bargain, will survive any termination or expiration of this Agreement and continue in full force and effect.
- 4.9 No Assignment. Neither Party may assign its rights or delegate its obligations under this Agreement without the other Party's prior written consent, except no consent is required to the surviving entity in a merger, contribution or consolidation in which it participates or to a purchaser of all or substantially all of its assets. If requested, such surviving entity or purchaser shall expressly assume in writing the performance of all of the terms of this Agreement.
- 4.10 Authority. Each Party hereto represents and warrants that it has the legal right to enter into this Agreement and perform all of its obligations hereunder.

IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Agreement effective as of the Effective Date.

Purdue University Global
("Purdue Global")

By: _____

Name: Dr. Jon Harbor

Title: Provost

Butler Community College
("Institution")

By:  _____

Name: Kim Krull

Title: President

TOPIC for ACTION
Baker University Articulation Agreement ADN to MSN

REPORT:

Butler Community College and Baker University enter into an agreement for a shared commitment to increasing opportunities for student access to, and success in, higher education.

RECOMMENDED ACTION:

Board approval of ADN to MSN Articulation with Baker University

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Caleb Ediger, DNP, RN,
Associate Dean of Nursing and Allied Health
Supervisor: Christy Streeter, Dean Health, Education, & Public Services
Date: April 27, 2021

Articulation Agreement between Butler Community College Department of Nursing and Baker University School of Nursing

The Associate Degree Nursing to Master of Nursing academic pathway provides an alternative to the commonly seen stepwise progression in educational settings. The development of this alternate pathway is partly in response to the 2010 Institute of Medicine's Future of Nursing report which spoke to the need of furthering education at all levels and promoting the nurse's ability to practice to their upmost capacity. Such preparation will prepare nurses to assume advanced nursing roles in leadership and education. The efficiencies of the model will eliminate repetition, provide opportunity to demonstrate experiential competencies, allow students to progress at their own pace, and shorten graduation times. The entry of a better-educated nursing workforce will be better equipped to meet the projected shortages of nurses as well as the challenges of the increasingly complex healthcare system.

Collaborative Agreement

Butler Community College and Baker University agree that any student who has successfully completed an Associate Degree in Nursing at Butler Community College may apply those credit hours toward the BSN portion of the ADN to MSN program at Baker University. The Baker University Registrar will determine which credit hours will be transferred and how they will apply to the desired program of study.

Graduates of the Butler Community College School of Nursing must meet the additional admission requirements:

1. A 3.0 overall and Nursing GPA. Students below this level may apply for Conditional Admission.
2. Students who are conditionally admitted must maintain a B (3.0) average throughout the Transition Course sequence.
3. Two letters of reference:
 - a. Students who graduated \leq 5 years must submit one letter from the Director of the ADN program and a clinical faculty member.
 - b. Students who graduated $>$ 5 years must submit two letters of reference from manager/supervisor and professional colleague.
4. Completion of at least 70 credit hours at the undergraduate level.
5. Graduation from a state approved and nationally accredited nursing school (ACEN/NLNAC).
6. Unencumbered RN license.
7. Completion and submission of Professional Goal Statement.
8. Students enrolled in the MSN program must have 1800 practice hours as a RN prior to beginning the NU 590 Complex Care Management Practicum.

This articulation agreement is subject to revision or cancellation when deemed appropriate by either Baker University School of Nursing or Butler Community College, but otherwise shall stand as presented. Students who enter Baker University under the auspices of this agreement will see no adverse effects from any subsequent changes. Equivalent courses may also be accepted as deemed appropriate by the Baker University Registrar in consultation with School of Nursing faculty.

Articulation Guide

Courses completed at Butler Community College Associate of Applied Science:

EG 101	English Composition 1	3 credit hours
BI 240	Anatomy and Physiology	5 credit hours
BS 160	General Psychology	3 credit hours
MA 135	College Algebra	3 credit hours
NR 101	Health Assessment for the Practice of Nursing	3 credit hours
NR 116	Professional Nursing 1	1 credit hour
NR 102	Patient Centered Care 1: Foundations	4 credit hours
NR 161	Pharmacology for Nursing 1	1 credit hour
BI 231	Pathophysiology	4 credit hours
NR 122	Patient Centered Care 2: Common, Acute and Chronic Health Problems	7 credit hours
NR 262	Pharmacology for Nursing 2	2 credit hours
NR 117	Professional Nursing 2	1 credit hour
BS 260	Developmental Psychology	3 credit hours
AH 111	Therapeutic Nutrition	3 credit hours
NR 243	Patient Centered Care 3: Complex Physical and Mental Health Problems	7 credit hours
NR 263	Pharmacology for Nursing 3	1 credit hour
NR 218	Professional Nursing 3	1 credit hour
BI 250	Microbiology	5 credit hours
NR 244	Patient Centered Care 4: Multisystem or Emergent Health Problems	5 credit hours
NR 246	Concept Synthesis	4 credit hours
EG 102	English Composition 2	3 credit hours
OR		
SP 100	Public Speaking	3 credit hours

Courses completed at Butler Community College as prerequisites for Baker University:

EG 102	English Composition 2 (if not completed in ADN program)	3 credit hours
MA 220	Statistics for Management, Life and Social Sciences	3 credit hours
Elective- need 3 hours; potential options:		
SP 100	Public Speaking	3 credit hours
AR 100	Art Appreciation	3 credit hours
BS 105	Sociology	3 credit hours
BS 106	Introduction to Cultural Anthropology	3 credit hours

Courses completed at Baker University as ADN to MSN Bridge:

NU 427	Research and Evidence-Based Practice	3 credit hours
NU 443	Nursing of Communities	4 credit hours
NU 478	Leadership & Management in Professional Nursing	3 credit hours
NU 498	Transition to Graduate Studies	2 credit hours

Courses completed at Baker University as Master of Science in Nursing:

MA 500	Statistics and Analysis**	3 credit hours
	**can also be completed at any accredited university	
NU 510	Applied Theories for Advancing Quality Care	3 credit hours
NU 520	Role Development for Advanced Leadership	3 credit hours
NU 530	Health Care Ethical and Legal Considerations	3 credit hours
NU 540	Quality Improvement and Informatics Applications	2 credit hours
NU 550	Health Care Policy	3 credit hours
NU 560	Epidemiology	3 credit hours
NU 570	Research, Foundations for Evidence-Based Practice	3 credit hours
NU 580	Advanced Pathophysiology and Pharmacology	4 credit hours
NU 585	Advanced Health Assessment	3 credit hours
NU 590	Complex Care Management Practicum	3 credit hours
NU 680	Graduate Scholarly Synthesis Project	1 credit hour

Students complete either Education or Administration track:

Education:

NU 610	Theories, Principles, & Methods of Education	3 credit hours
NU 620	Program Assessment and Outcomes Measurement	3 credit hours
NU 630	Education Practicum	3 credit hours

Administration:

NU 650	Fundamentals of Organizational Management	3 credit hours
NU 660	Health Care Financing and Economics	3 credit hours
NU 670	Administration Practicum	3 credit hours

This agreement made on April 20, 2021, between Butler Community College and Baker University. This agreement will be reviewed on an annual basis.

Representatives from Butler Community College

Dr. Kimberly Krull
Dr. Kimberly Krull, President

4/29/2021
Date

Dr. Caleb Ediger, Associate Dean Nursing and Allied Health

Date

Representatives from Baker University

Lynne Murray
Dr. Lynne Murray, President

4/20/21
Date

Mary Hebbs PhD, MS, RN
Dr. Mary Hebbs, Dean, School of Nursing

4/20/2021
Date

TOPIC for ACTION
Grantham University Articulation agreement for RN to BSN

REPORT:

Butler Community College and Grantham University enter into an agreement for a shared commitment to increasing opportunities for student access to, and success in, higher education.

RECOMMENDED ACTION:

Board approval of RN to BSN Articulation with Grantham University

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Caleb Ediger, DNP, RN,
Associate Dean of Nursing and Allied Health
Supervisor: Christy Streeter, Dean Health, Education, & Public Services
Date: April 27, 2021

Nursing Program Collaboration Memorandum of Understanding

This Nursing Program Collaboration Memorandum of Understanding ("MOU") is entered into on April 19, 2021 ("Effective Date") by and between Grantham University, Inc. ("Grantham University"), located at 16025 W. 113th Street, Lenexa, KS 66219, and Butler Community College ("Institution"), located at 901 S. Haverhill Road, El Dorado, KS 67042, jointly "the parties".

Whereas the Institution is interested in informing its ADN program graduates of opportunities for continuing Nursing education, and whereas Grantham University's fully-online RN to BSN program is accredited by the Accreditation Commission for Education in Nursing (ACEN) and the Commission on Collegiate Nursing Education (CCNE), the parties agree to collaborate as follows:

Grantham University will create a web page on its web site for graduates of the Institution's ADN program, and will direct its Admissions Team members to provide dedicated support to graduates of the Institution's ADN program who are interested in enrolling in the Grantham University RN to BSN program.

Applicants meeting (a) RN-BSN acceptance criteria and (b) Grantham Heroes program eligibility as outlined in the Grantham University catalog will receive benefits including:

- **81 credit hours awarded toward the BSN degree** to RN applicants whose education and licensing is completed prior to matriculation.
- **Reduced tuition rate of \$250 per credit unit, plus textbooks and resources at no extra charge** for patient-care applicants who qualify for the Grantham Heroes program.
- All other benefits provided to Grantham University students, including access to online resources, career advising, and access to the Teaching and Learning Center.

The Institution will promote awareness of the Nursing Program Collaboration to students in its ADN program, and will collaborate with Grantham University representatives on activities designed to increase awareness of the collaboration.

Term: The MOU can be cancelled at any time by either party. The initial term of this MOU is for a period of one year from the effective date; and thereafter, on each anniversary of the effective date, the MOU will renew for another year unless either party informs the other of intent to cancel the MOU. Cancellation will have no impact on any student's matriculation status or eligibility for Grantham Heroes benefits.

On behalf of GRANTHAM UNIVERSITY, INC.


Signature

Lindsay Bridgeman
Printed Name

Interim President
Title

4/20/2021
Date

On behalf of BUTLER COMMUNITY COLLEGE


Signature

KIMBERLY W KRULL
Printed Name

President
Title

4/20/2021
Date

PERSONNEL

TOPIC for ACTION
Full Time Mathematics Instructor

REPORT:

Lori Wunningham is recommended for the Mathematics Instructor position for the 2021-2022 academic year. Mrs. Wunningham holds a Bachelor of Science in Mathematics from Kansas State University and a Master of Business Administration from Chapman College. She also completed 59 credit hours at Baker University working toward a Doctor of Education. Lori brings 14.25 years of teaching experience to Butler community college. She has spent most of her career at Butler Community College serving as a Dean for nearly 20 years and the Vice-President of Academics the last 5.5 years. She is excited to get back in the classroom and be more hands on with students and we are excited to have her.

RECOMMENDED ACTION:

Recommendation of approval of Lori Wunningham as a Full Time Instructor of Mathematics for the 2021-2022 academic year at a salary of \$51,410 plus full benefits. This position fills the vacancy left when Melody Choate retired at the end of the Fall 2020 semester.

RECOMMENDED FUNDING SOURCE:

General Funds

Submitted by: Shannon Covert
Associate Dean of Science, Technology, Engineering, and Math
Supervisor: Mel Whiteside
Dean of Science, Technology, Engineering, and Math
Date: April 29, 2021

TOPIC for ACTION
Culinary Arts Faculty, STEM

REPORT:

Chef Luis Pena currently teaches six credit hours for Butler Community College in our Culinary Arts program. He has a diploma in Culinary Arts from the Institute of Culinary Education in New York where he also graduated with the Top Toque Award. Additionally, he has a grand diploma in Professional Pastry Arts and a grand diploma in Professional Culinary Arts from The International Culinary Center, also in New York. He has several years' experience working in fine dining, regularly volunteers in the community, and is bilingual in English and Spanish.

Chef Luis Pena will be responsible for teaching courses for Butler's Culinary Arts program. In addition to his teaching responsibilities, Chef Pena will be responsible for curriculum development, collaborating with area high school faculty and counselors, creating and sustaining relationships with business and industry, and promoting and marketing the program.

RECOMMENDED ACTION:

Approve Luis Pena as faculty of Culinary Arts in the Science, Technology, Engineering and Mathematics (STEM) division effective May 1, 2021 on a nonteaching assignment agreement and as full time faculty effective August 1, 2021 at a salary of \$40,510 plus benefits.

RECOMMENDED FUNDING SOURCE:

STEM Budget

Submitted by: Niomi Thompson
Associate Dean – Science, Technology, Engineering and Mathematics
Supervisor: Mel Whiteside
Dean – Science, Technology, Engineering and Mathematics
Date: April 29, 2021

SUPPLEMENTAL INFORMATION

Office of Research and Institutional Effectiveness
 215 BOE
 (316) 322.3338



Metric	Description	Latest Performance	Last Updated for BOT	Previous Three Years	Validation Source
Retention	Percentage of incoming first-time full-time degree/certificate seeking students from the first fall who continue to the next fall. Cohort members who graduate within a year are excluded from the calculation.	60% (Fall 2019 Cohort)	04/2021	60 % (Fall 2018), 60 % (Fall 2017), 60 % (Fall 2016)	IPEDS Fall Enrollment Collection/US Dept of Education
Graduation Rate and Transfer Rates	Percentage of incoming first time full time degree/certificate seeking students who graduate or transfer to a 4 year institution within three years of starting at Butler	28 % Graduation Rate/26 % Transfer Rate (Fall 2017 Cohort)	01/2021	26 % Graduation/30 % Transfer (Fall 2016 Cohort); 26 % Graduation/26 % Transfer (Fall 2015 Cohort); 23 % Graduation/29 % Transfer (Fall 2015 Cohort)	IPEDS Graduation Rate 150 Collection/US Dept of Education
Transfer GPA and Hours	Aggregate GPA and accepted transfer credit hours of Butler students who leave to transfer to any of the public universities in Kansas	3.24 & 50.2 hours (Fall 2019 cohort)	03/2021	3.22 & 49.9 hours (Fall 2018), 3.20 & 48.7 hours (Fall 2017); 3.21 & 47.0 hours (Fall 2016)	Kansas Board of Regents KHESTATs Transfer Tab
CTE Placement	Self-reported job placement of technical program concentrators & completers	76% (AY 2020)	04/2021	76.3 % (2019), 77.64 % (2018), 70.54 % (2017)	Kansas Board of Regents AY Follow Up Collection
Completions	Number of associate degrees and certificates granted by the institution	1446 (AY 2020)	10/2020	1513 (AY 2019), 1496 (AY 2018), 1436 (AY 2017)	Kansas Board of Regents AY Completions File

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Program Offerings
Responsible individual	Lori Winningham
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Ensure Student Success	Priority Number: 1a (Research and develop new program offerings)

Narrative

Diesel Technology was approved at the March Board of Trustees (BOT) meeting to submit to the Kansas Board of Regents for approval. The proposal is currently making its way through the state approval process.

Current Outcomes

Receive approval from KBOR on Diesel Technology. Update the BOT and seek approval to offer Diesel Technology beginning in the Fall 2021.

The Physical Therapy Assistant Kansas Board of Regents (KBOR) package is currently on hold pending setting budget priorities for the FY22 budget. It is recommended that a current vacant Nursing faculty position be reallocated to support this program. All courses have been developed. Collection of letters of support and community involvement have been placed on hold as well as awaiting budget decisions. Once budget recommendations are set for the AY22 budget, a request will move forward to the Board of Trustees. The earliest this program would be available to students would be fall 2022 due to accreditation requirements.

The Health, Education and Public Services division is exploring changes to our Criminal Justice program and a potential partnership with Cowley Community College. As details are clarified, additional information will be reported.

Action items for future outcomes

- Determine timeline to develop and deliver diesel technology certificate.
- Seek approval for Physical Therapy Assistant program
- Research and determine lab science AS degree
- Seek faculty certifications to deliver Amazon Cloud Academy – certificate for entry level and professionals.
- Research feasibility of Equine Science courses and/or degree
- Develop and deliver an Early College Health Science Academy for the El Dorado campus.
- Develop and deliver an Early College Agriculture Academy

Strategic Alignment

Ensure Student Success – Research and develop new program offerings.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	SEMT
Responsible individual	Jessica Ohman
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Ensure Student Success	Priority Number: 1b (Continue to execute the Strategic Enrollment Plan and monitor progress)

Narrative

With enrollment on the decline for the past several years, it became clear the College needed to take different measures to stabilize enrollment and enhance service to students. Given the state of the current environment and fierce competition among higher education institutions in the region, action is required to strategically influence enrollment growth and retention.

The strategic enrollment management planning process will allow Butler to implement action plans that will necessitate changes with marketing, recruiting, program/course scheduling, and retention of students to meet enrollment targets.

Current Outcomes

We continue to work the Strategic Enrollment Management Plan with modifications due to the pandemic. While students and staff have returned to campus, staff continue to serve students via phone and email, as appropriate. In person Grizzly Senior Days, Grizzly Junior Day, and Orientation and Enrollment Days have been reestablished, with reduced capacity due to COVID-19 protocols. High schools and other organizations are slowly re-opening to the public for recruiting events. Summer+, a successful enrollment initiative created to encourage summer and fall enrollment, was launched again this year with some modifications.

Action items for future outcomes

The Strategic Enrollment Management Plan is a working documents to be revised as necessary throughout the year. The Strategic Enrollment Management team is currently working on a strategy for the launch of the Kansas Promise Act.

Strategic Alignment

The Strategic Enrollment Management plan is aligned with the College's institutional strategic priorities of: Ensuring Student Success, Contributing to our Communities, and Advancing Institutional Effectiveness.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Butler Talk/Faculty Forums
Responsible individual	Shelley Stultz, Kim Krull, Lori Winningham
Report for the BOT meeting of	April 13, 2021
Strategic Goal: Invest in Our Employees Success	Priority Number: 2b (Continue “Butler Talk” and “Faculty Forums” during FY2021 and share compiled feedback)

Narrative

Each semester, the Vice President of Academics schedules and hosts faculty forums. This past fall and spring, the forums have been remote. This gives faculty the opportunity to connect with the VPA. They may submit specific topics and questions they may have prior to the scheduled forum. The president also held college-wide zoom meetings which are open to all employees.

Current Outcomes

Faculty Forums were held on:

- August 5 (Lead and Chair Meeting)
- August 7 – Fireside Chat for PDD week – all faculty
- September 4 – First Friday zoom – all faculty
- October 2 – First Friday zoom – all faculty
- November 6 – First Friday zoom – all faculty
- December 4 – First Friday zoom – all faculty
- January 19 – (Lead and Chair Meeting)
- January 22 – Fireside Chat for PDD week – all faculty
- April 9 – First Friday zoom – all faculty

College-wide zoom meetings were held on:

- July 2, 2020
- October 19, 2020
- November 16, 2020
- January 11, 2021
- February 4, 2021
- March 4, 2021
- April 1, 2021

In addition to the forums, Faculty Updates have been sent through all faculty emails in August, September, November, January, February, March and April, as have “all employee” emails in July, August, and September. These have been especially helpful during the COVID operations to keep faculty and staff informed of operational protocols and new information as it became available. Additional updates will continue as needed.

Action items for future outcomes

Continue to hold regular faculty forums so faculty have opportunities to get updates and ask questions. Continue to send faculty updates through all faculty emails. All employee zoom meetings will continue to be scheduled.

Strategic Alignment

Butler will invest in our employees' success with the strategic priority specific to promote shared/participatory governance and enhanced communication. The identified faculty and employee forums/meetings/zoom sessions and email updates were focused on improving communications and disseminating critical information, especially during the difficult COVID operations.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Internships
Responsible individual	Aletra Chaney-Profit
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Contribute to Our Communities	Priority Number: 1a (Enhance internship opportunities through collaborative work between Student Services and Academics for students in FY2021)

Narrative

Butler Community College strives to offer internship opportunities to students and recognizes them as significant learning experiences.

Internships allow students to apply their knowledge with real world application, receive direct supervision and feedback from industry representatives, and provides ongoing contemplation of learning objectives throughout the internship.

Internships benefit employers and the community by bringing fresh perspectives to businesses, developing pipelines to meet employment needs, reducing employee workload and decreasing retention by hiring interns.

Current Outcomes

Career Services assisted four students with internships during Spring 2021. The department has also supported students in the Career Readiness cohorts with tools for employment success in preparation of the Internship course and work-based learning opportunities.

COVID-19 changed the dynamics of internships and introduced remote and micro-internships. Micro-internships, which are learning opportunities in the form of targeted projects with shorter timeframes, became an option for students and were added to the Career Service and Internship web pages in partnership with Parker Dewey and the state of Kansas.

Partnerships with regional employers are continually being established to assist with experiential learning for students.

Action items for future outcomes

- Continue to foster employer and student relationships by increased partnership and collaboration through internships
- Continue supporting the addition of internships to more programming for college credit
- Continue to evaluate the college's scope of internships to include virtual, micro, and remote internships

Strategic Alignment

Emphasis on internship development helps support Butler's strategic priorities.

- They help ensure student success by providing opportunities to explore industry and attain experiences that make them employable following their degree attainment
- Supporting students in their career development helps to contribute to our communities because they work in the community and contribute to local economies
- The more Butler produces students that are educated, experienced and equipped, the more it will usher us to the forefront as a power for good, which affirms our effectiveness as an institution

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Community Service
Responsible individual	Bill Rinkenbaugh
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Contribute to Our Communities	Priority Number: 1b (Create a strengthened presence of the college in communities through expanded community service initiatives during FY2021)

Narrative

Needless to say, COVID-19 has impacted the efforts in Student Development to get out into the community for activities. Many events such as mentoring at El Dorado Middle School on topics such as integrity, leadership, kindness, self-love, respect, and trust had to be cancelled. Visibility in the local parades was also greatly reduced due to the cancellation of these type of events. Butler was present at the Douglass Homecoming Parade with the Drumline, however, the Spirit Squad that was also to participate in that event could not because of quarantine.

In the Residence Halls, we still have held a number of events that engage students with the community. These events include Bowling Nights at the Grizzly Bowl and Movie Nights at Cinema 6 Movie Theatre on Friday evenings. It provides an opportunity for students to interact with each other and support the local entities. The movie theatre has been closed for the majority of the Spring semester due to COVID, but they did open the week of April 19, so the movie night events have resumed with the last one being on April 30 for this academic year.

Grizzly Ambassadors have assisted Numana throughout the year in washing crates, separating and cleaning weights, and other assistance following a packaging event to ensure that they are ready for the next scheduled event.

Grizzly Give-Back Day was changed to Give Back Week with smaller activities but ones that were very successful. Grizzly Give Back week ran from April 19 through April 23. Prior to each Grizzly Give Back Event this year, an inspirational video was shown. The video captures the “why” for these types of events and serves as motivation for students to continue to give back to their community. The link to the video is:
https://youtu.be/pb7_YJp9bVA

Current Outcomes

Again, the outcomes for this year were significantly reduced due to COVID-19. The events that were held provided opportunities for students to interact with each other and create positive relationships during their year at Butler.

The Grizzly Give Back week events resulted in May Day Baskets and Cards being created and delivered to the Living Center Residents at LakePoint in El Dorado;

blankets being made for the children at Wesley Medical Center Children's Hospital in Wichita; inspirational cards of encouragement and care packages for residents of the Ronald McDonald House Charities; providing manpower at the Salvation Army in El Dorado to unload boxes, weighing meals, and organizing various items; and partnering with Phi Theta Kappa to widen the walking path from the northeast corner of the campus to the 1500 Building. Spreading mulch at the Play Park in Augusta was cancelled because of threatening weather or this long-standing activity would have been continued.

Action items for future outcomes

It is the goal to continue to hold various events throughout the academic year to give back to the community. Often times, community service is linked to the criminal justice system and as punishment for misdemeanor crimes that have been committed. These activities are all geared on the positive aspects of community service. The video that is shared prior to various activities highlights the reason for this continued activity.

Strategic Alignment

These activities align with the strategic goal of Contribute to Our Communities, but more importantly supports the mission statement of Butler Community College. Butler exists to develop responsible, engaged, life-long learners and contribute to the vitality of the communities we serve.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Stakeholders
Responsible individual	Kim Krull
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Contribute to Our Communities	Priority Number: 2a (Initiate and engage service area stakeholders through direct communication of academic, financial, student success and workforce information during FY2021)

Narrative

In order for Butler to more comprehensively engage service area stakeholders, it is important for key college administrators to share information on the college's strategic plan, key initiatives, funding, successes, challenges, student successes, and economic and workforce impact. Documents produced through College Relations and Marketing as well as overarching college marketing materials will be shared with individual college stakeholders and in organizations' regularly scheduled meetings or work sessions allowing time for some discussion and insight regarding the college.

Current Outcomes

FY2021 "Butler By the Numbers", "Butler County and Butler Community College" fact sheets have all been completed and have been distributed through different meetings and community groups. Butler Community College mill levy and economic impact fact sheets have been finalized also. Much of the information included in these documents has also been used in the Community Connections newsletters and posted to the website.

Action items for future outcomes

Meetings continue to be scheduled with school boards, chambers of commerce, economic development groups, individual stakeholders, and area organizations.

Strategic Alignment

This objective is part of Butler Community College's 2020-2022 Strategic Plan with the college's goal of "Contribute to our Communities", under which Priority 2 calls for engaging community members and college stakeholders through strategic communication and visioning and performance indicator 2.2a identifies the goal to initiate and engage service area stakeholders through direct communication of academic, financial, student success and workforce information during FY2021.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Mill Levy
Responsible individual	Kim Krull & Kelly Snedden
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Contribute to Our Communities	Priority Number: 2b (Create awareness of mill levy and tax concerns utilizing accurate data and information)

Narrative

Butler has a significant economic impact for the southcentral region of Kansas which includes a 10-county primary market. Butler County is one of only 18 counties which supports a local community college with tax revenues. Concerns have been raised related to the impact of the college's mill levy on the local taxpayers. Updated information providing insight into the economic impact of the college, the return on investment for Butler County citizens, students and general taxpayers, along with comparative mill levy data for the other Butler County taxing entities and 18 community colleges will be compiled and shared to create greater awareness and provide opportunity for conversation surrounding the value of the college.

Current Outcomes

With the area taxing entities legal budgets published in July and August, the mill levy information for the college, county, communities of Andover, Augusta, and El Dorado, and school districts of Andover, Augusta, and El Dorado has been updated. It has been included in Butler Community College fact sheets, community connections newsletters and on the website.

Action items for future outcomes

Butler's compiled data related to economic impact and mill levy will continue to be shared broadly across the county and service area. Individual meetings continue to be scheduled with civic organizations, non-profits, school boards, chambers, city councils, commissioners, business partners, and individual city and school district administrators

Strategic Alignment

This objective is part of Butler Community College's 2020-2022 Strategic Plan with the college's goal of "Contribute to our Communities", under which Priority 2 calls for engaging community members and college stakeholders through strategic communication and visioning and performance indicator 2.2b identifies the goal to create awareness of mill levy and tax concerns using accurate data and information.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Foundation
Responsible individual	Tom Borrego
Report for the BOT meeting of	April 14, 2020
Strategic Goal: Contribute to our Communities	Priority Number: 4c (Identify and strategically align Foundation donor support for College innovations)

Narrative

The Butler Community College Foundation has focused its efforts on improving our Culinary Program, implementing scholarship awards, Advance Kansas, and preparing for graduation

Current Outcomes

Below are highlights of current Foundation outcomes:

Culinary – Working with donors for the construction of a new culinary building. Discussing specifics with the Foundation Board of Directors.

Scholarship Awards – the Foundation staff is coordinating the distribution of transfer student scholarships and awards.

Advance Kansas – Foundation staff is guiding over 45 participants through the college's diversity program.

Graduation – the Foundation is coordinating the Alumnus Award and conducting a reception and agenda for the award recipient.

Strategic Alignment

This objective is part of Butler Community College's 2019-2020 Strategic Plan with the College's goal of "Contribute to our Communities", under which Priority 3 calls on Butler Community College to share its resources to build a better community, region and world. Performance indicator 4c challenges the Foundation to improve a student's ability to access a higher education and support programs and structures that can deliver the quality education expected by Butler Community College and its students.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Diversity, Equity & Inclusion
Responsible individual	Phil Speary & Monica Lorg
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Advance Institutional Effectiveness	Priority Number: 1d (Intentionally support the development of a specific diversity, equity and inclusion strategic plan in FY2021)

Narrative

Over the last several months the Inclusion Council members have energetically engaged the goals set forth in our strategic plan. We have successfully met several short terms goals that each team established:

- Over the last several months the action team that is focused of diversifying the BCC workforce completed and presented their final draft of questions to aid in incorporating DEI practices in job posting and hiring practices. This team worked diligently at researching best practices and creating briefs based on their findings. They plan to work closely with Human Resources to create a training focused on issues related to diversity, equity, and inclusion that is specifically geared toward Search Committee Chairs.
- The action team focused on ensuring the mental well being of our students and staff focused heavily on messaging and awareness of the services that are offered on our campuses, as well as community resources. They continue to work toward increasing the dissemination of information through the use of digital signage and email distributions. Looking forward they are creating a training to be offered during the Fall 2021 PDD sessions related to Suicide Prevention. T
- The team focused on identifying systemic inequities coordinated and facilitated focus groups and listening sessions to gain first hand perceptions from faculty and students regarding experiences related to diversity, equity, and inclusion on our campuses. They plan to provide formal reports once all of the information has been collected.
- The communication and visibility team has meticulously worked toward updating our webpage and helping to create gender neutral language for syllabi and our student handbook. They continue to generate innovative ideas and strategies for increasing the council's visibility through utilizing current resources such as digital signage, press releases, and creating a social media presence.
- Throughout the fall and spring, the team focused on sensitivity-based training maintained a presence at 2nd Saturday's hosted by FDT. During these break-out session participants were exposed to the *Get Inclusive* training. They continue to work toward designing and facilitating Inclusion On Demand trainings and plan to design a training that is specifically focused on RA's. T
- The action team that is focused on student leadership was successful in recruiting new student members to the council. They continue to explore avenues to build student interest in participation.

Current Outcomes

Communication and Visibility:

- Gender neutral language for syllabi and student handbook
- Website updates to reflect current leadership, membership, and efforts
- Representation on the KBOR DEI Community College Roundtable; recently presented BCC's model for council structure and goal formation
- Continued council member participation in the current Advance Kansas class

Diversifying Workforce:

- Created a list of questions to be used in the job posting and hiring process that speaks to DEI – presented final draft of questions to the council 4/15/2021

Identify and Reconstruct Systemic Inequities:

- Held student and faculty focus groups and listening sessions throughout the fall and spring semesters

Prioritizing Mental and Social Health:

- Utilized digital signage on both campuses in order to promote mental health services and community resources
- Nancy Hamm offered/facilitated a “Zoom Monday” support group for students

Sensitivity Based Training:

- Maintained a training presence (*Get Inclusive*) at Second Saturday events hosted by FDT

Development of Student Leadership:

- Recruited new student members

Action items for future outcomes

Following is a list of anticipated completed objectives that each action team will continue to work toward over the next several months. In addition to these short-term goals each action team has long term strategic plan goals that they continue to engage.

Communication and Visibility:

- Press Release regarding the councils work toward the strategic plan
- Continue to generate interest for participation in the council via on campus signage.
- Create a social media presence that is consistent with BCC practices and marketing strategies that is focused on DEI.
- Generate strategies for using digital signage and social media that promote the benefits of student membership
- Create a plan to acknowledge Heritage Months for the FA21-SP22 terms
- Continue to update the IC webpage

Diversifying Workforce:

- Work with Human resources to develop a DEI training focused on Search Committee Chairs

Identify and Reconstruct Systemic Inequities:

- Continue to develop and hold student and faculty forums/focus groups

- Analyze data gained during forums/focus groups

Prioritizing Mental Health:

- Develop a Suicide Prevention training that will be offered at FA21 PDD
- Student orientation welcome table FA21
- Continue to explore securing funding for part-time therapist; requested the use Federal funds from HEERF to offset the cost of the part-time counselor at Andover in the budget recommendation to move forward beginning in August 2021.

Sensitivity Based Training:

- Continue to create and offer On Demand Inclusion Trainings
- Collaborate with David Newell to create a DEI focused training for RA's

Development of Student Leadership:

- Continue to generate and implement strategies to recruit students to participate on the council
- Obtain a quote for t-shirts for student (and potentially all) inclusion council members; secure funding for the purchase of shirts.

Strategic Alignment

The BCC Inclusion Council diligently works toward implementing the strategic plan that was developed for FY2021. The aims and actions of each team on the council intentionally support the strategic goal of advancing institutional effectiveness through diversity, equity, and inclusion practices.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Ethos Analytics
Responsible individual	Esam Mohammad
Report for the BOT meeting of	May 11, 2021
Strategic Goal: Advance Institutional Effectiveness	Priority Number: 3a (Begin implementation of Ethos Analytics during FY2021)

Narrative

Ethos is a report-writing/business intelligence add-on to the Banner ERP.

Current Outcomes

After considerable review and in view of limited financial and support resources in a very volatile year, the Ethos project was postponed in favor of continued investment in developing the AVISO platform for retention related business intelligence, early warning and intervention. We may look at alternatives in the next round of strategic planning, depending on available resources.

Action items for future outcomes

N/A

Strategic Alignment

Institutional Effectiveness enhancement.

Butler Community College
Statement of Revenue, Expenditures, Other Changes
As of 4/30/2021

FISCAL YEAR 21, PERIOD 10
OPERATING FUNDS

	2021				2020			
	Budget	Actual	Variance (Over)Under	Percent of Budget	Budget	Actual	Variance (Over)Under	Percent of Budget
REVENUES:								
Tuition/Fees	18,513,393	17,912,494	600,899	96.75%	18,744,257	18,326,357	417,900	97.77%
Local Sources	13,746,419	9,053,513	4,692,906	65.86%	14,960,063	9,427,529	5,532,534	63.02%
State Sources	16,286,151	15,949,683	336,468	97.93%	15,870,398	15,672,196	198,202	98.75%
Auxiliary Sources	17,724	18,600	(876)	104.94%	17,724	15,470	2,254	87.28%
Federal Sources	0	0	0	0.00%	0	0	0	0.00%
Other Sources	654,963	449,132	205,831	68.57%	1,042,959	604,090	438,869	57.92%
Transfers	432,135	452,225	(20,090)	104.65%	82,134	63,352	18,782	77.13%
TOTAL REVENUES:	49,650,785	43,835,646	5,815,139	88.29%	50,717,535	44,108,993	6,608,542	86.97%
EXPENSES:								
Instruction	15,474,035	10,933,002	4,541,033	70.65%	16,040,050	11,577,502	4,462,548	72.18%
Other Expenditures	0	0	0	0.00%	0	0	0	0.00%
Public Service	0	0	0	0.00%	0	0	0	0.00%
Academic Support	3,452,183	2,289,634	1,162,549	66.32%	3,565,639	2,536,592	1,029,047	71.14%
Student Services	6,280,407	4,254,866	2,025,541	67.75%	6,634,087	4,893,618	1,740,469	73.76%
Institutional Support	16,801,827	13,800,417	3,001,410	82.14%	17,017,300	13,989,785	3,027,515	82.21%
Physical Plant Operations	3,516,342	2,319,193	1,197,149	65.95%	3,474,006	2,257,712	1,216,294	64.99%
Student Financial	3,405,385	3,267,851	137,534	95.96%	3,610,385	3,196,578	413,807	88.54%
Auxiliary Enterprise	0	0	0	0.00%	251,400	0	251,400	0.00%
TOTAL EXPENSES:	48,930,179	36,864,963	12,065,216	75.34%	50,592,867	38,451,786	12,141,081	76.00%
TRANSFERS AMONG FUNDS:								
Mandatory Transfers	874,214	728,117	146,097	83.29%	1,160,380	924,547	235,833	79.68%
Non-Mandatory Transfers	512,273	512,273	0	100.00%	637,273	637,273	0	100.00%
TOTAL TRANSFERS:	1,386,487	1,240,390	146,097	89.46%	1,797,653	1,561,820	235,833	86.88%
NET INCREASE/DECREASE IN NET ASSETS	(665,881)	5,730,293			(1,672,985)	4,095,388		
Fund Balances, Beginning of year	9,086,097	9,086,097			7,135,350	7,135,350		
Fund Balances, End of Period	8,420,216	14,816,390			5,462,365	11,230,738		

Statement of Revenue, Expenditures, and Other Changes

REVENUES:

Tuition/Fees

In-County, In-State, Out-State, International Tuition, Tuition Waivers, Continuing Ed Fees, Nursing Fees, Auto Tech Uniform Fees, International Student Processing Fees, Online Course Fees, Enrollment Fees, Student Health Fees, and Athletic Scholarship Fees

Local Sources

Ad Valorem Taxes, Taxes-in-Process, Delinquent Taxes, Motor Vehicle Taxes, and other Local Taxes

State Sources

State Operating Grant and SB155 Funding

Auxiliary Sources

Dorm Rental – Fire Science students
Student Life and EduCare Fund Revenue (not applicable to Operating Funds)

Other Sources

Interest Income, Reimbursements, Commissions, Gate Receipts, Deferment Fees, Media Resource Fees, and Prior Year Claims Cancelled

Transfers

Testing Fees Transfer for Administration, Transcript Fees Transfer for Advising, and Residence Hall Debt Transfer

EXPENSES:

Instruction

General, Vocational and Adult Instruction

Other Expenditures

Parking and Agency Funds (not applicable to Operating Funds)

Academic Support

Library, Academic Administration, Curriculum Development

Student Services

Counseling, Financial Aid, Student Records, Admissions, Health Services, Student Activities, and Student Services

Institutional Support

Executive Management, Fiscal Operations, Community/Public Relations, Information Services, and Administrative Services

Physical Plant Operations

Maintenance of Buildings, Equipment, Grounds, Debt Service

Student Financial

Scholarships and Grants

Auxiliary Enterprise

Operating Support of EduCare Center

Transfers

Debt Service Payments, Operating Support to ABE, BETA, and Grizzly Adventures, Annual Transfers to Development, Facilities, and Technology Funds

THANK YOU NOTES

Dr. Krull,

On behalf of the family of Phyllis Kruwell, we would like to thank you and the Butler family for the cards, thoughts, and prayers at the time of the loss of our mother/grandmother. Mom had always been an advocate for education as well as an avid readers. She would be thrilled to know that a book has been placed in the Nixon Library.

Vicki Long

Meredith Long

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
JANUARY - FEBRUARY**

May Board Finance Committee	Tuesday, May 11, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
May Board Meeting	Tuesday, May 11, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Nurses Pinning Honors Ceremony	Thursday, May 13 Friday, May 14, 1:30 p.m. Gym	Jim Howell Shelby Smith
Commencement	Friday, May 14, 7:00 p.m. BG Products Stadium	ALL TRUTEES
Board Work Session	Monday, May 17, 4:00 p.m. Dankert Board Room	ALL TRUSTEES
June Board Finance Committee	Tuesday, June 8, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
June Board Meeting	Tuesday, June 8, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

2020-2021 Board Meeting Dates

Tuesday, May 11, 2021
Tuesday, June 8, 2021
Tuesday, July 13, 2021

LOOKING AHEAD

El Dorado, Inc Steak Bonanza	Friday, June 11, 5:00 p.m. Gordy Park, El Dorado	
July 4 Observed	Monday, July 5 COLLEGE CLOSED	
July Board Finance Committee	Tuesday, July 13, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
July Board Meeting	Tuesday, July 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
August Board Finance Committee	Tuesday, August 10, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
August Board Meeting	Tuesday, August 10, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

Spring 2021 ACTIVITY CALENDAR

Student Art Sale	Tues, May 11 10:00 a.m. – 4:00 p.m.
Soccer v Coffeyville (home)	Wed, May 12 @ 7:00 p.m.
Commencement	Fri, May 14 @ 7:00 p.m.
Football v Fort Scott (away)	Sat, May 15 @ 7:00 p.m.

Soccer v Johnson County (away)	Sat, May 15 @ 7:00 p.m.
Grades Due by Noon	Mon, May 17
Football v Garden City (home)	Sat, May 22 @ 7:00 p.m.
Memorial Day – College Closed	Mon, May 31
Summer Semester Begins	Mon, June 7
Summer Semester Ends	Fri, July 30

ADJOURNMENT

MOTION: By _____
Chair Lechtenberg I move that the Board meeting be adjourned.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

MEETING ADJOURNED @ _____ **P.M.**