Butler
Community College

- Ready for Life -

BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
4:30 p.m., Tuesday, January 11, 2022 – Dankert Trustee Board Room
Watch Live via http://www.butlercc.edu/bctv

3:30 p.m.	**Board Finance Committee Meeting** – President's Conference Room.
4:30 p.m.	**Regular Board Meeting** – Dankert Trustee Board Room, Upper Level of the Hubbard Welcome Center, 901 S. Haverhill Road, El Dorado, Kansas.
	Executive Session – Not to exceed 20 minutes to discuss employer-employee negotiations pursuant to open meeting exceptions for said matters.

REGULAR BOARD MEETING

I. **CALL TO ORDER (4:30 p.m.)**

II. **PLEDGE OF ALLEGIANCE (4:30 p.m.)**

III. **APPROVAL OF AGENDA (4:35 p.m.)**

IV. **SWEARING IN OF NEW TRUSTEES (4:40 p.m.)** (Lechtenberg)

V. **ELECTION OF BOARD OFFICERS AND APPOINTMENTS FOR 2022 (4:45 p.m.)**
A. Chair
B. Vice Chair
C. Secretary/Treasurer
D. KACCT Delegate
E. Board Finance Committee Designees (Vice Chair and one additional)
F. Foundation Board Liaison
G. Educational Facilities Authority of Butler County (2)
H. Capital Projects Team (2)

VI. **RECOGNITIONS (5:00 p.m.)** -- 3

VII. **EXECUTIVE SESSION (5:15 p.m.)** --- 4

VIII. **PUBLIC COMMENT (5:35 p.m.)**
If you wish to address the Board during Public Comment, please complete this form: https://bit.ly/3ioB30n

IX. **STANDING REPORTS (5:40 p.m.)**
A. Student Government Association Report – Guadalupe Torres

JANUARY 2022 RECOGNITIONS

- Out-going Trustees – Jim Howell, Doug Law, and Lance Lechtenberg

EXECUTIVE SESSION

MOTION: Trustee _____

Mr. Chair,

I move that the Board recess into Executive Session to discuss negotiations, pursuant to the open meetings exceptions for matters relating to employer-employee negotiations and that the members of the Board, President Kim Krull, Ray Connell, Bill Rinkenbaugh, Dr. Phil Speary, Shelley Stultz, and Kent Williams be included.

The open meeting will resume here in the Dankert Trustee Board Room within 20 minutes.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

ENTER EXECUTIVE SESSION @ _____ PM

RETURN TO OPEN SESSION @ _____ PM

ANY ACTION REQUIRES A MOTION, SECOND and VOTE

MONITORING REPORTS

None

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

TOPIC for DISCUSSION
Butler – Cowley Nursing Partnership

REPORT:
With the receipt of approval from the Kansas Board of Nursing to expand Butler's Nursing program through a partnership with Cowley College, the next steps are to submit documents seeking approval from the Accreditation Commission for Education in Nursing (ACEN) ACEN is recognized by the US Department of Education and the Council for Higher Education Accreditation ACEN is the only USDE-recognized accrediting agency which accredits all nursing programs that educate students for all types of practice roles. ACEN accreditation requires nursing programs to continually assess and make improvements in the program based on data and validates the commitment to providing a quality program. ACEN accreditation Standards and Criteria are used to determine accreditation status.

An update will be provided on the process to submit information to ACEN in support of a partnered Butler-Cowley Nursing program.

RECOMMENDED ACTION:
This information is for discussion purposed only at this time

RECOMMENDED FUNDING SOURCE:
N/A

Submitted by: Dr. Tom Nevill
Supervisor: Dr. Kim Krull
Date: 1/11/22

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TOPIC for DISCUSSION
Board Governance

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REPORT:
Following the December Board Meeting discussion on governance concerns, a continuation of governance responsibilities will be discussed. As was noted in December, Dr. Tom Bordenkircher, HLC Liaison has expressed significant concern Board members are not following approved Board policies and HLC Criterion. Dr. Krull will provide an update on the first phase of training scheduled for the January work session on January 24th.

RECOMMENDED ACTION:
This information is for discussion purposed only at this time

RECOMMENDED FUNDING SOURCE:
N/A

Submitted by: Dr Kim Krull
Supervisor: Lance Lechtenberg
Date: 1/11/22
BOARD ACTION ITEMS

BOARD ACTION ITEMS

TOPIC for ACTION
Affirmation of Service and Standards of Practice

<u>**REPORT:**</u>
At the December quarterly KACCT meeting in Pratt, the KACCT Trustees adopted a recommended best practice to be implemented by all the community colleges in January. It included reading of the Affirmation of Service and Standards of Practice document based on the ACCT Code of Ethics and then included Board members affixing their signatures to the Affirmation. It was suggested the document be framed and placed on Board meeting room walls.   KACCT representatives were supportive of affirmation of the document annually.

<u>**RECOMMENDED ACTION**</u>**:**
The Board read, approve and sign the Affirmation of Service and Standards of Practice

<u>**RECOMMENDED FUNDING SOURCE**</u>**:**
N/A

 Submitted by: Dr. Kim Krull
Supervisor: Lance Lechtenberg, Board Chair
Date: January 11, 2022

BOARD of TRUSTEES
AFFIRMATION OF SERVICE AND STANDARDS OF GOOD PRACTICE

It is with the deepest sense of responsibility and conviction as a Trustee of Butler Community College that I do solemnly affirm:

- That I understand my authority exists only when acting collectively with my fellow board members, that our authority is derived from, and obliged to serve, the interests of our entire community;

- That I will exemplify ethical behavior and conduct that is above reproach:

- That I will engage in an ongoing process of in-service education and continuous improvement;

- That I will be prepared to participate in open, honest, and civil deliberation with my colleagues, vote my conscience rather than advance any special interests, support the decisions and policy we make, and speak with one voice once a decision or policy is made;

- That I will honor the division of responsibility between the Board and the President and staff, and contribute to creating a spirit of true cooperation and mutually supportive relationship with the President and staff in support of our community.

Kim Braungardt

David Sherrer

Linda Jolly

Shelby Smith

Mary Martha Good

Julie Winslow

Forrest Rhodes

Signed this 11th day of January, 2022

Butler
Community College

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TOPIC for ACTION
Ad Astra Academic Schedule and Resource Software

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REPORT:
Ad Astra Academic Schedule and Resource Software allows Butler Community College the ability to use scheduling preferences to optimize resources and create what-if scenarios, gain visibility into all scheduled space on campus in one place, access what resources are available in our classrooms, and view our room and section data with custom reporting. In addition to academic space, Ad Astra allows Butler to internally schedule events through customized forms, a streamlined process from start to finish, with visibility into scheduled space on campus. Butler currently does not utilize academic scheduling software.

Year One: $15,000 + $5,000 implementation fee
Year Two: $15,000
Year Three: $15,000
Year Four: $15,000
Year Five: $15,000

Total Price: $80,000

Coursedog was a second software solution that was reviewed with a scheduling and event bundle.

Year One: $70,223 + $75,000 implementation fee
Year Two: $70,223
Year Three: $70,223
Year Four: $70,223
Year Five: $70,223

Total Price: $426,115.

RECOMMENDED ACTION:
Board approval of purchasing a five-year contract with Ad Astra

RECOMMENDED FUNDING SOURCE:
Academics Program Development Fund

Submitted by: Dr. Tom Nevill, Vice President of Academics
Supervisor: Dr. Kim Krull, President
Date: 12/20/2021

Proposal

Astra Schedule

All the information you need in one place. Whether you're an academic or event scheduler, you need quick access to campus spaces and resources, with clear visibility into the master schedule. With Astra Schedule, you get critical information within one enterprise solution to help develop an effective and efficient schedule. Key features include:

Academic Scheduling

- Use scheduling preferences to optimize resources and create what-if scenarios
- Gain visibility into all scheduled space on campus in one place
- Access what resources are available in your classrooms
- View your room and section data in a new way with custom reporting

Event Scheduling

- Create customized forms that capture the required details needed
- Streamline the event scheduling process from start to finish
- Gain visibility into all scheduled space on campus in one location
- Evaluate resource availability when booking events

Monitor

Registration's open and excitement is in the air. Students are enrolling, but do you know how your courses are filling? Without visibility into the registration data, it's almost impossible to prepare and respond to student need. Monitor not only gives visibility but allows you to be notified when courses are nearly full or still struggling to get enrollments. Key features include:

Track Registration in Real-Time

Capture how quickly courses are filling, so you know whether you need to adjust section offerings

Simplified Data and Insights

Find registration data easily with clear visualizations, and drill into specific courses

Threshold Monitoring

Track fill rate percentages above and below defined thresholds

Customizable Notifications

Be notified of changes on courses you want to track

Meet Modality Preferences

Understand the blend of modalities you are offering and see real-time student preferences

In-App Communication

Collaborate with stakeholders on requested changes and confirmations

PRICING - 3 YEAR SOFTWARE SUBSCRIPTION

Product	Year 1	Year 2	Year 3	Total Price	Total Savings	Total % Saved
BCC Discounted Solution: Astra Schedule	~~$30,000~~ $20,000	~~$30,000~~ $20,000	~~$30,000~~ $20,000	~~$90,000~~ $60,000	$30,000	33%

Payment Terms

Net 30 terms. Ad Astra will honor the above discounted pricing options if a Master Subscription Agreement is executed on or before December 31st, 2021. Please note that an additional one-time, first year implementation fee of ~~$10,000~~ $5,000 is required with any option listed above. Also, Monitor will be included for one-year (no cost) and will expire one year from the signed contract anniversary date unless Butler Community College would like to continue services.

PRICING - 5 YEAR SOFTWARE SUBSCRIPTION

Product	Year 1	Year 2	Year 3	Year 4	Year 5	Total Price	Total Savings	Total % Saved
BCC Discounted Solution: Astra Schedule	~~$24,000~~ $15,000	~~$24,000~~ $15,000	~~$24,000~~ $15,000	~~$24,000~~ $15,000	~~$24,000~~ $15,000	~~$120,000~~ $75,000	$45,000	37.5%

Payment Terms

Net 30 terms. Ad Astra will honor the above discounted pricing options if a Master Subscription Agreement is executed on or before December 31st, 2021. Please note that an additional one-time, first year implementation fee of ~~$10,000~~ $5,000 is required with any option listed above. Also, Monitor will be included for one-year (no cost) and will expire one year from the signed contract anniversary date unless Butler Community College would like to continue services.

TOPIC for ACTION
Audit Report Acceptance

REPORT:
A representative of the firm BKD, LLP presented the June 30, 2021 financial statements to the Finance Committee on December 14, 2021.

A copy of the audit report and management letter were distributed to the Board under separate cover. There were no issues or findings for the financial statement audit or the federal awards audit.

RECOMMENDED ACTION:
We recommend acceptance of the College's audit report for the period ending June 30, 2021.

RECOMMENDED FUNDING SOURCE:
Not applicable.

Submitted by: Kim Sherwood
Supervisor: Kent Williams
Date submitted: 12/15/2021

PERSONNEL

TOPIC for ACTION

REPORT:
Steve Braet, Assistant Football Coach, has submitted his notice of resignation (retirement) effective January 31, 2022. Steve has been a full-time employee of Butler Community College for 38 years.

RECOMMENDED ACTION:
The administration recommends that the Board accept the resignation notice for Steve Braet.

RECOMMENDED FUNDING SOURCE:
N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: December 17, 2021

Butler
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- Ready for Life -

BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., December 14, 2021 – Dankert Trustee Board Room
Meeting Recording can be viewed at https://www.youtube.com/watch?v=Abs03Vubrao&t=77s

STAFF ATTENDANCE

		BOARD ATTENDANCE
Lisa Bolin	Bill Rinkenbaugh	Lance Lechtenberg, Chair
Tom Borrego	Heather Rinkenbaugh	Doug Law, Vice Chair
Megan Chambers	Luis Pena	Forrest Rhodes, Secretary
Julio Guerrero	Rhonda Smith	Mary Martha Good
Matt Jacobs	Kelly Snedden	Jim Howell
Kim Krull	Phil Speary	Shelby Smith
Esam Mohammad	Shelley Stultz	Julie Winslow
Tom Nevill	Ireland Turner	
Troy Nordman	Kent Williams	
Jessica Ohman	Mel Whiteside	
	Bill Young	

GUESTS
Ray Connell
Linda Jolly
John Rupp (z)
David Sherrer
Guadalupe Torres (z)

*(Z) denotes attendance via Zoom

CALL TO ORDER
Chair Lechtenberg called the regular monthly meeting of the Board of Trustees to order at
4:30 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA
Trustee Smith made a motion to move item XI-A, Approval of the November 9, 2021 Regular
Board meeting minutes to item IX.-G to correct a typo. It was determined the error could be
addressed without moving the minutes from the consent agenda. The motion was withdrawn.

Trustee Rhodes moved to amend the agenda to add a discussion item, IX-A regarding Board
Governance Issues. Trustee Good seconded the motion. The motion passed unanimously by
roll call vote.

Trustee Law moved to approve the agenda as amended. Trustee Smith seconded. The motion passed unanimously on a roll call vote.

EXECUTIVE SESSION
Trustee Good moved and Trustee Rhodes seconded the Board recess into Executive Session 1) to discuss employer-employee negotiations to include members of the Board, President Kim Krull, Ray Connell, Bill Rinkenbaugh, Dr. Phil Speary, Shelley Stultz, and Kent Williams; and 2) to consult with our attorney for advice regarding contracts to include members of the Board, Ray Connell, President Kim Krull, Kent Williams, and John Rupp, and 3) to discuss non-elected personnel matters to include members of the Board, Ray Connell, President Kim Krull, and Shelly Stultz for a period of 60 minutes. The motion passed unanimously on a roll call vote. The Board entered Executive Session at 4:35 p.m. The Board returned to Open Session at 5:35 p.m. Trustee Good moved and Trustee Winslow seconded to extend the Executive Session for an additional 45 minutes to continue the previously defined subject matter. The motion passed unanimously on a roll call vote. The Board entered Executive Session at 5:41 p.m. and returned to Open Session at 6:12 p.m. No action was taken.

RECOGNITIONS
- Disability Mentoring Day – Aletra Chaney-Profit, Derek Foust, Matt Galbraith, Steve Jackson, Mark Jaye, Sedina Rardin, Niomi Thompson, and Mel Whiteside.
- Kansas Association of Collegiate Registrars and Admissions Officers – Megan Chambers, Monica Zavala, and Michelle Ponce
- Salvation Army Bell Ringing Service – Accounts Receivable Community Service Program and Enrollment Management volunteers
- Aviso Award for Inclusion, Equity, and Diversity Efforts
- Trustee Mary Martha Good – December 14th Birthday
- Matt Jacobs – December 15th Birthday

PUBLIC COMMENT – None

STANDING REPORTS
Student Government Association –Guadalupe Torres provided an overview of various student activities occurring in November and December.

Operational Staff – Lisa Bolin reported on Op Staff's Thanksgiving pie fundraiser and thanked everyone for their donations and support. The funds raised support the Op Staff book scholarship fund.

Professional Employees – None

Board Finance Committee – Trustee Law reported on the review of the draft audit which will be finalized with no findings.

Foundation Board Report – Trustee Rhodes mentioned the culinary building groundbreaking and Tom Borrego reported Foundation Board Member Chief Nelson Mosely has resigned his position in Rose Hill to take a position at University of Kansas as their Chief of Police.

KACCT Update – Dr. Krull provided the KACCT update as Trustee Good was not able to attend the quarterly meeting. Regent Jon Rolph joined the Trustees on Friday afternoon to share the mission and vision of KBOR for the Kansas higher education system. Questions from the presidents and Trustees to Regent Rolph included those regarding transfer and articulation, relationships within the 2-year and 4-year system, and service areas. Sue Givens, retired El

Dorado Superintendent provided Board training on the topics of roles and governance, legal issues, trust and communication, conflict resolution and the eight characteristics of an effective Board. She is doing training for the Kansas Association of School Boards and community colleges.

Saturday morning was the regular KACCT quarterly meeting including approving minutes, the treasurer's report and election of KACCT officers. KACCT adopted a recommended best practice to be implemented by all the community colleges in January to include an affirmation of the ACCT Code of Ethics and having Board members sign it, frame it and place it on the wall of our Board Rooms. Georgia Masterson did a workshop and provided training on people in poverty to help us better understand our students as 27% of community college students across the nation live below the poverty level

Representative Steven Johnson joined the group by zoom to discuss KPERS and some of the legislative issues to be discussed this coming session. Dan Murray, KACCT lobbyist from Devine, Donley, and Murray discussed some of the federal level initiatives as well as items to be discussed this spring during the legislative session.

President's Report – Dr. Krull noted there were no KORA requests this month. The employee holiday luncheon was held and approximately 350 employees attended. The Foundation holiday party and the culinary buy-in party from the March 2020 Butler Benefit Auction were recently held and both were successful and fun events. The college will be closed from December 22nd – January 3rd for the holiday break.

Education Facilities Authority Report – None

MONITORING REPORTS - None

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES
Board Governance Issues
Chair Lechtenberg provided some background related to a call he was on with Trustee Rhodes, Dr. Phil Speary, Dr. Krull and Dr. Tom Bordenkircher, Butler's HLC Liaison. Chair Lechtenberg noted the necessity to be more disciplined as a Board and following the guidelines of HLC. Concerns were noted related to offering public comment, providing personal contact information, going around the administration to gather information, and disregard for legal advice. HLC will be assuming a more regulatory stance rather than guidance stance at this point. Trustee Lechtenberg encouraged whomever the new Board Chair is to contact Dr. Bordenkircher right away for continued discussion. Trustee Rhodes noted the policies the Board is expected to operate within and Dr. Bordenkircher expressed significant concern Board members are not following those policies. It was noted that violation of those policies needs to be brought to the public's attention. Dr. Krull noted training will be scheduled beginning in January or early February and will be ongoing. Dr. Speary stated when the comprehensive accreditation review team is on campus in April 2023, they will likely ask for all Board meeting minutes and may review the meeting recordings for the past 4-5 years. The accreditation team will be looking at very specific evidence to determine if governance criterion are being met. Chair Lechtenberg noted this is a Board issue, not an administrative issue that needs to be resolved.

BOARD ACTION ITEMS
9100 Building
Trustee Law moved to approve the sale of the 9100 Building to Heritage Landing, LLC as they were the high bidder in the sealed bid process. Trustee Winslow seconded. The motion passed unanimously with a roll call vote.

<u>Pastry Arts AAS Degree and Certificate Program</u>
Trustee Smith noted a wording discrepancy on funding for the culinary building that indicates it is funded through private donations and General Fund reserves and offered he didn't think the Board had approved general funding support. It was clarified that the program support comes from the general fund and culinary arts program budget. Another question was noted on the equipment costs with the thought those costs were too high. It was clarified by Dean Mel Whiteside that the pastry equipment will be specific to the pastry program and much of it will be donated. While exact costs will not be known, the program packet to be submitted requires an estimate of equipment costs. Trustee Smith suggested a change to the motion to indicate program support "pending Board approval." TEA and KBOR will require the Board approve the program. This information can be further defined in the months ahead as it is known what equipment will be donated and what has to be purchased. Trustee Winslow raised concerns about who would be reviewing the growth of the program to understand if there is a return on the investment. Vice President Dr. Tom Nevill identified programs are reviewed for viability and how they aligns with the workforce.

Trustee Rhodes moved to approve the Pastry Arts AAS degree and certificate programs for Fall 2022 start and submittal to the Kansas Board of Regents. Trustee Good seconded. The motion passed unanimously on roll call vote.

New Program Request Form
CA1
General Information

Institution submitting proposal	Butler Community College
Name, title, phone, and email of person submitting the application *(contact person for the approval process)*	Dr. Tom Nevill, Vice President of Academics tnevill@butlercc.edu, 316.322.3110
Identify the person responsible for oversight of the proposed program	Mel Whiteside, Dean, Science, Technology, Engineering, and Mathematics
Title of proposed program	Professional Pastry Arts
Proposed suggested Classification of Instructional Program (CIP) Code	12.0501 Baking and Pastry Arts/Baker/Pastry Chef
CIP code description	**Definition:** A program that prepares individuals to serve as professional bakers and pastry specialists in restaurants or other commercial baking establishments. Includes instruction in bread and pastry making, bread and pastry handling and storage, cake and pastry decorating, baking industry operations, product packaging and marketing operations, and counter display and service. (2020)
Standard Occupation Code (SOC) associated to the proposed program	51-3011.00 Bakers
SOC description	Mix and bake ingredients to produce breads, rolls, cookies, cakes, pies, pastries, or other baked goods.
Number of credits for the degree and all certificates requested	62 AAS 30 CERT A
Proposed Date of Initiation	Fall 2022
Specialty program accrediting agency	ServSafe
Industry certification	ServSafe

Signature of College Official_____ Date_____

Signature of KBOR Official_____ Date_____

Narrative
Completely address each one of the following items for new program requests. Provide any pertinent supporting documents in the form of appendices, (i.e., minutes of meetings, industry support letters, CA1-1a form).
**Institutions requesting subordinate credentials need only submit the items in blue. For example, an institution with an approved AAS degree has determined a need for a Certificate C in the same CIP code using the same courses used in the AAS degree program.

Program Rationale
- Provide an overall explanation and background surrounding the development of the proposed program. Include where the idea came from, who was involved, and why the program is needed.

  Currently, the closest Pastry Arts program is located at Johnson County Community College in Olathe, Kansas. Colleges within the Butler County region do not offer Pastry Arts. Butler's current program only offers a Baking Skills class and one semester does not address professional baking skills. Many Butler Culinary students have a strong interest in the pastry program and have indicated they would complete a pastry certificate when offered.

Program Description
- Provide a complete catalog description (including program objectives) for the proposed program
  The Professional Pastry Arts program will prepare students with the necessary knowledge and skills to successfully pursue careers in the professional baking and pastry industry. Students will train in state-of-the-art facility that is equipped with professional tools and machines. The program features courses in plated desserts, bread making, petit fours, menu development, and chocolate basics. Courses in cost management, purchasing essentials, culinary nutrition, hospitality, along with an internship to apply their skills in the real world, round out the curriculum. This program is ideal for those looking to learn leadership, management, and service skills within the hospitality industry.

  Program objectives:
  1. The student will demonstrate the fundamental knowledge of pastries, common ingredients, and baking techniques.
  2. The student will demonstrate how to safely prepare and store food according to industry standards.
  3. The student will demonstrate kitchen management, nutrition, and menu design
  4. The student will demonstrate how to calculate food and labor costs, baker's percentages, yield conversions, and selling prices.
  5. The student will demonstrate effective oral and written communication skills.
  6. The student will identify and demonstrate an understanding of personal and work characteristics that contribute to an effective work environment.
  7. The student will apply classroom knowledge to real world experiences through a program-approved internship.
- List and describe the admission and graduation requirements for the proposed program.
  Program admission follows Butler Community College procedure on admissions.
    - Complete the Application for Admission
    - Submit official transcripts from each institution for prior coursework to be used toward a degree program.

- Placement Test Requirements: Degree seeking students and those enrolling in math or English courses must meet placement test requirements (ACT/SAT scores taken within last 3 years, Butler placement test, Accuplacer test, or college transcripts showing completion of course prerequisites)
- Submit proof indicating proper residence classification for tuition costs.

 Graduation Requirement
- Minimum 2.0 GPA at Butler Community College
- Attain a grade of C or better in all required courses
- Complete a Butler Community College degree application form

Demand for the Program

- Using the Kansas Department of Labor's Long Term Occupational Outlook, (https://klic.dol.ks.gov) identify employment trends and projections: occupational growth, occupational replacement rates, estimated annual median wages, and typical education level needed for entry.

  According to The Department of Labor Kansas Long-Term Occupational Projections for 2018-2028, KDOL projects 214 annual openings statewide for Bakers (SOC 51-3011) with a annual growth rate of -0.1% and a statewide annual median wage of $24,340. However, according to the U.S. Bureau of Labor Statistics, the national projected employment growth from 2020-2030 is 9.5% and 10.7% self-employed.

  According to the KDOL 2016-2026 Long-Term Occupational Projections, there are 55 annual openings in the South Central region and 220 statewide. Total projected openings between 2016-2026 are 562 in South Central Kansas with a median wage of $22,920 and 2,201 projected openings statewide.

  A job search for "baker" on Indeed.com (October 12, 2021) with the last 14 days and within 50 miles produces a search result of 49 available job with an average salary between $13-18 an hour.

- Show demand from the local community. Provide letters of support from at least three potential employers, which state the specific type of support they will provide to the proposed program. **APPENDIX A**
- Describe how the proposed program supports the Perkins Comprehensive Local Needs Assessment.
- Describe/explain any business/industry partnerships specific to the proposed program. *If a formal partnership agreement exists, agreement explaining the relationship between partners and to document support to be provided for the proposed program must be submitted to the Board office independently of the CA1 materials for review purposes. The agreement will not be published or posted during the comment period.*

Duplication of Existing Programs

- Identify similar programs in the state based on CIP code, title, and/or content. For each similar program provide the most recent K-TIP data: name of institution, program title, number of declared majors, number of program graduates, number of graduates exiting the system and employed, and annual median wage for graduates existing the system and employed.

Institution	Program	CIP Code	Award	Declared Majors	Number of Graduates	Number of Graduates Exiting and Employed	Annual Median Wage
Johnson County Community College	Pastry/Baking	12.0501	CERT	15	10	7	$50,701
Kansas City Kansas Community College	Baking	12.0501	AAS/CERT	*	*	*	*

(Data from 2019 K-TIP Report)

- Was collaboration with similar programs pursued:

Butler Community College and Johnson County Community College (JCCC) leadership announced a new partnership that elevates the training for Butler's Culinary Arts students and allows Johnson County to extend their culinary program's reach to more Kansas students. Johnson County Community College's Chef Apprenticeship program was the first to be accredited by the American Culinary Federation (ACF) Educational Institute in 1979. It remains the largest in the country and is the only ACF accredited program in Kansas.

JCCC's partnership with Butler allows Butler's culinary arts students the opportunity to earn the ACF credential while staying in the Wichita area. Students can enroll in JCCC practicum classes which qualify them to test for ACF Culinarian Certification and ACF Sous Chef Certification. All exams include written and cooking components. Through the practicum classes, Butler students will work in the Wichita and surrounding area as paid chef apprentices under the supervision of an experienced JCCC American Culinary Federation-qualified chef. Both community college programs result in an Associate of Applied Science (AAS) degree.

The Culinarian Certificate is 2000 hours of on-the-job training plus a designation of Butler courses and Practicums I and II. The Sous Chef Certificate is 4000 hours of on-the-job training hours and includes the Culinarian Certification plus additional courses and Practicums III and IV.

Additionally, Butler offers a Culinary Academy at Augusta's Central Kitchen and is partnered with Andover High School to offer culinary arts courses in their new Culinary Arts facility until Butler's new culinary building is completed along Kellogg in the new Andover Marketplace area. (Reference: https://www.butlercc.edu/news/article/592/butler-and-jccc-partner-on-chef-apprenticeship-program, August 11, 2021)

Program Information
- List by prefix, number, title, and description all courses (including prerequisites) to be required or elective in the proposed program. **APPENDIX B**
- If the proposed program includes multiple curricula (e.g., pathways, tracks, concentrations, emphases, options, specializations, etc.), identify courses unique to each alternative.
- Provide a Program of Study/Degree Plan for the proposed program including a semester-by-semester outline that delineates required and elective courses and notes each program exit point. **APPENDIX C and D**
- List any pertinent program accreditation available:
  - Provide a rationale for seeking or not seek said accreditation
  - If seeking accreditation, also describe the plan to achieve it

Faculty
- Describe faculty qualifications and/or certifications required to teach in the proposed program
  Faculty Qualifications
  All faculty must comply with the Higher Learning Commission qualified standards. Faculty teaching in career and technical education college-level certificate and occupational associate's degree programs should hold a bachelor's degree in the field and/or a combination of education, training and tested experience. Such qualifications are allowable even in instances where technical/occupational courses transfer, which HLC recognizes is an increasing practice. While it is preferred that faculty have a bachelor's degree and a minimum of two years or 4,160 hours of construction experience (including internship hours), faculty with an associate degree and five years or 10,400 hours of construction experience will be considered, <u>or</u> no degree with 10 years (20,800 hours) of construction experience.

  All General Education courses will be taught by faculty following HLC guidelines as outlined in the faculty handbook. Faculty teaching transfer courses must hold an approved graduate degree from an institution which has been accredited by an agency approved by the Council for Higher Education Accreditation. Faculty must have thirty (30) hours of relevant substantial study, including at least eighteen (18) semester hours in the teaching academic discipline. Faculty teaching courses in career and technical programs must hold a graduate degree and/or possess equivalent occupational technical experience appropriate to the courses they are teaching.

  For full-time Culinary instructor:
  All full-time and part-time faculty are expected to meet the following minimum requirements: An associate degree from an accredited culinary school or culinary certificate and three years of food industry experience OR five years of food industry experience. Prior teaching experience is highly preferred.
  - Sous chef – Two years experience
  - Executive chef – One year experience

Cost and Funding for Proposed Program
- Provide a detailed budget narrative that describes all costs associated with the proposed program (physical facilities, equipment, faculty, instructional materials, accreditation, etc.).
  The new culinary facility will be funded by private donations. The college will continue to make lease payments using funds from the Post-Secondary Tech Ed fund in the same amount that was previously spent on the Boston Rec lease.
  Faculty Funding
  The first year of the Pastry Arts program will involve two Butler funded adjunct faculty members. Year two (fall 2023), we plan to begin a search for a FT pastry chef with a beginning salary of $66,774 (benefits included) plus two adjunct pay = $8,376 (six, 3 credit hr. classes X $698/cr. hr.). Adjunct faculty pay will be paid from Butler's General Fund. An annual pay increase of 2.5% is included for FT and PT faculty pay adjustments.
  Facility Costs
  The Pastry Arts program will share a space with Butler's Culinary Arts and Hospitality Management programs located at our new Butler Culinary Arts facility in Andover, Kansas. The Butler Culinary Arts facility is funded through a combination of private donations and General Fund reserves. The main sources of revenue for the General Fund are Student Tuition and Fees, State Aid, and Local Taxes.

<u>Student Fees</u>
It is anticipated that various industry partners will contribute to the new Pastry Arts program with in-kind and monetary donations. This alone, however, will not cover the total ongoing expenses necessary to fund equipment and supply for the program. Butler will minimize the financial burden on students and other stakeholders; however, program specific fees are a necessary component to cover costs of equipment maintenance, food, supplies, future equipment replacement, etc. Butler will begin by assessing a $25 per credit hour fee on each Pastry Arts specific course. Following year one of the program, the advisory committee and Butler administration will assess this fee and make further recommendations. With forecasted first year enrollment of 10 full-time (enrolled in 15 credit hours per semester) and 5 part-time (enrolled in 6 credit hours per semester) students, forecasts show $9,000 in program fee revenue for the 2021-2022 academic year.

<u>Equipment and Supplies</u>
Though there have been price increase trends on many items over the past two years (e.g., fuel, food, medical, etc.), the Bureau of Labor and Statistics (BLS) September 2021 report states, "The all items index rose 5.4 percent for the 12 months ending September, compared to a 5.3-percent rise for the period ending August." Because economists and analysts predict this trend continuing through 2022, a 5.4 percent annual increase was taken into consideration in calculating future costs for equipment and supplies (Source: News Release, Bureau of Labor Statistics, U.S. Department of Labor; Consumer Price Index – September 2021, at https://www.bls.gov/news.release/pdf/cpi.pdf, *October 28, 2021*).

- Provide detail on **CA-1a form. APPENDIX E**
- Provide Excel in CTE fee details on the **CA-1b form. APPENDIX F**
- If the program is requesting Perkins funds, provide details on the **CA-1c form**. **APPENDIX G**
- If the program is requesting KS Promise Act eligibility, provide details on the **CA-1d form**. **APPENDIX H – Not applicable**
- Describe any grants or outside funding sources that will be used for the initial start up of the new program and to sustain the proposed program.

  As of October 2021, Butler has received outside funding in the form of donations. We have received a land donation valued over $1.1 million and a one-million dollar donation toward our new state of the art Culinary/Hospitality facility. Additional in-kind and monetary donations are anticipated by industry partners, and other outside donations from the culinary industry. Additionally, if needed, funding will be considered through Carl Perkins's and other CTE specific grants.

Program Review and Assessment
- <u>Program Review Cycle</u>
  The program review will adhere to the established Butler Community College's procedure for program assessment. An in-depth review of the program will be completed, with data and outcome reviews by program faculty, the department chair, and the Dean for STEM/ CTE. This data includes enrollment demographics, program retention, student success rates, job placement, and wages.

In addition to the regular review process, the program will be reviewed by the department chair and faculty on a semester by semester basis. This will allow any unforeseen problems associated with outcomes and/or leaning units to be addressed, so the program can evolve.

PROVIDE Committee

The Academic Program Viability system in place at Butler Community College is based upon the IMPROVE model (**I**ndex to **M**easure **Pro**gram **V**iability and **E**ffectiveness). The goal of this process is to assure the College's resources are used in response to the College's Mission, it's Strategic Master Plan, the needs of students, and the requirements of the community it serves. The framework of review for program clusters is based upon five metrics: Community Stake, Market Outlook, Mission Compatibility, Performance, and Resourcing/Revenue/Costs. A weighted score is determined for each program cluster by a broad-based cross-functional PROVIDE committee (Program Viability Determination) so that recommendations for viability of program clusters can be reported to inform program decisions. Each program cluster score falls into one of four possible outcomes:

1. Program Discontinuation (termination of the program) IMPROVE score of 50 or less
2. Program Modification (structural changes to the program) IMPROVE score of 51-60
3. Status Quo (no significant changes to the program) IMPROVE score of 61-80
4. Program Initiation (recommendation for program expansion) IMPROVE score of above 80

Each program cluster is reviewed on a two-year rotation. As with any new program, the initial review by the PROVIDE committee will happen in the second year of operations. In addition, as part of the budget development process, each program is expected to conduct a program review analysis as needs are identified and move forward in the budgeting process. This annual program review is intended to identify departmental goals, identify needed resources and establish a timeline for program modifications. These are reviewed by the program division dean, then submitted to the Vice President of Academics, and then to Executive Council for resource allocation/reallocation.

Program Approval at the Institution Level

- Provide copies of the minutes at which the new program was approved from the following groups:
    - Program Advisory Committee **APPENDIX I**
      (including a list of the business and industry members)
    - Curriculum Committee
      The Butler Community College Faculty Curriculum Team examines, recommends and approves all courses; it does not examine nor approve degree programs. Approved courses reflected in the attached pathway have been reviewed/approved by the division dean and the Vice President of Academics prior to final review/approval from our Board of Trustees.
    - Governing Board **See APPENDIX J – PENDING – Add approval meeting notes from Nov. meeting**
      (including a list of all Board members and indicate those in attendance at the approval meeting)

Submit the completed application and supporting documents to the following:

Director of Workforce Development
Kansas Board of Regents
1000 SW Jackson St., Suite 520
Topeka, Kansas 66612-1368

a&m
MANAGEMENT

October 26, 2021

Kansas Board of Regent:

On behalf of A & M Management which operates Deano's Grill and Tapworks, Oak & Pie, Stearman Airfield Bar & Grill, and Jax Restaurant and Bar, I am pleased to offer my company's full support to the proposed Professional Pastry Arts Program to be added as an accredited class to the Hospitality Department at Butler Community College. A program such as this only helps to increase the quality of talent for the Hospitality Industry and especially in our community. Being a local operator, we can change our menus and operation procedures quickly. Having students that come out of the Hospitality Program at BCCC only increases A & M Managements ability to make those changes quickly because of knowledgeable and trained students. By having a first class culinary and hospitality program, students will develop the knowledge, skills, and abilities to fill another piece of the food service puzzle that our company continually looking for to fill positions.

I have been a strong supporter of the Hospitality Program at BCCC for years. I am excited that they are continually looking at other opportunities that are needed to improve the culinary learning experience for the current program. I believe that by BCCC getting the chance to offer an accredited Pastry Program will be an added plus for current students and a point of difference for future students. The more culinary knowledge offer a student the more rounded out culinary education they will have which can lead to higher wages along with a more sustainable career path.

So, I humbly ask that you accept this letter of commitment to endorse Butler Community College's application for the Professional Pastry Arts Program that will be an accredited class and an integral part of the Butler Community College Professional Culinary program.

Sincerely,

John Arnold
President and C.O.O. of A & M Management

October 27, 2021

Kansas Board of Regents

I would like to offer my support for the Butler Community College Professional Pastry Arts program to be accredited by the Kansas Board of Regents. As you know, we are in the process of building a new facility, and adding Pastry Arts to the program will help round out the offerings available to students in South Central Kansas.

Our new facility for the Butler Culinary Program is moving along at a rapid pace, and we have designed and will equip a pastry arts kitchen that will feature the latest in equipment and technology.

My wife and I are the lead gift on this building, and I have been involved with the Butler Hospitality Program for over 25 years. My wife also serves on the board of trustees for Butler. We appreciate your consideration and accreditation would be a big win for students and the State of Kansas.

We would be happy to share success stories of many Butler graduates that have done so well in an industry that is approachable by all demographics. There truly is not another industry that supports diversity like the hospitality industry.

I am also Vice Chair of the National Restaurant Association, and will be Chair in 2023 representing the approximately one million restaurants in our country. The Pro Start program at our Education Foundation is a great start for high school students and this program will give them a great option in our industry.

Thank you for your consideration.

Scott Redler
Co-Founder & Chief Experience Officer

Alex Harb
President
Meddys
921 E. Douglas Avenue
Wichita, Kansas 67202
316-518-1414

October 22, 2021

Kansas Board of Regents:

On behalf of Meddy's, I am pleased to offer my company's full support to the proposed
Professional Pastry Arts Program to be added as an accredited class to the Hospitality
Department at Butler Community College. My business flourishes by serving high quality
products and exceptional guest service. The opportunity to increase the quality of talent for
the Hospitality Industry in our community will help add to the quality of life for our entire
community. In addition, it will be a plus for Meddy's by giving us a better opportunity to
compete at a higher level. By having a first class culinary and hospitality program, students will
develop the knowledge, skills, and abilities to fill another piece of the food service puzzle that
our industry so desperately needs to fill. Especially, in the state of Kansas. Being able to offer a
program such as this to an already successful Hospitality program at Butler will be an added
plus for current students and a point of difference to add future students. Giving a graduate
more tools in there learning tool belt would lead to a more rounded out culinary education
which can lead to higher wages along with a more sustainable career path.

So, I humbly ask that you accept this letter of commitment to endorse Butler Community
College's application for the Professional Pastry Arts Program that will be an accredited class
and an integral part of the Butler Community College Professional Culinary program.

Sincerely,

Alex Harb
Owner
Meddys

Letter of Support

Kansas Board of Regents

October 27, 2021

I would like to offer support from the Robert J. Dole Veterans' Affairs Medical Center for a Professional Pastry/Baking Program to be added as an accredited course through the Hospitality Department at Butler Community College. I have been in the industry for 15 years and have always had professionally trained bakers in my establishments. A pastry chef is practically a field of its own anymore with as much as the culinary world changes. Pastry chefs use the freshest ingredients they can find to have the most satisfying results, focusing mainly on desserts such as cakes, cookies, pies, scones, and so on. They learn so much in the school setting that when they hit the industry, they're levels above their peers. As we are changing the food culture here at the Veterans' Hospital we are concentrating on all fresh ingredients, trying to get as much scratch made items on our menus for our Nations hero's. We just done a complete overhaul on our desserts menu and are now 74% scratch made and we could really use a professionally trained pastry chef/baker. I highly recommend this program to better our growing culinary field in the state of Kansas, this will stop people like myself from moving away to getting professional schooling and then half the time not returning with the skills to help our local economy.

I ask that the Kansas Board of Regents accepts this letter of support to endorse Butler Community College's application for the Professional Pastry Arts Program to ultimately help our industry strive in the local economies and provide the absolute best baked goods in the State.

Respectfully,

Derrick Voyles-

10-27-2021

Executive Chef at the Robert J. Dole Veterans' Affairs Medical Center- professionally trained in Culinary Arts and Baking/Pastries from Le Cordon Bleu Culinary School and L'eCole Culinaire both of St. Louis, Missouri.

October 26, 2021

Dear Kansas Board of Regents,

My name is Jeremy Wade, owner/operator of Napoli Italian Eatery. I am writing to you today to pledge my support for the accreditation of the Butler County Community College Professional Pastry arts program to be added to the Hospitality Department at BCCC.

Our restaurant has seen great success serving the highest quality Italian cuisine we can prepare, and because our business relies on highly trained and skilled staff, we would love to see a program of this caliber join the Wichita and surrounding communities. This would be beneficial in several ways. We could continue to build our staff with highly skilled positions, which would increase the high level of quality we are committed to serving. Wichita has long needed this and would be a boon to local restaurants that are all fighting for the few skilled positions we need. For our city to grow and continue to stay on trend with some of the bigger metro areas, we need some of the same foundations those cities have, and this would give us this highly needed foundation.

The opportunity to increase the quality of talent for the Hospitality Industry in our community will help add to the quality of life for our entire community. In addition, it will be a plus for Napoli Italian Eatery by giving us a better opportunity to compete at a higher level. By having a first class culinary and hospitality program, students will develop the knowledge, skills, and abilities to fill another piece of the food service puzzle that our industry so desperately needs to fill. Especially, in the state of Kansas. Being able to offer a program such as this to an already successful Hospitality program at Butler will be an added plus for current students and a point of difference to add future students. Giving a graduate more tools in there learning tool belt would lead to a more rounded out culinary education which can lead to higher wages along with a more sustainable career path.

Thank you for your time in this matter and I hope my endorsement can help bring the accreditation this school deserves!

Thank you,

Jeremy Wade

Chef/Owner

Napoli Italian Eatery

Park Lane

October 26, 2021
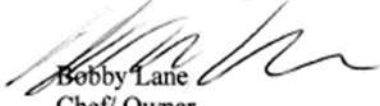
To whom it may concern,

I am writing this letter to offer my support to the Butler College Pastry Arts Program. The addition of a specific Pastry Arts program will not only be an amazing addition to the current culinary school curriculum, but it would become a regional draw for the school, as there are very few pastry specific programs in the greater Midwest.

The addition of a Pastry specific program also avails itself to continued education seekers. Chefs, bakers, and restaurant owners that have already worked in the industry but will now be able to study and add the benefits of pastry centric classes as a source of continued education.

I have been a chef and restaurateur for the past 40 years and now currently work in the private sector. Having the ability to hire chefs trained specifically in pastry is always a great benefit to a working kitchen.

I look forward to supporting this program in any way possible in the future. Please do not hesitate to call me with any further questions – 316-737-8104.

Bobby Lane
Chef/ Owner
Park Lane Consultants

Park Lane Consultants, 9313 East Lakepoint Drive, Wichita, Kansas 67226

DEPARTMENT OF VETERANS AFFAIRS
Medical & Regional OfficeCenter
5500 E. Kellogg
Wichita, KS 67218

October 28, 2021
Dear Kansas Board of Regents:

REF: Support for the Professional Pastry Arts Program from Butler Community College:

This is to offer support to the proposed Professional Pastry Arts Program from Butler Community College, Culinary Program. Robert J. Dole VA currently have an affiliation agreement with the Culinary Arts Program. We serve as an Internship site for their program. We strongly believe that this is a way for the VA to give back to the community and improve the quality of health of our Veterans. The Culinary Arts Program students practice their skills in our Hospital as they bring new ideas and techniques, which in turn enhances the quality of our service and meals to our patients. In addition to benefiting our facility, the program will provide qualified and professionally skilled applicants within the federal and community Culinary Arts positions that are open.

This organization supports the Professional Pastry Arts program which will benefit our food service staff in enhancing their skills, knowledge and abilities as well as utilizing the benefits of the Tuition Reimbursement Program as students. In the process of continuous improvement of the quality of our food production by decreasing pre-made products and making more products from scratch, our staff will benefit from the training in Professional Pastry products. It is certain that this program will increase tremendously benefit of skill, knowledge, and high quality of food and service to our Veterans and the community at large. We support the affiliation, coordination, and implementation of Butler Community College's application to the Professional Pastry Arts Program.

Sincerely,

LILLIAN D
KAPTEN 186803

Digitally signed by
LILLIAN D KAPTEN 186803
Date: 2021.10.28 14:13:19
-05'00'

Lillian Kapten, MPH, LD, RDN, CDCES
Chief of Nutrition and Food Service

ROLLING HILLS
COUNTRY CLUB

October 30, 2021

Kansas Board of Regent:

On behalf of Rolling Hills Country Club, I am please to offer my support to the proposed Professional Pastry Arts Program to be added as an accredited class to the hospitality department at Butler Community College. With a great need for new opportunities this would be an excellent addition for the industry to grow. Offering a program such as this helps to improve the hospitality industry and our community.

I think it is great that you are looking for more opportunities to improve the culinary experience. I believe that BCCC is the perfect school to make this happen.

I hope you accept this letter of endorsement to Butler Community College's application for the Professional Pastry Arts Program as a accredited class.

Sincerely,

Rob Little

General Manager

Course descriptions

BA 104. Computer Concepts and Applications. 3 hours credit. Prerequisite: The student must have a typing speed of at least 20 words per minute (a pretest will be given). This course will enable the student to use the Windows operating system and Microsoft Office applications, including word processing, spreadsheet, database, and presentation graphics. The student will build technology literacy skills by practicing essential computer concepts. The learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as CSC 1010).

BS 160. General Psychology. 3 hours credit. This course will enable the student to apply the knowledge obtained about topics including the biological basis of behavior, sensation, learning, cognition, intelligence, motivation, development, personality, psychological disorders, and social psychology to one's personal life. The student will be able to use this knowledge and the critical thinking skills gained from this course to enhance the quality of one's life when interacting with others. The learning outcomes and competencies detailed in this outline meet or exceed the learning outcomes and competencies specified by the Kansas Core outcomes Project for this course, as approved by the Kansas Board of regents (Transfers as PSY1010).

CA 109. Culinary Nutrition. 2 hours credit. This course will enable the student to apply basic nutrition principles in developing nutritious menu items. The student will focus on proper diet and disease prevention. The student will explore nutrition's role in a healthy diet, from identifying basic nutrition needs to finding alternatives for those with food allergies, food intolerance and food-intake related diseases.

CA 151. Kitchen Essentials/Culinary Math. 3 hours credit. Prerequisite: Placement score or MA040 or MA050 (or MA051, MA052, and MA053) with a C or better or diagnostic credit. This course will enable the student to utilize the fundamentals of mathematics, including calculating percents, ratios, decimals, fractions, weights and measures, and introductory algebra concepts. The student is introduced to the application of mathematical fundamentals to a variety of culinary and hospitality uses including equivalencies, recipe costing and conversion, calculating food and labor cost percentages, baker's percentages, yield conversions, and selling prices.

CA 152. Menu Development. 3 hours credit. Prerequisite: HM 190 with a C or better. This course will enable the student to learn the principles of planning menus, considering customer preferences, types of food service operations, kitchen management, nutrition, and menu design. The student will incorporate basic nutritional concepts in relation to current health concerns.

CA 153. Essentials of Purchasing. 3 hours credit. Prerequisite: HM 190 with a C or better. This course will enable the student to develop essential concepts of purchasing, storeroom operations, and financial procedures. The student will be introduced to the application of cost controls to storeroom operations for a profitable operation. The student will learn about food laws and the purchasing, receiving, storing, and issuing of ingredients.

EG 101. English Composition 1. 3 hours credit. Prerequisite: A score at a predetermined level on a placement instrument, or a C or better in EG 060 and RD 012, or a C or better in EG 060 and concurrent enrollment in RD 012. This course will enable the student to communicate effectively through a variety of writing activities. The student will develop knowledge, skills, and critical thinking ability with regard to writing and reading. The student will recognize the importance of the grammatical and rhetorical structures of language to clear and effective writing. The student will recognize the process of creating documents through regular writing assignments. The learning outcomes and competencies detailed in

this outline meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as ENG1010).

FL 130. Spanish for Culinary Arts. 3 hours credit. This course will enable the student to communicate in Spanish within the novice range about topics pertaining to culinary arts. The student will relate cultural practices to perspectives, develop insight into the nature of language and culture, and participate in multilingual communities at home and around the world.

HM 101. Sanitation Management. 1 hour credit. This course will enable the student to apply effective sanitation management principles to food service operations. The student will identify how to address environmental issues and communicate effectively with personnel and outside agencies. The student will demonstrate the ability to ensure compliance with the FDA Food Code in order to reduce health risks through Hazard Analysis Critical Control Point (HACCP) and Safety Assurance Process (SAP) approaches. The student will be qualified to earn the ServSafe Certification sponsored by the National Restaurant Association.

HM 180. Introduction to Hospitality and Tourism. 3 hours credit. This course will enable the student to analyze the components of the hospitality and tourism industry while identifying potential career paths within this industry. The student will be introduced to entities within the hospitality industry and develop an understanding of the economic impact that tourism has on local economies.

HM 190. Food and Beverage Management. 3 hours credit. This course will enable the student to appraise the components of food, beverage and labor costs within the food service industry. The student will learn cost calculation and sales concepts and their relationship with profits. The student will learn concepts and methods for food, beverage, and labor control.

IP 193. Internship 1.2. 2 hours credit. The department highly recommends PD 100. The student must secure an internship position related to the student's program of study prior to the first day of class. This course will enable the student to link classroom learning to an applied setting in a work environment. The student will work a minimum of 100 contact hours. The student will intern for a specific period of time, which may serve as a precursor to professional employment.

MA 114. Technical Mathematics 1. 3 hours credit. Prerequisite: Placement score or MA060 (or MA064, MA065, and MA066) with a C or better or diagnostic credit. This course will enable the student to directly apply mathematics to several fields of study. The student will solve practical applications of arithmetic, geometry, ratios and proportions, signed numbers, powers, roots and functions.

PA101. Professional Pastry Arts 1. 3 hours credit. Prerequisite: HM 101 with a C or better or concurrent enrollment. This course will enable the student to identify, prepare, and present a variety of classical pastries as well as learn the history of pastries. The student will develop basic skills in sanitation and safety practices. The student will become familiar with equipment in the professional pastry kitchen. The student will prepare cookies, tarts, pies, and other classical pastries.

PA121. Professional Pastry Arts 2. 3 hours credit. Prerequisite: PA 101 with a C or better. This course will enable the student to develop consistency in pastry preparation. The student will prepare choux dough, puff pastry, and cakes. The student will develop a working knowledge of ingredient functionality. The student will practice mixing, baking, and storing of baked goods. The student will identify and operate specialized pastry equipment. The student will demonstrate and practice proper food handling.

PA131. Petit Fours. 3 hours credit. Prerequisite: PA 101 with a C or better. This course will enable the student to develop a working knowledge of various types of petit fours, teas, coffee, specialized diet items, and various cheeses. The student will identify, prepare, and present a variety of petit fours. The student will analyze traditional petit fours forms. The student will identify and prepare pastries for specialized diets. The student will demonstrate and practice proper food handling.

PA201. Professional Pastry Arts 3. 3 hours credit. Prerequisite: PA 121 with a C or better. This course will enable the student to identify, demonstrate, store, and practice advanced pastry techniques. The

student will train in large pastry production. The student will demonstrate a working knowledge of advanced pastry preparations. The student will identify, prepare, serve, and store specialized diet pastries. The student will demonstrate and practice proper food handling. The student will identify and demonstrate pastry troubleshooting.

PA202. Bread Basics. 3 hours credit. Prerequisite: PA101 and PA121 both with a C or better. This course will enable the student to learn, identify, and prepare various types of bread. The student will identify and use equipment in the preparation of bread and demonstrate techniques used in the production of bread. The student will identify various leavening agents. The student will demonstrate and practice proper food handling.

PA250. Plated Desserts. 3 hours credit. Prerequisite: PA 201 with a C or better. This course will enable the student to develop a working knowledge of various types of à la minute desserts. The student will plan, execute, and present pre-desserts, entremets, breakfast desserts, and other à la minute desserts. The student will identify, demonstrate, and present specialized diet desserts. The student will demonstrate advanced techniques while preparing à la minute desserts. The student will demonstrate and practice proper food handling.

PA260. Chocolate Basics. 3 hours credit. Prerequisite: PA 201 with a C or better. This course will enable the student to develop a working knowledge of chocolate basics, while preparing chocolate pastries, decorations, and other chocolate items. The student will learn the history of chocolate, sourcing chocolate, characteristics of chocolate, and large chocolate production. The student will identify, demonstrate, and practice proper chocolate tempering while preparing chocolate showpieces and other tempered chocolate items. The student will demonstrate proper food handling while working with chocolate.

PA270. Cakes. 3 hours credit. Prerequisite: PA 201 with a C or better. This course will enable the student to develop a working knowledge of major baking methods while preparing a variety of cakes. The student will develop and practice major baking methods, prepare a variety of cake components, and practice assembly, decoration, and presentation of cakes for a variety of occasions. The student will demonstrate and practice proper food handling.

SP 100. Public Speaking. 3 hours credit. This course will enable the student to communicate effectively in a variety of public speaking venues, utilizing nonverbal as well as verbal skills. The student will be able to critically assess information both on a verbal and research level. This course will enable the student to recognize the importance of self-concept in oral communication, to interview effectively and to work in groups confidently. The learning outcomes and competencies detailed in this outline meet, or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as COM1010).

APPENDIX C
Professional Pastry Arts Pathway - AAS

	First Semester	
HM101	Sanitation Management	1
HM180	Intro to Hospitality & Tourism	3
CA109	Culinary Nutrition	2
PA101	Professional Pastry Arts 1	3
CA151	Kitchen Essentials/ Culinary Math	3
EG 101	English Comp 1	3
		15
	Second Semester	
PA121	Professional Pastry Arts 2	3
PA131	Petit Fours	3
MA114	Technical Math or Higher	3
SP100 or SP 102	Public Speaking or Interpersonal Communication	3
BA104	Computer Concepts and Applications	3
		15
	Summer	
IP 193	Internship 1.2	2
	Third Semester	
HM190	Food Beverage Cost Management	3
PA 201	Professional Pastry Arts 3	3
PA 202	Bread Basics	3
BS160 or BS105	General Psychology or Sociology	3
FL130	Spanish for Culinary Arts	3
		15
	Fourth Semester	
PA250	Plated Desserts	3
PA260	Chocolate Basics	3
PA270	Cakes	3
CA152	Menu Development	3
CA153	Essentials of Purchasing	3
		15
	Total Credit Hours	**62**

APPENDIX D
Professional Pastry Arts – CERT A

First Semester: 15 Credit Hours		
HM101	Sanitation Management	1
HM180	Intro to Hospitality and Tourism	3
CA109	Culinary Nutrition	2
PA 101	Professional Pastry Skills 1	3
CA151	Kitchen Essentials/ Culinary Math	3
HM190	Food Beverage Cost Management	3
		15
Second Semester: 15 Credit Hours		
PA 121	Professional Pastry Skills 2	3
FL 130	Spanish for Culinary Arts	3
CA 153	Essentials of Purchasing	3
PA 131	Petit Fours	3
CA152	Menu Development	3
		15
	Total Credit Hours	30

APPENDIX E
KBOR Fiscal Summary for Proposed Academic Programs
CA-1a Form (2020)

Institution: Butler Community College
Proposed Program: ___Professional Pastry Arts__

IMPLEMENTATION COSTS				
Part I. Anticipated Enrollment:			Implementation Year: **Fall 2022**	
Please state how many students/credit hours are expected during the initial year of the program?				
		Full-Time		Part-Time
A. Headcount:		10		5
Part II. Initial Budget		Implementation Year		
A. Faculty		Existing:	New:	Funding Source:
Full-time	0	$ 0	$ 0	General Operating Fund
Part-time/Adjunct	2	$ 0	$16,758	GOF
		Amount	Funding Source	
A. Equipment required for program		$ 130,217	Donations, Carl Perkins and General Operating Fund	
B. Tools and/or supplies required for the program		$ 10,000	General Operating Fund	
C. Instructional Supplies and Materials		$ 1,200	General Operating Fund	
D. Facility requirements, including facility modifications and/or classroom renovations		$ 0	General Operating Fund	
E. Technology and/or Software		$ 0	General Operating Fund	
F. Other *(Please identify; add lines as required)*		$		
Total for Implementation Year		$ 158,175		

Part I. Program Enrollment		Second and Third Years	
Please state how many students/credit hours are expected during the first two years of the program?			
		Full-Time	Part-Time
A. Headcount:		40 (20/yr).	20 (10/yr.)
Part II. Ongoing Program Costs		**First Two Years**	
A. Faculty		Existing: New:	Funding Source:
Full-time	1	$ $136,928	General Operating Fund (includes 2.5% annual increase)
Part-time	2	$ $ 34,364	General Operating Fund (includes 2.5% annual increase)
		Amount	Funding Source
B. Equipment required for program		$ 0	Carl Perkins and Existing General Operating Fund (GOF)
C. Tools and/or supplies required for the program		$ 10,000	General Operating Fund ($5K per yr.)
D. Instructional Supplies and Materials		$ 2,364	Student funded
E. Facility requirements, including facility modifications and/or classroom renovations		$ 0	General Operating Fund
F. Technology and/or Software		$ 0	General Operating Fund
G. Other (Please identify; add lines as required)			
Total for Program Sustainability		$ 183,656	

Please indicate any additional support and/or funding for the proposed program:

We have received equipment donations from various industry partners and anticipate additional donations will continue through the 2021-2022 academic year. We are forecasting $9,000 in student fee revenue for 2022-2023; thereafter, student fees will be reviewed by Butler administration and the Culinary/Pastry Arts advisory committee.

Submit the completed application and supporting documents to the following:

Director of Workforce Development
Kansas Board of Regents
1000 SW Jackson St., Suite 520
Topeka, Kansas 66612-1368

APPENDIX F
CA-1b- Excel Fees in CTE

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.
Please include all costs charged to __high school students__ for the proposed new program.

Institution Name:	Butler Community College
Program Title:	Pastry Arts
Program CIP Code:	12.0501 Baking and Pastry Arts/Baker/Pastry

Please list all fees associated with this __Program__: Only list costs the institution __is__ charging students.

Fee	Short Description	Amount
	Covers student uniform, liability insurance	*$110.00*
	Covers expenses for liability insurance	*$10.00*
	Covers expenses for liability insurance	*$10.00*
	Covers expenses for liability insurance	*$10.00*
	Covers expenses for liability insurance	*$10.00*

Please list all courses within the program and any fees associated to those __courses__: Only list costs the institution __is__ charging students. Do not duplicate expenses.

Course ID	Short Description	Amount
PA 101	Covers expenses for liability insurance	*$10.00*
PA 121	Covers expenses for liability insurance	*$10.00*
PA 131	Covers expenses for liability insurance	*$10.00*
PA 201	Covers expenses for liability insurance	*$10.00*
PA 202	Covers expenses for liability insurance	*$10.00*
PA 250	Covers expenses for liability insurance	*$10.00*
PA 260	Covers expenses for liability insurance	*$10.00*

Please list items the student will need to purchase on their own for this program:
Institution __is not__ charging students these costs, rather students are expected to have these items for the program.

Item	Short Description	Estimated Amount
Knife set	Knives for program courses.	$ 150
Uniform	Program student uniform	$195

APPENDIX G – PENDING
Carl D. Perkins Funding Eligibility Request Form
CA-1c Form (2020)

Name of Institution	Butler Community College
Name, title, phone, and email of person submitting the Perkins Eligibility application *(contact person for the approval process)*	Jaime Goering Director of Resource Development 316.322.3188 Office: BOE 404 jgoering1@butlercc.edu
Name, title, phone, and email of the Perkins Coordinator	Same as above
	Professional Pastry Arts
Program CIP Code	12.0501 Baking and Pastry Arts/Baker/Pastry Chef
Educational award levels and credit hours for the proposed request	AAS – 62 credit hours Certificate A – 30 credit hours
Percentage of tiered credit hours for the educational level of this request	PENDING
Number of concentrators for the educational level	PENDING
Does the program meet program alignment?	Yes
Justification for conditional approval: *(this section must reference information found within the Local Needs Assessment)*	PENDING

Signature of College Official_____ Date_____

For KBOR Staff use   Approval effective for Academic Year:

Signature of KBOR Official_____ Date_____

Kansas Promise Eligibility Request Form

CA-1d Form (2020)

This application should be used for <u>new</u> programs (currently in the program approval process) or existing programs the institution would like reviewed for Kansas Promise eligibility.

A complete list of approved Promise Eligible programs may be located at:
https://www.kansasregents.org/students/student_financial_aid/promise-act-scholarship

<u>Program Eligibility</u>
2021 House Bill 2064, section 2, (7) (A) identifies promise eligible programs as (i) Information Technology and Security, (ii) Mental and Physical Healthcare, (iii) Advanced Manufacturing and Building Trades, (iv) Early Childhood Education and Development.

Section 3, (c) allows for the postsecondary educational institution to designate an additional promise eligible program that corresponds to a high wage, high demand, or critical need occupation. The Act further states the postsecondary educational institution shall maintain the promise eligible program for at least three consecutive years.

Name of Institution	
Name, title, and email of person responsible for Academic program	
Name, title, and email of Financial Aid contact	

Add programs under the appropriate category the institution would like reviewed for Kansas Promise Eligibility. Add additional rows as needed.

Information Technology and Security			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

Mental and Physical Healthcare			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

Advanced Manufacturing and Building Trades			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

Early Childhood Education and Development			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

The postsecondary educational institution may designate an additional promise eligible program that corresponds to a high wage, high demand, or critical need** occupation.

College Designated Program				
CIP Code	Program Name	High Wage, High Demand, or Critical Need	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

**If the above program is considered "critical need," please provide supporting documentation:

Signature of College Official_____   Date_____

Signature of KBOR Official_____   Date_____

Special Note to Kansas Independent Colleges:
Please carbon copy the KICA contact below when submitting this application to the Kansas Board of Regent office:

    Matt Lindsey, President KICA
    matt@kscolleges.org

APPPENDIX I
Program Advisory Committee and Minutes

Last Name:	First Name:	Title:	Company:
Redler	Scott	Co-Founder & COO	Freddy's Frozen Custards & Steakburgers
Bell	Wayne	District Director, Wichita District Office	U.S. Small Business Administration
Hunt	BJ	Business Operations	Walnut River Brewing Co.
Tonn	Tiya	County Coordinator	Butler County Farm Bureau Assoc.
Leibbrandt	Joseph B.	Agriculture Department Chair	Butler Community College
Padzensky	Les	Regional Manager	Freddy's Frozen Custards & Steakburgers
Lane	Robert	Partner	Park Lane Consultants
Whiteside	Mel	Dean of STEM	Butler Community College
Peña	Alcia	Pastry Instructor/ Committee Secretary	Butler Community College
Peña	Luis M.	Director of Culinary Arts	Butler Community College

APPENDIX J - PENDING
Governing Board

A copy of the official minutes will be placed here that will have members listed.

<u>Masonry and Cement AAS Degree and Certificate Program</u>
Trustee Smith raised a concern related to the equipment costs listed in the program packet. Dean Mel Whiteside noted the equipment costs are higher because it is a more comprehensive program and students will be out building structures.   Trustee Winslow expressed concerns that there had not been enough time to review the program however it was noted the program had been discussed since summer along with the information related to the Department of Corrections grant Butler received.

Trustee Law moved to approve the Masonry and Cement AAS degree and certificate programs for submittal to the Kansas Board of Regents. Trustee Rhodes seconded. The motion passed unanimously on roll call vote.

Butler Community College

New Program Proposal
Masonry & Concrete Technology
Associate of Applied Science
and
Certificate

November 30, 2021

New Program Request Form
CA1
General Information

Institution submitting proposal	Butler Community College
Name, title, phone, and email of person submitting the application *(contact person for the approval process)*	Dr. Tom Nevill, Vice President of Academics tnevill@butlercc.edu, 316.322.3110
Identify the person responsible for oversight of the proposed program	Mel Whiteside, Dean of Science, Technology, Engineering, and Mathematics
Title of proposed program	Masonry and Concrete Technology
Proposed suggested Classification of Instructional Program (CIP) Code	46.0101
CIP code description	Title: Mason/Masonry **Definition:** A program that prepares individuals to apply technical knowledge and skills in the laying and/or setting of exterior brick, concrete block, hard tile, marble and related materials, using trowels, levels, hammers, chisels, and other hand tools. Includes instruction in technical mathematics, blueprint reading, structural masonry, decorative masonry, foundations, reinforcement, mortar preparation, cutting and finishing, and applicable codes and standards.
Standard Occupation Code (SOC) associated to the proposed program	47-2021.00 - Brickmasons and Blockmasons
SOC description	Lay and bind building materials, such as brick, structural tile, concrete block, cinder block, glass block, and terra-cotta block, with mortar and other substances, to construct or repair walls, partitions, arches, sewers, and other structures.
Number of credits for the degree and all certificates requested	61 AAS 36 CERTB
Proposed Date of Initiation	Fall 2022
Specialty program accrediting agency	NCCER (National Center for Construction Education & Research)
Industry certification	1. NCCER Core (prerequisite) 2. NCCER Mason, Level I 3. NCCER Mason, Level 2

Signature of College Official_____ Date_____

Narrative

Completely address each one of the following items for new program requests. Provide any pertinent supporting documents in the form of appendices, (i.e., minutes of meetings, industry support letters, CA1-1a form).

*__**Institutions requesting subordinate credentials need only submit the items in blue. For example, an institution with an approved AAS degree has determined a need for a Certificate C in the same CIP code using the same courses used in the AAS degree program.__*

Program Rationale

- Provide an overall explanation and background surrounding the development of the proposed program. Include where the idea came from, who was involved, and why the program is needed.

The Masonry and Concrete Technology program derived from a conversation with Dr. Cris Fanning, Education Director Kansas Department of Corrections, Jeff Butler, El Dorado Department of Corrections, and Michelle Ruder, associate dean and director of BETA, to provide prisoners at the El Dorado Department of Corrections with credentialed masonry training which leads to employment following their release. Furthermore, companies such as Beran Concrete, Midwest Block and Brick, Miller Oldcastle, Monarch Concrete, Sherwood Construction and others are in need of masons and concrete formers.

Program Description

- Provide a complete catalog description (including program objectives) for the proposed program.

The AAS degree and Certificate in Masonry and Concrete Technology prepares students for masonry careers in the construction industry. Through theory, lectures and hands on projects, students will obtain needed skills to gain proficiency in brick, concrete, stonework, block, and form work. Students will learn how to use and maintain equipment and tools, as well as equipment, tool and jobsite safety. Completion of this degree or certificate will prepare students for a career as an industry apprentice, journeyman mason, or contractor.

Program Objectives

Objectives for students
1. Gain general skills and proficiency in OSHA standards, procedures, and policies
2. Masonry safety practices
3. Masonry mathematics
4. Use and care of equipment and power tools
5. Read and interpret blueprints and site documents
6. Masonry materials and techniques to work with those materials
7. Participate in student leadership opportunities
8. Develop partnerships with employers for student/faculty internships, employment opportunities, job shadows and equipment/supply donations.

Objectives for the program
1. Maintain up to date curriculum which aligns with industry advisory committee members recommendations, NCCER guidelines and HLC requirement.
2. Build relationships with the local construction industry by participating on local committees, boards and industry organizations.
3. Maintain Outside Accreditation with NCCER
4. Assess student learning

5. Monitor student satisfaction through student surveys

6. Monitor employer satisfaction through CaTERS surveys and advisory committee input.
7. Monitor instructor satisfaction

- List and describe the admission <u>and</u> graduation requirements for the proposed program.
  <u>Admission Requirements</u>
  Program admission follows Butler Community College procedure on admissions.
    - Complete the Application for Admission
    - Submit official transcripts from each institution for prior coursework to be used toward a degree program.
    - Placement Test Requirements: Degree seeking students and those enrolling in math or English courses must meet placement test requirements (ACT/SAT scores taken within last 3 years, Butler placement test, Accuplacer test, or college transcripts showing completion of course prerequisites)
    - Submit proof indicating proper residence classification for tuition costs.
  <u>Graduation Requirement</u>
    - Minimum 2.0 GPA at Butler Community College
    - Attain a grade of C or better in all required courses
  Complete a Butler Community College degree application form

Demand for the Program

- Using the Kansas Department of Labor's Long Term Occupational Outlook, (https://klic.dol.ks.gov) identify employment trends and projections: occupational growth, occupational replacement rates, estimated annual median wages, and typical education level needed for entry.

  As of October 27, 2021, there were 33 job postings on Indeed.com within 50 miles of El Dorado, Kansas, requiring some type of mason experience. These job postings included concrete finisher/cement mason, construction mason, brick/stone mason. The starting base wage for these positions is $30,000 per year or $14.42 per hour.
  (Source: https://www.indeed.com/q-Masonry-l-Wichita,-KS-jobs.html?from=relatedQueries&saIdx=2&rqf=1&parentQnorm=brick%20mason&vjk=64df37fa72e8a3d5)

  According to the Kansas Department of Labor's Long Term Occupational Outlook, 2018 to 2028, within the Butler Community College service area, which includes counties within southcentral and southeastern Kansas, forecasted employment in Southcentral Kansas for Brickmasons and Blockmasons is 29 annual openings with a median annual wage of $58,150, while for Cement Masons and Concrete Finishers there are 85 forecasted annual openings with an annual median wage of $36,987. For Southeastern Kansas, the KDOL is forecasting 12 annual openings for Cement Masons and Concrete Finishers with an annual median wage of $42,121.

  EMSI, Q3 data published October 2021, shows growth from 2018-2028 in target construction occupations such as Cement Masons and Concrete Finishers with a growth of 6.55 percent.
- Show demand from the local community. Provide letters of support from <u>at least three</u> potential employers, <u>which state the specific type of support</u> they will provide to the proposed program. Demand from industry leaders for graduates of the proposed program is high. Many industry leaders project much higher job demands than those reported in official labor trends; changes in federal programs focusing on infrastructure improvements could have dramatic and positive

employment consequences for this industry. Difficulty in finding quality labor has presented local industry leaders with challenges to recruitment, even going so far to recruit from outside the South-Central Kansas region. Regional demand is very high. Further, this program provides capable and skilled residents of South-Central Kansas new opportunities and careers so that they will remain in the geographic region; and contribute to the further development and tax base of our local economy. Letters of support - **See Appendix A.**

- Describe how the proposed program supports the Perkins Comprehensive Local Needs Assessment.
- Describe/explain any business/industry partnerships specific to the proposed program.
  If a formal partnership agreement exists, agreement explaining the relationship between partners and to document support to be provided for the proposed program must be submitted to the Board office independently of the CA1 materials for review purposes. The agreement will not be published or posted during the comment period.
  Business/Industry Partnerships
  Butler Community College has several partnerships in place for both students and faculty. Several companies have expressed a strong interest in investing and supporting Butler's Construction Technology program through in-kind donations, internships, and assisting students with job placement. These companies include, but are not limited to, Association of General Contractors, (AGC), Beran Concrete, Midwest Block and Brick, Miller Oldcastle, Monarch Concrete, and Sherwood Construction. Further, Butler hopes to develop 2+2 agreements with four-year institutions in the state, such as Kansas State University, Fort Hays State University, and Pittsburgh State University, offering similar degree pathways and majors. In partnership with our Construction Technology program, Butler will continue to work with industry partners to develop robust internship, job-shadowing, and work site visitation opportunities for students. By building upon our existing relationships, we hope to include our partners in these educational opportunities, thereby providing and facilitating training that will help meet specific needs for the masonry industry in our region.

Duplication of Existing Programs

- Identify similar programs in the state based on CIP code, title, and/or content. For each similar program provide the most recent K-TIP data: name of institution, program title, number of declared majors, number of program graduates, number of graduates exiting the system and employed, and annual median wage for graduates existing the system and employed.
- Was collaboration with similar programs pursued:
  - Please explain the collaboration attempt or rationale for why collaboration was not a viable option

Fort Scott Community College				
Program Name	**Total# Declared Majors**	**Total# Graduates**	**Total# Graduates Exited & Employed**	**Median Wage: Graduates Exited & Employed**
Mason/Masonry	12	5	*	*

Fort Scott Community College is the only community or technical college within the state listed to have a Masonry program. Due to the 2.5 hour (148 mile) distance of the FSCC campus from Butler's Andover campus, no contact was made with FSCC regarding potential collaboration.

Program Information

- List by prefix, number, title, and description all courses (including prerequisites) to be required or elective in the proposed program. **See APPENDIX B**
- If the proposed program includes multiple curricula (e.g., pathways, tracks, concentrations, emphases, options, specializations, etc.), identify courses unique to each alternative.
- Provide a Program of Study/Degree Plan for the proposed program including a semester-by-semester outline that delineates required and elective courses and notes each program exit point. **See APPENDIX C and D**
- List any pertinent program accreditation available:
  - Provide a rationale for seeking or not seek said accreditation **N/A**
  - If seeking accreditation, also describe the plan to achieve it

Butler officially received NCCER accreditation October 2021. In order to issue the NCCER Credentials, the college must be an NCCER Accredited Training & Education Facility (ATEF). This accreditation is through NCCER and is endorsed and overseen by an industry organization. AGC of Kansas will be the Sponsor and oversight for this Accreditation, the only cost would be a $50 application fee. Our Construction Technology instructor, Mr. Brandon Leach, is NCCER certified to teach and credential students.

The NCCER masonry certificates we will offer:
Industry Credentials
OSHA 10hr - Construction Industry
NCCER Masonry Level 1
NCCER Masonry Level 2

Faculty

- Describe faculty qualifications and/or certifications required to teach in the proposed program.
Faculty Qualifications
Masonry faculty will be OSHA 10 – Construction, and NCCER Level 1 and 2 certified. Additionally, all faculty must comply with the Higher Learning Commission qualified standards. Faculty teaching in career and technical education college-level certificate and occupational associate's degree programs should hold a bachelor's degree in the field and/or a combination of education, training and tested experience. Such qualifications are allowable even in instances where technical/occupational courses transfer, which HLC recognizes is an increasing practice. While it is preferred that faculty have a bachelor's degree and a minimum of two years or 4,160 hours of construction experience (including internship hours), faculty with an associate degree and five years or 10,400 hours of construction experience will be considered, or no degree with 10 years (20,800 hours) of construction experience.

All General Education courses will be taught by faculty following HLC guidelines as outlined in the faculty handbook. Faculty teaching transfer courses must hold an approved graduate degree from an institution which has been accredited by an agency approved by the Council for Higher Education Accreditation. Faculty must have thirty (30) hours of relevant substantial study, including at least eighteen (18) semester hours in the teaching academic discipline. Faculty teaching courses in career and technical programs must hold a graduate degree and/or possess equivalent occupational technical experience appropriate to the courses they are teaching.

Cost and Funding for Proposed Program

- Provide a detailed budget narrative that describes all costs associated with the proposed program (physical facilities, equipment, faculty, instructional materials, accreditation, etc.).

Faculty Funding

The first three years of the Masonry program will involve one Butler funded full-time (FT) faculty member. Year two FT instructor salary = $50,916; year two adjunct pay = $5,958 (Three, 3 credit hr. classes X $662/cr. hr.). Adjunct faculty pay will be paid from Butler's General Fund. An annual pay increase of 2% is included for FT and PT faculty pay adjustments.

Facility Costs

The Masonry Tech. program will share a space with Butler's Construction Technology program located at the Butler of Andover campus and at Rose Hill High School, Rose Hill, Kansas. The Butler of Andover facility is funded through a combination of certificates of participation (COP) and General Fund reserves. The COPs are repaid from the General Fund. The main sources of revenue for the General Fund are Student Tuition and Fees, State Aid, and Local Taxes.

Student Fees

It is anticipated that various industry partners will contribute to the new Masonry program with in-kind and monetary donations, though, this alone will not cover the total ongoing expenses necessary to fund equipment and supply the program. Butler will minimize the financial burden on students and other stakeholders; however, program specific fees are a necessary component to cover costs of equipment maintenance, supplies, future equipment replacement, etc. Butler will assess a $75 per course fee on each Masonry Technology specific course. Following year one of the program, the advisory committee and Butler administration will assess this fee and make further recommendations. With forecasted first year enrollment of 10 full-time (enrolled in 15 credit hours per semester) and 5 part-time (enrolled in 6 credit hours per semester) students, forecasts show $9,000 in program fee revenue for the 2021-2022 academic year.

Equipment and Supplies

Though there have been price increase trends on many items over the past two years (e.g., fuel, food, medical, etc.), the Bureau of Labor and Statistics (BLS) September 2021 report states, "The all items index rose 5.4 percent for the 12 months ending September, compared to a 5.3-percent rise for the period ending August." Because economists and analysts predict this trend continuing through 2022, a 5.4 percent annual increase was taken into consideration in calculating future costs for equipment and supplies (Source: News Release, Bureau of Labor Statistics, U.S. Department of Labor; Consumer Price Index – September 2021, at https://www.bls.gov/news.release/pdf/cpi.pdf, *October 28, 2021*).

- Provide detail on **CA-1a form. See APPENDIX E**
- Provide Excel in CTE fee details on the **CA-1b form. See APPENDIX F**
- If the program is requesting Perkins funds, provide details on the **CA-1c form**. **See APPENDIX G**
- If the program is requesting KS Promise Act eligibility, provide details on the **CA-1d form**. **See APPENDIX H**
- Describe any grants or outside funding sources that will be used for the initial start-up of the new program and to sustain the proposed program.

    Currently, no outside funding has been procured; however, additional in-kind and monetary donations are anticipated by industry partners, and other outside donations from the construction

industry. Additionally, if needed, funding will be considered through Carl Perkins's and other CTE specific grants.

Program Review and Assessment
- Describe the institution's program review cycle.

Program Review Cycle
The program review will adhere to the established Butler Community College's procedure for program assessment. An in-depth review of the program will be completed, with data and outcomes reviews by the faculty, department chair, Dean for STEM and CTE This data includes enrollment demographics, program retention, student success rates, job placement, and wages.

In addition to the regular review process, the program will be reviewed by the department chair and faculty on a semester by semester basis. This will allow any unforeseen problems associated with outcomes and/or leaning units to be addressed, so the program can evolve.

PROVIDE
The Academic Program Viability system in place at Butler Community College is based upon the IMPROVE model (**I**ndex to **M**easure **Pro**gram **V**iability and **E**ffectiveness). This process assesses goal is to assure that the College's resources are used in response to the College's Mission, it's Strategic Master Plan, the needs of students, and the requirements of the community it serves. The framework of the review of program clusters is based upon five metrics. These metrics include Community Stake, Market Outlook, Mission Compatibility, Performance and Resourcing/Revenue/Costs. A weighted score is determined for each program cluster by a broad-based cross-functional PROVIDE committee (Program Viability Determination) so that recommendations pertaining to the viability of the program can be reported to inform program decisions. Each program cluster score falls into one of four possible outcomes:
5. Program Discontinuation (termination of the program) IMPROVE score of 50 or less
6. Program Modification (structural changes to the program) IMPROVE score of 51-60
7. Status Quo (no significant changes to the program) IMPROVE score of 61-80
8. Program Initiation (recommendation for program expansion) IMPROVE score of above 80

Each program cluster will be reviewed on a 3-year rotation. As with any new program, the initial review by the PROVIDE committee will happen in the third year of operations.
In addition, as part of the budget development process, each program is expected to conduct a program review analysis as needs are identified and move forward in the budgeting process. This annual program review is intended to identify departmental goals, identify needed resources and establish a timeline for program modifications. These are reviewed by the program division dean, then submitted up to the Vice President of Academics, and then on to the Executive Council for resource allocation/reallocation.

Program Approval at the Institution Level
- Provide copies of the minutes at which the new program was approved from the following groups:
  o Program Advisory Committee **See APPENDIX I**
    (including a list of the business and industry members)
  o Curriculum Committee
    The Butler Community College Faculty Curriculum Team examines, recommends and approves all courses; it does not examine nor approve degree programs. Approved courses reflected in the attached pathway have been reviewed/approved by the division dean and the Vice President of Academics prior to final review/approval from our Board of Trustees.

- o Governing Board **See APPENDIX J - PENDING**
  (including a list of all Board members and indicate those in attendance at the approval meeting)

Submit the completed application and supporting documents to the following:

Director of Workforce Development
Kansas Board of Regents
1000 SW Jackson St., Suite 520
Topeka, Kansas 66612-1368

Miller an Oldcastle® company

November, 11, 2021

Butler Community College
Attn: Michele Ruder
Director of BETA Curriculum Chair
Sent electronically mruder@butlercc.edu

Hi Michelle, Of course we support the 20- hour multilevel proposed masonry curriculum, and highly recommend you add these Masonry classes at EDCF.

Lory is a tenured, top- notch, passionate masonry instructor, and artisan craftsman.

Many of our installers are ageing and are turning in their trowels; and we are challenged to reinfuse the labor force.

We desperately need to add new masons to our labor pool pipeline as we continue to lose market share to competitive systems.

We are active members of KMIC (Kansas Masonry Industries Council), have worked side by side with Lori through many demo programs across the state.

Oldcastle has 186 locations across the US, and though as we have a National reach, we provide local and regional support.

We have multiple plants and facilities in the state including Ash Grove Cement in Chanute KS and Miller Oldcastle with multiple plants in the Kansas City area.

Please add us to the list of endorsers for more masonry led by Lori Postoak.

Masonry provides a very resilient and sustainable solution.

Thank you so much

Jack Sykes

Jack Sykes

2405 E. 85th Street • Kansas City, Missouri 64132 •   • Phone (816) 444-2244 • Fax (816) 444-8736

11/30/2021

Kansas Board of Regents
1000 SW Jackson St
Suite 520
Topeka, KS 66612-1368

To Whom it May Concern

Beran Concrete would like to extend this letter of support for Butler Community College and the proposed Masonry/Concrete Program. The construction industry in our area has struggled for years to find individuals who could help our organizations maintain and grow year over year. We here at Beran are excited to be apart and support a program like this. We look forward to ingraining in the culture of the program through internships, education, and scholarships.

The curriculum discussed and introduced at the advisory meetings have us thrilled about the future of this program and future graduates. Getting students in the program and excited about the construction industry will have vast effects on the communities in which they choose to live. These students will build the future infrastructures these communities need to continue to grow and prosper.

We feel that through continued support of the Butler Community College Masonry Program we will be able to help employers like us get qualified applicates needed to help our businesses operate year over year. So excited about the future of the program should you have any questions, please reach out would love to talk about the program and its future

Best Regards,

James McNaul
Executive Vice President
Beran Concrete Inc.

MIDWEST
BLOCK & BRICK
A Midwest Products Group Co.

Josh Mahan
4101 E12th Ter
Kansas City, MO 64127

November 12, 2021

Michelle L. Ruder
Butler Community College
901 S Haverhill Rd
El Dorado, KS 67042

Dear Michelle,

It was recently brought to my attention that your university is considering adding a two year masonry program to its curriculum. I am writing this letter today to express support for this program and what it can offer the students of the future.

Over the past five years in this industry we are seeing fewer and fewer masons and believe that this program can help educate and inspire the next generation of laborers and designers.

Not only does the cirriculum help the future labor of this industry you currently have a top notch instructor who is seasoned in this field on multiple levels willing to hit the ground running.

Please know that Butler would have KMIC's (Kansas Masonry Industries Council) support to help in anyway possible. We are a non profit group of masonry manufcaturers, installers, designers and more who travel across the state promoting masonry.

On behalf of KMIC and Midwest Block please know that you have our complete endorsement for the propsed masonry courses taught by Lori Postoak.

Of all the buiding products out there we believe that masonry is the most resileint prodcut that will stand the stest of time.

Thank You!

Josh Mahan
Outside Sales

APPENDIX B
Course Descriptions

BA 104. Computer Concepts and Applications. 3 hours credit. Prerequisite: The student must have a typing speed of at least 20 words per minute (a pretest will be given). This course will enable the student to use the Windows operating system and Microsoft Office applications, including word processing, spreadsheet, database, and presentation graphics. The student will build technology literacy skills by practicing essential computer concepts. The learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as CSC 1010).

CN 101. OSHA 10hr – Construction Industry. 1 credit hour. This course will enable the student to gain critical knowledge regarding OSHA policies, procedures, and standards including general industry safety and health principles. The student will learn the scope and application of the OSHA construction industry standards, with special emphasis placed on those areas that are most hazardous, along with recommended abatement techniques.

CN 102. Craft Fundamentals. 2 hours credit. This course will enable the student to develop skills in basic construction safety practices. The student will develop construction specific communication and employability skills. The student will properly utilize safety practices.

CN 103. Introduction to Craft Skills. 3 hours credit. Corequisite: Concurrent enrollment in CN 101. This course will enable the student to develop basic construction mathematic skills, use basic hand and power tools, and interpret construction drawings. The student will learn how to store and move construction materials in a safe manner. The student will properly utilize proper safety practices.

CN 120. Masonry Professional Introduction. 3 hours credit. Prerequisite: CN 103. This course will enable the student to develop skills in masonry construction safety practices. The student will develop masonry vocabulary and basic installation details.

CN 121. Masonry Fundamentals. 3 Credit Hours. Prerequisite CN 120. This course will enable the student to develop basic understanding of basic masonry tools and interpret construction drawings. The student will learn how to store and move construction materials in a safe manner. Students will learn mortar types, materials, and applications. The student will utilize proper safety practices throughout the course.

CN 122. Masonry Craft Skills. 4 Credit Hours. Prerequisite: CN 121 with a C or better.
This course will enable the student to develop basic masonry skills and knowledge. The student will develop skills in setup, layout and block and brick cutting.

CN 205. Construction Management. 3 Credit Hours. Prerequisite: CN 107 with a C or better.
This course will enable the student to acquire skills needed to become an effective leader. The student will also learn about workforce diversity, organization, basic leadership skills, safety, and project scheduling and control. The student will emphasize safety procedures.

CN 221. Residential Masonry. 3 Credit Hours. Prerequisite: CN 122 with a C or better.
This course will enable the student to develop basic residential masonry skills and knowledge. The student will develop skills in reading building plans, and build small structure foundations and outlying masonry work. The student will use safety procedures.

CN 222. Masonry Quality Control. 2 Credit Hours. Prerequisite: CN 122 with a C or better.
This course will enable the student to develop quality control skills and knowledge. The student will develop skills in procedures for inspection and testing of masonry materials. Students will develop skills in applying insulation and moisture control. The student will use safety procedures.

CN 223. Masonry Metal Work. 3 Credit Hours. Prerequisite: CN 222 with a C or better.

This course will enable the student to develop advanced masonry skills and knowledge. The student will develop skills in grout and other masonry reinforcements such as rebar. Students will develop skills with metal work necessary in masonry work, i.e. opening frames, fasteners, and hangers. The student will use safety procedures.

CN 224. Advanced Masonry Techniques. 5 Credit Hours. Prerequisite: CN 222 with a C or better. This course will enable the student to develop advanced practical masonry skills and knowledge. The student will develop skills in wall systems and structural components. This course is intended to give the students comprehensive practice in the masonry craft. The student will use safety procedures.

EG 101. English Composition 1. 3 hours credit. Prerequisite: A score at a predetermined level on a placement instrument, or a C or better in EG 060 and RD 012, or a C or better in EG 060 and concurrent enrollment in RD 012. This course will enable the student to communicate effectively through a variety of writing activities. The student will develop knowledge, skills, and critical thinking ability with regard to writing and reading. The student will recognize the importance of the grammatical and rhetorical structures of language to clear and effective writing. The student will recognize the process of creating documents through regular writing assignments. The learning outcomes and competencies detailed in this outline meet or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as ENG1010).

FL 107. Beginning Spanish 1. 5 hours credit. This course will enable the student to communicate in Spanish using fundamentals of basic vocabulary and phrases, pronunciation, reading and writing. The student will also define cultural characteristics inherent to the target culture, study the relevance of the target language community as it reflects on the student's own life, and make connections to other disciplines. This course is designed for the student who is beginning basic language study and preparing to pursue foreign language credits that fulfill degree requirements. The learning outcomes and competencies detailed in this outline meet, or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as SPA1010).

FL 108. Beginning Spanish 2. 5 hours credit. Prerequisite: FL 107 with a C or better or four traditional academic semesters of Spanish in secondary school. This course will enable the student to communicate using fundamentals of basic vocabulary and phrases, pronunciation, and reading and writing. The student will also define cultural characteristics inherent to the target culture and study the relevance of the target language community as it reflects on the student's own life. This course is designed for the student who is continuing basic language study and preparing to pursue foreign language credits that fulfill degree requirements. The learning outcomes and competencies detailed in this outline meet, or exceed the learning outcomes and competencies specified by the Kansas Core Outcomes Project for this course, as approved by the Kansas Board of Regents (Transfers as SPA1020).

IP 193. Internship 1.2. 2 hours credit. The department highly recommends PD 100. The student must secure an internship position related to the student's program of study prior to the first day of class. This course will enable the student to link classroom learning to an applied setting in a work environment. The student will work a minimum of 100 contact hours. The student will intern for a specific period of time, which may serve as a precursor to professional employment.

IP 293. Internship 2.2. 2 hours credit. Prerequisites: IP 192, IP 193, or IP 194 with a C or better and the student must secure a suitable internship position in a related field prior to the first day of class. This course will enable the student to gain additional experience in a work environment and apply classroom learning to the workplace. The

student will work a minimum of 100 contact hours. The student will intern for a specific period of time, which may serve as a precursor to professional employment.

MA 114. Technical Mathematics 1. 3 hours credit. Prerequisite: Placement score or MA060 (or MA064, MA065, and MA066) with a C or better or diagnostic credit. This course will enable the student to directly apply mathematics to several fields of study. The student will solve practical applications of arithmetic, geometry, ratios and proportions, signed numbers, powers, roots and functions.

APPENDIX C
Masonry and Concrete Technology AAS Pathway

Fall Semester - Year 1			
Course	Course Name	Clock Hrs	Credit Hrs
CN 101	OSHA 10 hr – Construction Industry	16	1
CN 102	Craft Fundamentals	32	2
CN 103	Intro to Craft Skills	48	3
CN 120	Masonry Professional Introduction	48	3
CN 121	Masonry Fundamentals	48	3
CN 122	Masonry Craft Skills	48	4
	Total Credit Hours		16

Spring Semester – Year 1			
Course	Course Name	Clock Hrs	Credit Hrs
CN 205	Construction Management	48	3
CN 221	Residential Masonry	48	3
CN 222	Masonry Quality Control	32	2
CN 223	Masonry Metal Work	48	3
CN 224	Advanced Masonry Skills II	80	5
	Total Credit Hours		16

Fall Semester - Year 2			
Course	Course Name	Clock Hrs	Credit Hrs
IP 193	Internship 1.2	32	2
SP 102	Interpersonal Communication	48	3
BA 104	Computer Concepts and Applications	48	3
EG 101	English Composition	48	3
FL 107	Beginning Spanish 1	80	5
	Total Credit Hours		16

Spring Semester – Year 2			
Course	Course Name	Clock Hrs	Credit Hrs
IP 293	Internship 2.2	32	2
MA114	Technical Mathematics 1	48	3
FL 108	Beginning Spanish 2	80	5
BA 109	Entrepreneurship	48	3
	Total Credit Hours		13
Total credit hours to complete Masonry and Concrete Technology AAS = 61			

APPENDIX D
Masonry and Concrete Technology – CERTB

Fall Semester - Year 1			
Course	**Course Name**	**Clock Hrs.**	**Credit Hrs.**
CN 101	OSHA 10 hr. – Construction Industry	16	1
CN 102	Craft Fundamentals	32	2
CN 103	Intro. to Craft Skills	48	3
CN 120	Intro. to Masonry	48	3
CN 121	Masonry Fundamentals	48	3
CN 122	Masonry Craft Skills	48	4
	Total Credit Hours		16

Spring Semester - Year 1			
Course	**Course Name**	**Clock Hrs.**	**Credit Hrs.**
CN 205	Construction Management	48	3
CN 221	Residential Masonry	48	3
CN 222	Masonry Quality Control	32	2
CN 223	Masonry Metal Work	48	3
CN 224	Advanced Masonry Skills II	80	5
	Total Credit Hours		16

Summer Semester - Year 1			
Course	**Course Name**	**Clock Hrs.**	**Credit Hrs.**
IP 193	Internship 1.2	32	2
IP 293	Internship 2.2	32	2
	Total Credit Hours		4

Total credit hours to complete Masonry and Concrete Technology certificate = 36

APPENDIX E
KBOR Fiscal Summary for Proposed Academic Programs
CA-1a Form (2020)

Institution: Butler Community College
Proposed Program: Masonry and Concrete Technology

IMPLEMENTATION COSTS				
Part I. Anticipated Enrollment:			Implementation Year: **Fall 2022**	
Please state how many students/credit hours are expected during the initial year of the program?				
		Full-Time		Part-Time
A. Headcount:		10		5
Part II. Initial Budget		Implementation Year		
A. Faculty		Existing:	New:	Funding Source:
Full-time	0	$ 0	$ 0	General Operating Fund
Part-time/Adjunct	1	$ 0	$8,379	GOF
		Amount	Funding Source	
G. Equipment required for program		$ 50,801	Carl Perkins and General Operating Fund	
H. Tools and/or supplies required for the program		$ 10,000	General Operating Fund	
I. Instructional Supplies and Materials		$ 1,500	General Operating Fund	
J. Facility requirements, including facility modifications and/or classroom renovations		$ 0	General Operating Fund	
K. Technology and/or Software		$ 0	General Operating Fund	
L. Other *(Please identify; add lines as required)*		$		
Total for Implementation Year		$ 79,059		

PROGRAM SUSTAINABILITY COSTS (Second and Third Year)				
Part I. Program Enrollment		Second and Third Years		
Please state how many students/credit hours are expected during the first two years of the program?				
		Full-Time		Part-Time
A. Headcount:		20 (10/yr).		10 (5/yr.)
Part II. Ongoing Program Costs		First Two Years		
H. Faculty		Existing:	New:	Funding Source:
Full-time	1	$	$136,928	General Operating Fund (includes 2.5% annual increase)
Part-time	1	$	$ 17,391	General Operating Fund (includes 2.5% annual increase)
		Amount	Funding Source	
I. Equipment required for program		$ 0	Carl Perkins and Existing General Operating Fund (GOF)	
J. Tools and/or supplies required for the program		$ 21,836	General Operating Fund (includes 6% annual inflation rate)	
K. Instructional Supplies and Materials		$ 3,275	Student funded (includes 6% annual inflation rate)	
L. Facility requirements, including facility modifications and/or classroom renovations		$	General Operating Fund	
M. Technology and/or Software		$	General Operating Fund	
N. Other (Please identify; add lines as required)				
Total for Program Sustainability		$ 179,430		

APPENDIX F
CA-1b- Excel in CTE

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.
Please include all costs charged to **high school students** for the proposed new program.

Institution Name:	Butler Community College
Program Title:	Masonry and Concrete Technology
Program CIP Code:	46.0101 – Mason/Masonry

Please list all fees associated with this **program**:
Only list costs the institution **is** charging students.

Fee	Short Description	Amount
Insurance	Liability insurance	$110.00

Please list all courses within the program and any fees associated to those **courses**:
Only list costs the institution **is** charging students. Do not duplicate expenses.

Course ID	Short Description	Amount
CN 102	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 103	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 120	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 121	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 122	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 205	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 220	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 221	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 222	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 223	Covers expense liability insurance and cert. fee used in course.	$10.00
CN 224	Covers expense liability insurance and cert. fee used in course.	$10.00

Please list items the student will need to purchase on their own for this program:
Institution **is not** charging students these costs, rather students are expected to have these items for the program.

Item	Short Description	Estimated Amount
Misc. Tools	Tools needed for program courses.	$ 200
Tool bag	Used to store tools and supplies.	$100.00

Rev. 042221

APPENDIX G – PENDING
Carl D. Perkins Funding Eligibility Request Form
CA-1c Form (2020)

Name of Institution	Butler Community College
Name, title, phone, and email of person submitting the Perkins Eligibility application *(contact person for the approval process)*	Jaime Goering Director of Resource Development 316.322.3188 Office: BOE 404 jgoering1@butlercc.edu
Name, title, phone, and email of the Perkins Coordinator	Same as above
	Masonry and Concrete Technology
Program CIP Code	46.0101 – Mason/Masonry
Educational award levels <u>and</u> credit hours for the proposed request	61 hrs.- AAS 36 hrs. – CERT B
Percentage of tiered credit hours for the educational level of this request	PENDING
Number of concentrators for the educational level	PENDING
Does the program meet program alignment?	Yes
Justification for conditional approval: *(this section must reference information found within the Local Needs Assessment)*	PENDING

Signature of College Official_____ Date_____

For KBOR Staff use

 Approval effective for Academic Year:

Signature of KBOR Official_____ Date_____

APPENDIX H – PENDING
Kansas Promise Eligibility Request Form
CA-1d Form (2020)

This application should be used for <u>new</u> programs (currently in the program approval process) or existing programs the institution would like reviewed for Kansas Promise eligibility.

A complete list of approved Promise Eligible programs may be located at:
https://www.kansasregents.org/students/student_financial_aid/promise-act-scholarship

Program Eligibility
2021 House Bill 2064, section 2, (7) (A) identifies promise eligible programs as (i) Information Technology and Security, (ii) Mental and Physical Healthcare, (iii) Advanced Manufacturing and Building Trades, (iv) Early Childhood Education and Development.

Section 3, (c) allows for the postsecondary educational institution to designate an additional promise eligible program that corresponds to a high wage, high demand, or critical need occupation. The Act further states the postsecondary educational institution shall maintain the promise eligible program for at least three consecutive years.

Name of Institution	Butler Community College
Name, title, and email of person responsible for Academic program	Mel Whiteside, Dean, STEM; mwhiteside@butlercc.edu
Name, title, and email of Financial Aid contact	Heather Ward, Director – Financial Aid; hmward@butlercc.edu

Add programs under the appropriate category the institution would like reviewed for Kansas Promise Eligibility. Add additional rows as needed.

Information Technology and Security			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

Mental and Physical Healthcare			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

Advanced Manufacturing and Building Trades			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)
46.0101	Masonry and Concrete Technology	AAS and Cert. B	FA 22

Early Childhood Education and Development			
CIP Code	Program Name	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

The postsecondary educational institution may designate an additional promise eligible program that corresponds to a high wage, high demand, or critical need** occupation.

College Designated Program				
CIP Code	Program Name	High Wage, High Demand, or Critical Need	Type of Award (AAS, AA, AS, AGS, Certificate)	Scholarship Effective Date (FA21, SP22, SU22)

**If the above program is considered "critical need," please provide supporting documentation:

Signature of College Official_____   Date_____

Signature of KBOR Official_____   Date_____

Special Note to Kansas Independent Colleges:
Please carbon copy the KICA contact below when submitting this application to the Kansas Board of Regent office:
    Matt Lindsey, President KICA
    matt@kscolleges.org

Butler
Community College

- Let's Take Tomorrow -

Meeting Minutes
Construction Technology
Advisory Committee Meeting
November 18th, 6:00 P.M.
Rose Hill HS, Rosehill, KS.

Welcome – Brandon Leach

CALL TO ORDER
Brandon Leach

OLD BUSINESS
Secretary – Tyler Dehn, Wildcat Construction
Last Mtg.'s Minutes included:
> Hiring Brandon, Construction Tech. Certificate option Approved, equip. & material need

NEW BUSINESS

1. Update on enrollment
   + Rosehill facility doesn't have full occupancy yet, will start Aug. 2022
   + Andover Campus started at 20
   > 7 night and 7 daytime students still enrolled.
2. Update on Rose Hill/Academy
   + 1 enrolled, recruiting area high schools
   + internships; ages dealing with child labor laws and insurance.
   > 30 Hour OSHA for be available for internship during winter, train the trainer?

3. Update on EDCF
   + Larry PostOak – 5 currently enrolled and completed first section 2hours, additional 3 hours by mid Dec. 2021.

4. Masonry certificate and AAS degree approval
   + Letters of support for Masonry? KBOR to review.
5. NCCER Accredited – master trainers by Brandon

6. ADDED Item: Eureka, Kansas – Horse Track shutdown in 2008, tornado. Repurpose for education facility. Historical site could get grants to remodel. Business, welding, construction. 30 miles from El Dorado, 1 hour from Emporia. WSU Tech currently. No, but not yet.

NEXT MEETING
Spring 2022

REPORTS – Other?
No official reports

OPEN DISCUSSION
Open floor for comments or questions from group at large.
Spring 2022
Open House/ Industry Rosehill Campus – Mid February?
Grand opening – March/April?
High School recruiting – industry volunteers needs?
Marketed in schools and build an event in area high schools
Camp Hype, baseball game, Kansas State Fair?

ADJOURNMENT

APPENDIX J - <mark>PENDING</mark>
Board of Trustees minutes

Video and Scoring Technology Gym Upgrade

Vice President Bill Young noted the gym video boards are the last ones to be upgraded and because they have not, they can't "communicate" back to the production rooms nor can simulcasts be produced. The gym serves purposes beyond athletic events in that it holds Nurses' Pinning ceremonies, overflow for commencement, overflow for Fine Arts events, etc.

Trustee Law moved to approve the purchase of Daktronics video boards, score board, and score table. Trustee Smith seconded. The motion passed unanimously on roll call vote.

Concurrent Enrollment Partnerships

Trustee Good questioned the number of school districts listed. Dean Heather Rinkenbaugh noted the agreements listed for spring are just those where the agreements have been updated due to class changes. Most of the agreements are presented in the fall for the academic year.

Trustee Smith moved to approve the revised CEP agreement appendices for the Spring 2022 semester. Trustee Law seconded. The motion passed unanimously on roll call vote.

Personnel

Vice President Kent Williams noted Rita's 31 years of service and strong commitment to Butler students and their success.

Trustee Law moved to accept the retirement of Rita Sullivan. Trustee Good seconded. The motion passed unanimously on roll call vote.

CONSENT AGENDA – Trustee Law moved to approve the consent agenda. Trustee Good seconded. The motion passed unanimously after a roll call vote.

In addition to the minutes of the November 9, 2021 Regular Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for November 2021 - $3,776,886.61 (includes Expenditure Approval List - $1,143,869.82 and, Payroll - $2,633,016.79)

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad
Esam noted the transfer GPA has increased and the money saved by our students compared to students attending 4-year institutions.

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Thank you notes were received from Dr. Rick Muma, President, WSU, Andrea Evans and family, Amy Cyphers and the Veterans Advisory Board, Janice Shaffer, Celebration of Freedom Committee and El Dorado Main Street.

Board Calendars

BOARD OF TRUSTEES CALENDAR OF ACTIVITIES DECEMBER		
December Board Finance Committee	Tuesday, December 14, 3:30 p.m. President's Conference Room	**Doug Law** **Shelby Smith**

December Board Meeting	Tuesday, December 14, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
December Work Session	Not currently scheduled	
January Board Finance Committee	Tuesday, January 11, 3:30 p.m. President's Conference Room	**Doug Law Shelby Smith**
January Board Meeting	Tuesday, January 11, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
January Work Session	Monday, January 24, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**

2020-2021 Board Meeting Dates
Tuesday, December 14, 2021
Tuesday, January 11, 2022
Tuesday, February 8, 2022
Tuesday, March 8, 2022
Tuesday, April 12, 2022
Tuesday, May 10, 2022
Tuesday, June 14, 2022
Tuesday, July 12, 2022

LOOKING AHEAD		
February Board Finance Committee	Tuesday, February 8, 3:30 p.m. President's Conference Room	**TBD Shelby Smith**
February Board Meeting	Tuesday, February 8, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
February Work Session	Monday, February 28, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
March Board Finance Committee	Tuesday, March 8, 3:30 p.m. President's Conference Room	**TBD Shelby Smith**
March Board Meeting	Tuesday, March 8, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
March Work Session	Monday, March 28, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**

FALL 2021 ACTIVITY CALENDAR

Basketball vs. Dodge City (away)	Wed., December 8 Women @ 5:30 p.m. Men @ 7:30 p.m.
Employee Holiday Luncheon	Thurs., December 9 @ 11:00 a.m.-1:30 p.m.
Nurses Pinning	Thurs., December 9 @ 7:00 p.m.
Basketball vs. Cloud County (home)	Wed., December 11 Women @ 2:00 p.m. Men @ 4:00 p.m.
Fall Semester Ends	Fri., December 10
Basketball vs. Barton County (away)	Mon., December 13 Women @ 5:30 p.m. Men @ 7:30 p.m.
Winter Break – COLLEGE CLOSED	December 22-December 31

SPRING 2021 ACTIVTY CALENDAR

Basketball v. Northern Oklahoma-Tonkawa (home)	Tues., January 4 @ 5:30 p.m. (Women)
Basketball v. Bethel College (home)	Tues., January 4 @ 7:30 p.m. (Men)
Basketball v. Cowley County (home)	Sat., January 8 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Garden City (away)	Wed., January 12 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Independence (home)	Sat., January 15 Women @ 2:00 p.m. Men @ 4:00 p.m.
Martin Luther King Day – COLLEGE CLOSED	Mon., January 17
Basketball v. Colby (home)	Mon., January 17 Women @ 5:30 p.m. Men @ 7:30 p.m.
Spring Semester Begins	Tues., January 18
Basketball v. Seward County (away)	Wed., January 19 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Northwest KS Tech College (home)	Sat., January 22 Women @ 2:00 p.m. Men @ 4:00 p.m.
Music Theatre Festival	Wed., January 26 8:00 a.m. – 4:00 p.m.
Basketball v. Pratt (away)	Wed., January 26 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Coffeyville (away)	Sat., January 29 Women @ 5:00 p.m. Men @ 7:00 p.m.
Art Exhibit #4 E.B. White Art Gallery	January 31-February 26

Basketball v. Hutchinson (home)	Wed., February 2 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Dodge City (home)	Sat., February 5 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cloud County (away)	Wed., February 9 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Barton (home)	Sat., February 12 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cowley County (away)	Wed., February 16 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Garden City (home)	Sat., February 19 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball vs. Independence (away)	Wed., February 23 Women @ 5:00 p.m. Men @ 7:00 p.m.
Basketball Region VI Tournament Basketball Region VI Championship	February 26-28 March 4-5
Children's Theatre "Secretly Frank" College Theatre (700 Building)	Sat., February 26 @ 2:00 p.m.
Art Exhibit #5 E.B. White Art Gallery Artist Reception	March 4-April 1 (closed March 14-18) Thurs., March 24 6:00-8:00 p.m.
Vocal Music Concert College Theatre (700 Building)	Thurs./Fri., March 10 and 11 @ 7:30 p.m. Sat., March 12 @ 2:00 p.m. and 7:30 p.m.
Spring Break – No Classes	March 14-19
Baseball v. Seward County (home)	Thurs., March 17 @ 1:00 p.m. Thurs., March 17 @ 3:00 p.m.
Baseball v. Seward County (away)	Sat., March 19 @ 1:00 p.m. Sat., March 19 @ 3:00 p.m.
Fall Enrollment Begins	March 21
Baseball v. Barton (away)	Thurs., March 24 @ 1:00 p.m. Thurs., Mach 24 @ 3:00 p.m.
Baseball v. Barton (home)	Sat., March 26 @ 1:00 p.m. Sat., March 26 @ 3:30 p.m.
Baseball v. Cloud County (home)	Thurs., March 31 @ 1:00 p.m. Thurs., March 31 @ 3:00 p.m.
Baseball v. Cloud County (away)	Sat., April 2 @ 1:00 p.m. Sat., April 2 @ 3:00 p.m.
Baseball v. Colby (home)	Thurs., April 7 @ 1:00 p.m. Thurs., April 7 @ 4:00 p.m.
Baseball v. Colby (away)	Sat., April 9 @ 1:00 p.m. Sat., April 9 @ 4:00 p.m.
Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery	April 13-May 7 (closed April 15)

Artist Reception	Thurs., April 14 6:00-8:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Baseball v. Dodge City (away)	Thurs., April 21 @ 1:00 p.m. Thurs., April 21 @ 3:00 p.m.
Theatre Production #4 "The Runner Stumbles" College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD
Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

ADJOURNMENT

Trustee Law moved to adjourn the meeting. Trustee Winslow seconded. The motion passed unanimously after roll call vote. The regular meeting of December 14, 2021 was adjourned at 7:25 p.m.

_____

Forrest Rhodes – Secretary

BILLS AND WARRANTS

TOPIC for ACTION

REPORT

Bills and Warrants for December 2021 - $3,760,080.72 (includes Expenditure Approval List - $1,109,899.80 and Payroll - $2,650,180.92).

RECOMMENDED ACTION:

Approval of December 2021 bills and warrants.

RECOMMENDED FUNDING SOURCE:

Submitted by: Sariah Wilson
Supervisor: Yolanda Hackler
Date: January 1, 2022

BIDS AND PURCHASES

None

RATIFICATION OF AGREEMENTS AND CONTRACTS

TOPIC for ACTION
2022-2023 High School & Statewide Articulation Agreements

REPORT:
Career Pathways incorporate the combined value of academic and technical course work so that, within each pathway, students can design their own career plan. Articulation Agreements between Unified School Districts and Butler Community College have been created in an effort to assist students in making a seamless transition from their secondary to post-secondary education at Butler without duplication of course study within a specific career pathway. Butler Community College faculty have reviewed the course competencies and have negotiated the following agreements for the 2022-2023 academic year.

High Schools offer the courses according to the KS Course Codes to their students. When a student attends Butler after high school graduation, the Articulation Agreement allows the student to receive credit for the course they took while in high school on their Butler transcript.

1. Andale – USD 267
2. Andover – USD 385
3. Bluestem – USD 205
4. Campus (Haysville) – USD 261
5. Centre – USD 397
6. Chase County – USD 284
7. Circle – USD 375
8. Conway Springs – USD 356
9. Council Grove – USD417
10. Derby – USD 260
11. Dodge City – USD 443
12. Douglass – USD 396
13. El Dorado – USD 490
14. Emporia – USD 253
15. Eureka – USD 389
16. Flinthills – USD 492
17. Frederic-Remington – USD 206
18. Goddard – USD 265
19. Halstead – USD 440
20. Hillsboro – USD 410
21. Maize – USD 266
22. Marion – USD 408
23. Newton – USD 373
24. Peabody-Burns – USD 398
25. Rose Hill – USD 394
26. Valley Center – USD 262
27. Wichita – USD 259
28. Statewide – Early Childhood Development & Services
29. Statewide – Hospitality and Tourism

RECOMMENDED ACTION:
Ratification of the 2022-2023 Articulation Agreements for the above listed Unified School Districts and the Kansas Department of Education.

RECOMMENDED FUNDING SOURCE:
N/A

Submitted by: Loni M.M. Jensen
Supervisor: Heather Rinkenbaugh
Date: 15 December 2021

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 267-Renwick (Andale High School) and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Andale High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222 **FAX** 316.322.3109   www.butlercc.edu

High School Pathway: Family, Community & Consumer Services College
Program of Study: Human Services [Sociology/Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004	Human Growth and Development – the Early years	BS 282.1	Career Pathway: Human Development	2
19253	Nutrition & Wellness	HP 220	Healthy Living	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 267-Renwick   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 267-Renwick Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 267-Renwick Representative   Vice President of Academics

                                                          _____
                                                          Dr. Kimberly Krull
                                                          President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 385-Andover and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts in Mass Communication or Sociology/Social Work, or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- USD 385-Andover will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   TEL 316.321.2222
                    FAX 316.322.3109   www.butlercc.edu

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications].

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Television 1	1
10004	Computer Applications	BE 160	Computer Concepts	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3

High School Pathway: Digital Media
College Program of Study: Technology [Digital Media].

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30105	Photo Imaging	ID115	Digital Photography 1	3

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Web and Digital Communications
College Programs of Study: Business and Professional [Accounting Assistant],
[Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3

High School Pathway: Mobile Equipment Maintenance
College Program of Study: Automotive [Automotive Collision Repair] [Automotive Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
40150 **and** 40152	General Service I General Service II	AB 241	Mechanical & Electrical	3
40150 40152 40154	General Service I General Service II General Service III	AT 115.1	Career Pathway: Mobile Equipment Maintenance	2
	Completion of OSHA 10 (must present current & valid OSHA 10 card to document successful completion)	WE 110	OSHA 10	1

High School Pathway: Construction and Design
College Programs of Study: Engineering & Manufacturing Technology [Manufacturing Engineering Technology], [Composite Engineering Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathway: Manufacturing
College Programs of Study: Engineering & Manufacturing Technology [Engineering Graphics Technology], [Manufacturing Engineering Technology], [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107 OR IT 150	AutoCAD Basics OR Machine Trades Print Reading	3 3
18407/ 39208	Welding Processes II	WE 114	Welding Methods	2
18404/ 39207	Welding Processes I	WE 130	Oxy-Fuel Gas Welding	1

High School Pathway: Business Entrepreneurship & Management
College Programs of Study: Business and Professional [Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	**OR** Entrepreneurship *If student takes full year course	3

High School Pathway: Programming and Software Development
College Program of Study: Computer Information Technology [Software Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10152	Visual Basic Programming	IN 108	Introduction to Visual Basic.NET	3
10004/ 60004	Computer Applications	BE 160	Computer Concepts	3
10155	Java Programming	IN 200	Beginning C++ with Game Programming	3

High School Pathway: Family, Community and Consumer Services
College Program of Study: Business and Professional [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12107 **and** 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3
22208	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004 **or** 45014	Human Growth & Development A Human Growth & Development B	BS 282.1	Career Pathway: Human Development	2

High School Pathway: BioChemistry
College Program of Study: Health Services [Nursing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004/ 60004	Computer Applications	BE 160	Computer Concepts	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5

High School Pathway: Restaurant & Event Management
College Program of Study: Business and Industry [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification*	1
22275 34052 34053	Career Connection Event Planning & Mgmnt. Foundations of Travel & Tourism	HM 180	Intro to Hospitality & Tourism	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 385-Andover   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 385-Andover Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 385-Andover Representative   Vice President of Academics

                                                                _____
                                                                Dr. Kimberly Krull
                                                                President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 402-Augusta and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work, Elementary Education or Secondary Education, or an Associates of Science in Sociology/Social Work, Elementary Education or Secondary Education.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Augusta High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathway: Family & Community Services
College Program of Study: Human Services [Sociology/Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255 19258 45004	Family Studies Career and Life Planning Human Growth & Development – the Early Years	BS 283.1	Career Pathway: Family Studies	2
19253	Nutrition & Wellness	HL 282.1	Career Pathway: Nutrition & Wellness	2

High School Pathway: Health Science
College Program of Study: Health Care [Patient Care Pathways]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
14001 14002 36991	Health Science I Health Science II Health Science III *(must complete Certified Nurse Aide course with "C" or higher)*	AH 126	Nurse Assistant Success Skills (*must provide proof of current Kansas Nurse Assistant certificate*)	3

High School Pathway: Business Entrepreneurship & Management
College Programs of Study: Business and Professional [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12050 12105 12052	Business Essentials Business Economics Business Management	BA 110	Introduction to Business	3
32200	Applied Business Development Y.E.K.	BA 129	Writing a Business Plan	2

High School Pathway: Construction
College Programs of Study: Engineering & Manufacturing Technology [Manufacturing Engineering Technology], [Composite Engineering Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
17007 17007 38007 38007	Cabinet Making & Furniture Design 1A Cabinet Making & Furniture Design 1B Cabinet Making & Furniture Design 2A Cabinet Making & Furniture Design 2B	IT 120	Beginning Concepts of CNC	3

High School Pathway: AV Communications
College Programs of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Advertising]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162 30105	Intro to Digital Design Digital Photography	IN 124	Introduction to Digital Design	3
10004	Computer Apps I Computer Apps II	BA 104	Information Processing Systems	3

High School Pathway: Design and Pre-Construction
College Programs of Study: Engineering & Manufacturing Technology [Engineering Graphics Technology]; Computer Information Technology [Interactive 3D Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting / CAD - I	EN 107	AutoCAD Basics	3
21107	Drafting / CAD - II	EN101	Engineering Graphics 1 *Requires interview with Buford Pringle for approval of student portfolio before articulating for credit.	3

High School Pathway: Web and Digital Communications
College Programs of Study: Computer Information Technology [Digital Media], [Interactive 3D Technology], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10210	Animation	IN 115	Flash Fundamentals	3
10165	Game Design and Authoring	IN 147	Game Graphics	3
10201	Web Page Design	IN 112	XHTML and CSS	3

High School Pathway: Teaching/Training
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
22207 19151 45004 19152	Career & Life Planning Teaching as a Career Human Growth and Development Teaching Internship	ED 282.1	Career Pathway: Education	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 402-Augusta   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 402-Augusta Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 402-Augusta Representative   Vice President of Academics

                                                                 _____
                                                                 Dr. Kimberly Krull
                                                                 President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 205-Bluestem High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Bluestem High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road El Dorado, KS 67042 **TEL** 316.321.2222 **FAX** 316.322.3109 www.butlercc.edu

High School Pathway: Manufacturing
College Program of Study: Engineering & Manufacturing Technology [Engineering Graphics Technology], [Manufacturing Engineering Technology], [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21107 and 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3

High School Pathway: Animal Science
College Program of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18101 and 18103	Animal Science Advanced Animal Science	AG 102	Principles of Animal Science	3

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]; Computer Information Technology [Digital Media], [Interactive 3D Technology], [Web Development]; Business and Professional [Advertising]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
30150	Video Production	IN 183	Digital Video Production I	3
05162/ 11154 and 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: AV Communications	3

High School Pathway: BioMedical
College Program of Study: Health Services [Nursing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD205-Bluestem   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 205-Bluestem Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 205-Bluestem Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                               President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 261-Haysville (Campus High School) and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or Education, or an Associates of Science in Sociology/Social Work or Education.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Campus High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathway: Restaurant and Event Management
College Programs of Study: Business and Professional [Culinary Arts], [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification	1

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12107 **and** 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3
12053	Entrepreneurship	BA 129 BA 109	Writing a Business Plan *If student takes 1 semester OR Entrepreneurship *If the student takes full year course	3 3

High School Pathway: Early Childhood Development & Services
College Program of Study: Education and Public Services [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3

High School Pathway: Teaching/Training
College Program of Study: Education and Public Services [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19151 19152 42251	Teaching as a Career Teaching Internship Teaching Observation	ED 206	Introduction to Teaching *Student must completed 30 hours of field experience (10 hrs. each at elementary, middle, & high school levels)	3
45004	Human Growth & Development-the Early Years	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Graphic Design
College Program of Study: Business and Industry [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
05162/ 11154 and 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3
30105	Photo Imaging	IN 122	Digital Photography I	3

High School Pathway: Family, Community & Consumer Services College
Program of Study: Humanities, Social and Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19253	Nutrition & Wellness	HP 220	Healthy Living	3

High School Pathway: Business Entrepreneurship and Management
College Programs of Study: Business and Professional [Accounting Assistant],
[Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3
12052 and 32200	Business Management Applied Business Development	BA 210	Principles of Management	3
10004	Computer Apps I Computer Apps II	BA 104	Information Processing Systems	3
12053	Entrepreneurship/YE	BA 109	Entrepreneurship	3

High School Pathway: Digital Media
College Program of Study: Business and Industry [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
10004	Computer Applications	BE 160	Computer Concepts	3
30101 and 30102	Principles of Illustration Graphic Design Fund.	IN 124	Introduction to Digital Design	3

High School Pathway: Construction & Design
College Programs of Study: Technology [Engineering Technology - Manufacturing],

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathway: Manufacturing
College Programs of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
13002	Mechanical Design Tech	EN 201	Materials & Processes of Industry	3
13203	Machine Tool Tech I	IT 100	Machine Processes I	3
13204	Machine Tool Tech II	EN 220	Beginning Concepts of CNC	3
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3

High School Pathway: Network Systems
College Program of Study: Computer Information Technology [Cyber Security], [Internetworking Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10254	IT Essentials: PC Hardware & Software	IN 106	CompTIA A+ Essentials	3
		IN 168	CompTIA A+ Practical Applications *Student must show proof of A+ certification	3
10004	Computer Applications	BE 160	Computer Concepts	3

High School Pathway: Health Science
College Programs of Study: Health Services [Nursing]; Education [Fitness & Wellness], [Teacher Education K-12]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
44050	First Aid/CPR/EMR	HP 221	First Aid/CPR/AED	2
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.	5
19253	Nutrition & Wellness	HP 220	Healthy Living	3

High School Pathway: Programming and Software Development
College Programs of Study: Technology [Cyber Security], [Interactive, Digital, and 3D Technology], [Internetworking Management], [Software Development], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10201	Web Design I	IN 112	HTML & CSS	3
10004	Computer Applications	BE 160	Computer Concepts	3
10155	C++ Programming	IN 200	Beginning C++ w/ Game Programming	3
10155	Java Programming	IN 200	Beginning C++ w/ Game Programming	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 261-Campus   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 261-Campus Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 261-Campus Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                              President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 397-Centre and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Centre High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222 **FAX** 316.322.3109   www.butlercc.edu

High School Pathway: Business Entrepreneurship & Management
College Program of Study: Business and Industry[Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Business Finance
College Program of Study: Business and Professional [Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Marketing
College Program of Study: Business and Industry [Business Administration], [Entrepreneurship], [Marketing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Principles of Marketing	BA 140	Introduction to Marketing	3
35300	Marketing Applications	BA 283.1	Career Pathway: Marketing	2
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

12052 and 32200	Business Management Applied Business Development	BA 210	Principles of Management	3
05162/ 11154	Graphic Design	BA 225.1	Career Pathway: Computer Ad Design	2
10201	Web Page Design	IN 112	HTML & CSS	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 397-Centre   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 397-Centre Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 397-Centre Representative   Vice President of Academics

                                                                _____
                                                                Dr. Kimberly Krull
                                                                President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 361- Chaparral Jr/Sr High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication or Sociology/Social Work, or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Chaparral High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
              F**AX** 316.322.3109   www.butlercc.edu

High School Pathway: Marketing
College Programs of Study: Business and Industry [Business Administration],
[Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3
12164	Principles of Marketing	BA 140	Introduction to Marketing	3
35300	Marketing Applications	BA 283.1	Career Pathway: Marketing	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 361 - Chaparral   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 361 – Chaparral Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 361 – Chaparral Representative   Interim Vice President of Academics

                                                                  _____
                                                                  Dr. Kimberly Krull
                                                                  President

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 284-Chase County and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Chase County High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
                        FAX 316.322.3109   www.butlercc.edu

High School Pathway: Web and Digital Communications
College Program of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Advertising]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004/ 60004	Computer Applications	BE 160	Computer Concepts	3
05162/ 11154 and 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3
10248 and 10249	Media Tech. – Workplace Experience Media Technology – other	IN 105	Information Technology Concepts	3
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Business Entrepreneurship & Management
College Program of Study: Business and Professional [Business Administration], [Advertising]; Computer Information Technology [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3
12052 and 32200	Business Management Applied Business Development	BA 210	Principles of Management	3

High School Pathway: Digital Media
College Program of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Business Administration], [Advertising]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30105	Photo Imaging	IN 122	Digital Photography I	3
05162/ 11154 and 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3

High School Pathway: Construction & Design
College Program of Study: Engineering & Manufacturing Technology [Engineering Graphics Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21107 and 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3
21103	Architectural Design	EN 103	Residential Design & CAD I	3?

High School Pathway: Comprehensive Agricultural Science, Plant Systems
College Program of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18001 and 18002	Intro to Agriculture Agriscience	AG 111	Agriculture in our Society	2
18058	Plant & Soil Science	AG 220.1	Career Pathway: Agricultural Science	2

High School Pathway: Power, Structural & Technical Systems
College Program of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]; Engineering & Manufacturing Technology [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18001 and 18002	Intro to Agriculture Agriscience	AG 111	Agriculture in our Society	2
18404/ 39207	Ag Welding I	WE 130	Oxy-Fuel Gas Welding	1
18407/ 39208	Ag Welding II	WE 114	Welding Methods	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 284-Chase County   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 284-Chase County Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 284-Chase County Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                              President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 375-Circle High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication or Sociology/Social Work, or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Circle High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3

High School Pathway: Construction & Design
College Programs of Study: Engineering & Manufacturing Technology [Manufacturing Engineering Technology], [Engineering Graphics Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3
21103	Architecture Design	EN 103	Building Design with CAD	3
	OSHA 10	WE 110	OSHA 10 *Student must present current & valid OSHA card.*	1

High School Pathway: Family, Community, and Consumer Services
College Program of Study: Human Services [Sociology/Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004	Human Growth & Development-the Early Years	BS 282.1	Career Pathway: Human Development	2
19253	Nutrition & Wellness	HP 220	Healthy Living	3

High School Pathway: Digital Media
College Programs of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30105	Photo Imaging	IN 122	Digital Photography I	3

High School Pathway: Manufacturing
College Programs of Study: Science, Engineering, and Math [Engineering Technology], [Pre-Engineering], Technology [Engineering Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
13002	Manufacturing Processes I	EN 201	Materials & Processes of Industry	3
13204	Cam	EN 220	Beginning Concepts of CNC	3
21107	Drafting/CAD I	EN 107	AutoCAD Basics	3
21107 and 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	or Entrepreneurship *If student takes full year course	3

High School Pathway: Business Entrepreneurship & Management
College Programs of Study: Business and Industry [Business Administration]; Technology [Engineering Technology-Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	**or** Entrepreneurship *If student takes full year course*	3
21107	Drafting/CAD I	EN 107	AutoCAD Basics	3

High School Pathway: Graphic Design
College Programs of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Advertising]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30105	Photo Imaging	IN 122	Digital Photography I	3
21205	Project Management & Resource Scheduling	IN 159	Information Technology Mgmt	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 375-Circle   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 375-Circle Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 375-Circle Representative   Vice President of Academics

                                                                _____
                                                                Dr. Kimberly Krull
                                                                President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

Butler
Community College

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 356-Conway Springs and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Conway Springs High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
                    FAX 316.322.3109   www.butlercc.edu

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
10004	Computer Applications	BE 160	Computer Concepts	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 356 – Conway Springs   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 356—Conway Springs Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 356-Conway Springs Representative   Vice President of Academics

                                                _____
                                                Dr. Kimberly Krull
                                                President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 417-Council Grove Jr/Sr High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts, or an Associates of Science.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Council Grove High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathway: Health Science
College Program of Study: Health Sciences [Nursing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19253	Nutrition & Wellness	HP 220	Healthy Living	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 417-Council Grove   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 417-Council Grove Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 417-Council Grove Representative   Vice President of Academics

                                                                _____
                                                                Dr. Kimberly Krull
                                                                President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 260-Derby and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Derby High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
                    FAX 316.322.3109   www.butlercc.edu

High School Pathway: Web and Digital Communications
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10152	Programming	IN 108	Intro to Visual Basic.NET	3
10201	Web Design	IN 112	HTML & CSS	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3
10248 **and** 10249	Media Tech. – Workplace Experience Media Technology – other	IN 105	Information Technology Concepts	3

High School Pathway: Engineering & Applied Mathematics
College Programs of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21006	Intro to Engineering Design	EN 230	Part Design	3

High School Pathway: Construction & Design
College Program of Study: Technology [Engineering Technology - Drafting], [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	IT 150	Machine Trades Print Reading	3
21103	Architectural Design	EN 103	Building Design with CAD	3
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3

High School Pathway: Marketing
College Program of Study: Business and Industry [Business Administration],
[Marketing, Management, and Entrepreneurship], [Marketing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12166	Marketing Management	BA 210	Principles of Management	3

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103

30150 | Audio/Video Production Fundamentals

Video Production | MC165 | Applied Video 1 | 1 |

High School Pathway: Business Finance
College Program of Study: Business and Industry [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Health Science
College Program of Study: Health Sciences [Nursing];

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
44050	First AID/CPR/EMR	HP 221	First Aid/CPR/AED	2
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5
19253	Nutrition & Wellness	HP 220	Healthy Living	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 260-Derby   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 260-Derby Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 260-Derby Representative   Vice President of Academics

                                                                  _____
                                                                  Dr. Kimberly Krull
                                                                  President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 443-Dodge City High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Dodge City High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement or enhancements.
- This agreement does not guarantee admittance to a college or a program.

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High School Pathway: Business Entrepreneurship & Management
College Program of Study: Business and Industry [Business Administration], [Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3
12052 **and** 32200	Business Management Youth Entrepreneurs	BA 210	Principles of Management	3

High School Pathway: Marketing
College Program of Study: Business and Industry [Business Administration], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Marketing	BA 140	Introduction to Marketing	3
35300	Marketing Applications	BA 283.1	Career Pathway: Marketing	2?
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 443-Dodge City   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 443-Dodge City Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 443-Dodge City Representative   Vice President of Academics

                                                    _____
                                                    Dr. Kimberly Krull
                                                    President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

Butler
Community College

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 396-Douglass and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication or Sociology/Social Work, or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Douglass High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12107 **and** 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3

High School Pathway: Web and Digital Communications
College Programs of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

High School Pathway: Family, Community and Consumer Services
College Program of Study: Humanities, Social, and Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2
19253	Nutrition & Wellness	HP 220	Healthy Living	3

High School Pathway: Programming and Software Development
College Programs of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Manufacturing
College Programs of Study: Technology [Engineering Technology - Manufacturing], [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3
21108	Production Blueprint Reading	IT 150	Machine Trades Print Reading	3
18404/ 39207	Welding Processes I	We 130	Oxy-Fuel Gas Welding	1
18407/ 39208	Welding Processes II	WE 114	Welding Methods	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 396-Douglass   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 396-Douglass Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 396-Douglass Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                              President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 490-El Dorado and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- El Dorado High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

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                    FAX 316.322.3109   www.butlercc.edu

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communications [Mass Communications],
Technology [Digital Media]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103	Audio/Video Production Fundamentals	MC165	Applied Video 1	1
30150	Video Production			
30105	Photo Imaging	IN 122	Digital Photography I	3

High School Pathway: Business Finance
College Program of Study: Business and Industry [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Marketing
College Program of Study: Business and Industry [Business Administration], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Marketing & Management	BA 140	Introduction to Marketing	3
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Graphic Design
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3
30105	Photo Imaging	IN 122	Digital Photography I	3

High School Pathway: Web and Digital Communications
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3

High School Pathway: Family, Community and Consumer Services
College Program of Study: Humanities, Social, and Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Health Science
College Program of Study: Health Sciences [Nursing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
14997	Certified Nursing Assistant	AH 122	Nurse Aide *must provide proof of current Kansas Nurse Assistant Certificate*	5
19253	Nutrition & Wellness	HP 220	Healthy Living	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College*	5

			exam.	

High School Pathway: Restaurant & Event Management
College Program of Study: Business and Industry [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification*	1
22275 34052 34053	Career Connection Event Planning & Mgmnt. Foundations of Travel & Tourism	HM 180	Intro to Hospitality & Tourism	3

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
45004	Human Growth & Development – the Early Years	BS 282.2	Career Pathways: Human Development	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 490-El Dorado   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 490-El Dorado Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 490-El Dorado Representative   Vice President of Academics

                                                               _____
                                                               Dr. Kimberly Krull
                                                                President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 253–Emporia and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work, or Elementary or Secondary Education, or an Associates of Science in Sociology/Social Work, Elementary or Secondary Education.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Emporia High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathways: Travel and Tourism, Restaurant & Event Management
College Programs of Study: Business and Industry [Culinary Arts], [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification	1
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester course	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathways: Marketing
College Program of Study: Business & Industry [Business Administration], [Marketing], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Principles of Marketing	BA 140	Intro to Marketing	3
35300	Marketing Applications	BA 283.1	Career Pathway: Marketing	2
12052 AND 32200	Business Management Applied Business Development	BA 210	Principles of Management	3

High School Pathways: Teaching/Training
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Manufacturing
College Programs of Study: Technology [Engineering Technology - Manufacturing],

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
13204	CAM	EN 220	Beginning Concepts of CNC	3

High School Pathway: Family, Community & Consumer Services College
Program of Study: Humanities, Social and Behavioral Sciences [Sociology
and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
45004	Human Growth & Development – the Early Years	BS 282.2	Career Pathways: Human Development	2

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communications [Mass Communications]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103	Audio/Video Production Fundamentals	MC165	Applied Video 1	1
30150	Video Production			
10004	Computer Applications	BE 160	Computer Concepts	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 253-Emporia   **Butler Community College**

_____   _____

Signature   Loni M.M. Jensen, Director
USD 253-Emporia Representative   High School Academic Partnerships

_____   _____

Printed Name & Title   Dr. Tom Nevill
USD 253-Emporia Representative   Vice President of Academics

                                                                    _____
                                                                    Dr. Kimberly Krull
                                                                    President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 389-Eureka and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts in Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Eureka High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

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      FAX 316.322.3109   www.butlercc.edu

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 389-Eureka   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 389-Eureka Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 389-Eureka Representative   Vice President of Academics

                                                   _____
                                                   Dr. Kimberly Krull
                                                   President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 492-Flinthills High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Flinthills High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathway: Manufacturing
College Programs of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathways: Agribusiness Systems, Comprehensive Agricultural Science, Animal Science, Biotechnology in Agriculture, Food Products & Processing Systems, Natural Resources & Environmental Systems, Plant Systems
College Programs of Study: Business and Industry [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18001 **and** 18002	Introduction to Agriculture Agriscience	AG 111	Agriculture in our Society	2

High School Pathway: Power, Structural & Technical Systems
College Programs of Study: Business and Industry [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18001 **and** 18002	Introduction to Agriculture Agriscience	AG 111	Agriculture in our Society	2
18402	Advanced Ag Mechanics	WE 114	Welding Methods	2

High School Pathway: Graphic Design
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21205	Project Mgmt. & Resource Scheduling	IN 159	Information Technology Project Mgmt.	3

High School Pathway: Manufacturing
College Program of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
13203	Machine Tool Tech	IT 100	Machine Processes I	3
39204	Machine Tool Technology II	EN 220	Beginning Concepts of CNC	3

High School Pathway: Manufacturing
College Programs of Study: Technology [Engineering Technology - Manufacturing], [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18407/ 39208	Welding Processes II	WE 114	Welding Methods	2

High School Pathway: Graphic Design
College Programs of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
30101 **and** 30102	Principles of Illustration Graphic Design Fund.	IN 124	Introduction to Digital Design	3
30105	Photo Imaging	IN 122	Digital Photography I	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3
10248 **and** 10249	Media Tech – Workplace Experience Media Tech – Other	IN 105	Information Technology Concepts	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 492-Flinthills   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 492-Flinthills Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 492-Flinthills Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                              President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 206-Remington-Whitewater (Remington High School) and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Remington High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

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FAX 316.322.3109   www.butlercc.edu

High School Pathway: Web and Digital Communications
College Program of Study: Technology [Digital Media], [Interactive, Digital, and 3D Technology], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10152	Computer Programming	IN 108	Intro to Visual Basic.NET	3
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Construction & Design
College Program of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 206 Remington-Whitewater   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 206 Remington-Whitewater   High School Academic Partnerships
Representative

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 206 Remington-Whitewater   Vice President of Academics
Representative

     _____
     Dr. Kimberly Krull
     President

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 249 Frontenac (Frontenac High School) and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree or a Certificate.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Frontenac High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

High School Pathway: Manufacturing
College Programs of Study: Science, Engineering, and Math [Engineering Technology],
[Pre- Engineering], [Science, Engineering, and Math Meta Major]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
13002	Manufacturing Processes	EN201	Materials and Processes of Industry	3
13052 and	Mass Production	EN135 or EN220	Intro to Composites	3
39052	Mass Production II		Beginning Concepts of CNC	3
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3
38001 with OSHA10 card	Introduction to Industrial Technology	WE110 or CN101	OSHA 10	1

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 249-Frontenac   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 249-Frontenac Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 249-Frontenac Representative   Vice President of Academics

                                                                      _____
                                                                      Dr. Kimberly Krull
                                                                      President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 265-Goddard and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Goddard Public Schools will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
                         FAX 316.322.3109   www.butlercc.edu

High School Pathway: Business Finance – Accounting 52.0801
College Program of Study: Business and Industry [Accounting Assistant]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Marketing 52.1402
College Program of Study: Business and Industry [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3
12164	Principles of Marketing	BA 140	Introduction to Marketing	3
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Teaching/Training 13.0101
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19151 19152 42251	Teaching as a Career Teaching Internship Teaching Observation	ED 206	Introduction to Teaching *Student must complete 30 hours of field experience (10 hrs. each at elementary, middle, and high school levels).	3

45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Web and Digital Communications 11.1004
College Program of Study: Technology [Digital Media], [Interactive, Digital, and 3D Technology], [Internetworking Management], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162-11154	Graphic Design I/Graphic Design II	BA225.1	Computer Advertising Design	Elective Credit
10201	Web Page Design	IN 112	HTML & CSS	3
10152	Computer Programming	IN 108	Introduction to Visual Basic.NET	3

High School Pathway: Programming and Software Development 11.0201
College Program of Study: Technology [Interactive, Digital, and 3D Technology], [Software Development], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10152	Computer Programming	IN 108	Introduction to Visual Basic.NET	3
10201	Web Page Design	IN 112.1	HTML & CSS	3

High School Pathway: Family, Community and Consumer Services 19.0799
College Program of Study: Humanities, Social and Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]; Technology [Digital Media], [Interactive, Digital, and 3D Technology], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162	Graphic Design 1	BA 225.1	Computer Advertising Design	Elective Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
30105	Photo Imaging (GHS)	IN 122	Digital Photography 1	3

High School Pathway: Graphic Design 50.0499
College Program of Study: Computer Information Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162	Graphic Design 1	BA 225.1	Computer Advertising Design	Elective Credit
30101 and 30102	Principles of Illustration Graphic Design Fund.	IN 124.1	Career Pathway: Intro to Digital Design	3
30105	Photo Imaging	IN 183	Digital Video Production1	3

High School Pathway: Health Science 51.999
College Program of Study: Health Sciences

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5
44050	Health (First Aid/CPR/EMR)	HP 221	First Aid/CPR/AED	2

High School Pathway: Engineering & Applied Mathematics 14.0101
College Program of Study: Engineering

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21006	Intro to Engineering Design	IT 230	Manufacturing Part Design	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 265-Goddard   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 265-Goddard Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 265-Goddard Representative   Vice President of Academics

                                                     _____
                                                     Dr. Kimberly Krull
                                                     President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 440-Halstead and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Halstead High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
                    FAX 316.322.3109   www.butlercc.edu

High School Pathway: Digital Media
College Program of Study: Technology [Digital Media]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

High School Pathway: Web and Digital Communications
College Programs of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Graphic Design
College Program of Study: Business and Professional [Advertising]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 440 – Halstead   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 440-Halstead Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 440-Halstead Representative   Vice President of Academics

                                                                      _____
                                                                      Dr. Kimberly Krull
                                                                      President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 410-Durham-Hillsboro-Lehigh (Hillsboro High School) and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Hillsboro High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road El Dorado, KS 67042 **TEL** 316.321.2222
FAX 316.322.3109 www.butlercc.edu

High School Pathway: Animal Science, Animal Science, Comprehensive Agricultural Science
College Programs of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
18001 **and** 18002	Intro to Agriculture Agriscience	AG 111	Agriculture in our Society	2
18101 **and** 18103	Animal Science Advanced Animal Science	AG 102	Principles of Animal Science	3

High School Pathway: Power, Structural and Technical Systems
College Programs of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
18001 **and** 18002	Intro to Agriculture Agriscience	AG 111	Agriculture in our Society	2

High School Pathway: Business Entrepreneurship & Management
College Programs of Study: Business and Professional [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
12053	Entrepreneurship	BA 129 BA 109	Writing a Business Plan *If student takes 1 semester OR Entrepreneurship *If student takes full year course	3 3
12052 **and** 32200	Business Management Applied Business Development	BA 210	Principles of Management	3

High School Pathway: Business Finance
College Programs of Study: Business and Professional [Accounting Assistant],
[Business Administration]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3

High School Pathway: Restaurant & Event Management
College Programs of Study: Business and Professional [Culinary Arts], [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification	1
08057	Nutrition & Wellness	FW 220	Healthy Living	3

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
19251 or 19258 and 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Health Science
College Program of Study: Health Care [Patient Care Pathways]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
19253	Nutrition & Wellness	FW 220	Healthy Living	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5

High School Pathway: Programming and Software Development
College Programs of Study: Computer Information Technology [Cyber Security], [Database Administration], [Internetworking Management], [Software Development], [Web Development], [Windows Administration]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3
10004	Computer Applications	BE 160	Computer Concepts	3

High School Pathway: Web and Digital Communications
College Programs of Study: Computer Information Technology [Cyber Security], [Database Administration], [Digital Media], [Internetworking Management], [Software Development], [Web Development], [Windows Administration]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3
10210	Animation	IN 217	2D Animation & Cartooning	3
10004	Computer Applications	BE 160	Computer Concepts	3

High School Pathway: Digital Media
College Programs of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Business Administration]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3
10004	Computer Applications	BE 160	Computer Concepts	3
30105	Photo Imaging	IN 122	Digital Photography I	3
30101 **and** 30102	Principles of Illustration Graphic Design Fund.	IN 164.1	Career Pathway: AV Communications	3

High School Pathway: Graphic Design
College Programs of Study: Computer Information Technology [Digital Media], [Web Development]; Business and Professional [Business Administration]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
30105	Photo Imaging	IN 122	Digital Photography I	3
30101 **and** 30102	Principles of Illustration Graphic Design Fund.	IN 164.1	Career Pathway: AV Communications	3

High School Pathway: Teaching/Training
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
19151 19152 42251	Teaching as a Career Teaching Internship Teaching Observation	ED 206	Introduction to Teaching *Student must complete 30 hours of field experience (10 hrs. each at elementary, middle, and high school levels).*	3
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Manufacturing
College Programs of Study: Engineering & Manufacturing Technology [Engineering Graphics Technology], [Manufacturing Engineering Technology]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 410-Hillsboro   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 410-Hillsboro Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 410-Hillsboro Representative   Vice President of Academics

                                                                   _____
                                                                   Dr. Kimberly Krull
                                                                   President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 266-Maize and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associate of Arts in Mass Communication, Elementary or Secondary Education, or an Associate of Science in Elementary or Secondary Education.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- USD 266 will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

High School Pathway: Business Entrepreneurship & Management
College Programs of Study: Business and Industry [Accounting Assistant],
[Business Administration], [Marketing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3
12052 and 32200	Business Management Applied Business Development	BA 210	Principles of Management	3

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant],
[Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3
12107 and 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3

High School Pathway: Web and Digital Communications
College Programs of Study: Computer Information Technology [Cyber Security], [Digital Media], [Software Development], [Web Development], [Windows Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Health Science
College Program of Study: Health Sciences [Patient Care Pathways] [Nursing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

19253	Nutrition & Wellness	HP 220	Healthy Living	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5
44050	First AID/CPR/EMR	HP 221	First Aid/CPR/AED	2

High School Pathway: Teaching/Training
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19151 19152	Teaching as a Career Teaching Internship	ED 206	Introduction to Teaching *Student must complete 30 hours of field experience (10 hrs. each at elementary, middle, and high school levels).*	3
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Construction & Design
College Program of Study: Technology [Engineering Technology - Drafting]

KSI Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21103	Architecture Design	EN 103	Building Design with CAD	3
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathway: Restaurant & Event Management
College Programs of Study: Business and Industry [Culinary Arts], [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification*	1

High School Pathway: Manufacturing
College Programs of Study: Engineering & Manufacturing Technology [Manufacturing Engineering Technology], [Composite Engineering Technology], [Engineering Graphics Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
	OSHA 10 *Student must present current & valid OSHA 10 card.*	WE 110	OSHA 10	1
13203	Machine Tool Tech	IT 100	Machine Processes I	3

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 266-Maize   *Butler Community College*

_____
Signature   Loni M.M. Jensen, Director *USD*
266-Maize Representative   High School Academic Partnerships

_____
Printed Name & Title   Dr. Tom Nevill
USD 266-Maize Representative   Vice President of Academics

                                                                    _____
                                                                    Dr. Kimberly Krull
                                                                    President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 408 - Marion-Florence (Marion High School) and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work, Elementary or Secondary Education, or an Associates of Science in Sociology/Social Work, Elementary or Secondary Education.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Marion High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program. High

School Pathway: Comprehensive Agriculture Science

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

College Programs of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18001 and 18002	Intro to Agriculture Agriscience	AG 111	Agriculture in our Society	2
18101 and 18103	Animal Science Advanced Animal Science	AG 102	Principles of Animal Science	3
18058	Plant & Soil Science	AG 220.1	Career Pathway: Ag Science	2
18305 and 22203	Food Science Adv. Food Science	AG 213.1	Career Pathway: Food Science	2

High School Pathway: Power, Structural & Technical Systems
College Programs of Study: Agriculture [Livestock Management and Merchandising], [Farm and Ranch Management]; Engineering & Manufacturing Technology [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18001 and 18002	Intro to Agriculture Agriscience	AG 111	Agriculture in our Society	2
18408	Ag Welding III	WE 114	Welding Methods	2
18404 or 39207	Ag Welding I	WE 130	Oxy-Fuel Gas Welding	1

High School Pathway: Construction & Design
College Program of Study: Engineering & Manufacturing Technology [Engineering Graphics Technology], [Manufacturing Engineering Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathway: Business Finance
College Programs of Study: Business and Professional [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3
12107 **and** 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3

High School Pathway: Graphic Design
College Program of Study: Computer Information Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30105	Photo Imaging	IN 122	Digital Photography I	3
30101 **and** 30102	Principles of Illustration Graphic Design Fund	IN 164.1	Career Pathway: Visual Arts	3

High School Pathway: Family, Community and Consumer Services
College Program of Study: Human Services [Sociology/Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Teaching/Training
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

19151 19152 42251	Teaching as a Career Teaching Internship Teaching Observation	ED 206	Introduction to Teaching *Student must complete 30 hours of field experience (10 hrs. each at elementary, middle, and high school levels).*	3
45004 **or** 45014	Human Growth and Development-the Early Years/Lifespan Development	BS 282.1	Career Pathway: Human Development	2

High School Pathway: Early Childhood Development & Services
College Program of Study: Education [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Web & Digital Communications
College Program of Study: Computer Information Technology [Digital Media], [Interactive 3D Technology], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3
10201	Web Page Design	IN 112	HTML & CSS	3

High School Pathway: Business Entrepreneurship & Management
College Program of Study: Business & Professional [Accounting Assistant], [Business Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

12164	Principles of Marketing	BA 140	Intro to Marketing	3
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Health Science
College Program of Study: Health Care [Patient Care Pathways]

KS Course Codes	High School Course	Butler Course Code	Butler Course	College Credit
19253	Nutrition & Wellness	FW 220	Healthy Living	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.	5

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 408-Marion   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 408-Marion Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 408-Marion Representative   Vice President of Academics

                                                                 _____
                                                                 Dr. Kimberly Krull
                                                                 President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 373-Newton and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:
- Any party may advertise the program and/or advise students that this option is available.
- Newton High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement or enhancements.
- This agreement does not guarantee admittance to a college or a program.

High School Pathway: Restaurant and Event Management
College Programs of Study: Business and Industry [Business Administration], [Culinary Arts], [Entrepreneurship], [Hotel Management], [Marketing, Management, and Entrepreneurship], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification	1
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 373-Newton   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 373-Newton Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 373-Newton Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                              President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 503-Parsons and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication, Sociology/Social Work, or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Parsons High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road El Dorado, KS 67042 **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

High School Pathway: Manufacturing
College Program of Study: Technology [Welding Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
18407 **or** 39208	Welding Processes III	WE 114	Welding Methods	2
18404 **or** 39207	Welding Processes I	WE 130	Oxy-Fuel Gas Welding	1

 High School Pathway: Mobile Equipment Maintenance
College Programs of Study: Automotive [Automotive Collision Repair], [Automotive Technology]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
40150 **and** 40152	General Service I General Service II	AB 241	Mechanical & Electrical	3
40150 40152 40154	General Service I General Service II General Service III	AT 115	Electrical 1	3
	Completion of OSHA 10 (must present current & valid OSHA 10 card to document successful completion)	WE 110	OSHA 10	1

High School Pathway: Health Science
College Program of Study: Health Sciences [Pre-Nursing/Health Sciences], [Pre-Physician Assistant], [Pre-Physical Therapy]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
14154 **and** 36154	Medical Terminology A Medical Terminology B	AH 201	Health Professions Medical Terminology I	3

High School Pathway: Early Childhood Development & Services
College Program of Study: Education and Public Services [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

19251 or 19258 and 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Family, Community & Consumer Services College
Program of Study: Humanities, Social and Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2
19253	Nutrition & Wellness	HP 220	Healthy Living	3

High School Pathway: Marketing
College Program of Study: Business and Industry [Business Administration], [Marketing, Management, and Entrepreneurship], [Marketing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Marketing	BA 140	Introduction to Marketing	3
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	**OR** Entrepreneurship *If student takes full year course	3

High School Pathway: Business Entrepreneurship & Management
College Program of Study: Business and Industry [Business Administration], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12052 **and** 32200	Business Management Applied Business Development	BA 210	Principles of Management	3
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester* **OR**	3
		BA 109	Entrepreneurship *If student takes full year course*	3

High School Pathway: Design and Pre-Construction
College Programs of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21107 **and** 21150	Drafting/CAD Advanced Drafting/CAD	EN 101	Engineering Graphics I	3

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1

High School Pathway: Graphic Design
College Programs of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10248 **and** 10249	Media Tech. – Workplace Experience Media Tech. – Other	IN 105	Information Technology Concepts	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

30101 and 30102	Principles of Illustration Graphic Design Fund.	IN 124	Introduction to Digital Design	3
30105	Photo Imaging	IN 122	Digital Photography I	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 503-Parsons   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 503-Parsons Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 503-Parsons Representative   Vice President of Academics

                                                          _____
                                                          Dr. Kimberly Krull
                                                          President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 398-Peabody-Burns High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, or an Associates of Arts: Mass Communication.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Peabody-Burns High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
          FAX 316.322.3109   www.butlercc.edu

High School Pathway: Early Childhood Development & Services College
Programs of Study: Education and Public Services [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 398-Peabody Burns   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 398-Peabody Burns Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 398-Peabody Burns Representative   Interim Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                               President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 394-Rose Hill High School and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication or Sociology/Social Work, or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Rose Hill High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road El Dorado, KS 67042 **TEL** 316.321.2222
FAX 316.322.3109 www.butlercc.edu

High School Pathway: Business Entrepreneurship & Management
College Programs of Study: Business and Industry [Accounting Assistant], [Business
Administration], [Marketing], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Marketing	BA 140	Introduction to Marketing	3
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3

High School Pathway: Marketing
College Programs of Study: Business and Industry [Business Administration],
[Marketing], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Marketing	BA 140	Introduction to Marketing	3
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester OR	3
		BA 109	Entrepreneurship *If student takes full year course	3

High School Pathway: Family, Community, and Consumer Services College
Programs of Study: Humanities, Social and Behavioral Sciences [Sociology and
Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Business Finance
College Programs of Study: Business and Industry [Accounting Assistant], [Business
Administration]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester **OR**	3
		BA 109	Entrepreneurship *If student takes full year course	3

High School Pathway: Construction & Design
College Programs of Study: Technology [Engineering Technology - Manufacturing],

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathway: Web and Digital Communications
College Programs of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10201	Web Page Design	IN 112	HTML & CSS	3
10210	Animation	IN 217	2D Animation & Cartooning	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3
10004	Computer Applications	BE 160	Computer Concepts	3

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
10004	Computer Applications	BE 160	Computer Concepts	3

High School Pathway: Health Science
College Program of Study: Health Sciences [Nursing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit

14997	Certified Nursing Assistant	AH 122	Nurse Aide *Student must provide proof of current Kansas Nurse Assistant certificate.*	3
19253	Nutrition & Wellness	HP 220	Healthy Living	3
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 394-Rose Hill   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 394-Rose Hill Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 394-Rose Hill Representative   Vice President of Academics

                                                             _____
                                                             Dr. Kimberly Krull
                                                             President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 262-Valley Center and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, a Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work, or Elementary or Secondary Education, or an Associates of Science in Sociology/Social Work or Elementary or Secondary Education.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- Valley Center High School will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042   **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

High School Pathway: Programming and Software Development
College Programs of Study: Technology [Software Development], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10152	Computer Programming	IN 108	Intro to Visual Basic.NET	3

High School Pathway: Construction & Design
College Program of Study: Technology [Engineering Technology - Drafting]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
21103	Architectural Design I	EN 103	Building Design with CAD	3

High School Pathway: Digital Media
College Programs of Study: Fine Arts and Communications [Mass Communications]; Business and Industry [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
12164	Marketing	BA 140	Introduction to Marketing	3

High School Pathway: Health Science
College Program of Study: Health Sciences [Nursing], [Exercise Science]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.*	5

14062	Care of Athletes	HP 280	Prevention & Care of	3
14072	Sports Medicine I		Athletic Injuries	
14073	Sports Medicine II			

High School Pathway: Family, Community & Consumer
Services College Program of Study: Humanities, Social and
Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2
19253	Nutrition & Wellness	HP 220	Healthy Living	3

High School Pathway: Manufacturing
College Programs of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
13204	CAM	EN 220	Beginning Concepts of CNC	3
21107 **and** 21150	Drafting/CAD Adv. Drafting/CAD	EN 101	Engineering Graphics I	3

High School Pathway: Teaching/Training
College Program of Study: Education [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19151 19152 42251	Teaching as a Career Teaching Internship Teaching Observation	ED 206	Introduction to Teaching *Student must complete 30 hours of field experience (10 hrs. each at elementary, middle, and high school levels).*	3
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 262-Valley Center   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 262-Valley Center Representative   High School Academic
Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 262-Valley Center Representative   Vice President of Academics

                                                                          _____
                                                                           Dr. Kimberly Krull
                                                                           President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

High School Articulation Agreement 2022-2023

THIS AGREEMENT, by and between USD 259-Wichita and Butler Community College, is made in order to provide high school students the option to earn an Associate of Applied Science Degree, Certificate, an Associates of Arts in Mass Communication, Sociology/Social Work or an Associates of Science in Sociology/Social Work.

THEREFORE, it is agreed by and between the parties as follows:

- Any party may advertise the program and/or advise students that this option is available.
- USD 259-Wichita will supply all of the courses and competencies with no exchange of reimbursement between or among the institutions.
- Credit may only be applied toward a certificate program, an Associates of Applied Science program, or an Associates of Arts or Sciences program identified above. Credits are not intended for transfer to a baccalaureate institution. Students will need to verify transferability with the baccalaureate receiving institution.
- This agreement will be in effect from the graduation date of the student through a date not to exceed 15 months after high school graduation.
- Students must successfully complete the competencies in the high school articulated course(s) with a final grade of 'C' or better to qualify for college credit. High school transcripts must be submitted with the articulation credit application.
- The high school articulated courses will be reported on the college transcript upon completion of the articulation credit application and review of high school transcript. Students will receive CP (Credit Pending) college credit for the approved high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned the student must notify the Registrar's Office to have the CP changed to CR (Credit Received).
- *High school students qualifying for tuition assistance through the Kansas CTE Initiative may submit a completed articulation credit application and high school transcript for special processing prior to graduation. Upon approval, articulated credit will be posted directly to the student transcript at Butler Community College as Credit Received (CR).*
- This Agreement may be revised by mutual agreement and shall be modified in the event of cancellation, discontinuance or disapproval of any course or program by the Kansas Board of Regents.
- This agreement will be reviewed annually for possible changes, improvement, or enhancements.
- This agreement does not guarantee admittance to a college or a program.

901 South Haverhill Road   El Dorado, KS 67042 **TEL** 316.321.2222
FAX 316.322.3109   www.butlercc.edu

High School Pathway: Early Childhood Development &
Services College Program of Study: Education and Public
Services [Early Childhood Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19251 **or** 19258 **and** 19052 19098 19051 45004	Intro to Family & Consumer Sciences Career & Life Planning Foundations of Early Childhood Development Early Childhood Application Orientation to Early Childhood Development Human Growth and Development-the Early Years	CD 122	Principles of Early Childhood Education I	3
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2

High School Pathway: Restaurant & Event Management
College Program of Study: Business and Industry [Hotel Management], [Restaurant Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
16052 34056 34058	Culinary Essentials Culinary Arts I Culinary Arts II	HM 101	Sanitation Management *with proof of current ServSafe certification*	1
22275 34052 34053	Career Connection Event Planning & Mgmnt. Foundations of Travel & Tourism	HM 180	Intro to Hospitality & Tourism	3

High School Pathway: Health Science
College Program of Study: Health Care [Patient Care Pathways]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
03053	Anatomy & Physiology	BI 240	Anatomy & Physiology *Student must score at acceptable level on comprehensive Butler Community College exam.	5
19253	Nutrition & Wellness	FW 220	Healthy Living	3

High School Pathway: Marketing
College Program of Study: Business and Industry [Business Administration], [Marketing, Management, and Entrepreneurship]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
12164	Marketing	BA 140	Introduction to Marketing	3
35300	Marketing Applications	BA 283.1	Career Pathway: Marketing	2?
12053	Entrepreneurship	BA 129	Writing a Business Plan *If student takes 1 semester	3
		BA 109	OR Entrepreneurship *If student takes full year course	3

High School Pathway: Teaching/Training
College Program of Study: Education and Public Service [Elementary or Secondary Education]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19151 19152 42251	Teaching as a Career Teaching Internship	ED 206	Introduction to Teaching *Student must complete 30 hours	3

	Teaching Observation		*of field experience (10 hrs. each at elementary, middle, and high school levels).*	

High School Pathway: Business Entrepreneurship & Management
College Program of Study: Business and Industry [Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	*High School Course*	*Butler Course Codes*	*Butler Course*	*College Credit*
12052 **and** 32200	Business Management Applied Business Development	BA 210	Principles of Management	3
12053	Entrepreneurship	BA 129 BA 109	Writing a Business Plan *If student takes 1 semester OR Entrepreneurship *If student takes full year course	3 3

High School Pathway: Business Finance
College Program of Study: Business and Industry [Accounting Assistant], [Business Administration], [Entrepreneurship]

KS Course Codes	*High School Course*	*Butler Course Codes*	*Butler Course*	*College Credit*
12107 **and** 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3
12053	Entrepreneurship	BA 129 BA 109	Writing a Business Plan *If student takes 1 semester OR Entrepreneurship *If student takes full year course	3 3

High School Pathway: Manufacturing
College Program of Study: Technology [Engineering Technology - Manufacturing]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
13002	Manufacturing Processes	EN 201	Materials & Processes of Industry	3
21107	Drafting/CAD	EN 107	AutoCAD Basics	3
13203	Machine Tool Tech	IT 100	Machine Processes I	3
13204	CAM	EN 220	Beginning Concepts of CNC	3

High School Pathway: Graphic Design
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166.1	Career Pathway: Web & Digital Communications	3
30105	Photo Imaging	IN 122	Digital Photography I	3
21205	Project Mgmt. & Resource Scheduling	IN 159	Information Technology Project Mgmt.	3
10004	Computer Applications	BE 160	Computer Concepts	3

High School Pathway: Engineering & Applied Mathematics
College Program of Study: Technology [Digital Media], [Web Development];
Manufacturing\\

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21006	Engineering Design	EN 230	Part Design	3

High School Pathway: Digital Media
College Program of Study: Fine Arts and Communication [Mass Communications]; Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
30103 30150	Audio/Video Production Fundamentals Video Production	MC165	Applied Video 1	1
30105	Photo Imagine	IN 122	Digital Photography I	3
21205	Project Mgmt. & Resource Scheduling	IN 159	Information Technology Project Mgmt.	3

High School Pathway: Programming and Software Development
College Program of Study: Technology [Cyber Security], [Internetworking Management], [Software Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
10152	Computer Programming	IN 108	Intro. to Visual Basic.NET	3

High School Pathway: Family, Community and Consumer Services College Program of Study: Humanities, Social and Behavioral Sciences [Sociology and Social Work]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
19255	Family Studies	BS 283.1	Career Pathway: Family Studies	2
45004	Human Growth & Development – the Early Years	BS 282.1	Career Pathway: Human Development	2
12107 **and** 22210	Investing Consumer & Personal Finance	BA 112	Personal Finance	3

High School Pathway: Web and Digital Communications
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
10152	Computer Programming	IN 108	Intro. to Visual Basic.NET	3
05162/ 11154 **and** 10202 10203	Graphic Design Computer Graphics Interactive Media	IN 166	Introduction to Graphics	3

High School Pathway: Construction & Design
College Program of Study: Technology [Digital Media], [Web Development]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
21107	Drafting/CAD	EN 107	AutoCAD Basics	3

High School Pathway: Corrections, Security, Law & Law Enforcement Services
College Program of Study: Education and Public Services [Criminal Justice]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
44001 44300	Introduction to LPSS Practical Law	CJ 102	Intro to Criminal Justice	3

High School Pathway: Network Systems
College Program of Study: Technology [Cyber Security], [Internetworking Management]

KS Course Codes	High School Course	Butler Course Codes	Butler Course	College Credit
10004	Computer Applications	BE 160	Computer Concepts	3
10254	IT Essentials: PC	IN 106 **and** IN 168	CompTIA A+ Essentials	3 3

	Hardware & Software		CompTIA A+ Practical Applications *Student must provide proof of current A+ certification.*	
10102	Networking Systems	IN 133	Supporting Networked Computers *Student must provide proof of current Network+ certification.*	3

IN WITNESS WHEREOF, the parties accept and approve **THIS AGREEMENT.**

USD 259-Wichita   *Butler Community College*

_____   _____
Signature   Loni M.M. Jensen, Director
USD 259-Wichita Representative   High School Academic Partnerships

_____   _____
Printed Name & Title   Dr. Tom Nevill
USD 259-Wichita Representative   Vice President of Academics

                                                              _____
                                                              Dr. Kimberly Krull
                                                              President, Butler Community College

Date filed KANSAS STATE BOARD OF REGENTS: _____

TOPIC for ACTION
Council Grove Site Lease Agreement

REPORT:
Butler Community College has operated a site in downtown Council Grove since the 1990's with classroom and office space. The current lease agreement for the property at 131 W. Main Street is coming to the end of the lease agreement terms. The Landlords have proposed new lease for three-year term and two-year renewal option.

RECOMMENDED ACTION:
The Board ratify the lease agreement for Butler of Council Grove location.

RECOMMENDED FUNDING SOURCE:
Butler of the Flint Hills, Council Grove budget.

Submitted by: Amy Kjellin, Director, Butler of the Flint Hills
Supervisor: Heather Rinkenbaugh, Dean
Date: 12/17/2021

LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into by ad between Richard and Morgan Hemmy, husband, and wife, hereafter referred to as "Landlords", and Butler Community College, hereafter referred to as "Tenant".

WITNESSETH:

1.) **PROPERTY LEASED:** Landlords hereby agree to lease to Tenant, and Tenant agrees to pay rent, as hereafter provided for the following described real estate and appurtenances, to wit: the two adjoining ground level rental units at 131 West Main Street, Council Grove, Kansas 66846. (See Attachment A)

2.) **TERM:** This Agreement shall be for an initial three-year term with a second two-year renewal term, commencing July 1, 2022 through June 30, 2025. The second term begins July 1, 2025 through June 30, 2027 unless notice is given by either party not less than 180 days prior to start of second term. Nothing herein shall preclude the parties from agreeing to a shorter notice period regarding the 2nd term.

3.) **EARLY TERMINATION:** Apart from section (2) lease term end dates, Landlords and Tenants shall be required to give written notice of termination to Tenant not less than (365) days prior to termination date. Nothing herein shall preclude the parties from agreeing to terms outside those stated in this section (3).

4.) **RENT:** Tenant shall pay to Landlords the sum of One Thousand Four Hundred and Seventy-Five Dollars ($1,475.00) per month as rent for the right to use and occupancy of the subject property. Said rent shall be due on the 1st day of each month and shall be delinquent and subject to a late penalty of Fifty Dollars ($50.00) if not paid by the 15th day of the month. Payments may be made electronically via direct deposit. Failure to make payment of any rent due and payable hereunder within forty-five (45) days of the due date shall constitute a default by the Tenant and shall entitle Landlords to the right to give notice to vacate for nonpayment of rent and to exercise any and all other rights to termination which may be available to them under Kansas law. The amount of monthly rent due and payable will be increased for the start of the second term by 7.5%, to the sum of One Thousand Five Hundred and Eighty-Five Dollars ($1585.00).

5.) **UTILITIES:** Tenant shall promptly pay, on receipt, all utility charges assessed against the leased premises by reason of the Tenant's use thereof, with the exception of the Council Grove Water Department and trash cart rental, which will be paid in full by Landlords. All other utility connections on the leased premises shall be made in the name of Tenants and Tenants shall inform any such utility furnishing such services of the Tenant's obligation and duty to pay such utilities and that the Landlords shall not be responsible or liable thereof.

6.) **MAINTENANCE:** Tenant agrees to maintain the leased premises in as good a condition as when leased to them, normal wear and tear excepted; to pay for any damages which may be suffered to the property which would not be reasonably expected from normal occupancy and use of the premises; and to maintain the interior of the building in an attractive condition. Tenant agrees to be responsible for interior modifications/maintenance including but not limited to; janitorial services, painting, lighting fixtures, light bulbs, electrical, non-structural ceiling/wall changes, floor coverings, and telecommunication/IT equipment/wiring. Tenant is responsible for any exterior 'Butler' signage changes or maintenance. Landlords agree to be responsible for maintenance and repair of the exterior of the premises, HVAC systems(2), water heaters(2), plumbing infrastructure(all pipes), plumbing fixtures(all), structural items, and snow removal.

7.) **INSURANCE:** Landlords shall have no obligation to provide insurance on any personal property owned by Tenant and located within the leased premises. Any loss or damage that may be inflicted upon such items of personal property shall be borne completely by Tenant. Tenant shall maintain adequate liability insurance on the above-described premises and shall indemnify Landlords in accordance with this Agreement. Tenant agrees not to suffer anything to be or remain on or about the premises which will invalidate any policy of insurance upon the premises. Tenant shall indemnify and hold harmless Landlords against any expense, loss, or liability paid, suffered, or incurred as a result of any breach by the Tenant, Tenant's agents, servants, visitors, or licensees, or of any covenants or conditions of this lease, or as a result of Tenant's use or occupancy of the demised premises, or the carelessness, negligence or improper conduct of the Tenant, Tenant's agents, patrons or licensees.

8.) **PROPERTY TAXES:** Landlord shall be responsible for payment of all real estate taxes assessed to the leased premises during the term of the Agreement, including extensions or renewals thereof. Tenant shall be responsible for payment of any personal property taxes assessed to Tenant's property.

9.) **NO SUBLEASE:** Tenant may not sublease or assign any part of this Lease Agreement to any person without first securing the written permission of the Landlords.

10.) **STRUCTURE CHANGES:** No structural changes shall be made to the leased premises without the prior written consent of Landlords. This includes, but is not limited to, changing of locks, doors, or any other security changes.

11.) **INSPECTION:** Landlords, or their agents, shall have the right to inspect the leased premises at all reasonable times.

12.) **DESTRUCTION OF PREMISES:** In the event the leased premises should be destroyed or damaged to such extent to make the same unusable by Tenant, then and in that event, Tenant shall be excused from payment of any rent for the period of time during which the premises are not usable by Tenant. Any rent paid prior to such loss or destruction shall be prorated to the date of the loss.

13.) **BINDING EFFECT:** The terms, conditions, provisions, and promises contained herein shall extend to and be binding upon the heirs' executors, administrators, devisees, legatees, trustees, successors and assigns of the respective parties.

IN WITNESS WHEREOF, the parties hereto have subscribed their names to this Lease Agreement on this _____ day of _____, 2021.

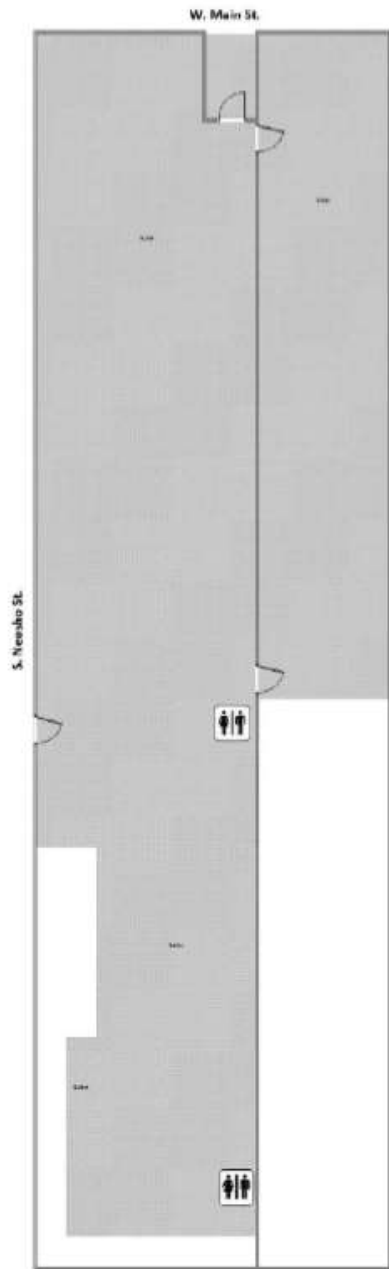LANDLORDS: TENANT:

_____   _____
Richard Hemmy   Butler Community College Kimberly
                                                                   Krull, President

_____
Morgan Hemmy

Attachment A

Floorplan of 131 W. Main – shaded areas are covered by this lease.
Not to scale and measurements are approximate with representative landmarks noted.

PERSONNEL

TOPIC for ACTION

REPORT:
The Foreign Language Department has seen approximately 20% increased enrollment since the development of online classes in the discipline. To help staff both online and face-to-face sections, the department has trained four additional adjuncts, three of whom work remotely. More sections need to be staffed in Spring 2022; however, full-time and adjunct faculty are at the maximum number of hours they can teach. The Foreign Language department will fill the unstaffed sections with a Temporary Full-Time instructor on the BOA campus. Amanda Hadley has been selected to teach these additional sections.

RECOMMENDED ACTION:
The Board approve the Amanda Hadley as the Temporary Full-time Foreign Language (Spanish) position for the spring 2022 semester to cover unstaffed hours.

RECOMMENDED FUNDING SOURCE:
Salary of $22,130.00 will be covered through the Foreign Language budget.

Submitted By: Dr. Troy D. Nordman
Supervisor: Dr. Thomas Nevill
Date: 12/14/2021

SUPPLEMENTAL INFORMATION

Office of Research and Institutional Effectiveness
215 BOE
(316) 322.3338

Metric	Description	Latest Performance	Last Updated for BOT	Previous Three Years	Validation Source
Retention	Percentage of incoming first-time full-time degree/certificate seeking students from the first fall who continue to the next fall. Cohort members who graduate within a year are excluded from the calculation.	60% (Fall 2019 Cohort)	04/2021	60 % (Fall 2018), 60 % (Fall 2017), 60 % (Fall 2016)	IPEDS Fall Enrollment Collection/US Dept of Education
Graduation Rate and Transfer Rates	Percentage of incoming first time full time degree/certificate seeking students who graduate or transfer to a 4 year institution within three years of starting at Butler	28 % Graduation Rate/26 % Transfer Rate (Fall 2017 Cohort)	01/2021	26 % Graduation/30 % Transfer (Fall 2016 Cohort); 26 % Graduation/26 % Transfer (Fall 2015 Cohort); 23 % Graduation/29 % Transfer (Fall 2015 Cohort)	IPEDS Graduation Rate 150 Collection/US Dept of Education
Transfer GPA and Hours	Aggregate GPA and accepted transfer credit hours of Butler students who leave to transfer to any of the public universities in Kansas	3.27 & 50.1 hours (Fall 2020 cohort)	12/2021	3.24 & 50.2 hours (Fall 2019); 3.22 & 49.9 hours (Fall 2018), 3.20 & 48.7 hours (Fall 2017)	Kansas Board of Regents KHESTATs Transfer Tab
CTE Placement	Self-reported job placement of technical program concentrators & completers	76% (AY 2020)	04/2021	76.3 % (2019), 77.64 % (2018), 70.54 % (2017)	Kansas Board of Regents AY Follow Up Collection
Completions	Number of associate degrees and certificates granted by the institution	1416 (AY 2021)	10/2021	1446 (AY 2020), 1513 (AY 2019), 1496 (AY 2018)	Kansas Board of Regents AY Completions File

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Bill Young, Tom Nevill
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Champion Excellence in Innovation**	Priority Number: **1b**. Develop 25 HyFlex classrooms with comprehensive use beginning in spring 2022

Narrative
Hyflex classrooms and courses at Butler Community College will have regular meetings at specific times at one of Butler's physical campuses. Students will have the option to physically attend the course at that location, or interact through an online video system (i.e. Zoom). The flexibility of the HyFlex model both demonstrates a commitment to student success and serves as a model for championing excellence in innovation. Additionally, that flexibility enables Butler Community College to maintain educational activities during a disruption white increasing student-centered approaches to learning. Students should prioritize in-person learning but may use the virtual format should issues arise. Activities and materials will be accessed and available through the online system which students will need to regularly access.

Current Outcomes
Currently Deployed Hyflex technology: 806, 5166, 805, 1412, 214, 5264, Butler of McConnell 11, 5357, Rose Hill 615, 5122, 802.

The following courses have utilized Hyflex technology: Agricultural Economics, Trigonometry, Pre-Calculus, General Physics 1, Children's Literature, English Comp, Principles of Micro-Economics, Principles of Macro-Economics, Introduction to Exercise Science, Entrepreneurship, and Personal Finance.

We have offered trainings at PDD; Second Saturday, and two follow up "huddles" for around 17 faculty and staff to further enhance and develop skills to better provide Hyflex pedagogical strategies going forward (all of these trainings were offered in a Hyflex format). Each huddle focused on various approaches, challenges, and opportunities with lengthy discussions on how to best manage the classroom and provide a rigorous experience for the students wishing to utilize a Hyflex modality. We will continue these huddles in the Spring, and offer further PDD and IDD training opportunities.

Action items for future outcomes
We will add additional classrooms and locations and adding the following courses (Spring 2022): Beginning Russian 2, Conversational Russian, Criminology, Managerial Accounting. We continue to work to make more Hyflex courses available at the McConnell base, and other "outlying" sites. In addition, we are hoping to explore the opportunity to bring Hyflex technologies to our work with the El Dorado Correctional Facility.

Strategic Alignment
Championing excellence in innovation through an increased student centered approaches to learning

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Bill Young, Kent Williams
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Champion Excellence in Innovation**	Priority Number: **1a**. Develop plan and secure funding for sustainable laptop initiative to be initiated in spring 2022

Narrative
The Laptop Initiative is being implemented to provide affordable laptops to Butler students through a formalized program managed by Butler's Information Services Division and the Butler Bookstore.

Current Outcomes
Initial funds for the Laptop Initiative have been accessed through the Higher Education Emergency Relief Fund (HEERF) grant. Funds to sustain this program will come from the Technology Fee which is charged to students on a semester-by-semester basis.

Action items for future outcomes
The Vice President's Group will consider the Technology Fee increase needed to sustain the Initiative and will make a fee rate recommendation at the March 2022 board meeting.

Strategic Alignment
Championing excellence in innovation through increased student centered approaches to learning

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Esam Mohammad, VP's
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Drive Institutional Sustainability and Growth**	Priority Number: **4b.** Continue development of benchmarks and dashboards for academics, finance, enrollment management, and institutional research

Narrative
After the approval of the Executive Council and the Board earlier in the Fall, the college contracted with Tableau to purchase a subscription to its visualization tool and with Datatelligent to build out the pilot dashboards for Accounts Receivable (AR) with further development and training to follow after the completion of the AR pilot.

Current Outcomes
The first iteration of the AR dashboards is ready and being tested and should be ready for deployment in February.

Action items for future outcomes
A subject matter expert in academics is working with IR to finish scoping the parameters of the next engagement with Datattelligent which will be to build out the first dashboards for academics one the AR dashboards are 'handed over'. Training by Tableau will be arranged later this spring for users.

Strategic Alignment
The project aligns with the Strategic Plan's call to "Ensure institutional accountability and compliance".

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Jaime Goering, Esam Mohammad, Tom Nevill
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Drive Institutional Sustainability and Growth**	Priority Number: **2b.** Research and submit applications for appropriate grant opportunities through private, public, and governmental agencies

Narrative
Grant funding is a valuable resource for the development of innovative academic programs and the expansion of educational opportunities for our students. The Institutional Research/Effectiveness (IR) team continues the pursuit of grants which are in the best interest of our students and other stakeholders.

Current Outcomes
The Resource Development Office provides assistance to faculty and staff to navigate the complexities of the grant application and implementation process. The grant process in place by IR staff includes an updated grant manual, internal approval protocols, risk mitigation protocols, management of fund disbursements and generation of the reporting documentation required for auditing and grant reporting requirements. Currently, the IR office is managing approximately $1.7 million in grant funds.

Action items for future outcomes
The Director of Resource Development will continue to seek grant opportunities which will benefit the students, faculty and staff of Butler Community College. Along with seeking new opportunities, reporting and evaluations of current grant activities will continue through the IR office.

Strategic Alignment
Research and submission of applications for appropriate grant opportunities through private, public, and governmental agencies are necessary to bring sustainability and growth to Butler Community College. The Director of Resource Development will continue to research and discuss with faculty and staff the various grant needs for each of their programs to assist with funding to grow programs when funding is available. This priority supports the strategic goal to "Drive Institutional Sustainability and Growth."

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Tom Borrego, Kim Krull
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Inspire Values of Equity and Access**	Priority Number: **2b**. Support and strengthen Adelante Mentorship program

Narrative
The goal of priority number 2b is a retention effort to support students receiving an Adelante scholarship. The Butler Community College Foundation and Butler Community College have partnered with the Kansas Hispanic Education and Development Foundation (KHEDF), a non-profit association, which provides scholarship and program support to students seeking a higher education. Each year, 10 KHEDF scholars attending Butler Community College are eligible for the Adelante Scholarship. The scholarship is a combination of an institutional scholarship (Butler), a designated donor scholarship and a matching scholarship from the Butler Community College Foundation. In 2019-2020, the scholarship was created for the 2020-2021 academic year.

Current Outcomes
The fall of 2021 began with 17 students (7, 2020-2021 and 10, 2021-2022). The Butler Community College Foundation developed a mentorship program curriculum for the mentor and the student. The mentors and students are introduced at the beginning of the fall semester and given a series of suggested discussion points to help the student to plan, deal with current challenges and provide encouragement. The mentor engages with the student for 4 semesters

Some students are reluctant to engage at first so mentors are having to reach out several times to get the student to respond. The Foundation is utilizing a platform called Aviso which tracks the student's attendance, performance in the classroom and for online students, how of often they log into their courses. If there are issues, the Foundation informs the mentor and asks the mentor to check on the student. The Foundation has taken more of an administrative role in the program and works directly with KHEDF on program logistics.

Action items for future outcomes
Butler Community College Foundation took the lead in development of the mentorship program and has created a model that other colleges/universities can utilize. Working with KHEDF, BCCF plans to move the program management to KHEDF with Butler serving in a support role. This may alleviate the lack of program support experienced this fall semester. Our goal is to create a more robust program and improve our retention rate among these students.

Strategic Alignment
The goals of Priority 2b to inspire values of equity and access are achieved through the Adelante scholarship and its mentorship program. Designed to improve access to higher education for Hispanic students in the region, KHEDF's program brings to Butler students who are often first-generation learners and the Butler Community College Foundation provides financial and encouragement through its mentorship efforts.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	HR, Inclusion Council
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Inspire Values of Equity and Access**	Priority Number: **4c**. Develop select interview questions related to diversity, equity, and inclusion to be used in candidate interviews.

Narrative
The Diversity and Inclusion Council has brought forth a strategic plan that includes a producing a more structured process to bring the diversity of Butler's faculty and staff (with respect to race, class, sexuality, gender, economic-status, and other diversity measures) in closer alignment with underrepresented populations Butler serves.
One of the objectives is to provide each candidate interview the opportunity to engage in dialog with regard to diversity, equity and inclusion as a means to ensure selection of candidates that can promote the College strategic priorities.

Current Outcomes
The Diversity and Inclusion Council formed several task teams to address various aspects of their strategic plan.   One of the task teams is reviewing the hiring and selection process to establish procedures that include a more intentional focus on Diversity, Equity and Inclusion in our recruitment, applicant evaluation and selection processes.

The Inclusion Council task team met with the AVP of Human Resources in September 2021 and provided an update on the various discussions and input from the team on the interview process.   They suggested that each interview include a question related to perspectives on Diversity, Equity and Inclusion. The team also presented a list of questions that could be incorporated in the interview.

Action items for future outcomes
Provide each search committee chair with a detailed rubric and evaluation method to be used in candidate interviews. They will be provided an approved list of Diversity, Equity and Inclusion questions to choose from.

In early Spring 2022, training/re-training for search chairs will be conducted to review the new rubric and Diversity, Equity and Inclusion questions and to establish a consistency in candidate selection process.

Strategic Alignment
Ensuring student and employee success with the ultimate aim of fostering a more diverse and inclusive interview and selection process and alignment of candidates with our strategic priorities and core values.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	HR, Inclusion Council
Report for the BOT meeting of	January 11, 2022
Strategic Goal: (select one below) **Inspire Values of Equity and Access**	Priority Number: **4a**. Revise and/or establish procedures for selection of search committee members

Narrative
The Diversity and Inclusion Council has brought forth a strategic plan that includes producing a more structured process to bring the diversity of Butler's faculty and staff (with respect to race, class, sexuality, gender, economic-status, and other diversity measures) in closer alignment with underrepresented populations we serve.
One of the objectives includes a review of the current search committee selection process in an effort to expand on creating more diversity, equity and inclusion in the hiring process for FY2022.

Current Outcomes
The Diversity and Inclusion Council formed several task teams to address various aspects of their strategic plan.   One of the task teams is reviewing the hiring and selection process to establish procedures that include a more intentional focus on Diversity, Equity and Inclusion in our recruitment, applicant evaluation and selection processes.

The recruitment and hiring task force is reviewing current practice and providing recommendations for changes to processes or procedures in the selection and hiring of new employees for open positions at the College.

Action items for future outcomes
Review committee recommendations for diversifying the Search Committee members selected to serve in the hiring process.

Establish and train search committee chairs on the guidelines for assigning search committee members to participate in the interview and selection process.

Strategic Alignment
Ensuring student and employee success with the ultimate aim of fostering a more diverse and inclusive interview and selection process and alignment of candidates with our strategic priorities and core values.

MONTHLY STATEMENT OF REVENUE AND EXPENDITURES

Butler Community College
Statement of Revenue, Expenditures, Other Changes
As of 12/31/2021

FISCAL YEAR 22, PERIOD 06
OPERATING FUNDS

	2022				2021			
	Budget	Actual	Variance (Over)Under	Percent of Budget	Budget	Actual	Variance (Over)Under	Percent of Budget
REVENUES:								
Tuition/Fees	18,825,165	15,274,771	3,550,394	81.14%	18,010,867	14,683,313	3,327,554	81.52%
Local Sources	15,190,091	1,402,083	13,788,008	9.23%	13,252,728	1,420,421	11,832,307	10.72%
State Sources	15,998,768	8,520,735	7,478,033	53.26%	14,719,888	7,831,317	6,888,571	53.20%
Auxiliary Sources	17,724	8,550	9,174	48.24%	17,724	17,670	54	99.70%
Other Sources	654,963	206,601	448,362	31.54%	654,963	269,737	385,226	41.18%
Transfers	82,134	0	82,134	0.00%	432,135	432,134	1	100.00%
TOTAL REVENUES:	50,768,845	25,412,740	25,356,105	50.06%	47,088,305	24,654,592	22,433,713	52.36%
EXPENSES:								
Instruction	15,659,632	6,416,397	9,243,235	40.97%	15,665,115	6,266,954	9,398,161	40.01%
Academic Support	3,588,285	1,451,693	2,136,592	40.46%	3,413,551	1,410,913	2,002,638	41.33%
Student Services	6,473,690	2,810,737	3,662,953	43.42%	6,263,978	2,496,647	3,767,331	39.86%
Institutional Support	19,296,119	8,401,796	10,894,323	43.54%	17,301,693	9,198,247	8,103,446	53.16%
Physical Plant Operations	3,149,456	1,384,908	1,764,548	43.97%	3,516,342	1,378,364	2,137,978	39.20%
Student Financial	3,555,385	1,970,127	1,585,258	55.41%	3,705,385	1,911,814	1,793,571	51.60%
Auxiliary Enterprise	0	0	0	0.00%	0	0	0	0.00%
TOTAL EXPENSES:	51,722,566	22,435,657	29,286,909	43.38%	49,866,064	22,662,940	27,203,124	45.45%
TRANSFERS AMONG FUNDS:								
Mandatory Transfers	923,319	473,241	450,078	51.25%	874,214	674,528	199,686	77.16%
Non-Mandatory Transfers	612,273	0	612,273	0.00%	512,273	512,273	0	100.00%
TOTAL TRANSFERS:	1,535,592	473,241	1,062,351	30.82%	1,386,487	1,186,801	199,686	85.60%
NET INCREASE/DECREASE IN NET ASSETS	(2,489,313)	2,503,841			(4,164,246)	804,851		
Fund Balances, Beginning of year	12,547,809	12,547,809			9,086,097	9,086,097		
Fund Balances, End of Period	10,058,496	15,051,650			4,921,851	9,890,948		

Statement of Revenue, Expenditures, and Other Changes

REVENUES:

Tuition/Fees

  In-County, In-State, Out-State, International Tuition, Tuition Waivers, Continuing Ed Fees, Nursing Fees, Auto Tech Uniform Fees, International Student Processing Fees, Online Course Fees, Enrollment Fees, Student Health Fees, and Athletic Scholarship Fees

Local Sources

  Ad Valorem Taxes, Taxes-in-Process, Delinquent Taxes, Motor Vehicle Taxes, and other Local Taxes

State Sources

  State Operating Grant and SB155 Funding

Auxiliary Sources

  Dorm Rental – Fire Science students

  Student Life and EduCare Fund Revenue (not applicable to Operating Funds)

Other Sources

  Interest Income, Reimbursements, Commissions, Gate Receipts, Deferment Fees, Media Resource Fees, and Prior Year Claims Cancelled

Transfers

  Testing Fees Transfer for Administration, Transcript Fees Transfer for Advising, and Residence Hall Debt Transfer

EXPENSES:

Instruction

  General, Vocational and Adult Instruction

Other Expenditures

  Parking and Agency Funds (not applicable to Operating Funds)

Academic Support

  Library, Academic Administration, Curriculum Development

Student Services

  Counseling, Financial Aid, Student Records, Admissions, Health Services, Student Activities, and Student Services

Institutional Support

  Executive Management, Fiscal Operations, Community/Public Relations, Information Services, and Administrative Services

Physical Plant Operations

  Maintenance of Buildings, Equipment, Grounds, Debt Service

Student Financial

  Scholarships and Grants

Auxiliary Enterprise

  Operating Support of EduCare Center

Transfers

  Debt Service Payments, Operating Support to ABE, BETA, and Grizzly Adventures, Annual Transfers to Development, Facilities, and Technology Funds

THANK YOU NOTES

Butler Community College – Thank you so much for the beautiful roses you sent to honor my father's passing. Butler has truly been a family to me – your kindness touched my heart. Thank you.

Meg

BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
JANUARY

January Board Finance Committee	Tuesday, January 11, 3:30 p.m. President's Conference Room	**Shelby Smith**
January Board Meeting	Tuesday, January 11, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
January Work Session	Monday, January 24, 4:30 p.m.	**ALL TRUSTEES**
February Board Finance Committee	Tuesday, February 8, 3:30 p.m. President's Conference Room	**TBD**
February Board Meeting	Tuesday, February 8, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
February Work Session	Monday, February 28, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**

2021-2022 Board Meeting Dates
Tuesday, January 11, 2022
Tuesday, February 8, 2022
Tuesday, March 8, 2022
Tuesday, April 12, 2022
Tuesday, May 10, 2022
Tuesday, June 14, 2022
Tuesday, July 12, 2022

LOOKING AHEAD		
March Board Finance Committee	Tuesday, March 8, 3:30 p.m. President's Conference Room	**TBD**
March Board Meeting	Tuesday, March 8, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
March Work Session	Monday, March 28, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
April Board Finance Committee	Tuesday, April 12, 3:30 p.m. President's Conference Room	**TBD**
April Board Meeting	Tuesday, April 12, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**
April Work Session	Monday, April 25, 4:30 p.m. Dankert Trustee Board Room	**ALL TRUSTEES**

SPRING 2022 ACTIVTY CALENDAR

Basketball v. Northern Oklahoma-Tonkawa (home)	Tues., January 4 @ 5:30 p.m. (Women)
Basketball v. Bethel College (home)	Tues., January 4 @ 7:30 p.m. (Men)
Basketball v. Cowley County (home)	Sat., January 8 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Garden City (away)	Wed., January 12 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Independence (home)	Sat., January 15 Women @ 2:00 p.m. Men @ 4:00 p.m.
Martin Luther King Day – COLLEGE CLOSED	Mon., January 17
Basketball v. Colby (home)	Mon., January 17 Women @ 5:30 p.m. Men @ 7:30 p.m.
Spring Semester Begins	Tues., January 18
Basketball v. Seward County (away)	Wed., January 19 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Northwest KS Tech College (home)	Sat., January 22 Women @ 2:00 p.m. Men @ 4:00 p.m.
Music Theatre Festival	Wed., January 26 8:00 a.m. – 4:00 p.m.
Basketball v. Pratt (away)	Wed., January 26 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Coffeyville (away)	Sat., January 29 Women @ 5:00 p.m. Men @ 7:00 p.m.
Art Exhibit #4 E.B. White Art Gallery	January 31-February 26
Basketball v. Hutchinson (home)	Wed., February 2 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Dodge City (home)	Sat., February 5 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cloud County (away)	Wed., February 9 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Barton (home)	Sat., February 12 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cowley County (away)	Wed., February 16 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Garden City (home)	Sat., February 19

	Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball vs. Independence (away)	Wed., February 23 Women @ 5:00 p.m. Men @ 7:00 p.m.
Basketball Region VI Tournament Basketball Region VI Championship	February 26-28 March 4-5
Children's Theatre "Secretly Frank" College Theatre (700 Building)	Sat., February 26 @ 2:00 p.m.
Art Exhibit #5 E.B. White Art Gallery Artist Reception	March 4-April 1 (closed March 14-18) Thurs., March 24 6:00-8:00 p.m.
Vocal Music Concert College Theatre (700 Building)	Thurs./Fri., March 10 and 11 @ 7:30 p.m. Sat., March 12 @ 2:00 p.m. and 7:30 p.m.
Spring Break – No Classes	March 14-19
Baseball v. Seward County (home)	Thurs., March 17 @ 1:00 p.m. Thurs., March 17 @ 3:00 p.m.
Baseball v. Seward County (away)	Sat., March 19 @ 1:00 p.m. Sat., March 19 @ 3:00 p.m.
Fall Enrollment Begins	March 21
Baseball v. Barton (away)	Thurs., March 24 @ 1:00 p.m. Thurs., Mach 24 @ 3:00 p.m.
Baseball v. Barton (home)	Sat., March 26 @ 1:00 p.m. Sat., March 26 @ 3:30 p.m.
Baseball v. Cloud County (home)	Thurs., March 31 @ 1:00 p.m. Thurs., March 31 @ 3:00 p.m.
Baseball v. Cloud County (away)	Sat., April 2 @ 1:00 p.m. Sat., April 2 @ 3:00 p.m.
Baseball v. Colby (home)	Thurs., April 7 @ 1:00 p.m. Thurs., April 7 @ 4:00 p.m.
Baseball v. Colby (away)	Sat., April 9 @ 1:00 p.m. Sat., April 9 @ 4:00 p.m.
Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Baseball v. Dodge City (away)	Thurs., April 21 @ 1:00 p.m. Thurs., April 21 @ 3:00 p.m.
Theatre Production #4 "The Runner Stumbles" College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	 Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD

Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

ADJOURNMENT

MOTION: Trustee _____

Mr. Chair,

I move that the Board meeting be adjourned.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

MEETING ADJOURNED @ _____ PM