

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., February 8, 2022 – Dankert Trustee Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=L8U4hac50tw>

STAFF ATTENDANCE

Lisa Bolin (z)	Jessica Ohman
Tom Borrego (z)	Bill Rinkenbaugh
Brett Eisenman (z)	Heather Rinkenbaugh
Jaime Goering (z)	Dr. Terry Sader
Julio Guerrero	Shelley Stultz
Matt Jacobs	Ireland Turner
Kim Krull	Mel Whiteside (z)
Esam Mohammad	Kent Williams
Tom Nevill	Bill Young
Rick Nichols	

BOARD ATTENDANCE

Forrest Rhodes, Chair
Mary Martha Good, Vice Chair
Linda Jolly, Secretary
Kim Braungardt
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Guadalupe Torres (z)
Brady Haag (z)
Ray Connell

*(Z) denotes attendance via Zoom

CALL TO ORDER

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 6:56)

Trustee Sherrer made a motion to add the TFA for Temporary Commercial Custodial Services to Board Action items X-B. Trustee Good seconded the motion. The motion passed unanimously by roll call vote.

(YouTube @ 7:55)

Trustee Smith made a motion to add Board approval of administration's mask policy to Board Action items. Trustee Braungardt seconded the motion. Discussion was held on this as an operational decision, the effectiveness of masks, and allowing individuals the freedom to make their own decision about whether to wear a mask or not. Roll call vote had Trustees Braungardt, Winslow, and Smith voting in favor and Trustees Good, Jolly, Rhodes and Sherrer voting nay. The motion failed.

(YouTube @ 13:36)

Trustee Smith made a motion to move Consent Agenda Items XI-E.1 and XI-E.2 to Board Action Items. The motion was seconded by Trustee Winslow. The motion passed unanimously by roll call vote.

Trustee Good made a motion to approve the agenda as amended. Trustee Smith seconded. The motion passed unanimously by roll call vote.

EXECUTIVE SESSION

(YouTube @ 15:36)

Trustee Good moved and Trustee Sherrer seconded the Board recess into Executive Session to discuss non-elected personnel to include members of the Board, President Kim Krull, Ray Connell, and Shelley Stultz pursuant to the open meetings exceptions for matters protected by non-elected personnel for a period of 60 minutes. The motion passed unanimously. The Board entered Executive Session at 4:44 p.m. and returned to Open Session at 5:35 p.m. No action was taken.

RECOGNITIONS

(YouTube @ 1:09:24)

Dr. Krull provided recognition of Jaime Goering, Director of Resource Development for her work finding, developing, and managing Butler's grants. In addition, she has been instrumental in helping manage and report on the expenditures of the federal stimulus funds. Brady Haag, Butler graduate and ID3D adjunct instructor was recognized for being named Sign Builder Illustrated's 5th Annual "Young Sign Maker 2022". Dr. Esam Mohammad was recognized for being selected to participate in Harvard University's Spring 2022 Data Equity and Ethics Institute. Randy Meisch, Shop Foreman for Dustrol, Inc, was recognized for his work to secure a number of donations to Butler's Diesel Technology program.

PUBLIC COMMENT – None

(YouTube @ 1:19:26)

STANDING REPORTS

(YouTube @ 1:19:51)

Student Government Association (YouTube @ 1:19:54)

Guadalupe Torres reported on all the activities they have sponsored since the beginning of the semester including all they hosted the very first week of classes.

Operational Staff (YouTube @ 1:21:20)

Lisa Bolin reported that Op Staff members will be going to the annual AKCCOP conference at Labette, holding their silent gift basket auction during IDD and "Recharge" early this summer.

Professional Employees (YouTube @ 1:22:20)

Dr. Sader recognized Connie Belden, Professor of Accounting and Business Administration for being invited to present at CENGAGE Empowerment in Education online conference in April.

Chair Rhodes provided a response to some statements in the Faculty Association's newsletter, the Advocate. Chair Rhodes noted that the Board is supportive and aware of the positions the Administration has taken during negotiations. Trustee Winslow questioned the response provided by Chair Rhodes.

Board Finance Committee (YouTube @ 1:25:08)

Trustee Good reported on the review of the statement of revenues and expenditures

Foundation Board Report (YouTube @ 1:26:36)

None

President's Report (YouTube @ 1:26:48)

Dr. Krull noted that Trustees Good and Sherrer joined her on January 27th for the KACCT Legislative Breakfast in the Capitol. They met with a number of Legislators while there. She stated that the annual negotiations training was held on February 7th and that the administrative team participated in it. An update on fact-finding was provided to let the Board know that David Gaba has been selected as the fact finder and that a meeting would be held with him to February 9th to understand his procedures. Tom Borrego shared information about the Annual Benefit Auction to be held on March 4th. Brief information was shared about the PTK All Kansas Scholars Luncheon to be held on April 1st in Junction City with more details to come in the next month. Dr. Krull also provided a copy of the KBOR Legislative Update for the Trustees. Trustees were also invited to "ARISE" in the Andover campus February 14th from noon to 1 pm. Kent Williams reported on the resignation of Kim Sherwood who has taken a position with Northwest Missouri State University to be closer to family.

Education Facilities Authority Report (YouTube @ 1:38:06)

Trustees Sherrer and Good are the Butler representatives to EFABC and their names have been sent to authority members. The RFP has been released to Coke and Pepsi for the next beverage service provider for the college.

MONITORING REPORTS

(YouTube @ 1:40:02)

Dr. Rick Nichols shared the Fine Arts and Communications Division report.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Tuition and Fees (YouTube @ 1:52:30)

Kent Williams provided information on the recommended tuition and fee rates for FY2023. It's proposed that all the rates remain flat with the International rate being decreased by \$37 to match the Out-of-State rate. Bill Young discussed the technology access charge. Tuition and fees will be voted on at the March Board meeting.

Production Trailer (YouTube @ 2:00:25)

Bill Young discussed the donation of the production/promotion trailer from EVERGY. The trailer will be used for recruitment, enrollment and video production for outside and off-campus events. Most of the costs associated with building out the trailer's technology are already built within the budgeted technology replacement plan.

Board Governance Issues (YouTube @ 2:07:18)

Chair Rhodes noted the update on the KORA requests that have been submitted in the past month with the detailed emails and follow-up. Trustee Winslow requested a quarterly report of all the KORA requests. Trustee Winslow indicated that the information requests were for the Board's self-education. There was discussion about the balance between the value of the information requests and the time needed to collect the information.

BOARD ACTION ITEMS

Software Development (AAS) Revision (YouTube @ 2:22:16)

The software development degree has been revised based on Advisory Committee recommendations in collaboration with the program faculty. It was noted that once it is approved, articulation agreements will be developed with regional colleges and universities. The Board has to approve the revision in order to submit the revision to KBOR so the course database can be updated. Trustee Winslow moved and Trustee Smith seconded the motion to approve the Software Development revision. The motion passed unanimously on roll call vote.

Temporary Commercial Custodial Services (YouTube@ 2:33:58)

Trustee Smith moved and Trustee Winslow seconded the motion to approve the contract with City Wide Facility Solutions through June 2022 for the cleaning of the 1500 Building. The motion passed unanimously on roll call vote. Trustee Good asked if the college would check into using the Winfield inmates for help.

Butler and Grand Canyon University Nursing Concurrent AAS to BSN (YouTube @ 2:37:23)

Trustee Sherrer moved and Trustee Jolly seconded the motion to approve the articulation agreement between Butler and Grand Canyon University for Nursing. Trustee Winslow raised some questions regarding Grand Canyon University's accreditation. Dr. Nevill reported that all the Nursing programs earned reaccreditation last year. The motion passed unanimously on roll call vote.

CampusESP (YouTube @ 2:42:25)

Jessica Ohman reported on the value of engaging parents through this software platform and the ability to connect with them directly. Trustee Smith moved and Trustee Winslow seconded the motion to approve the agreement with CampusESP. The motion passed unanimously on roll call vote.

CONSENT AGENDA (YouTube @ 2:46:28)

Trustee Good moved to approve the consent agenda as amended. Trustee Smith seconded. The motion passed unanimously on a roll call vote.

In addition to the minutes of the January 11, 2022 Regular Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for January 2022 - \$4,326,324.66 (includes Expenditure Approval List - \$2,169,624.24 and, Payroll - \$2,156,700.75)
- Approval of Commerce Bank Resolutions 22-01, 22-02, 22-03, 22-04, 22-05, 22-06, and 22-07 due to the change in Board of Trustees officers

SUPPLEMENTAL INFORMATION (YouTube @ 2:46:55)

Key Performance Indicators Update – Submitted by Esam Mohammad

Dr. Mohammad provided information about the updates to the performance indicators on retention and graduation and transfer rates.

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
FEBRUARY**

February Board Finance Committee	Tuesday, February 8, 3:30 p.m. President's Conference Room	TBD
February Board Meeting	Tuesday, February 8, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
February Work Session	Monday, February 28, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
March Board Finance Committee	Tuesday, March 8, 3:30 p.m. President's Conference Room	TBD
March Board Meeting	Tuesday, March 8, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
March Work Session/Special Meeting	Monday, March 21, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

2021-2022 Board Meeting Dates

Tuesday, January 11, 2022
 Tuesday, February 8, 2022
 Tuesday, March 8, 2022
 Tuesday, April 12, 2022
 Tuesday, May 10, 2022
 Tuesday, June 14, 2022
 Tuesday, July 12, 2022

LOOKING AHEAD

April Board Finance Committee	Tuesday, April 12, 3:30 p.m. President's Conference Room	TBD
April Board Meeting	Tuesday, April 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
April Work Session	Monday, April 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
May Board Finance Committee	Tuesday, May 10, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
May Board Meeting	Tuesday, May 10, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
May Work Session	Monday, May 23, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

SPRING 2022 ACTIVITY CALENDAR

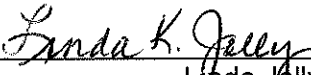
Basketball v. Northern Oklahoma-Tonkawa (home)	Tues., January 4 @ 5:30 p.m. (Women)
Basketball v. Bethel College (home)	Tues., January 4 @ 7:30 p.m. (Men)
Basketball v. Cowley County (home)	Sat., January 8 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Garden City (away)	Wed., January 12 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Independence (home)	Sat., January 15 Women @ 2:00 p.m. Men @ 4:00 p.m.
Martin Luther King Day – COLLEGE CLOSED	Mon., January 17
Basketball v. Colby (home)	Mon., January 17 Women @ 5:30 p.m. Men @ 7:30 p.m.
Spring Semester Begins	Tues., January 18
Basketball v. Seward County (away)	Wed., January 19 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Northwest KS Tech College (home)	Sat., January 22 Women @ 2:00 p.m. Men @ 4:00 p.m.
Music Theatre Festival	Wed., January 26 8:00 a.m. – 4:00 p.m.
Basketball v. Pratt (away)	Wed., January 26 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Coffeyville (away)	Sat., January 29 Women @ 5:00 p.m. Men @ 7:00 p.m.
Art Exhibit #4 E.B. White Art Gallery	January 31-February 26
Basketball v. Hutchinson (home)	Wed., February 2 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Dodge City (home)	Sat., February 5 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cloud County (away)	Wed., February 9 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Barton (home)	Sat., February 12 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cowley County (away)	Wed., February 16 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Garden City (home)	Sat., February 19

	Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball vs. Independence (away)	Wed., February 23 Women @ 5:00 p.m. Men @ 7:00 p.m.
Basketball Region VI Tournament Basketball Region VI Championship	February 26-28 March 4-5
Children's Theatre "Secretly Frank" College Theatre (700 Building)	Sat., February 26 @ 2:00 p.m.
Art Exhibit #5 E.B. White Art Gallery Artist Reception	March 4-April 1 (closed March 14-18) Thurs., March 24 6:00-8:00 p.m.
Vocal Music Concert College Theatre (700 Building)	Thurs./Fri., March 10 and 11 @ 7:30 p.m. Sat., March 12 @ 2:00 p.m. and 7:30 p.m.
Spring Break – No Classes	March 14-19
Baseball v. Seward County (home)	Thurs., March 17 @ 1:00 p.m. Thurs., March 17 @ 3:00 p.m.
Baseball v. Seward County (away)	Sat., March 19 @ 1:00 p.m. Sat., March 19 @ 3:00 p.m.
Fall Enrollment Begins	March 21
Baseball v. Barton (away)	Thurs., March 24 @ 1:00 p.m. Thurs., March 24 @ 3:00 p.m.
Baseball v. Barton (home)	Sat., March 26 @ 1:00 p.m. Sat., March 26 @ 3:30 p.m.
Baseball v. Cloud County (home)	Thurs., March 31 @ 1:00 p.m. Thurs., March 31 @ 3:00 p.m.
Baseball v. Cloud County (away)	Sat., April 2 @ 1:00 p.m. Sat., April 2 @ 3:00 p.m.
Baseball v. Colby (home)	Thurs., April 7 @ 1:00 p.m. Thurs., April 7 @ 4:00 p.m.
Baseball v. Colby (away)	Sat., April 9 @ 1:00 p.m. Sat., April 9 @ 4:00 p.m.
Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Baseball v. Dodge City (away)	Thurs., April 21 @ 1:00 p.m. Thurs., April 21 @ 3:00 p.m.
Theatre Production #4 "The Runner Stumbles" College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD

Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

ADJOURNMENT (YouTube @ 2:55:10)

Trustee Smith moved to adjourn the meeting. Trustee Winslow seconded. The motion passed unanimously after roll call vote. The regular meeting of February 8, 2022 was adjourned at 7:20 p.m.



Linda Jolly – Secretary