

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
4:30 p.m., Tuesday, May 10, 2022 – Dankert Trustee Board Room
Watch Live via <http://www.butlercc.edu/bctv>**

- 3:30 p.m. Board Finance Committee Meeting** – President’s Conference Room.
- 4:30 p.m. Regular Board Meeting** – Dankert Trustee Board Room, Upper Level of the Hubbard Welcome Center, 901 S. Haverhill Road, El Dorado, Kansas.
- Executive Session** – For discussion of employer-employee negotiations and non-elected personnel pursuant to open meeting exceptions for said matters

REGULAR BOARD MEETING

- I. **CALL TO ORDER (4:30 p.m.)**
- II. **PLEDGE OF ALLEGIANCE (4:30 p.m.)**
- III. **APPROVAL OF AGENDA (4:35 p.m.)**
- IV. **RECOGNITIONS (4:40 p.m.)** ----- 3
- V. **PUBLIC COMMENT (4:55 p.m.)**
If you wish to address the Board during Public Comment, please complete this form:
<https://bit.ly/3ioB30n>
- VI. **STANDING REPORTS (4:55 p.m.)**
 - A. Student Government Association Report – Guadalupe Torres
 - B. Operational Staff Report – Lisa Bolin
 - C. Professional Employees Report – Terry Sader
 - D. Board Finance Committee Report – Mary Martha Good, Linda Jolly
 - E. Foundation Board Report – Forrest Rhodes, Kim Krull
 - F. President’s Report – Kim Krull
 - G. Education Facilities Authority Report – Mary Martha Good, Dave Sherrer

VII.	MONITORING REPORTS	
	A. DIVISION REPORT - none	
VIII.	BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES	
	A. Insurance Renewal (Williams) (5:15 p.m.) -----	4
IX.	BOARD ACTION ITEMS	
	A. Butler Cowley Nursing Partnership, Cowley Winfield Campus (Nevill) (5:30 p.m.) -----	5
	B. Butler Cowley Nursing Partnership Equipment (Nevill) (5:40 p.m.) -----	8
	C. Residence Hall Access Controls (Young) (5:50 p.m.) -----	18
	D. Laptop Replacement Plan (Young) (6:00 p.m.) -----	24
	E. Info~Tech – IS Strategic Master Plan and Consulting Services (Young) (6:10 p.m.) -----	30
	F. Personnel (Stultz) (6:20 p.m.) -----	34
	1. Approval of Dr. Shellie Gutierrez retirement	
	2. Approval of Joel Knudsen retirement	
	3. Approval of Bernie Wonsetler retirement	
	4. Approval of Mike Swan retirement	
	5. Approval of Jana Garrison retirement	
	6. Approval of Carla Stephens retirement	
	7. Approval of Dr. Skyler Goldbarth retirement	
X.	CONSENT AGENDA (6:35 p.m.)	
	A. Approval of Minutes	
	1. Regular Board Meeting of April 12, 2022 -----	48
	B. Approval of Bills and Warrants for April 2022 (Hackler) -----	55
	C. Bids and Purchases – NONE-----	56
	D. Ratification of Agreements and Contracts – NONE -----	57
	E. Personnel (Stultz) -----	58
	1. Approval of Sam Sparks resignation	
	2. Approval of Apryl Nenortas resignation	
XI.	SUPPLEMENTAL INFORMATION (6:40 p.m.)	
	A. Key Performance Indicators Update -----	62
	B. Monthly Statement of Revenue & Expenditures (Sherwood) -----	67
	C. Thank You Notes -----	69
	D. Board Calendars-----	70
XII.	EXECUTIVE SESSION (6:45 p.m.) -----	72
XIII.	ADJOURNMENT (7:45 p.m.) -----	73

MAY BOARD RECOGNITIONS

- **Kansas Collegiate Media Awards**
 - **Butler Lantern staff and students**– Ally Davis, Evan Dalian, Jen Anima-Vadez, Kira Dye, Chester Lewis, Hallie Mayes, Annette Bernsten, Naomi Galindo, Hayden Cole, Maya Hall
 - **Grizzly Magazine** – Michelle Patry, Madeline Reida, Brayden Oneal, Jayden Stanley, Rachel Mallory, Mariana Gonzalez-Rangel, Ricky Lee
 - **Student Sports Media** – Adrian Holguin, Brayden Oneal, Nick Butler,

- **Nancy Hamm** - 2022 Disability Advocate Award Recipient

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

TOPIC for DISCUSSION
Insurance Renewal

REPORT:

At the June meeting the Board will be asked to approve insurance premiums for policies that renew on July 1. This includes property coverage, liability coverage, workers' comp and several specialty lines.

Ryan Murry of ICI plans to attend the May 10 meeting to give an update on this year's renewal process and an overview of the current market trends.

RECOMMENDED ACTION:

This information is for discussion purposes only at this time.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Kent Williams
Supervisor: Dr. Kim Krull
Date: April 27, 2022

BOARD ACTION ITEMS

TOPIC for ACTION

Butler - Cowley Nursing Partnership, Cowley Winfield Campus

REPORT:

Butler Community College's Nursing Program and Cowley County Community college will enter into an agreement for a shared commitment to increase Butler's nursing program by a total of 16 students. The partnership will begin by adding 8 students in fall 2023 with 8 additional students enrolled in fall 2024 at the Cowley Community College's Winfield campus. This addition of "open seats" for Butler's Nursing program has been approved by KSBN.

The ADN coursework will be delivered through a combination of distance learning and onsite instruction with support from the Butler site. Faculty will teach clinical and lab experiences with technical support at the Cowley site and most clinicals will be completed in Winfield and Arkansas City. William Newton Hospital in Winfield Kansas and South Central Kansas Medical Center in Arkansas City, Kansas are both small critical access hospitals that are experiencing a shortage of nurses. Cowley County and Sumner County Kansas are small rural Kansas communities without nursing programs to supply the demand for local health care within their geographic area. With the full support of both rural hospitals, the partnership between Butler Community College and Cowley College will provide potential nurses without the need to establish a new school of nursing at Cowley Community College. Student admissions will focus on Cowley and Sumner County residents. Cowley is prepared to provide prerequisite and potentially co-requisite courses that meet Butler's transfer course standards.

RECOMMENDED ACTION:

Approval of Butler Cowley Nursing partnership at Cowley Community College Winfield campus.

RECOMMENDED FUNDING SOURCE:

Operational Budget

Submitted by: Janet Schueller, Associate Dean of Nursing and Allied Health

Supervisor: Dr. Julio Guerrero, Dean Health, Education, & Public Services

Date: April 19, 2022

Butler / Cowley Partnership Revenue & Anticipated Expenses

Year One

Revenue \$ 103,188.00

Expenses \$ 70,000.00 FT Nursing Faculty (split b/n Winfield and BOE)

\$ 6,000.00 Lease

\$ 2,000.00 Supplies

\$ 25,188.00 Revenue/Expenses

Year Two

Revenue \$ 191,964.00

Expenses \$ 70,000.00 *FT Nursing Faculty (split b/n Winfield and BOE)

\$ 55,000.00 FT Staff/Tech Support

\$ 6,000.00 Lease

\$ 2,000.00 supplies

\$ 58,964.00 Revenue/Expenses

*An additional Nursing Faculty position may be required in year 2 dependent on ACEN accreditation requirements and course/program delivery methods

TOPIC for ACTION
Butler Cowley Nursing Partnership Equipment

REPORT:

Butler Community College Nursing Program and Cowley County Community college will enter into an agreement for a shared commitment to increase the Butler nursing program by a total of 16 students. The partnership will begin by adding 8 students in fall 2023 with 8 additional students enrolled in fall 2024 at the Cowley Community College's Winfield campus.

Simulation and lab equipment is needed to provide expected learning experiences at the Winfield site that will meet Butler's required course and curriculum outcomes as well as meet accreditation standards. Simulation and lab equipment requested for purchase from Gaumard, Pocket Nurse, Armstrong, and Kendall are consistent with equipment in current Butler simulation labs allowing faculty and students at both sites similar teaching and learning experiences. The total purchase cost for this equipment is \$81,799.80 to be paid with Maintenance of Effort Funds.

Requests for purchase include:

Gaumard

1 Adult simulation mannequin	\$32,995
1 pediatric mannequin	\$22,450
2 beside monitors @ \$2,095	\$4,190
Instructor training & sim installation	\$2,500
Freight/handling	\$826
Service plan	\$4,198

Pocket Nurse

Obesity Suit	\$1,066.05
Head Wall console, Teaching Mobile, shipping	\$7,515.21

Armstrong

3 Med Carts @ \$1,583.40	\$4,750.20
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Kendall

SCD Machine	\$1,309.34
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RECOMMENDED ACTION:

Approve the purchase of lab and simulation equipment for the Butler Cowley Nursing Partnership at Cowley's Winfield campus.

RECOMMENDED FUNDING SOURCE:

Maintenance of Effort (MOE) funding

Submitted by: Janet Schueller
Supervisor: Dr. Julio Guerrero
Date: April 19, 2022



14700 SW 136th Street
 Miami FL 33196
 T: 305-971-3790 | F: 305-252-0755

Quotation

Quote Number: 90345
 Quote Date: 04/11/22

Page: 2 of 3

Quoted To:
 Butler Community College - El Dorado
 901 S Haverhill Rd
 El Dorado KS 67042-3225
 USA

Ship To:
 Butler Community College - El Dorado
 901 S Haverhill Rd
 El Dorado KS 67042-3225
 USA

Contact:
 Janet M Schueller MSN, RN
 316-733-3366
 jschueller@butlercc.edu

Qty.	Item	Description	Unit Price	Amount
1	30080154B	Bedside Virtual Monitor accessory	\$ 2,095.00	\$ 2,095.00
1	S3005.PK.D	<p>Pediatric HAL® S3005 dark skin tone five year old simulator package Includes: Pediatric HAL® S3005 dark skin tone simulator, Pediatric Simulated Learning Experiences™ guidebook, preprogrammed SLE library with 10 scenario-based simulations, Microsoft® Tablet PC preloaded with UNI® control software, RF communications module, Bluetooth communications module, accessories kit, battery charger, soft carrying case, User Guide, One-year standard warranty</p> <p>Options available only at initial time of purchase: Real CO2 Exhalation, Anterior & Posterior Pacing, Defibrillation-Pacing Snap, ECG Snap Option, Wireless streaming voice, Care in Motion™ Go integrated video-assisted debriefing system</p> <p>Accessories available for purchase: Gaumard Vitals™ bedside patient monitor, Gaumard Vitals mobile patient monitor, Modified Philips Defibrillation Snaps Adapter Cables, Modified Zoll Defibrillation Snaps Adapter Cables, Modified Physio Defibrillation Snaps Adapter Cables, LungSim™ In-Hospital System, LungSim™ Mobile System, Care in Motion™ Mobile standalone video-assisted debriefing system</p>	\$ 22,450.00	\$ 22,450.00
1	30080154B	Bedside Virtual Monitor accessory	\$ 2,095.00	\$ 2,095.00

Prices and taxes are subject to change without notice.
 To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>
 If you should have any questions, please feel free to contact your sales representative David Sommerkamp at davide@gaumard.com
 This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity and/or national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.



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 901 S Haverhill Rd
 El Dorado KS 67042-3225
 USA

Ship To:
 Butler Community College - El Dorado
 901 S Haverhill Rd
 El Dorado KS 67042-3225
 USA

Contact:
 Janet M Schueler MSN, RN
 316-733-3366
 jschueler@butlercc.edu

Qty.	Item	Description	Unit Price	Amount
1	INST	One day Training service and Installation for multiple simulators. Region specific	\$ 2,500.00	\$ 2,500.00
Customer must supply Sales Tax Exempt Certificate and W-9 with Purchase Order, if applicable.			Subtotal	\$ 62,135.00
			Est. Freight & Handling	826.00
			Est. Sales Tax	0.00
			Total US\$	\$ 62,961.00

Gaumard Scientific is the sole source for this tetherless simulator(s).

Estimated shipping date: Approximately 12 to 15 weeks after receipt of order.
 Shipment Via: UPS Ground

Prices and taxes are subject to change without notice.
 To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>
 If you should have any questions, please feel free to contact your sales representative David Sommerkamp at davids@gaumard.com
 This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(b). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity and/or national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.



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 Miami FL 33196
 T: 305-971-3790 | F: 305-252-0755

Quotation

Quote Number: 90347
 Quote Date: 04/11/22

Page: 1 of 1

Quoted To:
 Butler Community College - El Dorado
 901 S Haverhill Rd
 El Dorado KS 67042-3225
 USA

Ship To:
 Butler Community College - El Dorado
 901 S Haverhill Rd
 El Dorado KS 67042-3225
 USA

Contact:
 Janet M Schueller MSN, RN
 316-733-3366
 jschueller@butlercc.edu

Customer ID	Good Through	Payment Terms	Shipping Method	Sales Representative
C104702	05/11/22	Net 20		David Sommerkamp

Qty.	Item	Description	Unit Price	Amount
1	GC.S.AP.1EXT	Gaumard Cares Silver 1 Year Extension service plan for Advanced Pediatric simulator. For continental US. Gaumard Cares service with Cost of Ownership Assurance includes the following at NO CHARGE for the duration of the plan: • Training at Gaumard Training Centers • Webinar Training • Telephone and email Support • Software Updates	\$ 4,198.00	\$ 4,198.00
For Serial Number: X1901096				
Customer must supply Sales Tax Exempt Certificate and W-9 with Purchase Order, if applicable.			Subtotal	\$ 4,198.00
			Est. Freight & Handling	0.00
			Est. Sales Tax	0.00
			Total US\$	\$ 4,198.00

Upon receipt of order, Gaumard Cares service plan will begin 07/13/2022 and expire 07/13/2023.

Prices and taxes are subject to change without notice.
 To gather information about the products quote we invite you to visit our website: <http://www.gaumard.com>
 If you should have any questions, please feel free to contact your sales representative David Sommerkamp at davids@gaumard.com
 This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity and/or national origin, or for inquiring about, discussing, or disclosing information about compensation. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.



Pocket Nurse

Simulation & Education Supplies

Bill to: Butler Community College KS
901 S Haverhill Rd
El Dorado, KS 67042

Phone: (316) 323-6933
Ship to: Butler Community College KS
901 S HAVERHILL RD
EL DORADO, KS 67042

Phone: (316) 323-6933
Attn: Carla Stephens

Quote

Quote Number : 1261194-0
Customer# : 011083
Quote Date : 03/25/2022
Expire Date : 05/24/2022
Quoted To : K. Sherman-Voge
Entered By : John (IT) Sheldon
Terms : NET 30
Shipping Method : Ground
Ship Acct# :
Send Purchase Order To:
Accnt Mgr: Michael Anderson
Email: cs@pocketnurse.com
Phone: 1-800-225-1600

Customer/Order Instructions

TOTAL MAY NOT INCLUDE APPLICABLE SALES TAX
Pricing based on OMNIA Contract R190201

Line	Qty	U/M	Item #	Description	Price	Per	Extension
0001	1	EA	11-81-0016-BRN	Pocket Nurse® SimObesity Shirt V2 with Bag	762.07	EA	762.07
0002	1	EA	11-81-0003-BRNLG	Pocket Nurse® SimLeggings®	303.98	EA	303.98

SubTotal 1,066.05

Signature: _____

Transportation charges on shipments from Pocket Nurse cover dock-to-dock or dock-to-curb deliveries. Please read our complete Shipping Disclaimer in the Terms and Conditions. If additional shipping charges are incurred by Pocket Nurse due to customer requests or refusal of shipment, charges will revert to the customer. Accessorial charges may include, but are not limited to, change of address, residential delivery, inside delivery, stair charges, redelivery, and storage.

Page: 1 NOTIFICATION WILL BE PROVIDED IF TARIFFS IMPACT ANY OPEN QUOTES.



Send Purchase Order to: cs@pocketnurse.com

Total USD 1,066.05



Pocket Nurse®

Simulation & Education Supplies

Bill to: Butler Community College KS
901 S Haverhill Rd
El Dorado, KS 67042

Phone: (316) 323-6933
Ship to: Butler Community College
901 S HAVERHILL RD
EL DORADO, KS 67042-3225

Phone: (316) 322-3361
Attn: Tonya Loveland

Quote

Quote Number : 1264071-0
Customer#: 011083
Quote Date : 04/11/2022
Expire Date : 06/10/2022
Quoted To : T Loveland
Entered By : Alli Quigley
Terms : NET 30
Shipping Method : Ground
Ship Acct# :
Send Purchase Order To:
Acct Mgr: Michael Anderson
Email: cs@pocketnurse.com
Phone: 1-800-225-1600

Customer/Order Instructions

TOTAL MAY NOT INCLUDE APPLICABLE SALES TAX
Pricing based on OMNIA Contract R190201

Line	Qty	U/M	Item #	Description	Price	Per	Extension
0001	1	EA	04-71-1108	Headwall Console Unit Wall Mount Non Function Horizontal	1,286.96	EA	1,286.96
<p>Item Notes</p> <p>Features The Simulated SlimRail Headwall is a non-functional horizontal wall mounted headwall, perfect for simulation. This non-functioning headwall is the most cost-effective teaching headwall available. Non-functioning Easy to install</p> <p>Includes Duplex Receptacle (1) Electrical Receptacle, Red (1) Electrical Receptacle, Ivory (3) Gas Outlets (1) Vacuum (1) Air (1) Oxygen</p> <p>Accessories: (1) Suction Canister and Holder (1) Oxygen Flowmeter (1) Medical Air Flowmeter (1) Vacuum Regulator (1) Nasal Canula</p>							

Continued on next page....

Page: 1



Send Purchase Order to: cs@pocketnurse.com




Pocket Nurse®

Simulation & Education Supplies

Quote

Quote Number : 1264071-0
 Customer# : 011083
 Quote Date : 04/11/2022
 Expire Date : 06/10/2022

Line	Qty	U/M	Item #	Description	Price	Per	Extension	
				(1) Humidifier (1) Suction Tubing				
				Specifications Surface mount size: 30" long Simulation Rail Size: 30" long Mounting hardware not included DISS hose and fittings				
0002	1	EA	04-71-1007-3FT	Headwall Teaching Mobile System w/Compressor Sapphire	5,978.26	EA	5,978.26	
				Item Notes				
				Includes: Super Silent Air Compressor Mobile Cart and Mounting Strip Duplex Receptacle (1) Electrical Receptacle, Red Vacuum Slide (3) Gas Outlets (1) Oxygen (1) Air (1) Vacuum Accessories: (1) Suction Canister and Holder (1) Oxygen Flowmeter (1) Medical Air Flowmeter (1) Vacuum Regulator with Tubing Nipple "T" (1) Nasal Canula (1) Humidifier (1) Suction tubing Simulated Non-Functional Nurse Call Face Plate Specifications: Size: 36" DISS Hose and Fittings				
SubTotal								7,265.22
Signature: _____								
<p>Transportation charges on shipments from Pocket Nurse cover dock-to-dock or dock-to-curb deliveries. Please read our complete Shipping Disclaimer in the Terms and Conditions. If additional shipping charges are incurred by Pocket Nurse due to customer requests or refusal of shipment, charges will revert to the customer. Accessorial charges may include, but are not limited to, change of address, residential delivery, inside delivery, stair charges, redelivery, and storage.</p>							Shipping & Handling - Percent	249.99
<p>Page: 2 NOTIFICATION WILL BE PROVIDED IF TARIFFS IMPACT ANY OPEN QUOTES.</p>							Total	7,515.21
 <p style="text-align: center;">Send Purchase Order to: cs@pocketnurse.com</p>							USD	

Armstrong Medical Industries, Inc.

575 Knightsbridge Pkwy. P.O. Box 700 Lincolnshire, IL 60069-0770 Toll Free: 800/323-4220 Illinois: 847/913-0101 Fax: 847/913-0138

FEIN: #36-2592084

QUOTATION #: 256406

CUSTOMER CODE: KS00138

ATTN:

Domestic Only

BUTLER COMMUNITY COLLEGE
ACCTS PAYABLE
901 SOUTH HAVERHILL ROAD
SL DORADO KS 67042-3280

Tonya Loveland
tloveland@butlercc.edu

Phone: 13163207375

Date: 03/04/22

Fax:

Expires on: 04/29/22

ARMSTRONG MEDICAL IS PLEASED TO QUOTE YOU AS FOLLOWS:

QTY	UNIT	ITEM NUMBER & DESCRIPTION	LIST	QUOTE	EXTEN.
1	EACH	AMC 1B ALL BEIGE MINI CART W/TOP Beige Shell/Beige Drawer Fronts Standard Drawer Setup: 3-3", 1-6", 1-9".	1200.00	1056.00	1,056.00
1	EACH	ATR 7N NEW MINI CART TRELIS	220.00	193.60	193.60
1	EACH	ATB 4X FOUR-BIN UNIT	60.00	52.80	52.80
1	EACH	ATB 3X THREE BIN UNIT	75.00	66.00	66.00
		- Key locking mini cart - Removable colored drawer fronts; Metal drawer pulls - Powder coat paint inside and out - Four corner bumpers - Installed 3" swivel casters: 2 locking/1 tracking - Full extension ball bearing drawer slides - One piece wrap around steel construction as well as double sidewall construction for added strength - Plastic top - SOME LIGHT ASSEMBLY REQUIRED / ISO 9001-2015 CERTIFIED			
1		EST TRUCK FREIGHT TO ZIP 67042 WITH LIFT GATE DELIVERY.	215.00	215.00	215.00

PLEASE REMEMBER THAT A-SMART CARTS ARE NON-RETURNABLE.

** TOTAL INCLUDING FREIGHT ** 1,583.40

F.O.B. TERMS: Destination, Frt Prepaid & Added to your Invoice

Delivery: 2-4 WEEKS

BY: _____
Mayela Gomez, Bid Department

Your local Armstrong rep is:
37 - 3-P BERRY

Look for the A-SMART label on every cart. *It stands for quality.*

Applicable sales tax will be added to your order

Please refer to this quotation number when placing your order with our customer service dept.



Estimate ES-00026571

Thank you for choosing MFI Medical

Bill To

Katelyn S Voge
901 S Haverhill Rd
El Dorado KS 67042
United States
(316) 321-2222

Ship To

Katelyn S Voge
901 S Haverhill Rd
El Dorado KS 67042
United States
(316) 321-2222

Date	Shipping Method	Payment Terms
03/23/2022	Standard	Prepay

Quantity	SKU	Title	Warranty	Lead Time	Rate	Amount
1	MFI-CDL-29525	Kendall SCD 700 Compression System - Certified Refurbished	90 Days	Estimated: 1-2 Weeks	\$1,217.99	\$1,217.99

Subtotal	\$1,217.99
Shipping	FREE
Taxes	\$91.35
Total	\$1,309.34

Notes: The Kendall SCD 700 Compression System (#29525) includes the Kendall SCD EXPRESS Tubing Assembly (#9528), a six foot MFI Medical Universal Medical Grade Hospital Power Cord (#MFI-POWER-CORD-USA-6FT), and a Rechargeable Battery Pack for Kendall SCD 700 Compression System (#1030950).



TOPIC for ACTION
Residence Halls Access Controls

REPORT:

Physical Security is a top priority for Butler Community College students, staff and faculty. Through the capital mill levy, the College was able to take the next steps in physical security by installing access controls on all exterior buildings and some interior doors which impacted the institution in multiple ways. It gave the college the ability to lock down the campus in case of an emergency. Access Controls automated the unlocking/locking of doors on campus, no longer needing someone to unlock all the doors each morning and secure them at night. Previously, when someone lost a key, the exterior doors had to be rekeyed and everyone who needed access to the doors had to be issued a new key. Access controls changed the way Butler stays secure and how operational resources are utilized.

Even though Butler has transitioned to access controls for exterior doors and some interior doors, there is a continued need in the Residence Halls for a more seamless process for assigning keys to 377 Residence Hall occupants. Currently students carry an access card for the exterior doors to the Residence Halls and a physical key for their room. If a student loses their physical key or key is stolen, the core must be rekeyed, and new keys must be issued to the students assigned to the room. With access controls, when an individual's card is lost or stolen, a visit to the Service Desk is all it takes to disable the old card and have a new card issued. In addition, if a student is asked to vacate the Residence Halls due to a policy violation, or leaves college for some reason, access to the residence halls and room can be easily revoked from the administration portal.

With the addition of access controls to the Residence Halls rooms, students can utilize the HID mobile app installed on their phones if they don't want an access control card. Students are less likely to lose their phone than their key. Students will not be able to swap keys with other students due to the security token (door access) being tied strictly to the phone. The overall access controls project for the Residence Halls would streamline operational processes and provide a better experience for students, Residence Hall Staff, and Campus Police.

In 2018 Butler partnered with American Digital Security (ADS) for Access Controls deployment and since then, has been a collaborative partner for all Access Controls. American Digital Security knows Butler's system, has access to the current systems and does not require additional Butler resources and time to complete this proposal. Bringing in a new partner would cost more due to the time needed to learn the current environment and required additional Butler resources for accessing our systems. The project cost through American Digital Security for access controls on 193 doors is a total cost \$231,153.11

RECOMMENDED ACTION:

The Board approve purchases of Access controls from American Digital Security for \$231,153.11.

RECOMMENDED FUNDING SOURCE:

Capital Mill Levy proceeds.

Submitted by: Bill Young, Vice President of Digital Transformation / CIO
Supervisor: Dr. Kim Krull, President
Date: April 28, 2022



Division of The Kincaid Group
140 Westwoods Drive
Liberty, MO 64068
816.415.4237

REMIT ALL PAYMENTS TO:
 American Digital Security, LLC
 140 Westwoods Drive
 Liberty, MO 64068

QUOTE

Number	318215-0
Quote Date	04/25/2022
Terms	DUE ON RECEIPT
Page	0001

Bill to: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Service Address: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Phone: (316) 321-2222 Fax: (316) 323-6010

Phone: (316) 321-2222 Fax: (316) 323-6010

Cust Code	Ordered By	Salesman	Customer PO				
4332		Chris Williams					
FOB			Project Description				
			1100 ACCESS				
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	16	EA	AC-ALL-SCH-ENGAGE-GWE	Gateway w/RS-485 & IP POE Connectivity, Supports up to 10 Engage Enabled Devices w/ Mercury Security 1DR & 64DR Access Control Panels	EA	470.15	7,522.40
0002	56	EA	NDEBSIJD-RHO-626-13-247-4726	Rhodes Lever, Less Cyl, US26D Wireless, Mobile	EA	629.47	35,250.32
0003	4	EA	AC-SW-16RCU	16 Reader Count Software License	EA	661.50	2,646.00
0004	2	EA	AC-MER-CONT-64DR	EP 2500 Controller 32MB RAM Ethernet	EA	1,443.75	2,887.50
0005	500	FT	1804P-GRN	18-04 Unshielded Plenum Green 18-04 UNS STR CMP Grn Jkt	FT	0.34	170.00
0006	500	FT	1802P-WHT	18-02 Unshielded Plenum White 18-02 UNS STR CMP Wht Jkt	FT	0.18	90.00
0007	160	HR	ADSLABOR	Installation	HR	125.00	20,000.00
0008	1	EA	HARDWARE295	Connectors and Hardware	EA	295.00	295.00
SubTotal							68,861.22
Shipping & Handling							150.00
Total							69,011.22



Division of The Kincaid Group
140 Westwoods Drive
Liberty, MO 64068
816.415.4237

REMIT ALL PAYMENTS TO:
 American Digital Security, LLC
 140 Westwoods Drive
 Liberty, MO 64068

QUOTE

Number	317486-0
Quote Date	12/13/2021
Terms	DUE ON RECEIPT
Page	0001

Bill to: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Service Address: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Phone: (316) 321-2222 Fax: (316) 323-6010

Phone: (316) 321-2222 Fax: (316) 323-6010

Cust Code	Ordered By	Salesman	Customer PO				
4332		Chris Williams					
FOB			Project Description				
			1300 ACCESS				
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	14	EA	AC-ALL-SCH-ENGAGE-GWE	Gateway w/RS-485 & IP POE Connectivity, Supports up to 10 Engage Enabled Devices w/ Mercury Security 1DR & 64DR Access Control Panels	EA	470.15	6,582.10
0002	60	EA	NDEBSIJD-RHO-626-13-247-4726	Rhodes Lever, Less Cyl, US26D Wireless, Mobile	EA	629.47	37,768.20
0003	4	EA	AC-SW-16RCU	16 Reader Count Software License	EA	661.50	2,646.00
0004	2	EA	AC-MER-CONT-64DR	EP 2500 Controller 32MB RAM Ethernet	EA	1,443.75	2,887.50
0005	500	FT	1804P-GRN	18-04 Unshielded Plenum Green 18-04 UNS STR CMP Grn Jkt	FT	0.34	170.00
0006	500	FT	1802P-WHT	18-02 Unshielded Plenum White 18-02 UNS STR CMP Wht Jkt	FT	0.18	90.00
0007	160	HR	ADSLABOR	Installation	HR	125.00	20,000.00
0008	1	EA	HARDWARE295	Connectors and Hardware	EA	295.00	295.00
SubTotal							70,438.80
Shipping & Handling							150.00
Total							70,588.80



Division of The Kincaid Group
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 Liberty, MO 64068
 816.415.4237

REMIT ALL PAYMENTS TO:
 American Digital Security, LLC
 140 Westwoods Drive
 Liberty, MO 64068

QUOTE

Number	318216-0
Quote Date	04/25/2022
Terms	DUE ON RECEIPT
Page	0001

Bill to: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Service Address: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Phone: (316) 321-2222 Fax: (316) 323-6010

Phone: (316) 321-2222 Fax: (316) 323-6010

Cust Code	Ordered By	Salesman	Customer PO				
4332		Chris Williams					
FOB			Project Description				
			1800 ACCESS				
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	12	EA	AC-ALL-SCH-ENGAGE-GWE	Gateway w/RS-485 & IP POE Connectivity, Supports up to 10 Engage Enabled Devices w/ Mercury Security TDR & 64DR Access Control Panels	EA	470.15	5,641.80
0002	61	EA	NDEBSIJD-RHO-626-13-247-4726	Rhodes Lever, Less Cyl, US26D Wireless, Mobile	EA	629.47	38,397.67
0003	4	EA	AC-SW-16RCU	16 Reader Count Software License	EA	661.50	2,646.00
0004	2	EA	AC-MER-CONT-64DR	EP 2500 Controller 32MB RAM Ethernet	EA	1,443.75	2,887.50
0005	500	FT	1804P-GRN	18-04 Unshielded Plenum Green	FT	0.34	170.00
0006	500	FT	1802P-WHT	18-02 Unshielded Plenum White	FT	0.18	90.00
0007	160	HR	ADSLABOR	Installation	HR	125.00	20,000.00
0008	1	EA	HARDWARE295	Connectors and Hardware	EA	295.00	295.00
SubTotal							70,127.97
Shipping & Handling							150.00
Total							70,277.97



Division of The Kincaid Group
 140 Westwoods Drive
 Liberty, MO 64068
 816.415.4237

REMIT ALL PAYMENTS TO:
 American Digital Security, LLC
 140 Westwoods Drive
 Liberty, MO 64068

QUOTE

Number	318217-0
Quote Date	04/25/2022
Terms	DUE ON RECEIPT
Page	0001

Bill to: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Service Address: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Phone: (316) 321-2222 Fax: (316) 323-6010

Phone: (316) 321-2222 Fax: (316) 323-6010

Cust Code		Ordered By		Salesman		Customer PO	
4332				Chris Williams			
FOB				Project Description			
				QUADS ACCESS			
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	4	EA	AC-ALL-SCH-ENGAGE-GWE	Gateway w/RS-485 & IP POE Connectivity, Supports up to 10 Engage Enabled Devices w/ Mercury Security 1DR & 64DR Access Control Panels	EA	470.15	1,880.60
0002	16	EA	NDEBSIJD-RHO-626-13-247-4726	Rhodes Lever, Less Cyl, US26D Wireless, Mobile	EA	629.47	10,071.52
0003	1	EA	AC-SW-16RCU	16 Reader Count Software License	EA	661.50	661.50
0004	200	FT	1804P-GRN	18-04 Unshielded Plenum Green	FT	0.34	68.00
0005	200	FT	1802P-WHT	18-04 UNS STR CMP Grn Jkt 18-02 Unshielded Plenum White 18-02 UNS STR CMP Wht Jkt	FT	0.18	36.00
0006	40	HR	ADSLABOR	Installation	HR	125.00	5,000.00
0007	1	EA	HARDWARE150	Connectors and Hardware	EA	150.00	150.00
SubTotal							17,867.62
Shipping & Handling							50.00
Total							17,917.62



Division of The Kincaid Group
140 Westwoods Drive
Liberty, MO 64068
816.415.4237

REMIT ALL PAYMENTS TO:
 American Digital Security, LLC
 140 Westwoods Drive
 Liberty, MO 64068

QUOTE

Number	318220-0
Quote Date	04/28/2022
Terms	DUE ON RECEIPT
Page	0001

Bill to: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Service Address: Butler Community College
 901 South Haverhill Rd
 El Dorado, KS 67042-328

Phone: (316) 321-2222 Fax: (316) 323-6010

Phone: (316) 321-2222 Fax: (316) 323-6010

Cust Code	Ordered By	Salesman	Customer PO				
4332		Chris Williams					
FOB			Project Description				
			HID MOBILE CREDENTIALS				
Line	Qty	U/M	Item #	Description	U/M	Price	Extension
0001	450	EA	CRD633ZZ-XXXXX	HID Mobile Access Mobile ID Credential MOQ 100 XXXXX= Customer Mobile Key	EA	6.15	2,767.50
0002	1	EA	SEC9X-CRD-MAD-XXXX	Admin Card	EA	40.00	40.00
0003	10	.5HR	ADS SUPPORT SERVICE	assist in initial setup	.5HR	55.00	550.00
SubTotal							3,357.50
Total							3,357.50

TOPIC for Action
Laptop Replacement Plan

REPORT:

Annually, Butler Community College budgets for computer and technology replacement to upgrade and maintain aging classroom and collaboration equipment including laptops and workstations. As part of this budgeted action, Information Services recommends the purchase of Dell laptops to replace classroom labs and staff laptops using the Kansas Board of Regents contract. The Dell laptops have been standard for many years and designed for student and enterprise use. They have proven to be reliable equipment for Butler. Information Services is requesting approval to purchase this equipment utilizing currently budgeted funds. Once approved, staff can begin refreshing classrooms and offices during the summer down time to ensure classrooms will be ready for returning fall students.

Dell Direct - \$103,095.75

- Dell Latitude 3330 2 in 1: \$47,550 (50 @ \$951 each)
- Dell Latitude 3330 : \$55,545.75 (75 @ \$740.61 each)

Lenovo/CDWG - \$114,975.00

- Lenovo L13 Yoga: \$55,912.50 (50 @ \$1,118.25 each)
- Lenovo K14 : \$59,062.50 (75 @ \$787.50 each)

RECOMMENDED ACTION:

We recommend the purchase of 125 Dell laptops for a total not to exceed \$103,095.75

RECOMMENDED FUNDING SOURCE:

Current Computer and Technology Replacement Budget, Information Services

Submitted by: Bill Young, Vice President of Digital Transformation / CIO

Supervisor: Dr. Kim Krull, President

Date: April 28, 2022



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000118570306.1	Sales Rep	Todd Kellner
Total	\$47,550.00	Phone	(800) 456-3355, 6180319
Customer #	4140373	Email	Landan_Kellner@DELL.com
Quoted On	Apr. 27, 2022	Billing To	ACCOUNTS PAYABLE
Expires by	May. 27, 2022		BUTLER COUNTY COMM COLLEGE
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		901 S HAVERHILL RD
Contract Code	C000000181093		FINANACE OFFICE
Customer Agreement #	MHEC-07012015		EL DORADO, KS 67042-3280
Solution ID	-		
Deal ID	23050348		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Todd Kellner

Shipping Group

Shipping To	Shipping Method
AMY KERSCHNER BUTLER COUNTY COMM COLLEGE 901 S HAVERHILL RD INFORMATION SERVICES EL DORADO, KS 67042 (316) 323-6330	Standard Delivery

Product	Unit Price	Quantity	Subtotal
SI# BVH702 LAT,ODIN-L 13,3330	\$951.00	50	\$47,550.00

Subtotal:	\$47,550.00
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$47,550.00
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$47,550.00



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000117054613.1	Sales Rep	Todd Kellner
Total	\$740.61	Phone	(800) 456-3355, 6180319
Customer #	4140373	Email	Landon_Kellner@DELL.com
Quoted On	Apr. 06, 2022	Billing To	ACCOUNTS PAYABLE
Expires by	May. 06, 2022		BUTLER COUNTY COMM COLLEGE
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		901 S HAVERHILL RD
Contract Code	C000000181093		FINANCE OFFICE
Customer Agreement #	MHEC-07012015		EL DORADO, KS 67042-3280
Solution ID	.		
Deal ID	23453490		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Todd Kellner

Shipping Group

Shipping To	Shipping Method
AMY KERSCHNER BUTLER COUNTY COMM COLLEGE 901 S HAVERHILL RD INFORMATION SERVICES EL DORADO, KS 67042 (316) 323-6330	Standard Delivery

Product	Unit Price	Quantity	Subtotal
SI# BVH701 LAT,ODIN-L 13,3330	\$740.61	1	\$740.61

Total Quantity = 15

Subtotal:	\$740.61
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$740.61
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$740.61

Customer Name: BUTLER COUNTY
CMTY COLLEGE
Customer Number: 1213347090

Lenovo (United States) Inc.



Bid Request No. BRPNS002270318
Created On: 03-Mar-2022
Last Updated: 18-Apr-2022
Lenovo Master Contract No. MC98089304
Customer Contract No. INDIRECT

Sales Representative: Dave Walczak
Phone Number: 312-547-2260
Email: davewal@cdw.com
Lenovo Pricing Contract: 5320668390

This Lenovo quote will be released to distribution and should be used to generate your final pricing, after distributor markup, to our customer. Channel Partners, please work with your distributor before generating your final pricing quote to our end-user customer. Once you know an order is forthcoming, please let me know so I can ensure this bid pricing is released to distribution for order placement and fulfillment.

PRODUCT AND SERVICE DETAILS

Part Number	Description	F/B	Qty	List Price	Unit Price	End Date	Total
20VLS3TJ00	Notebook ThinkPad L13 Yoga Gen2 20VLCT01	F	1	2,694.99	1,118.25	18-Apr-2023	1,118.25
21B4506J00	Notebook ThinkPad L13 Gen3 21B4CT01WW Rx	F	1	2,234.00	887.25	18-Apr-2023	887.25
21C5501100	Notebook Lenovo K14 Gen 1 21C5CT01WW Rx	F	1	2,080.00	787.50	18-Apr-2023	787.50

total quantity

50

75

CONFIGURATION DETAILS

Part Number	SKU (MTM_VK)	Component	Description	Qty
20VLS3TJ00			Notebook ThinkPad L13 Yoga Gen2 20VLCT01	75
	5PS0A23193	SERVICE	Protection 3Y ADP Add On	1
	5WS0A23006	SERVICE	Warranty 3Y Onsite	1
	20V_VK00061089	Country/Region	USA	1
	20V_VK00028571	Preload Type	Standard Image (Preload)	1
	20V_VK00110008	Preload OS	Windows 11 Home 64	1
	20V_VK00061665	vPro Certified Model	No vPro Certified	1
	20V_VK00103394	Processor	11th Generation Intel® Core™ i5-1135G7 Processor (2.40 GHz up to 4.20 GHz)	1
	20V_VK00069954	Security Chip Setting	Enabled Discrete TPM2.0	1
	20V_VK00062883	Color	Black	1
	20V_VK00077796	Display	13.3" FHD (1920 x 1080), IPS, Anti-Reflection/Anti-Smudge, Touch, 300 nits	1
	20V_VK00107557	Graphics	Integrated Intel® Iris® Xe Graphics	1
	20V_VK00061401	Camera	720P HD with Array Microphone	1
	20V_VK00061132	Fingerprint Reader	Fingerprint Reader	1
	20V_VK00081450	Onboard Memory	16 GB DDR4-3200MHz (Soldered)	1
	20V_58B0591915	Storage Selection	256 GB SSD M.2 2280 PCIe TLC Opal	1
	20V_58B0570425	Wireless LAN	Intel® Wi-Fi 6 AX201 2x2 AX & Bluetooth® 5.0	1

TOPIC for ACTION
Info~Tech – IS Strategic Master Plan and Consulting Services

REPORT:

In 2012 Butler Community College began a collaborative partnership with Info~Tech Research Group. Info~Tech produces highly relevant research to help institutions, CIOs, and IT departments make strategic, timely, and well-informed decisions. Info~Tech partners closely with IT teams to provide resources ranging from actionable tools to analyst guidance, ensuring they deliver measurable results for their organizations. In 2013 Butler engaged Info~Tech to facilitate an institutional IT strategic planning workshop. Some of the key takeaways from that workshop included the necessary infrastructure projects that were funded through the Capital Mill Levy. In 2020, due to the COVID-19 pandemic, Butler Community College suspended the advisory service from Info~Tech.

As Butler approaches the 10-year mark of that strategic planning workshop and as required under criterion 5 of HLC accreditation, it is necessary for the Information Services Division to renew the collaborative relationship with Info~Tech. The I.S. Division will engage Info~Tech to facilitate the IT strategy workshop to aid in the updated HLC required Technology Master Plan with outcomes in part to also provide some of the necessary tools to the IS staff for continual improvements in service delivery and support in an evolving environment.

By leveraging the collaborative relationship with Info~Tech, the Information Services Division will be empowered with the resources to make the most informed decisions and data driven recommendations to the institution and the board.

RECOMMENDED ACTION:

Approval of the 3-year agreement to leverage Info-Tech's practical research & advisory services with an Advisory Team Solution, for an annual investment of \$66,861.

RECOMMENDED FUNDING SOURCE:

Information Services Technology Fund

Submitted by: Bill Young, Vice President of Digital Transformation / CIO

Supervisor: Dr. Kim Krull, President

Date: 28 April 2022

Butler Community College– Info-Tech Collaboration

Helping IT drive increased student retention & enrollment.

Nimi Adeyemo
Associate Commercial Director
April 27, 2022

Info-Tech Research Group Inc. is a global leader in providing IT research and advice. Info-Tech's products and services combine actionable insight and relevant advice with ready-to-use tools and templates that cover the full spectrum of IT concerns.
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INFO~TECH
RESEARCH GROUP



Executive Summary

Our recommendation for Butler Community College is to leverage Info-Tech's practical research & advisory services with a **Advisory Team Solution**, for an **annual investment of \$66,861 over 3 years** to achieve the following outcomes:

- **Support students & staff more effectively by building & executing on a college and industry-aligned digital IT strategy**
 - Work with Info-Tech's Higher Ed IT strategy & digital transformation experts to build future vision of IT at Butler Community College – **members save \$55K and 27 days of work with an IT Strategy Workshop**
- **Reduce the college's overall costs by optimizing vendor management execution & reviewing top IT contracts for savings**
 - Work with IT contract experts to reduce licensing costs and save money – **members save 10% on average on Microsoft contracts with our contract review & negotiation advisory service**
- **Improve operating efficiency by leveraging data & analytics more effectively with a structured roadmap of practical initiatives**
 - Work with Info-Tech's data & analytics experts to build a robust data strategy and improve data governance & capabilities – **members save \$27K and 21 days of work through a guided implementation of a data strategy roadmap**
- **Develop the College's IT staff capabilities using a wealth of IT & Higher Ed-specific training & development resources**
 - Leverage 500+ IT blueprints, 2000+ tools & templates, Info-Tech Academy, and other topical training programs – **for example, members save \$30K and 24 days of work on average in leveraging Info-Tech's change management blueprint**

Butler C.C Recommendation : Counselor Team Solution

Total Year 1 Investment: **\$66,861**

*3-Year Term

35% EOM discount for May 12 start date

Team Solution Breakdown		
Counselor Team Solution 2 Advisory Level Seats & 8 Team Level Seats		
	SEATS	PRICE
Advisory – Christina & Bill	2	\$32,800
Team – Key IT Team Members	6	\$18,600
Workshop – IT Strategy (Year 1)	1	\$21,600
Industry Research	1	\$5,200
List Price		\$78,200
Team Solution Incentives & Discounts		
Reference – Key IT Team Members	2	\$4,800
Concierge Service	1	\$20,500
Total Solution Value		\$103,500
Total May Discount		\$36,639
Final Year 1 Team Solution Price		\$66,861

Benefits of Your Proposed Solution	
2 Advisory Membership	8 Team & Reference Memberships
<ul style="list-style-type: none"> • Custom Key Initiative Plan • Unlimited Analyst Calls • Access to >500 step-by-step blueprints • Access to >2000 step-by-step blueprints • Software Selection Content 	<ul style="list-style-type: none"> • Access to >500 step-by-step blueprints • Access to >2000 tools and templates
Workshop	Concierge Services
<ul style="list-style-type: none"> • One week engagement where our expert facilitators help you complete a key initiative, work through critical project deliverables, and train your team. 	<ul style="list-style-type: none"> • Provides practical, custom solutions to real pain points experienced by IT leaders • Minimal time commitment on your part • Our SMEs will lead the service and produce final deliverables • Accelerate projects to have them delivered in days, not weeks
Industry Research	
<ul style="list-style-type: none"> • Deep dive into industry specific challenges, strategies, trends, technologies, and benchmarking • Collaborate and learn with your peers in monthly sessions 	

PERSONNEL

TOPIC for ACTION

REPORT:

Shellie Gutierrez, Education Instructor, has submitted her notice of resignation (retirement) effective July 01, 2022. Shellie has been an employee of Butler Community College for 28 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Shellie Gutierrez.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

Kathy Conner

From: Shellie Gutierrez
Sent: Tuesday, February 22, 2022 12:25 PM
To: Julio G. Guerrero
Cc: Kathy Conner
Subject: Retirement - July 1, 2022

Julio,

Please accept this email as my indication to retire from my faculty appointment at Butler Community College, effective on July 1, 2022.

Thank you for the opportunity to have served my wonderful students and the greater community!

Shellie

Shellie Gutierrez, PhD, EdD
Chair/Professor, Teacher Education
Butler Community College
316-322-3291

TOPIC for ACTION

REPORT:

Joel Knudsen, Instrumental Music Instructor, has submitted his notice of resignation (retirement) effective August 01, 2022. Joel has been an employee of Butler Community College for 24 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Joel Knudsen.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

Retirement letter for Joel Knudsen

Hi Dr. Nichols.

I'm finishing up 24 years of working at Butler, and I've decided this is the time for me to retire. I've had a great time here with you, the students, and my colleagues. My last day of work will be July 31st, and my first day of retirement will be Aug. 1st, 2022. Let me know of anything else you need from me. Thanks,

Joel K. Knudsen

(316) 640-9179

Feb. 25, 2022

TOPIC for ACTION

REPORT:

Bernie Wonsetler, Theatre and Speech Instructor, has submitted his notice of resignation (retirement) effective June 01, 2022. Bernie has been an employee of Butler Community College for 25 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Bernie Wonsetler.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022



April 11th 2022

Human Resources.

I am writing this letter to inform you that I am retiring from Butler Community College. My last day of employment will be the end of the spring semester 2022. I would like to express my sincerest thanks towards Butler Community College for allowing me the opportunity to serve the college and its students since 1997.

It is my wish to have a quiet departure.

Sincerely,

A handwritten signature in cursive script that reads 'Bernie Wonsetler'.

Bernie Wonsetler

Designer/Technical Director

Butler Community College

TOPIC for ACTION

REPORT:

Mike Swan, Mass Communications Instructor, has submitted his notice of resignation (retirement) effective June 01, 2022. Mike has been an employee of Butler Community College for 23 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Mike Swan.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

· December 24, 2021

Dear Dean Nichols,

This is to notify you that I plan to retire on June 1, 2022. It has been a honor to serve as a Mass Communications professor here for the last 23 years. I have appreciated the support from the college during that time and will miss working with my colleagues and students.

Sincerely,

A handwritten signature in black ink that reads "Michael Swan". The signature is written in a cursive style with a large, sweeping initial "M".

Michael Swan

Mass Communications Dept. Chair

Student Sports Media Adviser

Grizzly Magazine Adviser

TOPIC for ACTION

REPORT:

Jana Garrison, Accommodation Specialist, has submitted her notice of resignation (retirement) effective May 21, 2022. Jana has been an employee of Butler Community College for 20 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Jana Garrison.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

Kathy Conner

From: Kathy Conner
Sent: Friday, February 25, 2022 10:22 AM
To: Kathy Conner
Subject: Garrison retirement

From: Jana R. Garrison <jjgarrison@butlercc.edu>
Sent: Thursday, February 24, 2022 1:36 PM
To: Teresa K. Eastman <teastman@butlercc.edu>
Subject: Retirement

February 24, 2022

Teresa,

I am writing to officially give you notice of my retirement plans. I would like my last day to be May 20, 2022. A quiet departure is requested.

Thank you for the last 10 years. I know there have been many ups and downs, but overall, I feel I have given my best to this position and Butler's students.

Jana Garrison
Disability Services - BOA
Butler Community College

TOPIC for ACTION

REPORT:

Carla Stephens, Nursing Instructor, has submitted her notice of resignation (retirement) effective August 01, 2022. Carla has been an employee of Butler Community College for 12 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Carla Stephens.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

Carla Stephens
407 S Emporia
El Dorado, KS 67042

October 27, 2022

Letter of Intent to Retire:

Dear Dr. Julio Guerra and Dr Caleb Ediger,

This is my official letter of resignation for Butler Community College Nursing Department. I will be retiring in Spring 2022. My last day at BCC will be July 31, 2022.

It has been a pleasure being part of this program and I will miss working with the students and faculty team, but it is time for me to slow down and take some time for myself.

Thank you,

Carla Stephens, MSN, RN

Carla Stephens

TOPIC for ACTION

REPORT:

Skyler Goldbarth, Computer Information Technology Instructor, has submitted her notice of resignation (retirement) effective August 01, 2022. Skyler has been an employee of Butler Community College for 31 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Skyler Goldbarth.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

Kathy Conner

From: Tiffany L. Rhodes
Sent: Monday, March 21, 2022 9:46 AM
To: Kathy Conner
Cc: Shelley S. Stultz
Subject: FW: KPERS Confirmation

From: Skyler Lovelace
Sent: Monday, March 21, 2022 9:32 AM
To: Mel L. Whiteside <mwhiteside@butlercc.edu>
Cc: Tiffany L. Rhodes <trhodes3@butlercc.edu>
Subject: KPERS Confirmation

Hi Mel,

Today I received confirmation from KPERS that my application for retirement has been accepted. My official retirement date is August 1, 2022. This semester is my last semester teaching for Butler.

Sincerely,
Skyler

Dr. Skyler Goldbarth
Professor of Digital Arts and Goodness
STEM Division, Butler Community College
Andover, Kansas



**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., April 12, 2022 – Dankert Trustee Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=Pwzdw16jdbU>

STAFF ATTENDANCE

Janice Akao
Chrissy Baker
Lisa Bolin
Tom Borrego (z)
Dr. Susan Bradley
Jon Craig
Matt Jacobs
Matt Jansen
Dr. Kim Krull
Kathy McCoskey
Dr. Esam Mohammad
Dr. Tom Nevill
Dr. Troy Nordman

Jessica Ohman
Bill Rinkenbaugh
Heather Rinkenbaugh
Dr. Terry Sader
Dr. Phil Speary (z)
Shelley Stultz
Dr. Noreen Templin
Ireland Turner
Dr. Keith West
Kent Williams
Bill Young
Kelly Snedden (z)

BOARD ATTENDANCE

Forrest Rhodes, Chair
Mary Martha Good, Vice Chair
Linda Jolly, Secretary
Kim Braungardt
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Sophia Dawson
Bryce Deewall
Dani Dragone (z)
Kaelib Harp
Adrian Holguin
Hayden Jansen
Andrew Jones
Braydon Oneal
Brent Tersol
Guadalupe Torres
Slade Wiley
Ray Connell

*(Z) denotes attendance via Zoom

CALL TO ORDER

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 4:50)

Trustee Smith made a motion to amend the agenda to add an Executive Session for consultation with legal counsel following Recognitions. Trustee Good seconded the motion. On a roll call vote, the motion passed unanimously.

Trustee Sherrer made a motion to approve the agenda as amended. Trustee Good seconded the motion. On a roll call vote, the motion passed unanimously.

RECOGNITIONS

(YouTube @ 6:45)

Dr. Krull provided recognition of Phi Beta Lambda (PBL) and their success at state competition. Student recognized who will also go on to national competition in June, included Tyler Joyce, Sophia Dawson, Naomi Galindo, Kodi Custine, Erik Torres, and Kaelib Harp. Kaelib Harp was also recognized as the 2022-2023 PBL State President. Dr. Norren Templin and Janice Akao were recognized as PBL Advisors.

Student award winners for the 2022 Kansas Association of Broadcasters were recognized along with their Advisor, Dr. Keith West. Students recognized were Brock Brown, Kylee Chain, Hayden Cole, Aiden Harper, Adrian Holguin, Andrew Jones, Holly Lamb, Braydon Oneal, Slade Wiley, and Dylan Wittorff. Butler's students compete with both 2-year and 4-year institutions. They placed 2nd behind KSU with 15 awards.

Phi Theta Kappa (PTK) All-Kansas Academic Scholars, Meshack Atandi, Dani Dragone, Hayden Jansen, and Phuoc Nyguyen were recognized. Brent Tersol, Hayden Jansen, Bryce Deewall, and McKenna Everhart were recognized for their 2021 Regional Achievement Awards, and Butler's Alpha Phi Alpha Chapter was recognized for a number of Regional and International Awards it received. Hayden Jansen was additionally recognized as the President of the Alpha Phi Alpha Chapter, the Kansas-Nebraska Regional President, the Alumni Scholarship Award recipient and the New Century Scholar from Kansas. Chrissy Gifford and Kathy Gifford were recognized as PTK Advisors.

Kathy McCoskey was recognized for her leadership in organizing the 4th annual Great Plains Conference on Acceleration and in bringing together representatives from 6 different states with this year's theme of "Focus on Student Transition and Success."

Trustee Jolly's April birthday was also recognized.

EXECUTIVE SESSION

(YouTube @ 27:59)

Trustee Good moved and Trustee Sherrer seconded the Board recess into Executive Session for discussion with legal counsel pursuant to the open meetings exceptions for matters protected by attorney-client privilege to include the members of the Board, Ray Connell, President Kim Krull and Shelley Stultz. The open meeting would resume in the Dankert Trustee Board Room in 20 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 4:57 p.m. and returned to Open Session at 5:17 p.m. No action was taken.

PUBLIC COMMENT – None

(YouTube @ 53:59)

STANDING REPORTS

(YouTube @ 54:06)

Student Government Association (YouTube @ 54:22)

SGA President Guadalupe Torres reported on the activities for the month of March including Women's History Month, Casino Night, and they have started recruiting for SGA so have held an information session. She also presented information on the Spring Fling event being planned for April.

Operational Staff (YouTube @ 56:29)

Lisa Bolin reported that eleven Op Staff members who when to the annual AKCCOP conference at Labette March 23-25th. She thanked the Board for the opportunity to be involved in AKCCOP. Butler will host the same conference in 2023. They are also planning for the annual silent gift basket auction held during IDD.

Professional Employees (YouTube @ 58:24)

Dr. Sader reported on the Master Teacher Award reception scheduled for the past 3-years award winners on May 5th. He also provided an update on negotiations process being moved from mutual gains to traditional bargaining for this year.

Board Finance Committee (YouTube @ 1:02:19)

Trustee Jolly reported there were not significant changes on the monthly report of revenues and expenditures. There was brief discussion about the Board Work Session topics related to the budget. The budget timeline was also briefly discussed.

PTK Luncheon and KACCT (YouTube @ 1:03:48)

Trustee Good reported that there will be a New Trustee orientation offered virtually on April 19th, at 4 pm. The most recent meeting was in Junction City and the annual PTK Honors banquet was part of the day. John Masterson was recognized for his retirement at Allen Community College. She also reported that the KS Promise Act legislation was still being discussed. She also briefly discussed other legislative bills that are being considered. She noted the 2-year sector will be receiving additional funding. April is Community College month she reported.

Foundation Board Report (YouTube @ 1:09:52)

Trustee Rhodes reported there was no Foundation report this month.

President's Report (YouTube @ 1:10:00)

Dr. Krull noted the NY Times article on culinary programs she had handed out to the Trustees. She also provided information compiled by Bill Rinkenbaugh on Butler 2000 at the request of Trustee Good. Dr. Krull noted the Governor will be on campus April 15th for the Governor's One Shot Turkey Hunt banquet. Dr. Tom Nevill will represent Butler at the banquet. She noted that Friends University has received notification they will be receiving an earmark for the Cybersecurity program through Senator Moran. As Butler partners with them, Butler will receive some benefit from the earmark although details are not yet known. It was also reported that Dr. Larissa Genin, Dean of the W. Frank Barton School of Business at WSU will be providing 5 scholarships to Butler students transferring into their programs this coming fall. Dr Krull noted the document provided to Trustees by Dr. Guerrero in answer to some questions posed at the March Board meeting as well as the quarterly report on the KORA requests.

Education Facilities Authority Report (YouTube @ 1:21:57)

Trustee Sherrer reported that EFABC will meet on April 13th. Dr. Krull reported the campus beverage and vending RFPs are back and being reviewed.

MONITORING REPORTS

(YouTube @ 1:22:32)

Dean Dr. Susan Bradley, Dr. Troy Nordman, and Jon Craig shared the Humanities, Social and Behavioral Sciences report.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Butler-EDCF Partnership (YouTube @ 1:36:48)

Dr. Tom Nevill reported that Butler has been a partner with the EDCF for a number of years. Butler is now working on additional educational opportunities for high wage, high demand occupations. He reported that through the work with the KS Department of Corrections, the KS Consortium for Correctional Higher Education has been launched that includes higher education institutions across the state, Department of Corrections and KBOR. Programming for adult education through associate degrees is provided. He discussed that currently students are “self-pay” but when Second Chance Pell is initiated, many more students will be able to afford to access courses. Dr. Nevill discussed the Masonry and Cement program that is now available at EDCF and that the correction facility has given Butler 17,000 sq. ft of space to utilize for classes. Dr. Nevill and Michelle Ruder also discussed the apprenticeship opportunities available at EDCF.

BOARD ACTION ITEMS

First Responder Radios, Butler Police Department (YouTube @ 1:52:53)

Trustee Sherrer moved and Trustee Winslow seconded the motion for the purchase of Motorola radios for the Butler Police Department to be in compliance with all the county emergency management agencies. On roll call vote, the motion was approved unanimously.

Masonry and Concrete Technology Certificate (YouTube @ 1:56:18)

Dr. Nevill presented a new 27-credit hour certificate that will stack into the current 36-hour certificate and the AAS. Trustee Sherrer moved to approve the new certificate. Trustee Good seconded the motion. On roll call vote, the motion was approved unanimously.

Motimatic (YouTube @ 1:57:24)

Dr. Jessica Ohman provided information on the benefits of the fall campaign to re-engage students. The current agreement would expand the groups of students Motimatic would be contacting for reenrollment at Butler. Trustee Sherrer moved to approve the contract with Motimatic. Trustee Jolly seconded the motion. On roll call vote, the motion was approved unanimously.

CONSENT AGENDA

(YouTube @ 2:03:24)

Trustee Good moved to approve the consent agenda as presented. Trustee Braungardt seconded. The motion passed unanimously on a roll call vote.

In addition to the minutes of the March 8, 2022 Regular Board meeting and March 28, 2022 Special Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for February 2022 - \$5,782,050.68 (includes Expenditure Approval List - \$2,991,838.30 and, Payroll - \$2,790,212.38)
- Approval of Diesel Technology Equipment in the amount of \$95,793

- Approval of High School Articulation Agreement with Eureka High School, USD 389 for welding

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
APRIL**

April Board Finance Committee	Tuesday, April 12, 3:30 p.m. President’s Conference Room	Mary Martha Good Linda Jolly
April Board Meeting	Tuesday, April 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
April Work Session	Monday, April 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
May Board Finance Committee	Tuesday, May 10, 3:30 p.m. President’s Conference Room	Mary Martha Good Linda Jolly
May Board Meeting	Tuesday, May 10, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
May Work Session	Monday, May 23, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

2021-2022 Board Meeting Dates
 Tuesday, December 14, 2021
 Tuesday, January 11, 2022
 Tuesday, February 8, 2022
 Tuesday, March 8, 2022
 Tuesday, April 12, 2022
 Tuesday, May 10, 2022
 Tuesday, June 14, 2022
 Tuesday, July 12, 2022

LOOKING AHEAD

June Board Finance Committee	Tuesday, June 14, 3:30 p.m. President’s Conference Room	Mary Martha Good Linda Jolly
June Board Meeting	Tuesday, June 14, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
June Work Session	Monday, June 27, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Board Finance Committee	Tuesday, July 12, 3:30 p.m. President’s Conference Room	Mary Martha Good Linda Jolly
July Board Meeting	Tuesday, July 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Work Session	Monday, July 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

SPRING 2022 ACTIVITY CALENDAR

Art Exhibit #5 E.B. White Art Gallery Artist Reception	March 4-April 1 (closed March 14-18) Thurs., March 24 6:00-8:00 p.m.
Vocal Music Concert College Theatre (700 Building)	Thurs./Fri., March 10 and 11 @ 7:30 p.m. Sat., March 12 @ 2:00 p.m. and 7:30 p.m.
Spring Break – No Classes	March 14-19
Baseball v. Seward County (home)	Thurs., March 17 @ 1:00 p.m. Thurs., March 17 @ 3:00 p.m.
Fall Enrollment Begins	March 21
Baseball v. Barton (home)	Sat., March 26 @ 1:00 p.m. Sat., March 26 @ 3:30 p.m.
Track and Field (away)- KT Woodman Classic	Wed, April 6 – Sat, April 9 - WSU
Baseball v. Colby (home)	Thurs., April 7 @ 1:00 p.m. Thurs., April 7 @ 4:00 p.m.
Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Softball v. Seward (home)	Mon., April 11 @ 2:00 p.m. and 4:00 p.m.
Softball v. NWKTC (home)	Thurs., April 14 @ 1:00 p.m. and 3:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Track and Field – Grizzly Classic	Sat., April 16 – El Dorado
Theatre Production #4 “The Runner Stumbles” College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Softball v. Dodge (home)	Sat. April 23 @ 1:00 p.m. and 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Softball v. Garden City (home)	Sat., April 30 @ 1:00 p.m. and 3:00 p.m.
Track and Field – Butler Invitational	Sat., April 30 – El Dorado
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD
Softball Region VI	Tues., May 3 @ TBD
Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Track and Field Region VI	Thurs/Sun., May 5-7 @ Garden City CC
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

EXECUTIVE SESSION

(YouTube @ 2:53:24)

Trustee Sherrer moved and Trustee Good seconded the Board recess into Executive Session for discussion of negotiations, pursuant to open meetings exceptions for matters relating to employer-employee negotiations and that the members of the Board, President Kim Krull, Bill Rinkenbaugh, Dr. Phil Speary, Shelley Stultz, Dr. Tom Nevill, and Kent Williams be included. The open meeting would resume in the Dankert Trustee Board Room in 30 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 6:47 p.m. and returned to Open Session at 7:17 p.m.

ADJOURNMENT

(YouTube @ 2:53:38)

Trustee Winslow moved to adjourn the meeting. Trustee Sherrer seconded. The motion passed unanimously after roll call vote. The regular meeting of April 12, 2022 was adjourned at 7:20 p.m.

Linda Jolly – Secretary

BILLS AND WARRANTS

TOPIC for ACTION

REPORT

Bills and Warrants for April 2022 - \$4,510,291.10 (includes Expenditure Approval List - \$1,754,179.06 and Payroll - \$2,756,112.04).

RECOMMENDED ACTION:

Approval of April 2022 bills and warrants.

RECOMMENDED FUNDING SOURCE:

Submitted by: Sariah Wilson
Supervisor: Yolanda Hackler
Date: November 1, 2021

BIDS AND PURCHASES

NONE

RATIFICATION OF AGREEMENTS AND CONTRACTS

NONE

PERSONNEL

TOPIC for ACTION

REPORT:

Samuel Sparks, Theatre and Speech Instructor, has submitted his notice of resignation effective August 01, 2022. Samuel has been an employee of Butler Community College for 9 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Samuel Sparks.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

April 11, 2022

Dr. Richard Nichols, Dean
Fine Arts and Communication Division
Butler Community College
901 S. Haverhill Rd.
El Dorado, KS 67042

Dear Dr. Nichols,

After 9 years of full-time teaching at Butler, I would like to tender my resignation as Professor of Theatre effective August 1, 2022. I have accepted an appointment at another college beginning this fall. I am very grateful to the colleagues who have been supportive of my work and to the students who have enriched my teaching.

Sincerely,

A handwritten signature in cursive script that reads "Samuel Sparks".

Samuel Sparks

TOPIC for ACTION

REPORT:

Apryl Nenortas, Biology Instructor, has submitted her notice of resignation effective August 01, 2022. Apryl has been an employee of Butler Community College for 6 years.

RECOMMENDED ACTION:

The administration recommends that the Board accept the resignation notice for Apryl Nenortas.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Shelley Stultz
Supervisor: Dr. Kim Krull
Date: April 22, 2022

Kathy Conner

From: Apryl Nenortas
Sent: Monday, February 21, 2022 6:24 PM
To: Mel L. Whiteside; Julio G. Guerrero
Cc: Kathy Conner
Subject: Resignation

Good evening Mel and Julio,

As you know I am moving. I plan on finishing my summer teaching schedule, and not return for fall 2022.

It has been a pleasure working with you! I've thoroughly enjoyed my time at BCC.

Best,

Apryl

Apryl Nenortas
Professor, Biology
Pathophysiology Support
Butler Community College
(316) 322-3356 (campus office)
anenortas@butlercc.edu

Ready for life
CLASSES ALWAYS ENROLLING

SUPPLEMENTAL INFORMATION

Office of Research and Institutional Effectiveness

215 BOE

(316) 322.3338



Metric	Description	Latest Performance	Last Updated for BOT	Previous Three Years	Validation Source
Retention	Percentage of incoming first-time full-time degree/certificate seeking students from the first fall who continue to the next fall. Cohort members who graduate within a year are excluded from the calculation.	60% (Fall 2020 Cohort)	02/2022	60 % (Fall 2019), 60 % (Fall 2018), 60 % (Fall 2017)	IPEDS Fall Enrollment Collection/US Dept of Education
Graduation Rate and Transfer Rates	Percentage of incoming first time full time degree/certificate seeking students who graduate or transfer to a 4 year institution within three years of starting at Butler	31 % Graduation Rate/24 % Transfer Rate (Fall 2018 Cohort)	02/2022	28 % Graduation Rate/26 % Transfer Rate (Fall 2017 Cohort); 26 % Graduation/30 % Transfer (Fall 2016 Cohort); 26 % Graduation/26 % Transfer (Fall 2015 Cohort)	IPEDS Graduation Rate 150 Collection/US Dept of Education
Transfer GPA and Hours	Aggregate GPA and accepted transfer credit hours of Butler students who leave to transfer to any of the public universities in Kansas	3.27 & 50.1 hours (Fall 2020 cohort)	12/2021	3.24 & 50.2 hours (Fall 2019); 3.22 & 49.9 hours (Fall 2018), 3.20 & 48.7 hours (Fall 2017)	Kansas Board of Regents KHESTATs Transfer Tab
CTE Placement	Self-reported job placement of technical program concentrators & completers	68.3 % (AY 2021)	04/2022	76 % (2020), 76.3 % (2019), 77.64% (2018)	Kansas Board of Regents AY Follow Up Collection
Completions	Number of associate degrees and certificates granted by the institution	1416 (AY 2021)	10/2021	1446 (AY 2020), 1513 (AY 2019), 1496 (AY 2018)	Kansas Board of Regents AY Completions File

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Shelley Stultz, Kent Williams
Report for the BOT meeting of	May 10, 2022
Strategic Goal: Enhance Employee Success and Excellence	Priority Number: 1a. Continue to implement and include budget to address market-readiness compensation and equity for hiring and retention

Narrative

As part of Butler’s strategic goals and priorities, the college strives to attract and retain the best employees. Approximately 5 years ago, Butler completed a college-wide compensation student with Segal Waters to determine the college’s competitive market position, compensation policies and practices that take into consideration the labor market, internal equity and the College’s fiscal conditions.

Current Outcomes

In the 2021-2022 budget, a 5% salary increase was negotiated across the board for all classified employees. Also included was 0.5% of salary budget to address market and internal equity shortcomings. These funds were used to continue to bring employees to the bottom of the new pay range and to address internal equity within certain groups where recruitment and retention were factors.

Action items for future outcomes

The initial upcoming budget for FY23 includes a salary increase that is yet to be finalized through negotiations as well as a 0.5% of salary budget to continue to address market and internal equity shortcomings. Annually there needs to be continued support for the additional budget dollars to fully address inequities and ongoing market stability of the college’s pay structures and incumbent salaries which currently is increasingly difficult with inflation and a highly competitive job market. The budget will be finalized in July/August.

Strategic Alignment

Enhance Employee Successes and Excellence

The members of the Board of Trustees at Butler Community College support a personnel policy, one which allows the college to recruit and retain highly qualified employees. The board subscribes to a philosophy of compensation that recognizes the value and contributions of each employee to the overall success and purpose of our college in meeting student and community need.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Shelley Stultz, Tiffany Rhodes, VPs
Report for the BOT meeting of	May 10, 2022
Strategic Goal: Enhance Employee Success and Excellence	Priority Number: 2d . Utilize existing software to automate professional development plans and processes

Narrative

Butler's automated Performance Management system allows employees and supervisors to engage through conversations on goal setting, future goals, professional development plans and evaluation processes. The processes are designed to be ongoing conversations during the year beyond the annual and interim formal evaluations.

Current Outcomes

The integrated Performance Management format which has been in place for two years ties together job descriptions as well as evaluations but also allows notes and updates to be included throughout the year as employees meet with supervisors to discuss job progression and goal attainment. The ability to include this additional information creates an ongoing dialog as well as documentation of an employee's growth.

The purchase and implementation of Tovuti software will enhance these processes as well as it will further document formal professional development attainment through conference, webinars and coursework.

Action items for future outcomes

A goal in the upcoming summer months is the formation of a faculty team to review their evaluation instrument and processes for future integration into the same Performance Management system currently being used by all other classified employees.

Strategic Alignment

Enhancing Employee Success and Excellence is reflected in a continuing effort to develop each employee's professional skills, knowledge and abilities. During the performance management process, employees establish goals for professional development and identify their personal contribution to the strategic priorities of the college and performance standards for their respective roles.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Kent Williams
Report for the BOT meeting of	May 10, 2022
Strategic Goal: Drive Institutional Sustainability and Growth	Priority Number: 3a . Set aside a minimum of 25% of ending excess unencumbered cash to designated accounts for deferred maintenance/innovation/technology

Narrative

To drive institutional stability, growth, and innovation, it is critical that Butler create multi-year plans to address deferred maintenance needs, innovative opportunities and technology advances including increasing costs. Federal HEERF funds, rather an ending unencumbered cash at this point, have been set aside and have allowed the College to begin to plan to address these expectations in a number of areas.

Current Outcomes

Transfer from Indirect HEERF funds of \$3,412,469 for Simpson projects, \$862,986 to address the electrical infrastructure project, and \$1,898,587 from the 9100 Building sale are now in the deferred maintenance designated fund. The college currently has an list of critical deferred maintenance needs totally nearly \$6M in addition to the Simpson and electrical infrastructure projects. Additionally, \$500,000 in HEERF funds in additional to \$1M from unencumbered cash at the end of FY21 have been set aside in a self-insured designated fund allowing the college to begin the process of self-funded health insurance during the FY22 year. HEERF funds were used to set aside \$500,000 to address increased property insurance deductible costs. A strategic innovation designated fund has also been created with \$2M transferred from the operating fund in combination with \$100,000 from HEERF funds.

Action items for future outcomes

As discussion continues on the FY23 budget with final approval expected in July/August, fund plans will be finalized that include timelines, projects and use of the funds. It will also be determined if additional unencumbered cash should be set aside at the end of FY22 or if the opportunity afforded by the HEERF funds is enough for the next year to support deferred maintenance, innovation, and technology needs.

Strategic Alignment

This performance indicator is part of the colleges 2021-2023 Strategic Plan with the college's goal to "Drive Institutional Sustainability and Growth" under which Priority 3 calls for the institution to increase fund reserves to support future financing of strategic priorities and innovations.

REPORT TO THE BOARD OF TRUSTEES, BUTLER COMMUNITY COLLEGE

Department/Project Name	Strategic Planning
Responsible individual(s)	Shelley Stultz, Tiffany Rhodes
Report for the BOT meeting of	May 10, 2022
Strategic Goal: Inspire Values of Equity and Access	Priority Number: 4b . Train search committees for hiring diverse populations

Narrative

In support of overall training of employees by the Inclusion Council Sensitivity Training Action Team to address a variety of topics intended to maximize a diverse, equitable and inclusive organizational environment, HR is also specifically training search committees on hiring processes with a focus on overall processes as well as those for diverse populations in an effort to hire, retain and support a diverse workforce.

Current Outcomes

Training materials were developed over the past number of months, and during April Institutional Development Days, Shelley Stultz and Tiffany Rhodes hosted 2 sessions to train Search Committee Chairs. There were more than 50 participants in the training.

Action items for future outcomes

Additional training opportunities are being planned for June and July for those who couldn't attend during IDD. The training materials will continue to be updated and will be added to the mandatory training modules required to be completed by employees on an annual basis.

Strategic Alignment

This project advances the college's strategic goal to Inspire Values of Equity and Access by better preparing not only Search Committee Chairs but also committee members and all Butler employees in preparation of their role in hiring future Butler employees. It addresses the priority to "Enhance recruiting and hiring practices to support a diverse workforce."

MONTHLY STATEMENT OF REVENUE AND EXPENDITURES

Butler Community College
Statement of Revenue, Expenditures, Other Changes
As of 4/30/2022

FISCAL YEAR 22, PERIOD 10
OPERATING FUNDS

	2022				2021			
	Budget	Actual	Variance (Over)Under	Percent of Budget	Budget	Actual	Variance (Over)Under	Percent of Budget
REVENUES:								
Tuition/Fees	18,148,819	18,043,217	105,602	99.42%	18,513,393	17,912,494	600,899	96.75%
Local Sources	14,383,479	9,041,515	5,341,964	62.86%	13,746,419	9,053,513	4,692,906	65.86%
State Sources	16,249,136	16,249,136	0	100.00%	16,286,151	15,949,683	336,468	97.93%
Auxiliary Sources	17,724	17,781	(57)	100.32%	17,724	18,600	(876)	104.94%
Other Sources	579,263	348,390	230,873	60.14%	654,963	449,132	205,831	68.57%
Transfers	82,134	82,134	0	100.00%	432,135	452,225	(20,090)	104.65%
TOTAL REVENUES:	49,460,555	43,782,173	5,678,382	88.52%	49,650,785	43,835,646	5,815,139	88.29%
EXPENSES:								
Instruction	16,371,382	11,499,948	4,871,434	70.24%	15,488,123	10,933,002	4,555,121	70.59%
Public Service	0	0	0	0.00%	0	0	0	0.00%
Academic Support	3,571,458	2,460,689	1,110,769	68.90%	3,440,543	2,289,634	1,150,909	66.55%
Student Services	6,588,500	4,758,707	1,829,793	72.23%	6,280,407	4,254,866	2,025,541	67.75%
Institutional Support	18,374,866	13,412,497	4,962,369	72.99%	16,799,379	13,800,417	2,998,962	82.15%
Physical Plant Operations	3,210,976	2,380,227	830,749	74.13%	3,516,342	2,319,193	1,197,149	65.95%
Student Financial	3,402,269	3,349,333	52,936	98.44%	3,405,385	3,267,851	137,534	95.96%
Auxiliary Enterprise	0	600	(600)	0.00%	0	0	0	0.00%
TOTAL EXPENSES:	51,519,450	37,862,001	13,657,449	73.49%	48,930,179	36,864,963	12,065,216	75.34%
TRANSFERS AMONG FUNDS:								
Mandatory Transfers	1,163,558	515,552	648,006	44.31%	874,214	728,117	146,097	83.29%
Non-Mandatory Transfers	612,273	3,612,273	(3,000,000)	589.98%	512,273	512,273	0	100.00%
TOTAL TRANSFERS:	1,775,831	4,127,825	(2,351,994)	232.44%	1,386,487	1,240,390	146,097	89.46%
NET INCREASE/DECREASE IN NET ASSETS	(3,834,726)	1,792,347			(665,881)	5,730,293		
Fund Balances, Beginning of year	12,547,809	12,547,809			9,086,097	9,086,097		
Fund Balances, End of Period	<u>8,713,083</u>	<u>14,340,156</u>			<u>8,420,216</u>	<u>14,816,390</u>		

Statement of Revenue, Expenditures, and Other Changes

REVENUES:

Tuition/Fees

In-County, In-State, Out-State, International Tuition, Tuition Waivers, Continuing Ed Fees, Nursing Fees, Auto Tech Uniform Fees, International Student Processing Fees, Online Course Fees, Enrollment Fees, Student Health Fees, and Athletic Scholarship Fees

Local Sources

Ad Valorem Taxes, Taxes-in-Process, Delinquent Taxes, Motor Vehicle Taxes, and other Local Taxes

State Sources

State Operating Grant and SB155 Funding

Auxiliary Sources

Dorm Rental – Fire Science students

Student Life and EduCare Fund Revenue (not applicable to Operating Funds)

Other Sources

Interest Income, Reimbursements, Commissions, Gate Receipts, Deferment Fees, Media Resource Fees, and Prior Year Claims Cancelled

Transfers

Testing Fees Transfer for Administration, Transcript Fees Transfer for Advising, and Residence Hall Debt Transfer

EXPENSES:

Instruction

General, Vocational and Adult Instruction

Other Expenditures

Parking and Agency Funds (not applicable to Operating Funds)

Academic Support

Library, Academic Administration, Curriculum Development

Student Services

Counseling, Financial Aid, Student Records, Admissions, Health Services, Student Activities, and Student Services

Institutional Support

Executive Management, Fiscal Operations, Community/Public Relations, Information Services, and Administrative Services

Physical Plant Operations

Maintenance of Buildings, Equipment, Grounds, Debt Service

Student Financial

Scholarships and Grants

Auxiliary Enterprise

Operating Support of EduCare Center

Transfers

Debt Service Payments, Operating Support to ABE, BETA, and Grizzly Adventures, Annual Transfers to Development, Facilities, and Technology Funds

THANK YOU NOTES

Dr. Krull, Board of Trustees,

Thank you for the beautiful clock and placard in honor of my years at Butler. And thank you, Dr Krull, for your very kind words at my retirement party. Butler allowed me to meet so many career (& personal) goals!

Sincerely,
Cheryl Johnson

Dear Butler Colleagues,

A heartfelt "Thank You" to all of you for your prayers, cards and kind words sent our way after the passing of my Sister and Mother. Your kind acts have encouraged Patricia and I during this time of loss. You truly demonstrate that we are indeed a "Butler Family." May you and yours have a blessed Easter Season.

Bob Broyles

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
MAY**

May Board Finance Committee	Tuesday, May 10, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
May Board Meeting	Tuesday, May 10, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
May Work Session	Monday, May 23, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
June Board Finance Committee	Tuesday, June 14, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
June Board Meeting	Tuesday, June 14, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
June Work Session	Monday, June 27, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

2021-2022 Board Meeting Dates

Tuesday, December 14, 2021
 Tuesday, January 11, 2022
 Tuesday, February 8, 2022
 Tuesday, March 8, 2022
 Tuesday, April 12, 2022
 Tuesday, May 10, 2022
 Tuesday, June 14, 2022
 Tuesday, July 12, 2022

<u>LOOKING AHEAD</u>		
July Board Finance Committee	Tuesday, July 12, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
July Board Meeting	Tuesday, July 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Work Session	Monday, July 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
August Board Finance Committee	Tuesday, August 9, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
August Board Meeting	Tuesday, August 9, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
August Work Session	Monday, August 22, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

SPRING 2022 ACTIVITY CALENDAR

Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Softball v. Seward (home)	Mon., April 11 @ 2:00 p.m. and 4:00 p.m.
Softball v. NWKTC (home)	Thurs., April 14 @ 1:00 p.m. and 3:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Track and Field – Grizzly Classic	Sat., April 16 – El Dorado
Theatre Production #4 “The Runner Stumbles” College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Softball v. Dodge (home)	Sat. April 23 @ 1:00 p.m. and 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Softball v. Garden City (home)	Sat., April 30 @ 1:00 p.m. and 3:00 p.m.
Track and Field – Butler Invitational	Sat., April 30 – El Dorado
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD
Softball Region VI	Tues., May 3 @ TBD
Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Track and Field Region VI	Thurs/Sun., May 5-7 @ Garden City CC
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

EXECUTIVE SESSION

MOTION: Trustee _____

Mr. Chair,

I move that the Board recess into Executive Session to discuss negotiations, pursuant to the open meetings exceptions for matters relating to employer-employee negotiations and discussion of non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board, President Kim Krull, Bill Rinkenbaugh, Shelley Stultz, Dr. Tom Nevill, and Kent Williams be included.

The open meeting will resume in the Dankert Trustee Board Room within 60 minutes.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

ENTER EXECUTIVE SESSION @ _____ PM

RETURN TO OPEN SESSION @ _____ PM

ANY ACTION REQUIRES A MOTION, SECOND and VOTE

ADJOURNMENT

MOTION: Trustee _____

Mr. Chair,

I move that the Board meeting be adjourned.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

MEETING ADJOURNED @ _____ PM