

BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
 4:30 p.m., Tuesday, October 11, 2022 – Dankert Trustee Board Room
 Watch Live via <http://www.butlercc.edu/bctv>

3:30 p.m.	Board Finance Committee Meeting – President’s Conference Room
4:30 p.m.	Regular Board Meeting – Dankert Trustee Board Room, Upper Level of the Hubbard Welcome Center, 901 S. Haverhill Road, El Dorado, Kansas. Executive Session – Pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy.

REGULAR MEETING OF THE BOARD OF TRUSTEES

- I. **CALL TO ORDER (4:30pm)**
- II. **PLEDGE OF ALLEGIANCE (4:30pm)**
- III. **APPROVAL OF AGENDA (4:35pm)**
- IV. **RECOGNITIONS (4:40pm)----- 3**
- V. **PUBLIC COMMENT (4:50pm)**
 If you wish to address the Board during Public Comment, please complete this form:
<https://bit.ly/3ioB30n>
- VI. **STANDING REPORTS (4:55pm)**
 - a. Student Government Association Report – Lillian Rippe, SGA President
 - b. Operational Staff Report – Lisa Bolin
 - c. Professional Employees Report – Terry Sader
 - d. Board Finance Committee Report – Mary Martha Good, Linda Jolly
 - e. Foundation Board Report – Forrest Rhodes, Kim Krull
 - f. President’s Report – Kim Krull
 - g. Education Facilities Authority Report – Mary Martha Good, Dave Sherrer
- VII. **MONITORING REPORT – Advancement (Borrego) (5:15pm) ----- 4**
- VIII. **BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES**
 - a. BKD/Forvis Analytical Software Update (Williams) (5:25pm)-----8
 - b. The Villas (Krull) (5:35pm)----- 9
- IX. **BOARD ACTION ITEMS**
 - a. Sound System Replacement - Fine and Performing Arts (Nevill) (5:45pm)-----10
 - b. Capital Plan for Ball Fields (Krull) (5:55pm)----- 15

	c. Board Policies (Krull) (6:05pm)-----	17
X.	CONSENT AGENDA (6:15pm)	
	a. Approval of Minutes	
	i. Regular Board Meeting of September 13, 2022 (Hartman) -----	18
	b. Approval of Bills and Warrants for September 2022 (Hackler) -----	25
	c. Bids and Purchases -----	26
	d. Ratification of Agreements and Contracts -----	27
	e. Personnel -----	28
XI.	SUPPLEMENTAL INFORMATION (6:20pm)	
	a. Key Performance Indicators Update (Mohammad) -----	29
	b. Monthly Statement of Revenue & Expenditures (Potter) -----	30
	c. Board Calendar -----	32
XII.	EXECUTIVE SESSION (6:25pm) -----	34
XIII.	ADJOURNMENT (6:45pm) -----	35

OCTOBER BOARD RECOGNITIONS

- **Alyssa Rumple recognized as Kansas World Language Association Teacher of the Year.** Butler CC Spanish instructor Alyssa Rumple was chosen for this honor for her tremendous work as a Spanish teacher with the Wichita Public Schools. Alyssa's success in World Language teaching includes coordinating and sponsoring student trips to different countries to help students connect more deeply to the culture and community, as well as organizing and coordinating student events on college campuses.
- **Best Colleges for Vets recognition:** The "Best Colleges for Vets" survey was completed by Amy Cyphers, Willow Dean, and Dr. Esam Mohammad. It is also important to recognize the work of the Butler Veterans Advisory Board, academic advisors, and other staff who support our veterans every day.

MONITORING REPORTS – ADVANCEMENT

Advancement Division

Presented by: Tom Borrego, Vice President for Advancement: Butler Community College Foundation and College Relations & Marketing

Fundraising Staff

Staffed by Tom Borrego, Vice President, Angie Friesen, Accounting Officer, Hayley Hobbs, Director of Donor Relations, Jennifer Green-Miracle, Director of Community Advancement, Trisha Walls, Community Advancement Coordinator and Averie Nelson, Director of Development & Scholarship, and Gina Jacoby, Executive Assistant.

Culinary Project

The Foundation took on a substantial project for the benefit of the culinary program last fiscal year. The culinary building project became a priority when the culinary program lost its program location in Wichita. A quick turnaround was needed to ensure that the program could return to Butler Community College. Through the efforts of private donations, state grants and the foundation, we were able to open a new building August 2022. The Foundation raised over \$5.4 million to support the construction of a new building, furnishings, and land.

Scholarship and Program Support

The Foundation Scholarship had another successful year disbursing scholarships. The need remains and donors are stepping up. We are grateful for the continued support of our benefactors who support the mission of the college.

Scholarship Applications	Number of Students Awarded	Total Amount of Scholarships Awarded	Transfer Scholarship Applications	Emergency Loan Disbursements	Donor Program Support Funds
3056	888	\$741,927	44	\$6,750 (14 students)	\$130,000

Foundation Board of Directors

The Foundation Board of Directors added three new board members (*) to the board of directors. The board meets quarterly and governs the operations and investments of the Foundation.

2022-2023 Foundation Board of Directors

- President – Evan Funk '00
- President-Elect – OPEN
- Treasurer – Eric Bird*
- John Blickenstaff '85
- Dusty Buell*
- Aletra Chaney-Profit
- Carolyn Connell
- Dan Davis*
- Dr. Tom Estep
- Trustee Liaison/Ex-Officio – Forrest Rhodes
- Janice Jones
- Ryan Murry
- Betsy Redler
- Jay Stehley
- Ex-Officio – Kim Krull

At each meeting, the board reviews a dashboard report that shows new financial growth that is a result of solicitations by the Foundation. For the 2021-2022 fiscal year, the Foundation had a strong year. Capital funds, sponsorships and a successful auction created a record-breaking year. Overall, the Foundation raised \$5,900,000 million during that fiscal year, which was an increase of \$4,588,775 over the prior year. A breakdown of the Butler Benefit Auction and corporate sponsorships can be found below.

Butler Benefit Auction

The Butler Benefit Auction bounced back from the COVID-19 Pandemic and did not miss a beat. The Auction remains a popular event, and a great means to support student scholarships and fund a portion of the Foundation’s operations. Overall revenue for the 2022 event increased almost 10% over monies generated in 2020, equating to an additional \$23,000. One revenue-generating element adopted in 2021 and will be continue for future auctions is Text-2-Bid. Several individuals not able to attend the event in person were able to participate in the Auction using the Text-2-Bid feature, by actively bidding on silent auction items and/or donating to the Pure Philanthropy campaign. Text-2-Bid has become a game changer for the Butler Benefit Auction adding additional marketing capabilities and simplified recording processes for the post-auditing functions. Much of the additional monies gained in 2022 can be attributed to the generosity of in-kind donations and participation in the silent and live auctions.

Butler Benefit Auction Results	2020	2021	2022
Event Revenue	\$ 247,979	\$ 111,142	\$270,038
Number of Guests	320	n/a	331
Percent Guests who Gave in Event	72%	n/a	78%

Corporate Sponsors

The Butler Foundation knows and appreciates the support which comes from corporate sponsors. These businesses understand the importance of investing in Butler Community College to help fund the Foundation operations and cultivate the business leaders and workforce success of tomorrow. Non-auction corporate sponsors were recognized at the Scholarship Dinner, Presidents Donor Dinner, Circle of Gold Society events, as well as through the Foundation website and magazines.

Corporate Sponsors	2019-2020	2020-2021	2021 - 2022
Auction Sponsors (Excludes in-kind)	\$ 60,094	\$ 50,000	\$ 50,500
Other Foundation Event Sponsors	\$ 7,500	\$ 54,442	\$5,000

Community Advancement

Publicly recognized in 2021 and 2022 by the Wichita Business Journal as a leader in helping make workplaces in our community more equitable and inclusive, Butler Community College continues to create awareness and educate leaders in our community through Advance Kansas. Advance Kansas is a diversity and leadership development initiative led by Juan Johnson, a well-renowned expert in the field of diversity leadership and community building. It is a program designed to engage business and community leaders to cultivate a more significant commitment to the importance of diversity, inclusiveness, and equity (DEI) within their operations. Over the past year, 66 individuals took part in training sessions to help develop the skills and knowledge to effectively manage and lead employees in understanding the upside potential of DEI.

Participants learn how to understand their diversity blind spots and come away with focused decision-making skills for examining diversity dynamics, diagnosing underlying tensions, and making effective decisions – not only in the workplace but with clients, suppliers, and their personal lives. Participants learn the framework to guide groups and to help create organizational diversity management processes. The goal of the program is to inspire individuals and learn how to build new and deeper relationships across multiple diversity dimensions which in turn will help themselves and their organizations grow and foster in the ever-changing culture. The Advance Kansas partnerships with Spirit AeroSystems, Evergy, Meritrust Credit Union, Envision, Cox Communications, and T-Mobile not only help fund this initiative but allows Butler Community College to build relationships with a multitude of businesses throughout the community.

Life Enrichment

Life Enrichment is an educational, entertaining, and cultural program designed to engage community members in the life of the college. Meetings take place monthly during the academic year and are open to everyone. Programs feature speakers and performers tailored to the interests of active older adults. The most popular programming includes speakers on local or Kansas history and singers. Life Enrichment builds awareness of the college and in the community. Members visit the college, attend our athletic and fine arts events, and get involved in the community. The program went virtual for 2020-21 so membership was not required. In 2021-22, the program returned to in -person, but is still fighting issues related to COVID anxiety within this audience.

Life Enrichment Performance	2019-2020	2020-2021	2021-2022
Membership	151	n/a	90
Average meeting attendance	73	n/a	42
% Membership age 75 and under	58%	n/a	35.8%

Butler County Spelling Bee

Coordinated through our Community Advancement, The Butler County Spelling Bee contributes to our communities by connecting Butler Community College with elementary and middle school students throughout the county. Participants from all Butler County school districts are invited to participate and attracts some of the brightest students in the county to our campus along with their teachers, parents, and grandparents.

The Spelling Bee, produced by our own Butler college librarians, featured spellers from 26 Butler County schools, up seven from 2021 when the event was hosted virtually due to COVID. The winner of the 2022 Butler County Spelling Bee was from Andover Middle School, successfully spelling the word “moorage”.

College Relations and Marketing (College)

Staffed by: Kelly Snedden, director; Kellee Kruse, assistant director; Rodney Dimick, Digital Production Manager; Noah Stevens, Visual Graphics Designer; Sarah Goertz, Digital Marketing Specialist; and (vacant) web graphic designer.

The team is grateful to the Board of Trustees for approving additional marketing dollars and two additional positions which will hopefully be filled within the next couple of months. The addition of a Social Media Coordinator and a Content Writer/Strategist will make great strides in driving compelling content to our multiple audiences while allowing the director to focus more on strategic initiatives. The additional dollars will be leveraged to fill the gaps in advertising in driving leads and applications.

College Relations & Marketing went most of the school year without a Digital Marketing Specialist. The position was vacated in October, and it took until June to find the right replacement. With that position now back on site, we can ramp up and pivot our digital advertising tactics more succinctly while also diving deeper into our automation email system for more personalized communications as we work to turn leads into applications.

We continue to utilize student workers. The department currently employs 5 students who assist with content development and distribution, social media, video production and photography.

MAJOR PROJECTS

- Phase II Implementation of Act-on marketing automation software - creation of smart forms for greater dissection of leads
- UNDERWAY – Implementation of a new backend CMS for the college website. Working with IS Web Services, marketing helps shape the look, feel and messaging of the new website.
- Continued top of the funnel growth for leads and inquiries to application
- Strengthen community partnerships and program outreach as warranted
- Sustain *READY FOR BETTER* campaign across all channels
- Phase II implementation of Butler Because campaign
- UNDERWAY - Implement stronger reporting metrics
- Implement and launch new campaign for Redler Institute of Culinary Arts
- Develop and launch new 2023 college advertising campaign
- UNDERWAY - Completion of 2023-2025 Marketing Plan
- Hire and onboard new team members and fill vacancy

METRICS

- Fall campaign April to July applications increased 4751 (2021) to 4,866 (2022) (+2.42%)
- Web Traffic
 - April 1 – Aug 23, 2022 = 722,591 web users
 - April 1 – Aug. 23, 2021 = 666,802 web users
- Overall, for calendar year 2021, acceptance letter/applications reached more than 10,000 for the third year in a row ('19-'21). Acceptance letters had previously not been over 10,000 since 2013.
- Currently nurturing 33,707 as inquiries who have not applied

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES
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TOPIC for DISCUSSION
BKD/Forvis Analytical Software Update

REPORT:

- Program Economic Analysis (PEA) software:
 - Academic data has been entered and vetted for FY2019, 2020, and 2021. This historical information is available to help inform departmental and divisional academic budget trends from prior years.
 - The academic departments and divisions will also be using FY2022 data from other sources to inform the budget development process for upcoming years.
 - It is anticipated that the FY2022 PEA data will be entered into the system during October and November.

- Athletic and Overhead modules.
 - It is anticipated that the Athletic and Overhead information will also be entered in the system during October and November.

RECOMMENDED ACTION:

This item is for the Board's information and discussion.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Kent Williams, Vice President of Finance

Supervisor: Dr. Kim Krull, President

Date: September 30, 2022

TOPIC for DISCUSSION
The Villas

REPORT:

In 2011, Butler entered into an agreement with Oxbow Holdings, LLC to construct The Villas apartment complex at northeast corner of Haverhill and Towanda across from the El Dorado campus. Oxbow funded the construction of the buildings and opened them in August 2012 with the sole purpose to provide housing for Butler students. For the first four years of the agreement, Butler guaranteed an occupancy rate. Butler also agreed that for a period of 10 years after initial occupancy, the College would not build additional campus housing or renovate existing housing in a way that increased the number of beds available to students unless Oxbow was first given the opportunity to do the new housing project. This recital was to be in effect until August 10, 2022.

In June 2017, T Town, LLC purchased The Villas from Oxbow Holdings, LLC. The updated agreement with T Town, LLC excluded recitals from the original Oxbow Holdings agreement that referenced the construction completion dates, guaranteed occupancy rates and lease rates. Retained from the original agreement was the recital regarding future building/renovation projects and it was to be in place until August 10, 2022.

On September 28, 2022, Dr. Krull was informed T Town, LLC was going to sell The Villas. The owners wanted Butler to have an opportunity to consider purchasing the property before it was publicly listed for sale. College legal counsel, Ray Connell, has reviewed all the agreements with Oxbow Holdings, LLC and T Town, LLC and determined Butler doesn't have any current or actionable commitments with the potential sale of this property. Dr. Krull informed the current owners this would be a discussion item at the October 11, 2022 Regular Board Meeting and that follow-up would be provided to them related to the Board discussion.

RECOMMENDED ACTION:

This information is for discussion purposes only.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Dr. Kimberly W. Krull, President
Supervisor: Forrest Rhodes
Date: October 11, 2022

BOARD ACTION ITEMS

TOPIC for ACTION

Sound System Replacement
Fine and Performing Arts Theatre

REPORT:

Fine and Performing Arts at Butler's El Dorado campus provides a variety of student, faculty, staff, and community engagement. Each year Butler productions are performed for well over 3,000 patrons of the arts in the college theatre. This does not include the additional 1200+ elementary schoolers who attend the Children's Theatre production week or the 600+ High School students who attend the vocal music workshops. Beyond the community outreach, around 300 students use and perform in Butler's theatre each semester and the positivity of their experience is directly related to the quality and reliability of theatre equipment. The work done in the theatre prepares Butler students for "recruitment" performances in the community and high schools; without a working theatre, Butler students and programs will not be able to recruit for Butler.

Butler's Theatre, Vocal Music, Instrumental Music, and Dance productions are reliant upon the sound system as are the Technical Theatre degree-seeking students. Butler's theatre sound system has components that are over 30 years old. When new microphones were purchased through a foundation grant, speakers, amplifiers, or cabling were not updated and time has taken its toll on this equipment. For the past 15 years, an aged analog system has been patched together with digital replacement components as the technology in sound production has evolved. An updated system is necessary because:

- Amplifiers are no longer working on certain frequencies
- Amplifiers did not include in-line limiters which damaged speakers
- Some speakers are damaged beyond repair
- Cables running to the subwoofer and speakers are the wrong gauge
- Many components are no longer serviceable

Butler's theatre needs a working sound system for the upcoming fall production season as rental options will far exceed the cost to replace. The cost to rent the same sound equipment that is being considered for purchase would be approximately \$95,000.

Heartland AV - \$40,401.05
McClelland Inc. - \$40,750.00

RECOMMENDED ACTION:

Approval to purchase sound system for \$40,401.05

RECOMMENDED FUNDING SOURCE:

Strategic Initiatives Designated Reserve

Submitted by: Dr. Tom Nevill, Vice President of Academics
Supervisor: Dr. Kim Krull, President
Date: September 28, 2022



9119 W. Delano St
Wichita, KS 67212

Name/Address

Butler Community College
901 S Haverhill Rd
El Dorado, KS 67042

Sales Quote

Date	Quote No.
6/29/2022	1913
Valid Until	
7/2/2022	
Project	

Description	Qty	Rate	Total
12-inch two-way medium power installation loudspeaker, 8 ohms, 90° H x 60° V, max SPL 122 dB; available in black or white	3.00	1,703.75	5,111.25
Rigging Hardware	1.00	600.00	600.00
18-inch medium power subwoofer, 8 ohms, max SPL 132 dB	2.00	1,703.75	3,407.50
4 channel, 1600W amplifier, with onboard DSP and Dante digital networking	1.00	3,697.50	3,697.50
2 channel, 3200W amplifier, with onboard DSP and Dante digital networking	1.00	3,190.00	3,190.00
Allen & Heath Avantis, 12 Onboard Preamps, 24 Faders	1.00	11,519.10	11,519.10
24in x 12out Remote AudioRack, dSNAKE I/O for expansion, 3 RU, 48kHz	1.00	1,529.10	1,529.10
Dante 64x64 networking card, AES67 compatible, DDM ready, 96kHz/48kHz	1.00	1,899.05	1,899.05
16in x 8out portable AudioRack, dSNAKE I/O for expansion, 48kHz	1.00	1,281.55	1,281.55
19SP27DP LRD, STAND ALONE	1.00	846.00	846.00
20A RCKMNT PWR DISTW/SERIES PROTECT,9 OUT,CORD	2.00	634.50	1,269.00
1SP PANEL W/BRUSH GROMMET	1.00	51.00	51.00
Installation Services	1.00	6,000.00	6,000.00
- Replace three existing main speakers			
- Install two subwoofers			
- Replace existing main amplifiers			
- Replace existing audio console			
- Install digital snake in new Rack in Rack Room			
- Install 20A Surge Suppressor for Mixer and for dSnake+Amplifiers			
- Remove existing rack			
- Remove unused cabling between FOH and rack room			
- Tune system			
Subtotal			\$40,401.05
Sales Tax (6.5%)			\$0.00
Total			\$40,401.05



September 27, 2022

MSI #10508

Butler County Community College
ATTN: Matthew Udland
715 E 13th St
Andover KS 67002

Matthew,

The following is pricing to update the speakers, amplifiers, and mixing console in the auditorium. I am quoting two different brands of speakers; one offers additional frequency response and sound pressure level. Each speaker system will include DSP- (Digital Signal Processing) enabled amplifiers. These amplifiers incorporate the processing components needed to equalize, crossover, and limit protect each of the speakers. Additionally, the manufacturer factory setting ensures maximum performance and protection of the speakers.

Each speaker option includes a new Allen & Heath Avantis digital mixing console. The Avantis is a 32-fader mixing console that can mix up to 48 audio channels. The mixing console will include a 24 input and 12 output digital stage box.

The first offering from Community consists of three traditional 12" full-range speakers with two single 18" direct-radiating subwoofers.

Sound System Update – Community

- 3 Community IP6112296B Loudspeaker
- 3 Community IUB1122 Bracket
- 2 Community IS6118B 18" Subwoofer
- 1 Community ALC1604D Amplifier
- 1 Biamp ALC3202D Amplifier
- 1 Allen & Heath Avantis Digital Mixing Console
- 1 Allen & Heath AH AR 2 2412 digital stage box

Pricing includes all wire, hardware, and labor for turnkey installation.

\$36,500.00

The Danley offering includes Three coaxial 12" full-range speakers and two high-impact 15" Folded horn subwoofers.

Sound System Update – Danley

- 3 Danley SM90 Loudspeaker
- 3 Danley Bracket
- 2 Danley TH115 15" Subwoofer
- 3 Dynacord C3600FDIUS Amplifier
- 1 Allen & Heath Avantis Digital Mixing Console
- 1 Allen & Heath AH AR 2 2412 digital stage box

Pricing includes all wire, hardware, and labor for turnkey installation.

McClelland Inc.
345 N. Ohio Ave. Wichita, KS 67214
macsound.com

\$40,750.00

McClelland Inc. holds State of Kansas Purchasing Contract #42602. All pricing is compliant with contract terms.

Acceptance of this proposal requires a down-payment of at least 40% of the project total. Payment is required prior to any procurement or scheduling. The remaining balance shall be due upon the completion of the project and will be invoiced under Net 30 terms. Cancellation will result in forfeiture of 15% of the project total.

*Price does not include sales tax. Tax will be added to your final invoice unless you provide a current KS tax exemption form.

**Assumes all electrical terminations provided by others.

***Pricing is subject to change due to international market fluctuations.

If you have any questions, please feel free to call me at 316-265-8686.

Sincerely,

McCLELLAND INC.

Paul Colella
PC/lm

TOPIC for ACTION
Capital Plan for Ball Fields

REPORT:

At the March 8, 2022 Regular Board meeting, initial discussion was held on proposed upgrades to East Park. Additional information was presented at the September 13, 2022 Regular Board meeting. The City's planned improvements to East Park, McDonald Stadium and Central Field will be completed using a portion of excess sales tax generated each year. The City anticipates an overall investment of approximately \$2.1 M with the largest portion of the costs covered by the City. The planned improvements will be implemented over approximately 2 years with the improvements to East Park completed in early spring 2023. Because Butler softball and baseball teams play on the north field at East Park and at McDonald Stadium, the City is requesting funding support from the College for the improvements. The City is also requesting funding support from the school district for the improvements to the fields they use.

Of the overall expected cost of improvements to East Park of \$546,000 for the concession/restroom facility and shade structures, Butler's portion would be \$96,000. Of the overall expected cost of improvements to McDonald Stadium of \$906,000, Butler's portion would be \$168,000. Details of those costs were presented at the September meeting and are listed below. The cost of improvements to Central Field would be covered entirely by the City because Butler does not use any of these fields.

Also discussed at the September meeting was Butler's opportunity to add a softball locker room located adjacent to the concession/restroom facility at East Park at an anticipated cost of \$200,000.

As part of this overall discussion, Trustees requested information on the cost of leasing the ball fields if Butler did not want to contribute to the direct cost of the improvements. That information is included below in the BCC Lease Options Table. Depending on the length of the lease agreement the annual cost could range from \$30,949 for a 10-year lease to \$90,209 for a 3-year lease. Annual field maintenance costs are not included in these totals.

Because this is City owned property, the City's RFP process is being utilized. The RFP is currently being written for the ball field improvements as listed below. It includes an alternative for the Butler softball locker room as well. As discussed at the September Regular Board meeting, a request for formal approval to move forward with the projects would be presented at the October 11, 2022 Regular Board meeting. If the Board approves the anticipated expenditures for Butler's portion of the improvements, the City is willing to work with Butler on a payment plan.

RECOMMENDED ACTION:

Approve proposed expenditures for improvements to East Park, McDonald Stadium and construction of a Butler softball locker room at East Park.

RECOMMENDED FUNDING SOURCE:

Capital Project Designated Fund

Submitted by: Dr. Kimberly Krull
Supervisor: Forrest Rhodes
Date: October 11, 2022

East Park Improvements	Est. Cost	City			BCC			USD		
		City	BCC	USD	City	BCC	USD	City	BCC	USD
East Park Concession/Restroom	\$ 300,000	60%	30%	10%	\$ 180,000	\$ 90,000	\$ 30,000	\$ 180,000	\$ 90,000	\$ 30,000
Shade Structures	\$ 20,000	60%	30%	10%	\$ 12,000	\$ 6,000	\$ 2,000	\$ 12,000	\$ 6,000	\$ 2,000
Fences	\$ 100,000	90%	0%	10%	\$ 90,000	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ 10,000
Orndorff Scoreboard	\$ 7,000	90%	0%	10%	\$ 6,300	\$ -	\$ 700	\$ 6,300	\$ -	\$ 700
Snell Scoreboard	\$ 7,000	90%	0%	10%	\$ 6,300	\$ -	\$ 700	\$ 6,300	\$ -	\$ 700
Backstops	\$ 7,000	90%	0%	10%	\$ 6,300	\$ -	\$ 700	\$ 6,300	\$ -	\$ 700
Bullpens	\$ 5,000	90%	0%	10%	\$ 4,500	\$ -	\$ 500	\$ 4,500	\$ -	\$ 500
Orndorff Bleacher Pad	\$ 100,000	90%	0%	10%	\$ 90,000	\$ -	\$ 10,000	\$ 90,000	\$ -	\$ 10,000
Subtotal	\$ 546,000				\$ 395,400	\$ 96,000	\$ 54,600	\$ 395,400	\$ 96,000	\$ 54,600

Central Field Improvements										
Hamblin Scoreboard	\$ 7,000	100%			\$ 7,000	\$ -	\$ -	\$ 7,000	\$ -	\$ -
Facility Lighting	\$ 15,000	100%			\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Red Day Fence	\$ 70,000	100%			\$ 70,000	\$ -	\$ -	\$ 70,000	\$ -	\$ -
North Field Fence	\$ 40,000	100%			\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Mitchell Field Fence	\$ 35,000	100%			\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -
Hamblin Field Fence	\$ 80,000	100%			\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -
Bullpens	\$ 10,000	100%			\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Scoreboards	\$ 14,000	100%			\$ 14,000	\$ -	\$ -	\$ 14,000	\$ -	\$ -
Concession/Restroom	\$ 300,000	100%			\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -
Irrigation	\$ 10,000	100%			\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Backstops	\$ 14,000	100%			\$ 14,000	\$ -	\$ -	\$ 14,000	\$ -	\$ -
Shade Structures	\$ 15,000	100%			\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Subtotal	\$ 610,000				\$ 610,000	\$ -	\$ -	\$ 610,000	\$ -	\$ -

McDonald Stadium Improvements										
Turf Replacement	\$ 300,000	60%	30%	10%	\$ 180,000	\$ 90,000	\$ 30,000	\$ 180,000	\$ 90,000	\$ 30,000
Mound Replacement	\$ 15,000	60%	30%	10%	\$ 9,000	\$ 4,500	\$ 1,500	\$ 9,000	\$ 4,500	\$ 1,500
Scoreboard	\$ 35,000	60%	30%	10%	\$ 21,000	\$ 10,500	\$ 3,500	\$ 21,000	\$ 10,500	\$ 3,500
Backstop	\$ 10,000	60%	30%	10%	\$ 6,000	\$ 3,000	\$ 1,000	\$ 6,000	\$ 3,000	\$ 1,000
Outfield Fence	\$ 200,000	60%	30%	10%	\$ 120,000	\$ 60,000	\$ 20,000	\$ 120,000	\$ 60,000	\$ 20,000
Bleacher Gaps	\$ 18,000	100%			\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -
Windows	\$ 8,000	100%			\$ 8,000	\$ -	\$ -	\$ 8,000	\$ -	\$ -
Restroom Update	\$ 30,000	100%			\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Guttering	\$ 5,000	100%			\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Ticket Booths	\$ 5,000	100%			\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Dugout/Bleacher Lighting	\$ 15,000	100%			\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Facade Updating	\$ 150,000	100%			\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Facility Security	\$ 15,000	100%			\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Bleacher Benches	\$ 100,000	100%			\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Subtotal	\$ 905,000				\$ 682,000	\$ 168,000	\$ 56,000	\$ 682,000	\$ 168,000	\$ 56,000

TOTAL	\$ 2,062,000				\$ 1,687,400	\$ 264,000	\$ 110,600	\$ 1,687,400	\$ 264,000	\$ 110,600
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BCC Lease Options				
Years	3	5	7	10
\$ 264,000	\$ 88,000	\$ 52,800	\$ 37,714	\$ 26,400
	1.25%	1.50%	2.25%	3.00%
	\$ 90,209	\$ 55,200	\$ 41,184	\$ 30,949
	\$ 270,627	\$ 275,998	\$ 288,288	\$ 309,489

TOPIC for ACTION
Board Policies

REPORT:

As discussed and agreed upon at the Board retreat in August, a review of the Board policies has been initiated. At the September work session, Board members determined no changes were needed to the Philosophy of Compensation Policy.

The proposed new Information Request Policy was discussed as was the Code of Conduct and Responsibilities Policy. Suggested changes to these policies will be submitted prior to the October Regular Board Meeting for consideration and will be distributed to Trustees.

Included below are suggested changes to the Professional Development Policy.

RECOMMENDED ACTION:

Recommend approval of the changes to the Professional Development Policy.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Dr. Kimberly Krull

Supervisor: Forrest Rhodes

Date: October 11, 2022

PROFESSIONAL DEVELOPMENT
BP – 1035

Members of the Butler Board of Trustees are expected to participate in professional development activities **related to the College at least once per year** which could include national, state, regional and local programs ~~related to the College at least once per year~~ **as well as webinars, podcasts, papers and books available through ACCT and AACC.**

Travel expenses and other expenses reasonably incurred in connection with College business will be reimbursed in accordance with Butler's established Travel Payment and Reimbursement Policy.

CONSENT AGENDA – APPROVAL OF MINUTES



- Ready for Life -

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, September 13, 2022 – Dankert Board Room**
Meeting Recording can be viewed at: www.youtube.com/watch?v=GxUqef5T-zk

STAFF ATTENDANCE

Lisa Bolin
Christina Byram
Todd Carter
Sherri Conard
Dr. Julio Guerrero
Jennifer Hartman
Matt Jacobs
Janice Jones
Dr. Kim Krull
Zach Lindsay
Dr. Esam Mohammad
Dr. Tom Nevill

Tyler Nordman
Dr. Jessica Ohman
Bill Rinkenbaugh
Heather Rinkenbaugh
Lillian Rippe
Dr. Terry Sader
Kelly Snedden
Ireland Turner
Kent Williams
Dylan Wittorf
Bill Young

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good, Vice-Chair
Linda Jolly, Secretary
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Lisa Moore *(z)
Ray Connell *(z) – Exec Session Only
Thomas Williams

CALL TO ORDER

(YouTube @ 0:49)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:31 p.m.

PLEDGE OF ALLEGIANCE

(YouTube @ 1:03)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 2:02)

Prior to the approval of the agenda, Chair Rhodes indicated that those who frequently watch or attend meetings will notice some slight changes to the structure of the meetings and stronger adherence to Roberts Rules of Order following a training retreat that the Board participated in. Trustee Good moved to approve the agenda as presented. Trustee Sherrer seconded the motion. Trustee Winslow brought forth a desire to have more information included in the agenda, and after Trustee Smith's recommendation to visit about it at the next Board Work Session, the motion to approve the agenda as presented in the Board Book passed 7-0.

COMBINED PUBLIC HEARING FOR 2022-23 REVENUE NEUTRAL RATE & LEGAL/OPERATING BUDGETS

(YouTube @ 4:31)

Chair Rhodes read a statement opening the public hearing and explaining the budget process. Trustee Winslow expressed concern regarding not having received a copy of that statement prior to the meeting and that the result of the 4-3 vote to exceed the Revenue Neutral Rate was not explicitly stated. One constituent, Mr. Thomas Williams, Benton Township, addressed the Board with concerns.

Trustee Good moved to approve Resolution 22-08, exceeding the Revenue Neutral Rate. Trustee Jolly seconded the motion. Trustees Winslow, Braungardt and Smith expressed concerns regarding information presented in the recent Community Connections newsletter related to the August 9, 2022 Board meeting and vote for the approval of the Notice of Public Hearing to Exceed the Revenue Neutral Rate. On roll call vote, the motion to approve Resolution 22-08, exceeding the Revenue Neutral Rate passed 4-3, with Trustee Braungardt, Trustee Winslow and Trustee Smith voting nay.

Chair Rhodes adjourned the combined public hearing. Trustee Jolly moved to approve the Legal Budget for 2022-23 as published with the amount of taxes to be levied for the General Fund of \$12,298,138 and the total expenditure budget for all funds of \$85,861,808. Trustee Good seconded the motion. Trustee Braungardt moved to amend the motion to have the taxes levied for the general fund be \$12,500,000 and the expenditures adjusted accordingly. Trustee Winslow seconded this amendment. Trustees Braungardt, Smith and Winslow expressed that they believed this money should be returned to the taxpayers. The motion to amend the motion as presented failed 3-4, with Trustee Good, Trustee Jolly, Trustee Rhodes and Trustee Sherrer voting nay. The original motion to approve the Legal Budget as published passed on a 4-3 vote with Trustee Winslow, Trustee Braungardt and Trustee Smith voting nay.

Trustee Sherrer moved that the Board approve the Operating Budget for 2022-2023 as presented on August 9, 2022 with the amount of budgeted Operating Fund expenditures of \$56,277,148. Trustee Good seconded the motion. On roll call vote, the motion passes 4-3, with Trustee Braungardt, Trustee Winslow and Trustee Smith voting nay.

Trustee Rhodes expressed his thanks to Dr. Krull and the Administrative staff for their work during the budget process.

RECOGNITIONS

(YouTube @ 34:26)

Tyler Nordman, Associate Athletic Director, was recognized nationally by the 2-Year Sports Information Directors of America for his social media graphics and game notes publications. There were 294 entries in the contest and nearly 50 institutions represented in this publications contest. Dr. Krull congratulated Tyler for elevating our recognition in that area, and for spearheading the graphics on the production trailer.

The Butler Volleyball Team, led by Coach Lisa Lechtenberg were recognized for the third year in a row by the US Marine Corps and the AVCA with a Team Academic Award. The award honors teams who match their dedication to volleyball with excellence in the classroom. The benchmark GPA is 3.3.

Dr. Krull also recognized Trustee Winslow's September birthday.

PUBLIC COMMENT

(YouTube @ 38:00)

There was no public comment.

STANDING REPORTS

Student Government Association

(YouTube @38:14)

Lillian Rippe introduced herself as the SGA President, and had the officers introduce themselves to the Trustees as well. Lillian shared that the SGA retreat occurred on August 12. The team planned out their fall events. Lillian also provided an update on upcoming events being sponsored by SGA. They will also be working to develop a “Butler Pact” that will encompass what it means to be a Grizzly. They hope to have the wall display up by the end of the semester. SGA will also host a Voter Registration table at each campus.

Operational Staff –

(YouTube @ 43:36)

OpStaff selected the Book Scholarship recipients for this year, which covers cost of books for two qualified applicants. This year, three students were awarded \$500 each. The next meeting is Thursday, Sept. 15.

Professional Employees –

(YouTube @ 44:46)

Dr. Sader announced Kerri Rowe the BCCEA scholarship recipient for this year. He read comments that were shared with the committee from Ms. Rowe’s application and explains her desire to become a teacher. Dr. Sader shared that the applicant pool was very strong. He also shared that the association has now decided to get more involved in the recruitment process, and has requested a copy of the CLARIS report produced within the last few years so that they can work with the college to recruit and retain students.

Board Finance Committee –

(YouTube @ 50:42)

Trustee Jolly indicated that they reviewed expenditures and revenues and found nothing out of the ordinary. The bulk of the committee’s discussion came around the calendar for the budget process, and that even though budgets are being approved tonight that the work on next year’s budget will be beginning soon. Trustees should start to see information around tuition & fees this coming February. She also indicated that the budget process is part of the strategic plan and the budget should reflect that.

KACCT Quarterly Meeting Report –

(YouTube @ 52:27)

Trustee Jolly attended the KACCT Quarterly meeting in Fort Scott. She shared that she found the discussions around Title IX and attorney-client privilege to be especially interesting. She also shared that the President of Lewis & Clark Community College shared about a cyber incident that they had and the lessons they learned. She was also proud to share that other colleges look to Dr. Krull as an expert, which is a great benefit to Butler to have a leader that is also a leader amongst others in her profession.

Foundation Board Report –

(YouTube @ 55:45)

Trustee Rhodes shared a financial update from the Foundation’s quarterly meeting. He reported that the Foundation had a strong fiscal year, with revenue up \$3.8 million, primarily driven by the

Culinary project. Scholarship disbursements were at the highest amount ever. He also shared that fundraising is still continuing, but construction was completed and the building was ready for students to begin fall classes. There is one new member on the Foundation Board, Dusty Buell, CEO and Tournament Director for the Wichita Open.

Trustee Winslow asked if the Foundation Audit Report was available. Trustee Rhodes indicated that he will find out and let the Trustees know.

President's Report –
(YouTube @ 59:11)

Dr. Krull introduced Lisa Moore, assistant professor at Tabor, who is working on a Doctorate degree at Tabor. Dr. Krull and other faculty/staff are assisting her with her Directed Field Experience. She'll be involved on campus in various ways over the next few months.

Author David Grann will be on campus and encourages Trustees to attend if possible.

Butler hosted the Kansas Community College Leadership Institute on September 8-9 in Andover. There were 25 participants from across the Community College System. The in-state leadership series is facilitated by Dr. Jackie Vietti. Dr. Tom Nevill and Dr. Donnie Featherston are participating from Butler this year.

Dr. Krull and various Butler representatives were on hand for a Cybersecurity grant announcement at Friends last week. Friends will receive \$750,000 and \$500,000 will be scholarships that will be awarded to Butler students through our partnership with Friends.

Dr. Nevill and Chef Pena joined Dr. Krull at the Andover BOE meeting to thank them for their 30-year partnership with their district through various projects.

Next week, community college presidents will gather with the independent colleges and sign an agreement that will ensure that those institutions will accept all community college hours and transfer those students in at junior status.

Dr. Krull emailed all employees the results of the mission/vision survey. There were 375 responses to the survey. This is another step in the review of the mission/vision statement. A small committee will now gather to discuss whether or not any changes need to be made.

There are new Butler banners downtown in El Dorado welcoming students to town.

An update on the Kansas Promise Scholarship showed that 152 students have been paid \$226,481.60. 23 students are still working with Financial Aid and are still waiting on official awards.

Wichita Fire Department has indicated that they are interested in partnering with BCC to collaborate with them on providing that opportunity to some of their recruits as well.

Dr. Krull shared that we are about 96% to our headcount enrolment and 94% to credit hour enrollment. On Day 1, International student headcount is up about 30% and credit hours are up 44%. This is reflective of the lowered tuition for international students, as well as their ability to get visas and travel once again. Transfer student enrollment is up 19%, older students 3%, online 2%, Butler County HS enrollment 17%. Cybersecurity was up 47% and early childhood 15%.

Trustee Winslow asked about Sedgwick County enrollment, and Trustee Good asked clarifying questions about the KS Promise Scholarship.

Educational Facilities Authority Report –

(YouTube @ 1:13:12)

Trustee Good reported that leased ice machines have been put in each of the locker rooms. The group also discussed fundraising for the scoreboard.

MONITORING REPORTS

(YouTube @ 1:14:25)

Todd Carter and Tyler Nordman gave an overview of the information presented in the Board packet. There are three new head coaches this year. Tyler Nordman provided an update on fall sports, and the team shared a clip of Demarcus Lawrence of the Dallas Cowboys, played for Butler in 2010-11, giving a shout out to Butler CC during Sunday Night Football. Tyler shared that there are currently 14 players and 2 coaches in the NFL that have ties to Butler Community College.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

(YouTube @ 1:20:16)

- A. **Board Self Evaluation** (YouTube @ 1:20:20): The results of the evaluation were emailed to Trustees prior. Trustee Rhodes encouraged that if Trustees wanted to see a change in the evaluation format offer suggestions and constructive criticisms to address the issue. Trustee Winslow indicated that she would like to see the evaluation be the same as Dr. Krull's evaluation in terms of the number of questions and would like to see both come out of the ACCT standards. Trustee Good offered to work with Trustee Winslow to brainstorm solutions. Trustee Braungardt questioned why there was limited discussion, when Trustees could learn something from it in order to work more effectively. Trustee Jolly suggested a short Board questionnaire at the end of each meeting to be utilized as a self-evaluation, then discuss the results quickly at the beginning of the next meeting. Trustee Jolly will bring more information to a future meeting. The Trustees agreed to discuss the evaluation at an upcoming Work Session.
- B. **Sound & Lighting Upgrades** (YouTube @ 1:29:44): Dr. Nevill provided a presentation about the need to replace sound and lighting equipment for performing arts. He plans to bring the item to the Board next month for final approval and wanted the Board to have an opportunity to present questions. The audio equipment is currently being rented for this semester. Dr. Krull also indicated that this is a teaching opportunity for students, allowing them to train with industry-standard equipment. Trustee Braungardt asked to see what the cost of leasing compared to the cost of purchasing.
- C. **Capital Plan for Ball Fields** (YouTube @ 1:37:53): Dr. Krull met with David Dillner to discuss updated information around the Ball Fields. The El Dorado City Commission voted to move forward with the capital improvement plan to East Park, Central Field and McDonald Stadium, committing a \$2.1 million investment, and are engaging in conversation with Butler CC and El Dorado Public Schools on the shared costs associated with these facilities. Dr. Krull shared cost projections, which will be shared between the three entities, based on usage. Dr. Krull addressed changes to the potential placement of the Softball locker room, indicating that water lines for the refinery run under the previous location. At McDonald Park, the city is just asking for contribution for the field improvements. The city will be flexible with the payment should the Board approve the investment. To build a field on College property, this would be a multi-million-dollar project. If the College doesn't contribute to the improvement plan, BCC

would be required to lease the fields from the city on a daily basis. Trustee Jolly asked clarifying questions regarding the locker room financing versus the rest of the project. Trustee Braungardt asked whether this has been factored into the next budget. At this time, Dr. Krull said that it has not, but the flexibility to add it into future years is there.

- D. **Policy Review Procedures**(YouTube @ 1:50:48): Trustee Rhodes shared a draft of a new policy that deals with how information requests are handled. He then asked for the Trustees to put forth 2-3 policies that they feel need to be reviewed at the September Work Session. Dr. Krull requested that Trustees email her two policies by the end of the week and the most common ones will be addressed first.
- E. **Strategic Plan Update** (YouTube @ 1:56:01): Dr. Krull provided an update on the Strategic Plan, indicating that the six overarching goals would remain. She shared that the goals and action items have been streamlined and redundancies eliminated. Trustee Sherrer indicated that he appreciated that the language was more concise and the bullet points easier to follow.

BOARD ACTION ITEMS

(YouTube @ 1:59:50)

- A. **Family Medical Leave Act & Service Member Family Leave Policy** (YouTube @ 1:59:54): These updates will align the leave periods, and update sentence structures that were redundant. The main change was ensuring fiscal year alignment to a 12-month rolling year. Trustee Sheerer moved to approve the proposed policy changes. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.
- B. **Personnel** (YouTube @ 2:01:41)
 - a. **Retirement of Michael Jesseph** (YouTube @ 2:02:09): Ireland Turner shared that Michael started with facilities as a student worker, then in February 1989 moved to a full time position. He served in that role for 33 years. He loved working football games and was loved by the staff. They wish him all the best. Dr. Krull shared that Mike was always willing to lend a helping hand when needed.
 - b. **Retirement of Deborah Williams** (YouTube @ 2:03:40): Kent Williams shared comments from Melody Doyal, who said that Deb has been a dedicated employee for 14 years and has loved her time working in the Bookstore. She has always provided excellent customer service.

Trustee Good moved to accept the retirement of Michael Jesseph and Deborah Williams. Trustee Winslow seconded. The motion passed 7-0.

CONSENT AGENDA

(YouTube @ 2:05:07)

Trustee Smith moved to approve the consent agenda. Trustee Winslow seconded. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

(YouTube @ 2:05:31)

Key Performance Indicators Update (YouTube @ 2:05:46) – Submitted by Dr. Esam Mohammad

Dr. Mohammad shared updates to the completers. There are slightly fewer – numbers dropped about 3%. This was in the context of enrollment dropping 5%. Of these completers, 20% (approximately) are Butler County students, about the same as the total population. The number of completers reduced in general liberal arts degrees. Despite numbers going down, in the context of things, Dr. Mohammad sees things moving in the right direction.

Thank You Notes (YouTube @ 2:07:48) – Butler County 4-H students wrote thank you notes that were included in the Board Book. Nursing faculty also submitted a Thank You to the Board.

Board Calendars (YouTube @ 2:09:38)

Trustee Good requested times be added to the Board calendar, Jennifer will make sure that happens starting next month.

EXECUTIVE SESSION

(YouTube @ 2:10:34)

Trustee Winslow moved that the Board Recess into executive session for consultation with legal counsel for the Board which would be deemed privileged in the attorney-client relationship pursuant to the open meetings exception for matters protected by consultation with legal counsel and to discuss non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board, President Kim Krull, and Ray Connell be included for up to 30 minutes. Trustee Sherrer seconded the motion. On roll call vote, motion passes 7-0.

ENTER EXEC SESSION @ 6:47pm

RETURN TO OPEN SESSION @ 7:16pm

(YouTube @ 2:48:55)

Trustee Winslow moved to return to executive session for another 20 minutes, under the same premise as previously moved. Trustee Braungardt seconded the motion. On roll call vote, the motion passed 6-0. Trustee Good abstained due to a brief absence.

ENTER EXEC SESSION @ 7:21pm

RETURN TO OPEN SESSION @ 7:41pm

Approval of President's Goals: (YouTube @ 3:12:30)

Dr. Krull shared updates to her goals for the year and the metrics to measure progress toward those goals. Trustee Sherrer moved to accept the 2022-23 President's Goals as listed. Trustee Winslow seconded. On roll call vote, the motion passed 7-0.

ADJOURNMENT (YouTube @ (3:14:27)

Trustee Good moved to adjourn the meeting. Trustee Winslow seconded. The motion passed 7-0. The regular meeting of September 13, 2022 was adjourned.

Linda Jolly – Secretary

BILLS AND WARRANTS

TOPIC for ACTION
Approval of September 2022 Bills and Warrants

REPORT

Bills and Warrants for September 2022 - \$7,012,710.91 (includes Expenditure Approval List - \$4,185,909.45 and Payroll - \$2,826,801.46).

RECOMMENDED ACTION:

Approval of September 2022 bills and warrants.

RECOMMENDED FUNDING SOURCE:

N/A

Submitted by: Sariah Wilson, Assistant Director – Accounts Payable
Supervisor: Yolanda Hackler, Director – Accounts Payable
Date: October 1, 2022

BIDS & PURCHASES

None this month.

RATIFICATION OF AGREEMENTS & CONTRACTS

None this month.

PERSONNEL

None this month.

SUPPLEMENTAL INFORMATION

Office of Research and Institutional Effectiveness
 215 BOE
 (316) 322.3338



Metric	Description	Latest Performance	Last Updated for BOT	Previous Three Years	Validation Source
Retention	Percentage of incoming first-time full-time degree/certificate seeking students from the first fall who continue to the next fall. Cohort members who graduate within a year are excluded from the calculation.	60% (Fall 2020 Cohort)	02/2022	60 % (Fall 2019), 60 % (Fall 2018), 60 % (Fall 2017)	IPEDS Fall Enrollment Collection/US Dept of Education
Graduation Rate and Transfer Rates	Percentage of incoming first time full time degree/certificate seeking students who graduate or transfer to a 4 year institution within three years of starting at Butler	31 % Graduation Rate/24 % Transfer Rate (Fall 2018 Cohort)	02/2022	28 % Graduation Rate/26 % Transfer Rate (Fall 2017 Cohort); 26 % Graduation/30 % Transfer (Fall 2016 Cohort); 26 % Graduation/26 % Transfer (Fall 2015 Cohort)	IPEDS Graduation Rate 150 Collection/US Dept of Education
Transfer GPA and Hours	Aggregate GPA and accepted transfer credit hours of Butler students who leave to transfer to any of the public universities in Kansas	3.27 & 50.1 hours (Fall 2020 cohort)	12/2021	3.24 & 50.2 hours (Fall 2019); 3.22 & 49.9 hours (Fall 2018), 3.20 & 48.7 hours (Fall 2017)	Kansas Board of Regents KHESTATs Transfer Tab
CTE Placement	Self-reported job placement of technical program concentrators & completers	68.3 % (AY 2021)	04/2022	76 % (2020), 76.3 % (2019), 77.64% (2018)	Kansas Board of Regents AY Follow Up Collection
Completions	Number of associate degrees and certificates granted by the institution	1371 (AY 2022)	09/2022	1416 (AY 2021), 1446 (AY 2020), 1513 (AY 2019)	Kansas Board of Regents AY Completions File

MONTHLY STATEMENT OF REVENUE AND EXPENDITURES

Butler Community College
Statement of Revenue, Expenditures, Other Changes
As of 9/30/2022

FISCAL YEAR 23, PERIOD 03
OPERATING FUNDS

	2023				2022			
	Budget	Actual	Variance (Over)Under	Percent of Budget	Budget	Actual	Variance (Over)Under	Percent of Budget
REVENUES:								
Tuition/Fees	18,541,439	8,567,949	9,973,490	46.21%	18,825,165	8,849,864	9,975,301	47.01%
Local Sources	14,115,911	870,765	13,245,146	6.17%	15,190,091	937,233	14,252,858	6.17%
State Sources	19,605,870	9,406,768	10,199,102	47.98%	15,998,768	7,728,401	8,270,367	48.31%
Auxiliary Sources	17,781	9,800	7,981	55.12%	17,724	8,550	9,174	48.24%
Other Sources	491,023	185,634	305,389	37.81%	654,963	148,425	506,538	22.66%
Transfers	82,134	0	82,134	0.00%	82,134	0	82,134	0.00%
TOTAL REVENUES:	52,854,158	19,040,916	33,813,242	36.03%	50,768,845	17,672,473	33,096,372	34.81%
EXPENSES:								
Instruction	16,325,466	2,680,022	13,645,443	16.42%	15,625,434	2,271,555	13,353,879	14.54%
Other Expenditures	0	79	(79)	0.00%	0	0	0	0.00%
Public Service	0	0	0	0.00%	0	0	0	0.00%
Academic Support	3,617,374	878,894	2,738,481	24.30%	3,464,735	730,419	2,734,316	21.08%
Student Services	6,808,158	1,581,734	5,226,424	23.23%	6,357,861	1,279,984	5,077,877	20.13%
Institutional Support	20,890,525	5,893,415	14,997,110	28.21%	19,355,847	4,856,452	14,499,395	25.09%
Physical Plant Operations	3,246,976	910,291	2,336,685	28.04%	3,609,439	793,931	2,815,508	22.00%
Student Financial	3,402,269	1,598,660	1,803,609	46.99%	3,555,385	1,706,460	1,848,925	48.00%
Auxiliary Enterprise	0	847	(847)	0.00%	0	0	0	0.00%
TOTAL EXPENSES:	54,290,767	13,543,942	40,746,825	24.95%	51,968,701	11,638,802	40,329,899	22.40%
TRANSFERS AMONG FUNDS:								
Mandatory Transfers	1,374,108	582,763	791,345	42.41%	616,733	361,001	255,732	58.53%
Non-Mandatory Transfers	612,273	0	612,273	0.00%	612,273	0	612,273	0.00%
TOTAL TRANSFERS:	1,986,381	582,763	1,403,618	29.34%	1,229,006	361,001	868,005	29.37%
NET INCREASE/DECREASE IN NET ASSETS	(3,422,990)	4,914,211			(2,428,862)	5,672,670		
Fund Balances, Beginning of year	10,108,879	10,108,879			12,547,809	12,547,809		
Fund Balances, End of Period	<u>6,685,889</u>	<u>15,023,090</u>			<u>10,118,947</u>	<u>18,220,478</u>		

Statement of Revenue, Expenditures, and Other Changes

REVENUES:

Tuition/Fees

In-County, In-State, Out-State, International Tuition, Tuition Waivers, Continuing Ed Fees, Nursing Fees, Auto Tech Uniform Fees, International Student Processing Fees, Online Course Fees, Enrollment Fees, Student Health Fees, and Athletic Scholarship Fees

Local Sources

Ad Valorem Taxes, Taxes-in-Process, Delinquent Taxes, Motor Vehicle Taxes, and other Local Taxes

State Sources

State Operating Grant and SB155 Funding

Auxiliary Sources

Dorm Rental – Fire Science students
Student Life and EduCare Fund Revenue (not applicable to Operating Funds)

Other Sources

Interest Income, Reimbursements, Commissions, Gate Receipts, Deferment Fees, Media Resource Fees, and Prior Year Claims Cancelled

Transfers

Testing Fees Transfer for Administration, Transcript Fees Transfer for Advising, and Residence Hall Debt Transfer

EXPENSES:

Instruction

General, Vocational and Adult Instruction

Other Expenditures

Parking and Agency Funds (not applicable to Operating Funds)

Academic Support

Library, Academic Administration, Curriculum Development

Student Services

Counseling, Financial Aid, Student Records, Admissions, Health Services, Student Activities, and Student Services

Institutional Support

Executive Management, Fiscal Operations, Community/Public Relations, Information Services, and Administrative Services

Physical Plant Operations

Maintenance of Buildings, Equipment, Grounds, Debt Service

Student Financial

Scholarships and Grants

Auxiliary Enterprise

Operating Support of EduCare Center

Transfers

Debt Service Payments, Operating Support to ABE, BETA, and Grizzly Adventures, Annual Transfers to Development, Facilities, and Technology Funds

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
SEPTEMBER 2022**

October Board Finance Committee	Tuesday, October 11, 2022 3:30p m. President's Conference Room	Mary Martha Good Linda Jolly
October Board Meeting	Tuesday, October 11, 2022 4:30p m. Dankert Trustee Board Room	ALL TRUSTEES
October Work Session	Monday, October 24, 2022 4:30p m. Dankert Trustee Board Room	ALL TRUSTEES
November Board Finance Committee	Tuesday, November 8, 2022 3:30p m. President's Conference Room	Mary Martha Good Linda Jolly
November Board Meeting	Tuesday, November 8, 2022 4:30p m. Dankert Trustee Board Room	ALL TRUSTEES
November Work Session	Monday, November 28, 2022 4:30pm. Dankert Trustee Board Room	ALL TRUSTEES

2022-2023 Board Meeting Dates

Tuesday, July 12, 2022
 Tuesday, August 9, 2022
 Tuesday, September 13, 2022
 Tuesday, October 11, 2022
 Tuesday, November 8, 2022
 Tuesday, December 13, 2022
 Tuesday, January 10, 2023
 Tuesday, February 14, 2023
 Tuesday, March 14 2023
 Tuesday, April 11, 2023
 Tuesday, May 9, 2023
 Tuesday, June 13, 2023
 Tuesday, July 11, 2023

LOOKING AHEAD		
November Board Finance Committee	Tuesday, November 8, 2022 3:30pm. President's Conference Room	Mary Martha Good Linda Jolly
November Board Meeting	Tuesday, November 8, 2022 4:30pm. Dankert Trustee Board Room	ALL TRUSTEES
November Work Session	Monday, November 28, 2022 4:30pm. Dankert Trustee Board Room	ALL TRUSTEES
December Board Finance Committee	Tuesday, December 13, 2022 3:30pm Dankert Trustee Board Room	Mary Martha Good Linda Jolly
December Board Meeting	Tuesday, December 13, 2022 4:30pm Dankert Trustee Board Room	ALL TRUSTEES
NO WORK SESSION IN DECEMBER	-----	-----

FALL 2022 ACTIVITY CALENDAR

Institutional Development Day – No Classes, Offices Closed for IDD	Tuesday, Oct. 11	Various Session Times
Women’s Volleyball @ Hutchinson	Wednesday, Oct. 12	6:00pm
Women’s Soccer @ Coffeyville	Wednesday, Oct. 12	6:00pm
Men’s & Women’s Cross Country @ Home	Friday, Oct. 14	11:00am (W) & 11:45 (M)
Women’s Volleyball @ Seward County	Friday, Oct. 14	6:30pm
Vocal Music Fall Concert	Friday, Oct. 14	7:30pm
Vocal Music Fall Concert	Saturday, Oct. 15	2:00 & 7:30pm
Women’s Soccer v. Barton @ Home	Saturday, Oct. 15	11:00am
Women’s Volleyball @ Garden City	Saturday, Oct. 15	6:00pm
Football vs. Iowa Central (Homecoming)	Saturday, Oct. 15	7:00pm
Spring 2023 Enrollment Begins	Monday, Oct. 17	All Day
Women’s Volleyball vs. Barton @ Home	Wednesday, Oct. 19	6:00pm
Art Reception # 2	Friday, Oct. 20	6:00pm
Football @ Iowa Western	Saturday, Oct. 22	1:00pm
Women’s Volleyball v. Dodge City @ Home	Saturday, Oct. 22	2:00pm
Women’s Soccer v. KCK @ Home	Saturday, Oct. 22	6:00pm
Women’s Volleyball v. Seward County @ Home	Wednesday, Oct. 26	6:00pm
Men’s & Women’s Cross Country @ Hutch	Friday, Oct. 28	TBA (W) & 10:45am (M)
Women’s Volleyball v. Hutch @ Home	Friday, Oct. 28	6:00pm
Vocal Music Performance @ Walter’s Pumpkin Patch	Friday, Oct. 28	1:00pm
Football v. Coffeyville @ Home	Saturday, Oct. 29	7:00pm
Women’s Soccer – Region VI Tournament Quarterfinals @ Home	Sunday Oct. 30	TBA
Volleyball – First Round Region VI Tournament Higher Seeds	Wednesday, Nov. 2	TBA
Women’s Soccer – Region VI Tournament Semi-Finals @ Stryker Sports Complex, Wichita	Thursday, Nov. 3	TBA
Volleyball – Semi Finals – Region 4 Tournament Highest Seed	Friday, Nov. 4	TBA
Football vs. Dodge City @ Home	Saturday, Nov. 5	7:00pm
Volleyball –Finals – Region 4 Tournament Highest Seed	Saturday, Nov. 5	TBA
Women’s Soccer – Region VI Tournament Finals @ Stryker Sports Complex, Wichita	Saturday, Nov. 5	TBA
Art Show #3 Opens	Monday, Nov. 7	8:00am
NJCAA Men’s Cross Country Championship (Tallahassee, FL)	Saturday, Nov. 12	TBA
Football @ Ellsworth (IA)	Saturday, Nov. 12	12:00pm
Celebration of Freedom Parade	Saturday, Nov. 12	9:00am
Celebration of Freedom Concert (Clifford Stone Room)	Sunday, Nov. 13	7:00pm

EXECUTIVE SESSION

MOTION: Trustee _____

Mr. Chair,

I move that the Board recess into executive session pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board, President Kim Krull, Shelley Stultz be included.

The open meeting will resume in the Dankert Trustee Board Room within 30 minutes.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

ENTER EXECUTIVE SESSION @ _____ PM

RETURN TO OPEN SESSION @ _____ PM

ANY ACTION REQUIRES A MOTION, SECOND and VOTE

ADJOURNMENT

MOTION: Trustee _____

Mr. Chair,

I move that the Board meeting be adjourned.

CALL FOR A SECOND: Trustee _____

CALL FOR A VOTE

MEETING ADJOURNED @ _____ PM