

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING  
4:30 p.m., March 8, 2022 – Dankert Trustee Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=hmzSxcogu1I&t=8392s>

**STAFF ATTENDANCE**

Lisa Bolin (z)	Jessica Ohman
Tom Borrego	Bill Rinkenbaugh
Jim Buchhorn (z)	Heather Rinkenbaugh (z)
Jenna Gannon	Dr. Terry Sader
Julio Guerrero	Shelley Stultz
Matt Jacobs	Dr. Noreen Templin (z)
Kim Krull	Ireland Turner
Zach Lindsay	Kent Williams
Esam Mohammad	Bill Young
Tom Nevill (z)	Kelly Snedden

**BOARD ATTENDANCE**

Forrest Rhodes, Chair  
Mary Martha Good, Vice Chair  
Linda Jolly, Secretary  
Kim Braungardt  
Dave Sherrer  
Shelby Smith  
Julie Winslow

**GUESTS**

Guadalupe Torres  
Honorato Arteaga  
Leyni Gomez  
Lillian Rippe  
Jayden Stehm  
Ray Connell  
Dave Black  
Matt Byrum (z)  
Devon Bergon (z)

\*(Z) denotes attendance via Zoom

**CALL TO ORDER**

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:33 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA**

(YouTube @ 0:50)

Trustee Good made a motion to approve the agenda. Trustee Sherrer seconded the motion. Discussion ensued prior to a vote with a motion presented by Trustee Smith to amend the agenda to add discussion of the BKD software to Board Discussion Items. Trustee Braungardt seconded the motion. On roll call vote, Trustees Good, Braungardt, Winslow, Sherrer and

Smith voted in favor and Trustees Jolly and Rhodes voted against. The motion passed on a 5-2 vote.

Trustee Good restated the motion to approve the agenda with the addition of the BKD software to Board Discussion Item XI-E for 3-5 minutes. Trustee Sherrer seconded the motion. On roll call vote, it passed unanimously.

### **EXECUTIVE SESSION**

(YouTube @ 10:10)

Trustee Winslow moved and Trustee Smith seconded the Board recess into Executive Session for discussion with legal counsel to include the members of the Board, President Kim Krull and Ray Connell pursuant to the open meetings exceptions for matters protected by consultation with legal counsel. The open meeting would resume in the Dankert Trustee Board Room in 20 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 4:45 p.m. and returned to Open Session at 5:05 p.m. No action was taken.

### **RECOGNITIONS**

(YouTube @ 35:07)

Dr. Krull provided recognition of Mark Jaye, Department Chair for Automotive Technology for his work in gaining the programs NATEF ASE reaccreditation through April 1, 2027. Also recognized was Dave Black, Service Manager for Truck Center Companies. He has been instrumental in donating a diesel truck engine and supporting the Diesel Technology program. Dr. Noreen Templin was recognized as an advisor for PBL and it was noted that Butler's PBL team of Kaelib Harp and Kodi Custine placed third in the fall 2021 FBLA-PBL Stock market Game. Greg Cole, Culinary Arts Instructor was recognized for his recent induction into the Black Educators Hall of Fame.

### **PUBLIC COMMENT** – None

(YouTube @ 41:57 )

### **STANDING REPORTS**

(YouTube @ 42:00 )

#### Student Government Association (YouTube @ 42:03)

Guadalupe Torres reported on all the activities they have sponsored for Black History Month. They have welcomed speakers Mark McCormick and Dr. David Carter. Four new members have been added to the SGA Team. Leyni Gomez, Lilliam Rippe, Jayden Stehm, and Honorito Arteaga introduced themselves.

#### Operational Staff (YouTube @ 44:04)

Lisa Bolin reported that eleven Op Staff members will be going to the annual AKCCOP conference at Labette March 23-25<sup>th</sup>. Butler will host the same conference in 2023.

#### Professional Employees (YouTube @ 44:50)

Dr. Sader reported he didn't have a formal report this month.

#### Board Finance Committee (YouTube @ 45:03)

Trustee Good indicated there was nothing new to report.

#### Foundation Board Report (YouTube @ 45:47 )

Trustee Rhodes reported the auction was a great evening. As reported was that the fair market value of the endowment as of December 30, 2021 was \$16.3 M, with a 10.4% rate of return; scholarships in the amount of about \$775,000 will be paid out this academic year. The Foundation Board of Directors approved a 6% scholarship distribution for the next year. Fund raising from July 1, 2021 – February 11, 2022 was about \$4.5 M. Tom Borrego reported the preliminary proceeds from the Butler Benefit Auction will be above \$265,000 with \$83,000 raised in Pure Philanthropy. Tom provided a short report on the progress on the Culinary Building.

#### President's Report (YouTube @ 50:23)

Dr. Krull reported she and Ireland Turner attended the AGC Annual Conference Award Luncheon with Simpson Construction where they got the AGC Honor Award for the renovation of the 5000 Building. Dr. Krull thanked the Foundation staff for the successful benefit auction evening. The PTK All Kansas Scholars Luncheon on April 1<sup>st</sup> in Junction City was discussed and Trustees were encouraged to attend. A printed KBOR Legislative Update was provided to each of the Trustees. Dr. Krull reported her participation in the Andover State of the Community Luncheon along with Will Johnson representing the County, Ronnie Price, Mayor of Andover, Brett White, USD Superintendent and Becky Wolfe, Executive Director of the Chamber. A Legislative Coffee was held on March 5<sup>th</sup> sponsored by the El Dorado Chamber and Farm Bureau with Representatives Blex and Carpenter and Senator Fagg in attendance. A Legislative Coffee will be held in Augusta on March 26<sup>th</sup> with Representative Williams and Senator Masterson in attendance. Dr. Krull wrote letters of support for the cities of Andover and El Dorado for their BASE Grant funding applications. Dr. Krull noted part of the work session scheduled for March 28<sup>th</sup> would be noticed up as a special meeting for approval of the 2022-2023 Notice Up Letter. It was also reported that correspondence was received from County Attorney Darrin Devinney related to the KOMA complaint filed with the Kansas Attorney General about the executive session of the November 9, 2021 Regular Meeting. CA Devinney found no substantiated violation.

Matt Byrum and Devon Brogan with Hutton joined the Board meeting to provide a virtual tour of the Redler Institute of Culinary Arts and share information on construction progress.

#### Education Facilities Authority Report (YouTube @ 1:09:43 )

There was no report as EFABC will meet on March 9<sup>th</sup>.

#### **MONITORING REPORTS**

(YouTube @ 1:10:10 )

Dean Julio Guerrero shared the Health, Education, and Public Services report.

#### **SABBATICAL REPORT**

(YouTube @ 1:43:10)

Jim Buchhorn, English Department Chair shared his sabbatical report which was focused on the development of a training course for English teachers to assist them in creating original, creative and rigorous content for their courses.

#### **BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES**

Deferred Maintenance and Renovation Projects (YouTube @ 1:57:10)

Kent Williams and Ireland Turner presented updated information on the bundled deferred maintenance and renovation projects approved by the Board in September with Simpson Construction as the CMR. The project bids for the 1600 Building renovation, 300 Building HVAC upgrade, 100, 300, 500, 600, and 900 ADA Building projects have been received. The

bids received of \$1,796,262.50 are \$4,684.50 above the original estimates presented of \$1,791,578. The bids include two alternates to enhance the project. Kent noted the actual bids included in the Board Book.

Ireland Turner also reported the electrical infrastructure project being completed by Atlas is approximately 80% completed. Everygy will install transformers on March 15, 2022. The project is slated for completion in April.

#### East Park (YouTube @ 2:01:17)

Dr. Krull reported on the initial conversations held with the City of El Dorado related to a proposal for the college to engage in a 10-year lease for the north field of East Park which is where the college softball team has practiced and played games for a number of years. The lease agreement would allow the college to install fencing for greater security of the field. The City is also planning to build a new concession stand and restroom facility and as part of that project, Butler could build a locker room for the softball team. The City is proposing support of \$45,000 toward the construction costs of the concession stand and restroom facility. The locker room costs and fencing would be additional costs.

#### Business Sentiment Survey (YouTube @ 2:15:27)

The survey was developed to better understand the business climate for planning, provide information for economic development to assist in attracting new businesses and then to guide the college in understanding training and partnership needs. The findings of the survey included responses from seventeen different industry clusters in Butler County and indicated that the largest percent of businesses who replied are in a better position than 2 years ago. The outlook was positive for the businesses over the next two years with many who believe they will be employing additional people. Butler was also perceived in a positive way with businesses wanting to explore partnership opportunities.

#### Board Governance (YouTube @ 2:27:00)

Chair Rhodes noted the KOMA complaint initiated by Trustee Winslow and sent to the Attorney General was initiated two weeks after the November 9, 2021 meeting with no indication at the time of the meeting that there were concerns. It stated that the Board Chair was not notified of the complaint being filed but it was cc'd to the Chair of the Butler County Commissioners and Representative Williams. Trustee Winslow responded she has had concerns in the past but they have been ignored by the Board.

#### BKD Software (YouTube @ 2:35:35)

Trustee Smith raised the issue as he had in the past of potential purchase and inclusion of additional modules of the BKD software. Chair Rhodes stated the decision had been made a couple of months ago regarding the modules of the BKD software modules that would be implemented first. Kent Williams provided some additional information.

### **BOARD ACTION ITEMS**

#### Tuition and Fees (YouTube @ 2:39:58 )

Kent Williams provided information on the recommended tuition and fee rates for FY2023 as presented and discussed at the February Board Meeting. It was proposed that all the rates remain flat with the International rate being decreased by \$37 to match the Out-of-State rate. An increase to the Technology Access Charge was also presented. The increase is proposed to support student technology including the "MyLapTop" initiative. Trustee Smith proposed an increase of \$2.00 to the Out-of-County/In-State tuition rates. Trustee Sherrer moved to approve the FY2023 tuition and fee rates and Technology Access Charge as presented.

Trustee Good seconded the motion. Trustees Good, Jolly, Rhodes and Sherrer voted in favor and Trustees Braungardt, Winslow, and Smith voted against. The motion passed on a 4-3 vote.

Room and Board Rates (YouTube @ 2:49:04)

Bill Rinkenbaugh presented the recommendation on the room and board rates for FY2023. Food service rate will be going up by 5.8% with residence hall rates increasing by 3.0% for an overall increase of 3.7%. Residence Hall rates are budgeted at 85% occupancy. Trustee Smith moved to approve the room and meal plan rates. Trustee Good seconded the motion. On roll call vote, the motion was approved unanimously.

Fire Science AAS and Certificate Revision (YouTube @ 2:53:03)

Zach Lindsay presented information on the proposed certificate revision which will promote additional leadership, management training, fire service supervisory training. The proposed certifications are tested by KU for officer and supervisory rolls. These will be IFSAC certifications. Trustee Sherrer moved to approve the Fire Science CERTA revision. Trustee Smith seconded the motion. On roll call vote, the motion was approved unanimously.

FY2021-2022 Contract (YouTube @ 3:00:30)

Stultz presented the changes to the 2021-2022 contract that were ratified by the Professional Employees on March 5, 2022. It was also noted that some items have been included in the contract ratification as Letters of Understanding/Memorandums of Understanding for further negotiations in 2022-2023. Trustee Smith moved to ratify the FY2022-2023 contract. Trustee Winslow seconded the motion. On roll call vote, the motion was approved unanimously.

Personnel (YouTube @ 3:02:00)

Dr. Jessica Ohman shared information on the accomplishments and dedication to students of Advisors Tamra Baker and Cheryl Johnson. Trustee Winslow moved to approved the resignations (retirements) of Tamra Baker, Academic Advisor and Cheryl Johnson, Academic Advisor. Trustee Good seconded the motion. On roll call vote, the motion was approved unanimously.

**CONSENT AGENDA**

(YouTube @ 3:04:55 )

Trustee Good moved to approve the consent agenda as presented. Trustee Sherrer seconded. The motion passed unanimously on a roll call vote.

In addition to the minutes of the February 8, 2022 Regular Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for February 2022 - \$4,798,531.59 (includes Expenditure Approval List - \$2,353,021.31 and, Payroll - \$2,445,510.28)
- Approval of MedCerts agreement
- Approval of CertWise addendum

**SUPPLEMENTAL INFORMATION**

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES**

**MARCH**

<b>March Board Finance Committee</b>	Tuesday, March 8, 3:30 p.m. President's Conference Room	TBD
<b>March Board Meeting</b>	Tuesday, March 8, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
<b>March Work Session/Special Meeting</b>	Monday, March 21, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
<b>April Board Finance Committee</b>	Tuesday, April 12, 3:30 p.m. President's Conference Room	TBD
<b>April Board Meeting</b>	Tuesday, April 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
<b>April Work Session</b>	Monday, April 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

**2021-2022 Board Meeting Dates**

Tuesday, January 11, 2022  
 Tuesday, February 8, 2022  
 Tuesday, March 8, 2022  
 Tuesday, April 12, 2022  
 Tuesday, May 10, 2022  
 Tuesday, June 14, 2022  
 Tuesday, July 12, 2022

**LOOKING AHEAD**

<b>May Board Finance Committee</b>	Tuesday, May 10, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
<b>May Board Meeting</b>	Tuesday, May 10, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
<b>May Work Session</b>	Monday, May 23, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
<b>June Board Finance Committee</b>	Tuesday, June 14, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
<b>June Board Meeting</b>	Tuesday, June 14, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
<b>June Work Session</b>	Monday, June 27, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

**SPRING 2022 ACTIVITY CALENDAR**

Basketball v. Northern Oklahoma-Tonkawa (home)	Tues., January 4 @ 5:30 p.m. (Women)
Basketball v. Bethel College (home)	Tues., January 4 @ 7:30 p.m. (Men)
Basketball v. Cowley County (home)	Sat., January 8 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Garden City (away)	Wed., January 12 Women @ 5:30 p.m. Men @ 7:30 p.m.



Basketball v. Independence (home)	Sat., January 15 Women @ 2:00 p.m. Men @ 4:00 p.m.
Martin Luther King Day – COLLEGE CLOSED	Mon., January 17
Basketball v. Colby (home)	Mon., January 17 Women @ 5:30 p.m. Men @ 7:30 p.m.
Spring Semester Begins	Tues., January 18
Basketball v. Seward County (away)	Wed., January 19 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Northwest KS Tech College (home)	Sat., January 22 Women @ 2:00 p.m. Men @ 4:00 p.m.
Music Theatre Festival	Wed., January 26 8:00 a.m. – 4:00 p.m.
Basketball v. Pratt (away)	Wed., January 26 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Coffeyville (away)	Sat., January 29 Women @ 5:00 p.m. Men @ 7:00 p.m.
Art Exhibit #4 E.B. White Art Gallery	January 31-February 26
Basketball v. Hutchinson (home)	Wed., February 2 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Dodge City (home)	Sat., February 5 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cloud County (away)	Wed., February 9 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Barton (home)	Sat., February 12 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cowley County (away)	Wed., February 16 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Garden City (home)	Sat., February 19 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball vs. Independence (away)	Wed., February 23 Women @ 5:00 p.m. Men @ 7:00 p.m.
Basketball Region VI Tournament Basketball Region VI Championship	February 26-28 March 4-5
Children's Theatre "Secretly Frank" College Theatre (700 Building)	Sat., February 26 @ 2:00 p.m.
Art Exhibit #5	March 4-April 1 (closed March 14-18)

E.B. White Art Gallery Artist Reception	Thurs., March 24 6:00-8:00 p.m.
Vocal Music Concert College Theatre (700 Building)	Thurs./Fri., March 10 and 11 @ 7:30 p.m. Sat., March 12 @ 2:00 p.m. and 7:30 p.m.
Spring Break – No Classes	March 14-19
Baseball v. Seward County (home)	Thurs., March 17 @ 1:00 p.m. Thurs., March 17 @ 3:00 p.m.
Baseball v. Seward County (away)	Sat., March 19 @ 1:00 p.m. Sat., March 19 @ 3:00 p.m.
Fall Enrollment Begins	March 21
Baseball v. Barton (away)	Thurs., March 24 @ 1:00 p.m. Thurs., March 24 @ 3:00 p.m.
Baseball v. Barton (home)	Sat., March 26 @ 1:00 p.m. Sat., March 26 @ 3:30 p.m.
Baseball v. Cloud County (home)	Thurs., March 31 @ 1:00 p.m. Thurs., March 31 @ 3:00 p.m.
Baseball v. Cloud County (away)	Sat., April 2 @ 1:00 p.m. Sat., April 2 @ 3:00 p.m.
Baseball v. Colby (home)	Thurs., April 7 @ 1:00 p.m. Thurs., April 7 @ 4:00 p.m.
Baseball v. Colby (away)	Sat., April 9 @ 1:00 p.m. Sat., April 9 @ 4:00 p.m.
Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Baseball v. Dodge City (away)	Thurs., April 21 @ 1:00 p.m. Thurs., April 21 @ 3:00 p.m.
Theatre Production #4 “The Runner Stumbles” College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD
Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

**EXECUTIVE SESSION**  
(YouTube @ 3:07:37)



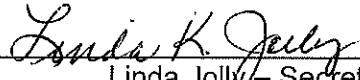
Trustee Good moved and Trustee Smith seconded the Board recess into Executive Session for discussion of non-elected personnel to include members of the Board pursuant to open meetings exceptions for matters protected by non-elected personnel. The open meeting would resume in the Dankert Trustee Board Room in 45 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 7:52 p.m. and returned to Open Session at 8:37 p.m.

The Board returned to the open meeting and Trustee Good moved and Trustee Winslow seconded the Board recess back into Executive Session for discussion of non-elected personnel to include members of the Board pursuant to open meetings exceptions for matters protected by non-elected personnel. The open meeting would resume in the Dankert Trustee Board Room in 20 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 8:39 p.m. and returned to Open Session at 9:09 p.m.

**ADJOURNMENT**

(YouTube @ 4:35:20)

Trustee Winslow moved to adjourn the meeting. Trustee Good seconded. The motion passed unanimously after roll call vote. The regular meeting of March 8, 2022 was adjourned at 9:09 p.m.

  
Linda K. Jolly - Secretary

