

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., May 10, 2022 – Dankert Trustee Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=JIZTs1ObKDE&t=188s>

STAFF ATTENDANCE

Lisa Bolin	Dr. Jessica Ohman
Tom Borrego	Bill Rinkenbaugh
Christina Byrum	Heather Rinkenbaugh
Amy Chastain	Dr. Terry Sader
Julio Guerrero	Janet Schueller
Nancy Hamm	Dr. Phil Speary (z)
Matt Jacobs	Shelley Stultz
Dr. Kim Krull	Mike Swan
Zach Lindsey	Ireland Turner
Dr. Esam Mohammad	Kent Williams
Dr. Tom Nevill	Bill Young
	Kelly Snedden

BOARD ATTENDANCE

Forrest Rhodes, Chair
Mary Martha Good, Vice Chair
Linda Jolly, Secretary
Kim Braungardt
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Guadalupe Torres
Ryan Murry
Michelle Schoon (z)

*(Z) denotes attendance via Zoom

CALL TO ORDER

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:31 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 0:52)

Trustee Good made a motion to approve the agenda. Trustee Sherrer seconded the motion.

On a roll call vote, the motion passed unanimously.

RECOGNITIONS

(YouTube @ 1:22)

Dr. Krull provided recognition of Nancy Hamm, College Counselor for receiving the 2022 Disability Advocate Award from Disability Services.

Fire Science students, J'Angelo Herbert, Antonio Hernandez, Adam Kimball and Megan Reents were recognized for providing safety and shelter to some families in the neighborhood of the Fire Science building on April 29th, the evening of the Andover tornado and severe storm threats in El Dorado. Fire Science Department Chair Zach Lindsey was present also.

2022 Kansas Collegiate Media student award recipients were also recognized along with Advisors Amy Chastain and Mike Swan. The "Lantern" staff received 22 individual awards and a silver medal overall. "Lantern" students recognized included Ally Davis, Evan Dalian, Jen Anima-Valdez, Kira Dye, Annette Bernsten, Nick Butler, Hayden Cole, Naomi Galindo, Maya Hall, Adrian Holguin, Hallie Mayes, and Brayden Oneal.

Student Sports Media staff recognized were Tucker Ashburn, Tyler Bond, Brock Brown, Ryan Goebel, Aidan Harper, Micah Miller-Wyse, Nick Brown, Brayden Oneal and Adrian Holguin.

The "Grizzly Magazine" staff received 14 individual awards and a silver medal overall. "Grizzly Magazine" students recognized included Ricky Lee, Rachel Mallory, Brayden Oneal, Michelle Patry, Mariana Gonzalez-Rangel, Madeline Redia, and Jayden Stanley.

PUBLIC COMMENT – None
(YouTube @ 15:11)

STANDING REPORTS
(YouTube @ 15:16)

Student Government Association (YouTube @ 15:48)

SGA President Guadalupe Torres reported on the activities for the end of the semester including Spring Fling in both Andover and El Dorado with good participation at both events. White Ribbon Day and Denim Day were both celebrated as well. SGA helped with the football scrimmage and sponsored "movie night" at the cinema. SGA finished the semester helping sponsor finals late night breakfast.

Operational Staff (YouTube @ 18:21)

Lisa Bolin reported on the success of the silent gift basket auction during IDD which raised more than \$1,800 which is used for the book scholarship fund, welcome back tables. She also reported on OpStaff's "Recharge" event which will be held at the Sedgwick County Zoo. She reported Zach Cannady is the new OpStaff Vice President and Jana Porter is the Treasurer.

Professional Employees (YouTube @ 20:10)

Dr. Sader thanked the Board for their service to the college.

Board Finance Committee (YouTube @ 20:50)

Trustee Good reported that the statement of revenues and expenditures was reviewed.

Foundation Board Report (YouTube @ 21:11)

Trustee Rhodes reported there was no Foundation report this month as the Foundation Board meets May 17th.

President's Report (YouTube @ 21:20)

Dr. Krull reported the college has received an national League for Innovation award for being an Adobe Creative Campus. An "end of semester" picnic is being planned for both the Andover and El Dorado campuses. The end of week activities for Nurses' Pinning, Honors Ceremony and

Commencement were discussed. It was noted that a group of Butler employees and football players assisted with cleanup efforts after the Andover tornado at the home of former Trustee Jim Howell. A report was also provided on the Faculty-Administrator Evaluation that is distributed by Human Resources. Dr. Krull noted Dr. Sader had alerted faculty to not complete it because of concern it was not confidential. Dr. Esam Mohammad provided a written email explanation to all the faculty of the processes used to distribute the survey, compile and aggregate the results which does ensure confidentiality.

Education Facilities Authority Report (YouTube @ 29:43)

Trustee Sherrer reported that EFABC will meet on May 11th. He reported Pepsi and Premier Foods will be the beverage providers. The skybox leases have all been resigned and Donlinger Construction will be sponsoring the flag plaza.

MONITORING REPORTS - None

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Insurance Renewal (YouTube @ 30:50)

The discussion topic was initially delayed as Ryan Murry, ICI was not yet present at the meeting.

BOARD ACTION ITEMS

Butler Cowley Nursing Partnership (YouTube @ 31:08)

Dr. Tom Nevill discussed information on the revenues and expenditures related to the partnership provided in the Board Book. Eight students would start in the first year and eight in the 2nd year beginning in fall 2023. Discussion was held on the faculty and staff needed to support this partnership. Michelle Schoen, Cowley VPA, and Associate Dean, Janet Schueller provided information related to this partnership. Concerns were raised regarding spending funds in out-of-county locations. Michelle noted Cowley initiated the conversation regarding the partnership with Butler. Action on this topic was tabled to allow more information to be provided in a subsequent meeting.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Insurance Renewal (YouTube @ 1:07:56)

Ryan Murry was present to discuss the initial information on the college's insurance renewals which will be on the June Board agenda for approval. Kent Williams noted there is another consortium available through KASB providing insurance to a few other community colleges at this time. Butler is requesting information from this consortium for comparison purposes. Ryan noted a few challenges and changes that have occurred over the past few years related to carriers now asking for a percentage wind/hail deductible, finding a carrier for Grizzly Adventures, and the potential cost increase in cybersecurity coverage.

Trustee Good was not feeling well so left the meeting to go home.

Butler Cowley Nursing Partnership Equipment (YouTube @ 1:41:41)

This item was not discussed as the partnership discussion was tabled.

Residence Hall Access Controls (YouTube @ 1:41:55)

Bill Young discussed the access controls project as part of the original capital outlay projects. Residence hall access controls were part of the safety and security projects. Access controls have been implemented on exterior doors both the El Dorado and Andover campuses for campus buildings and interior doors in the 5000 Building. The residence halls are the last part

of the project with funding available still through the capital outlay fund. There was discussion about the current challenges associated with students having physical keys for their residence hall rooms and the advantages of going to remote access. Concerns were raised associated with the cost of installing remote access in the residence halls.

Trustee Sherrer moved to approve the resident hall remote access controls. Trustee Jolly seconded the motion. Trustees Jolly, Rhodes and Sherrer voted in favor. Trustees Braungardt, Winslow, and Smith voted against. The motion failed on a 3-3 vote.

Laptop Replacement Plant (YouTube @ 2:09:48)

Bill Young presented information of the standard cycle of PC replacement. The current laptops to be replaced are at end of life and are classroom, student and staff laptops. Trustee Sherrer moved to approve the replacement of 125 Dell laptops for a total not to exceed \$103,095.75 to be funded with the Computer and Technology Replacement Budget. Trustee Jolly seconded the motion. Trustees Braungardt, Jolly, Rhodes, Winslow and Sherrer voted in favor. Trustee Smith vote against the motion. The motion passed on a 5-1 vote.

Info~Tech – IS Strategic Master Plan and Consulting Services (YouTube @ 2:22:37)

Bill Young discussed the opportunity to have Info~Tech assist in working with all the departments in the development of an updated technology master plan. An updated plan is a requirement of HLC. There was discussion about whether there was “in-house” capacity to develop this plan rather than seek outside consulting assistance. Trustee Sherrer moved to approve the 3-year agreement with Info~Tech’s practical research and advisory services to assist in developing an updated technology master plan at a cost of \$66,861 annually funded through the IS Technology fund. Trustees Braungardt, Jolly, Rhodes, Winslow and Sherrer voted in favor. Trustee Smith voted against the motion. The motion passed on a 5-1 vote.

Personnel (YouTube @ 2:34:30)

Trustee Sherrer moved to accept the retirements of Dr. Shellie Gutierrez, Joel Knudsen, Bernie Wonsetler, Mike Swan, Jana Garrison, Carl Stephens, and Dr. Skyler Goldbarth. Trustee Smith seconded the motion. The motion passed unanimously on a roll call vote.

CONSENT AGENDA

(YouTube @ 2:39:55)

Trustee Sherrer moved to approve the consent agenda as presented. Trustee Smith seconded. The motion passed unanimously on a roll call vote.

In addition to the minutes of the April 12, 2022 Regular Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for April 2022 - \$4,510,291.10 (includes Expenditure Approval List - \$1,754,179.05 and, Payroll - \$2,756,112.04)
- Approval of the resignations of Samuel Sparks and Apryl Nenortas.

SUPPLEMENTAL INFORMATION

(YouTube @ 2:40:23)

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kerry Potter

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
MAY**

May Board Finance Committee	Tuesday, May 10, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
May Board Meeting	Tuesday, May 10, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
May Work Session	Monday, May 23, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
June Board Finance Committee	Tuesday, June 14, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
June Board Meeting	Tuesday, June 14, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
June Work Session	Monday, June 27, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

2021-2022 Board Meeting Dates

Tuesday, December 14, 2021
 Tuesday, January 11, 2022
 Tuesday, February 8, 2022
 Tuesday, March 8, 2022
 Tuesday, April 12, 2022
 Tuesday, May 10, 2022
 Tuesday, June 14, 2022
 Tuesday, July 12, 2022

LOOKING AHEAD

July Board Finance Committee	Tuesday, July 12, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
July Board Meeting	Tuesday, July 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Work Session	Monday, July 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
August Board Finance Committee	Tuesday, August 9, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
August Board Meeting	Tuesday, August 9, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
August Work Session	Monday, August 22, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

SPRING 2022 ACTIVITY CALENDAR

Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Softball v. Seward (home)	Mon., April 11 @ 2:00 p.m. and 4:00 p.m.
Softball v. NWKTC (home)	Thurs., April 14 @ 1:00 p.m. and 3:00 p.m.
Institutional Development Day	Thurs., April 14

Good Friday – COLLEGE CLOSED	Fri., April 15
Track and Field – Grizzly Classic	Sat., April 16 – El Dorado
Theatre Production #4 “The Runner Stumbles” College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Softball v. Dodge (home)	Sat. April 23 @ 1:00 p.m. and 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Softball v. Garden City (home)	Sat., April 30 @ 1:00 p.m. and 3:00 p.m.
Track and Field – Butler Invitational	Sat., April 30 – El Dorado
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD
Softball Region VI	Tues., May 3 @ TBD
Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Track and Field Region VI	Thurs/Sun., May 5-7 @ Garden City CC
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

EXECUTIVE SESSION

(YouTube @ 2:43:09)

Trustee Sherrer moved and Trustee Winslow seconded the Board recess into Executive Session for discussion of negotiations, pursuant to open meetings exceptions for matters relating to employer-employee negotiations and discussion of non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board, President Kim Krull, Bill Rinkenbaugh, Shelley Stultz, Dr. Tom Nevill, Kent Williams, and Dr. Phil Speary be included. The open meeting would resume in the Dankert Trustee Board Room in 60 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 7:22 p.m. and returned to Open Session at 8:22 p.m.

(YouTube @ 3:52:25)

The Board re-entered Open Session and entertained a motion to return to Executive Session for the same matters as previously noted and with the same persons. Trustee Sherrer moved and Trustee Winslow seconded the motion to return to Executive Session for 30 minutes. On roll call vote, the motion passed unanimously. The Board entered Executive Session at 8:25 pm and returned to Open Session at 8:55 pm.

(YouTube @ 4:24:52)

The Board re-entered Open Session and entertained a motion to return to Executive Session presented by Trustee Sherrer and seconded by Trustee Winslow for 20 minutes for discussion of the same matters as previously noted and that members of the Board and President Kim Krull be included. The Board entered Executive Session at 8:58 pm and returned to Open Session at 9:14 pm.

ADJOURNMENT

(YouTube @ 4:42:54)

Trustee Sherrer moved to adjourn the meeting. Trustee Winslow seconded. The motion passed unanimously after roll call vote. The regular meeting of May 10, 2022 was adjourned at 9:14 p.m.

Linda K. Jolly

Linda Jolly – Secretary

