



- Ready for Life -

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., June 14, 2022 – Dankert Trustee Board Room**
Meeting Recording can be viewed at <https://www.youtube.com/watch?v=uU0mxQss58o>

STAFF ATTENDANCE

Lisa Bolin	Kelly Snedden
Christina Byrum	Shelley Stultz
Matt Jacobs	Dallas Thompson
Amy Kerschner	Ireland Turner
Dr. Kim Krull	Brice Vignery
Bekah Lill	Mel Whiteside
Dr. Esam Mohammad	Kent Williams
Dr. Tom Nevill	Bill Young
Dr. Jessica Ohman	
Kerry Potter	
Bill Rinkenbaugh	
Heather Rinkenbaugh	

BOARD ATTENDANCE

Forrest Rhodes, Chair
Mary Martha Good, Vice Chair
Linda Jolly, Secretary
Kim Braungardt
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Chris Conrade
Sonia Cox
Denise Goodnight
Vince Haines
Ryan Murry (z)
Tiya Tonn
Jeff Wiede

*(Z) denotes attendance via Zoom

CALL TO ORDER

Secretary Jolly served as Chair for the meeting as Chair Rhodes was out of town and joining the meeting by zoom. Trustee Jolly called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 2:41)

Trustee Smith made a motion to add the Athletic Insurance to the agenda under Board Action Items as IX – C. Trustee Winslow seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Trustee Smith made a motion to move Consent Agenda item B – Approval of Bills and Warrants to Board Action Item IX-D. Trustee Good seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Trustee Smith made a motion to add BKD Athletic and Overhead Analysis modules to the agenda under Board Action Items as IX-E. Trustee Winslow seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Trustee Smith made a motion to move Consent Agenda item D – iMac Computers to Board Action Item IX-F. Trustee Winslow seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Trustee Smith made a motion to move Consent Agenda item E.4. – Handshake to Board Action Item IX-G. Trustee Winslow seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Trustee Sherrer made a motion to approve the amended agenda. Trustee Winslow seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

RECOGNITIONS

(YouTube @ 9:48)

Dr. Krull provided recognition of Jesse Pantoja, Service Manager and Jordon Heinze, Shop Foreman both from Murphy Tractor for their donations of an engine, final drives, hydrostats, control valves, and a hydraulic tank to the Diesel Technology program. Sonia Cox, Marketing Director was present to accept their certificates.

Lindsey Fields was recognized for being accepted as an IDEAS Fellow in BIOME 2022 – Sparking IDEAS: Inclusive, Diverse, Equitable, and Accessible Communities in STEM Classrooms.

Also recognized were a number of Butler employees and football players who assisted with clean-up at the home of former Trustee Jim and Stephanie Howell a few days after the Andover tornado. Chris Mill was recognized for organizing the efforts for the team which included Kyle Thompson, Matt Jacobs, Bekah Lill, Brian Hickey, Jacob Meyer, Adam Deewall, Laramie Walford, Jim Taylor, Chip DuFriend, Joe Brazell, Christina Byram, Amy Kerschner, Tim Logue, Joe Lisac, Michael Epperson, Pat Wilson, Kim Krull, Bill Young, Sherri Conard, Brice Vignery, Dallas Thompson, Bud Crawford, Kale Hauserman, Caden Cox, Jaelon Travis, Qua'Vez Humphrey, Dante Daniels, Cooper Lovelance, Zach Wittenberg, Mason Thrash, Chance Omli and Carson Arndt.

PUBLIC COMMENT

(YouTube @ 17:14)

Jeff Weide, an Augusta resident and Butler graduate shared concerns with the Board regarding the Butler County taxes and college mill levy as well as the student tuition and fees for in-county and out-district students.

Tiya Tonn, Executive Director of the Kansas Oil Museum was present to inform the Board about upcoming Butler County events on July 16th to promote restaurants, food trucks and retailers and the Farm to Fork Festival scheduled for July 23rd sponsored by the Butler County Farm Bureau. The Farm to Fork Festival will include day long educational tour of the northern half of Butler County ending with a dinner prepared by Butler Culinary Arts students at Fulton Valley Farms.

STANDING REPORTS

(YouTube @ 29:39)

Student Government Association - None

Operational Staff (YouTube @ 29:48)

Lisa Bolin reported on the OpStaff "Recharge" which will be held at the Sedgwick County Zoom. They are also accepting applications for the OpStaff book scholarship. To qualify, applicants must be a member of Operational Staff or an immediate family member.

Professional Employees - None

Board Finance Committee (YouTube @ 30:57)

Trustee Jolly reported that the statement of revenues and expenditures was reviewed. It is anticipated that at year end, the college will come in under budget.

KACCT (YouTube @ 32:22)

Dr. Krull provided an overview shared from KACCT Executive Director, Heather Morgan as Trustee Braungardt was unable to attend KACCT. The quarterly meeting was held in Colby on June 3-4. The report included information on the presentation from Ad Astra about class scheduling optimization, a final legislative session update, and Senator Caryn Tyson joining the meeting via phone to discuss KPERs, the tax policy that was passed and the 2023 Legislative tax plan. The Kansas Educational Risk Managements Services did a presentation on property/casualty insurance, and Jee Hang Lee, CEO of ACCT presented on upcoming changes to ACCT and challenges facing community colleges today. Heather Morgan presented KBOR's strategic plan and the community college budget request was discussed. It was reported that Senator Rick Billinger joined the presidents and Trustees for dinner on Friday evening.

Foundation Board Report (YouTube @ 36:28)

Trustee Rhodes gave the Foundation report from May noting the record-setting Benefit Auction as well as reported the Foundation Board approved the 2022-23 Foundation budget and would be disbursing Foundation scholarships on the same past 5-year average rate of return on their investments. August 16th will be the ribbon cutting for the Redler Institute of Culinary Arts.

President's Report (YouTube @ 39:00)

Dr. Krull reported the college will be presented with an updated NRP from Augusta at an upcoming Board meeting. Butler and WSU have signed an articulation agreement that will allow Butler students to transfer up to 75 credit hours to WSU toward a BS in Business Administration. She also shared some potential dates in August to bring in consultants from ACCT to work with the Board. The Board was also invited to join the Academic Deans and some administrators on a tour of Butler's classroom and training space at EDCF. There was also discussion about how soon after the meetings and work sessions, the recorded videos

should be posted to the website. It was generally determined the videos should be posted within 24 hrs if possible. Kent Williams provided a BKD update and indicated the draft results are being reviewed internally currently.

Education Facilities Authority Report (YouTube @ 55:39)

Trustee Sherrer reported that EFABC will meet again in August.

MONITORING REPORTS

(YouTube @ 55:50)

Dr. Tom Nevill provided an overview of the Academic Support and Effectiveness Division report.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

East Park Softball Field (YouTube @ 1:21:03)

Dr. Krull provided an overview of the draft information related to the updates to East Park concession stand, restrooms and softball field to also include a locker room for the softball team. Vince Haines from Gravity Works was present to discuss the information and answer questions. The City would like some direction from the college about whether there is interest in moving forward with the project. The initial proposed cost of the project is \$326,300. Trustee Smith suggested there should be some consideration to building a softball facility on campus but the Board consensus was to continue discussions with the city and bring back more information.

Governance (YouTube @ 1:48: 25)

Trustee Rhodes noted concern that Trustee Winslow reached out directly to employees regarding employees who had resigned rather than contacting Dr. Krull first for the information. Trustee Rhodes indicated the Board needs to follow the approved Board policies.

BOARD ACTION ITEMS

Insurance Renewal (YouTube @ 1:57:45)

Kent Williams presented information on the property and liability insurance proposals for FY2023 from ICI and KERMP. Butler has had a long standing relationship with ICI in providing the college's insurance. This year also, there is a program available through the Kansas Association of School Boards called KERMP (Kansas Education Risk Management Pool). The college had IMA complete a 3rd party review of both proposals and provide a summary of the coverages for comparison. Ryan Murry from ICI and Chris Conrade from Conrade Agency/KERMP were present to answer questions and provide additional information.

Trustee Winslow made a motion to approve the FY2023 property and liability insurance premiums of \$571,306 with the KERMP program represented by Conrade Agency and approve the Workers Comp premium of \$124,794 with Accident Fund represented by ICI. Trustee Smith seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

iMac Computers (YouTube @ 2:30:17)

Trustee Smith questioned the cost of the computers. Bill Young noted the Mac lab was being refreshed on the computer replacement schedule and that the computers with "ultra-studio" were needed to support instruction in several of Butlers Digital Media and Web Development courses as well as allow the college to teach Swift Coding.

Trustee Sherrer made a motion to purchase 21 Apple iMac 24" computers for a total not to exceed \$75,579.00. Trustee Jolly seconded the motion. On a roll call vote, Trustees Good,

Jolly, Rhodes and Sherrer voted in favor of the motion. Trustees Winslow and Smith voted against the motion. The motion passed. Trustee Braungardt was absent.

Handshake (YouTube @ 2:38:21)

Trustee Smith wanted some further explanation on what the Handshake software was and how it was used. Bill Young explained it is software that both students and employers can use to search for job openings and potential applicants.

Trustee Smith moved to approve the 3-year renewal of Handshake. Trustee Sherrer seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

KBOR Two Year Performance Report (YouTube @ 2:41:32)

Dr. Esam Mohammad presented the annual report of the college's Performance Report that once approved will be submitted to KBOR.

Trustee Sherrer moved that the Board accept the Year Two report for the Performance Agreement Bridge Period between the Kansas Board of Regents and Butler Community College and approves its transmission to the staff of the Kansas Board of Regents no later than July 15, 2022. Trustee Smith seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Athletic Insurance (YouTube @ 2:46:29)

Dr. Krull noted the sports accident policy and catastrophic policy for athletics need to be renewed annually. Renewal rates were received from ICI and discussed. The cost for FY2023 will be \$206,149 which is up by \$6,398 over last year. The premiums are paid from the Athletic Budget.

Trustee Sherrer moved to approve the athletic insurance and catastrophic insurance from the athletic budget in the amount of \$206,149 for the 2022-2023 academic year. Trustee Smith seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

Bills and Warrants (YouTube @ 2:49:45)

Dr. Krull noted if any Trustees had questions from the expenditure approval list, to send an email with the questions and information can be provided back to the Trustee ahead of the Board meeting.

Trustee Smith moved to approve the Bills and Warrants. Trustee Sherrer seconded the motion. On a roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

BKD Software Modules (YouTube @ 2:51:20)

Trustee Smith proposed the Board purchase the additional athletic and overhead options of the BKD software. Kent Williams noted he would verify the costs and determine a potential timeline. Trustee Smith moved to purchase the additional BKD modules. Trustee Winslow seconded the motion. On a roll call vote, Trustees Good, Winslow and Smith voted in favor and Trustees Jolly, Rhodes and Sherrer voted against the motion. The motion failed. Trustee Braungardt was absent.

CONSENT AGENDA

(YouTube @ 3:04:02)

Trustee Sherrer moved to approve the consent agenda as amended. Trustee Smith seconded. The motion passed unanimously on a roll call vote. Trustee Braungardt was absent.

In addition to the minutes of the May 10, 2022 Regular Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for May 2022 - \$5,596,688.68 (includes Expenditure Approval List - \$2,553,655.50 and, Payroll - \$3,044,033.08)
- Approval of to continue to current procedure for payment of claims consistent with Resolution 98-4 for Payment of Claims
- Approval of the Advanced Practice Nurse Agreement
- Approval of the Registered Nurse/Collaborating Physician Practice Agreement
- Approval of the Local Area IV Workforce Development Board MOA
- Approval of Amanda Hadley as the Temporary Full Time Foreign Language Instructor, Casey McGraw as the Full Time Education Instructor, Jennifer Mertz as the Full Time Education Instructor and resignation of Doug Chance, Head Softball Coach.

SUPPLEMENTAL INFORMATION

(YouTube @ 3:04:30)

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kerry Potter

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
JUNE**

June Board Finance Committee	Tuesday, June 14, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
June Board Meeting	Tuesday, June 14, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
June Work Session	Monday, June 27, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Board Finance Committee	Tuesday, July 12, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
July Board Meeting	Tuesday, July 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Work Session	Monday, July 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

2021-2022 Board Meeting Dates
 Tuesday, December 14, 2021
 Tuesday, January 11, 2022
 Tuesday, February 8, 2022
 Tuesday, March 8, 2022
 Tuesday, April 12, 2022
 Tuesday, May 10, 2022
 Tuesday, June 14, 2022

Tuesday, July 12, 2022

<u>LOOKING AHEAD</u>		
July Board Finance Committee	Tuesday, July 12, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
July Board Meeting	Tuesday, July 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
July Work Session	Monday, July 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
August Board Finance Committee	Tuesday, August 9, 3:30 p.m. President's Conference Room	Mary Martha Good Linda Jolly
August Board Meeting	Tuesday, August 9, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
August Work Session	Monday, August 22, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

SPRING 2022 ACTIVITY CALENDAR

Summer 8-Week Classes Begin	Mon, June 6
July 4 Observance – Offices Closed	Mon, July 5
Summer Semester Ends	Fri, July 30
Fall Semester Classes Begin	Mon, August 22

EXECUTIVE SESSION

(YouTube @ 3:05:40)

Trustee Sherrer moved and Trustee Winslow seconded the Board recess into Executive Session for discussion of negotiations, pursuant to open meetings exceptions for matters relating to employer-employee negotiations and discussion of non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board, President Kim Krull, Bill Rinkenbaugh, Shelley Stultz, Dr. Tom Nevill, and Kent Williams be included. The open meeting would resume in the Dankert Trustee Board Room in 60 minutes. On roll call vote, the motion passed unanimously. Trustee Braungardt was absent.

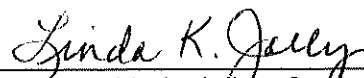
A short break was taken before entering Executive Session.

The Board entered Executive Session at 7:42 p.m. and returned to Open Session at 8:21 p.m.

ADJOURNMENT

(YouTube @ 3:53:00)

Trustee Smith moved to adjourn the meeting. Trustee Sherrer seconded. The motion passed unanimously after roll call vote. Trustee Braungardt was absent. The regular meeting of June 14, 2022 was adjourned at 8:22 p.m.



Linda Jolly – Secretary

