

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING  
4:30 p.m., Tuesday, September 13, 2022 – Dankert Board Room**  
Meeting Recording can be viewed at: [www.youtube.com/watch?v=GxUqef5T-zk](http://www.youtube.com/watch?v=GxUqef5T-zk)

**STAFF ATTENDANCE**

Lisa Bolin	Tyler Nordman
Christina Byram	Dr. Jessica Ohman
Todd Carter	Bill Rinkenbaugh
Sherri Conard	Heather Rinkenbaugh
Dr. Julio Guerrero	Lillian Rippe
Jennifer Hartman	Dr. Terry Sader
Matt Jacobs	Kelly Snedden
Janice Jones	Ireland Turner
Dr. Kim Krull	Kent Williams
Zach Lindsay	Dylan Wittorf
Dr. Esam Mohammad	Bill Young
Dr. Tom Nevill	

**BOARD ATTENDANCE**

Kim Braungardt  
Mary Martha Good, Vice-Chair  
Linda Jolly, Secretary  
Forrest Rhodes, Chair  
Dave Sherrer  
Shelby Smith  
Julie Winslow

**GUESTS**

Lisa Moore \*(z)  
Ray Connell \*(z) – Exec Session Only  
Thomas Williams

**CALL TO ORDER**

(YouTube @ 0:49)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:31 p.m.

**PLEDGE OF ALLEGIANCE**

(YouTube @ 1:03)

The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA**

(YouTube @ 2:02)

Prior to the approval of the agenda, Chair Rhodes indicated that those who frequently watch or attend meetings will notice some slight changes to the structure of the meetings and stronger adherence to Roberts Rules of Order following a training retreat that the Board participated in. Trustee Good moved to approve the agenda as presented. Trustee Sherrer seconded the motion. Trustee Winslow brought forth a desire to have more information included in the agenda, and after Trustee Smith's recommendation to visit about it at the next Board Work Session, the motion to approve the agenda as presented in the Board Book passed 7-0.

## **COMBINED PUBLIC HEARING FOR 2022-23 REVENUE NEUTRAL RATE & LEGAL/OPERATING BUDGETS**

(YouTube @ 4:31)

Chair Rhodes read a statement opening the public hearing and explaining the budget process. Trustee Winslow expressed concern regarding not having received a copy of that statement prior to the meeting and that the result of the 4-3 vote to exceed the Revenue Neutral Rate was not explicitly stated. One constituent, Mr. Thomas Williams, Benton Township, addressed the Board with concerns.

Trustee Good moved to approve Resolution 22-08, exceeding the Revenue Neutral Rate. Trustee Jolly seconded the motion. Trustees Winslow, Braungardt and Smith expressed concerns regarding information presented in the recent Community Connections newsletter related to the August 9, 2022 Board meeting and vote for the approval of the Notice of Public Hearing to Exceed the Revenue Neutral Rate. On roll call vote, the motion to approve Resolution 22-08, exceeding the Revenue Neutral Rate passed 4-3, with Trustee Braungardt, Trustee Winslow and Trustee Smith voting nay.

Chair Rhodes adjourned the combined public hearing. Trustee Jolly moved to approve the Legal Budget for 2022-23 as published with the amount of taxes to be levied for the General Fund of \$12,298,138 and the total expenditure budget for all funds of \$85,861,808. Trustee Good seconded the motion. Trustee Braungardt moved to amend the motion to have the taxes levied for the general fund be \$12,500,000 and the expenditures adjusted accordingly. Trustee Winslow seconded this amendment. Trustees Braungardt, Smith and Winslow expressed that they believed this money should be returned to the taxpayers. The motion to amend the motion as presented failed 3-4, with Trustee Good, Trustee Jolly, Trustee Rhodes and Trustee Sherrer voting nay. The original motion to approve the Legal Budget as published passed on a 4-3 vote with Trustee Winslow, Trustee Braungardt and Trustee Smith voting nay.

Trustee Sherrer moved that the Board approve the Operating Budget for 2022-2023 as presented on August 9, 2022 with the amount of budgeted Operating Fund expenditures of \$56,277,148. Trustee Good seconded the motion. On roll call vote, the motion passes 4-3, with Trustee Braungardt, Trustee Winslow and Trustee Smith voting nay.

Trustee Rhodes expressed his thanks to Dr. Krull and the Administrative staff for their work during the budget process.

## **RECOGNITIONS**

(YouTube @ 34:26)

Tyler Nordman, Associate Athletic Director, was recognized nationally by the 2-Year Sports Information Directors of America for his social media graphics and game notes publications. There were 294 entries in the contest and nearly 50 institutions represented in this publications contest. Dr. Krull congratulated Tyler for elevating our recognition in that area, and for spearheading the graphics on the production trailer.

The Butler Volleyball Team, led by Coach Lisa Lechtenberg were recognized for the third year in a row by the US Marine Corps and the AVCA with a Team Academic Award. The award honors teams who match their dedication to volleyball with excellence in the classroom. The benchmark GPA is 3.3.

Dr. Krull also recognized Trustee Winslow's September birthday.

## **PUBLIC COMMENT**

(YouTube @ 38:00)

There was no public comment.

## **STANDING REPORTS**

### **Student Government Association**

(YouTube @38:14)

Lillian Rippe introduced herself as the SGA President, and had the officers introduce themselves to the Trustees as well. Lillian shared that the SGA retreat occurred on August 12. The team planned out their fall events. Lillian also provided an update on upcoming events being sponsored by SGA. They will also be working to develop a "Butler Pact" that will encompass what it means to be a Grizzly. They hope to have the wall display up by the end of the semester. SGA will also host a Voter Registration table at each campus.

### **Operational Staff –**

(YouTube @ 43:36)

OpStaff selected the Book Scholarship recipients for this year, which covers cost of books for two qualified applicants. This year, three students were awarded \$500 each. The next meeting is Thursday, Sept. 15.

### **Professional Employees –**

(YouTube @ 44:46)

Dr. Sader announced Kerri Rowe the BCCEA scholarship recipient for this year. He read comments that were shared with the committee from Ms. Rowe's application and explains her desire to become a teacher. Dr. Sader shared that the applicant pool was very strong. He also shared that the association has now decided to get more involved in the recruitment process, and has requested a copy of the CLARIS report produced within the last few years so that they can work with the college to recruit and retain students.

### **Board Finance Committee –**

(YouTube @ 50:42)

Trustee Jolly indicated that they reviewed expenditures and revenues and found nothing out of the ordinary. The bulk of the committee's discussion came around the calendar for the budget process, and that even though budgets are being approved tonight that the work on next year's budget will be beginning soon. Trustees should start to see information around tuition & fees this coming February. She also indicated that the budget process is part of the strategic plan and the budget should reflect that.

### **KACCT Quarterly Meeting Report –**

(YouTube @ 52:27)

Trustee Jolly attended the KACCT Quarterly meeting in Fort Scott. She shared that she found the discussions around Title IX and attorney-client privilege to be especially interesting. She also shared that the President of Lewis & Clark Community College shared about a cyber incident that they had and the lessons they learned. She was also proud to share that other colleges look to Dr. Krull as an expert, which is a great benefit to Butler to have a leader that is also a leader amongst others in her profession.

### **Foundation Board Report –**

(YouTube @ 55:45)

Trustee Rhodes shared a financial update from the Foundation's quarterly meeting. He reported that the Foundation had a strong fiscal year, with revenue up \$3.8 million, primarily driven by the

Culinary project. Scholarship disbursements were at the highest amount ever. He also shared that fundraising is still continuing, but construction was completed and the building was ready for students to begin fall classes. There is one new member on the Foundation Board, Dusty Buell, CEO and Tournament Director for the Wichita Open. Trustee Winslow asked if the Foundation Audit Report was available. Trustee Rhodes indicated that he will find out and let the Trustees know.

President's Report –  
(YouTube @ 59:11)

Dr. Krull introduced Lisa Moore, assistant professor at Tabor, who is working on a Doctorate degree at Tabor. Dr. Krull and other faculty/staff are assisting her with her Directed Field Experience. She'll be involved on campus in various ways over the next few months.

Author David Grann will be on campus and encourages Trustees to attend if possible.

Butler hosted the Kansas Community College Leadership Institute on September 8-9 in Andover. There were 25 participants from across the Community College System. The in-state leadership series is facilitated by Dr. Jackie Vietti. Dr. Tom Nevill and Dr. Donnie Featherston are participating from Butler this year.

Dr. Krull and various Butler representatives were on hand for a Cybersecurity grant announcement at Friends last week. Friends will receive \$750,000 and \$500,000 will be scholarships that will be awarded to Butler students through our partnership with Friends.

Dr. Nevill and Chef Pena joined Dr. Krull at the Andover BOE meeting to thank them for their 30-year partnership with their district through various projects.

Next week, community college presidents will gather with the independent colleges and sign an agreement that will ensure that those institutions will accept all community college hours and transfer those students in at junior status.

Dr. Krull emailed all employees the results of the mission/vision survey. There were 375 responses to the survey. This is another step in the review of the mission/vision statement. A small committee will now gather to discuss whether or not any changes need to be made.

There are new Butler banners downtown in El Dorado welcoming students to town.

An update on the Kansas Promise Scholarship showed that 152 students have been paid \$226,481.60. 23 students are still working with Financial Aid and are still waiting on official awards.

Wichita Fire Department has indicated that they are interested in partnering with BCC to collaborate with them on providing that opportunity to some of their recruits as well.

Dr. Krull shared that we are about 96% to our headcount enrolment and 94% to credit hour enrollment. On Day 1, International student headcount is up about 30% and credit hours are up 44%. This is reflective of the lowered tuition for international students, as well as their ability to get visas and travel once again. Transfer student enrollment is up 19%, older students 3%, online 2%, Butler County HS enrollment 17%. Cybersecurity was up 47% and early childhood 15%.

Trustee Winslow asked about Sedgwick County enrollment, and Trustee Good asked clarifying questions about the KS Promise Scholarship.

#### Educational Facilities Authority Report –

(YouTube @ 1:13:12)

Trustee Good reported that leased ice machines have been put in each of the locker rooms. The group also discussed fundraising for the scoreboard.

#### MONITORING REPORTS

(YouTube @ 1:14:25)

Todd Carter and Tyler Nordman gave an overview of the information presented in the Board packet. There are three new head coaches this year. Tyler Nordman provided an update on fall sports, and the team shared a clip of Demarcus Lawrence of the Dallas Cowboys, played for Butler in 2010-11, giving a shout out to Butler CC during Sunday Night Football. Tyler shared that there are currently 14 players and 2 coaches in the NFL that have ties to Butler Community College.

#### BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

(YouTube @ 1:20:16)

- A. **Board Self Evaluation** (YouTube @ 1:20:20): The results of the evaluation were emailed to Trustees prior. Trustee Rhodes encouraged that if Trustees wanted to see a change in the evaluation format offer suggestions and constructive criticisms to address the issue. Trustee Winslow indicated that she would like to see the evaluation be the same as Dr. Krull's evaluation in terms of the number of questions and would like to see both come out of the ACCT standards. Trustee Good offered to work with Trustee Winslow to brainstorm solutions. Trustee Braungardt questioned why there was limited discussion, when Trustees could learn something from it in order to work more effectively. Trustee Jolly suggested a short Board questionnaire at the end of each meeting to be utilized as a self-evaluation, then discuss the results quickly at the beginning of the next meeting. Trustee Jolly will bring more information to a future meeting. The Trustees agreed to discuss the evaluation at an upcoming Work Session.
- B. **Sound & Lighting Upgrades** (YouTube @ 1:29:44): Dr. Nevill provided a presentation about the need to replace sound and lighting equipment for performing arts. He plans to bring the item to the Board next month for final approval and wanted the Board to have an opportunity to present questions. The audio equipment is currently being rented for this semester. Dr. Krull also indicated that this is a teaching opportunity for students, allowing them to train with industry-standard equipment. Trustee Braungardt asked to see what the cost of leasing compared to the cost of purchasing.
- C. **Capital Plan for Ball Fields** (YouTube @ 1:37:53): Dr. Krull met with David Dillner to discuss updated information around the Ball Fields. The El Dorado City Commission voted to move forward with the capital improvement plan to East Park, Central Field and McDonald Stadium, committing a \$2.1 million investment, and are engaging in conversation with Butler CC and El Dorado Public Schools on the shared costs associated with these facilities. Dr. Krull shared cost projections, which will be shared between the three entities, based on usage. Dr. Krull addressed changes to the potential placement of the Softball locker room, indicating that water lines for the refinery run under the previous location. At McDonald Park, the city is just asking for contribution for the field improvements. The city will be flexible with the payment should the Board approve the investment. To build a field on College property, this would be a multi-million-dollar project. If the College doesn't contribute to the improvement plan, BCC

would be required to lease the fields from the city on a daily basis. Trustee Jolly asked clarifying questions regarding the locker room financing versus the rest of the project. Trustee Braungardt asked whether this has been factored into the next budget. At this time, Dr. Krull said that it has not, but the flexibility to add it into future years is there.

- D. **Policy Review Procedures**(YouTube @ 1:50:48): Trustee Rhodes shared a draft of a new policy that deals with how information requests are handled. He then asked for the Trustees to put forth 2-3 policies that they feel need to be reviewed at the September Work Session. Dr. Krull requested that Trustees email her two policies by the end of the week and the most common ones will be addressed first.
- E. **Strategic Plan Update** (YouTube @ 1:56:01): Dr. Krull provided an update on the Strategic Plan, indicating that the six overarching goals would remain. She shared that the goals and action items have been streamlined and redundancies eliminated. Trustee Sherrer indicated that he appreciated that the language was more concise and the bullet points easier to follow.

### **BOARD ACTION ITEMS**

(YouTube @ 1:59:50)

- A. **Family Medical Leave Act & Service Member Family Leave Policy** (YouTube @ 1:59:54): These updates will align the leave periods, and update sentence structures that were redundant. The main change was ensuring fiscal year alignment to a 12-month rolling year. Trustee Sheerer moved to approve the proposed policy changes. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.
- B. **Personnel** (YouTube @ 2:01:41)
  - a. **Retirement of Michael Jesseph** (YouTube @ 2:02:09): Ireland Turner shared that Michael started with facilities as a student worker, then in February 1989 moved to a full time position. He served in that role for 33 years. He loved working football games and was loved by the staff. They wish him all the best. Dr. Krull shared that Mike was always willing to lend a helping hand when needed.
  - b. **Retirement of Deborah Williams** (YouTube @ 2:03:40): Kent Williams shared comments from Melody Doyal, who said that Deb has been a dedicated employee for 14 years and has loved her time working in the Bookstore. She has always provided excellent customer service.

Trustee Good moved to accept the retirement of Michael Jesseph and Deborah Williams. Trustee Winslow seconded. The motion passed 7-0.

### **CONSENT AGENDA**

(YouTube @ 2:05:07)

Trustee Smith moved to approve the consent agenda. Trustee Winslow seconded. On roll call vote, the motion passed 7-0.

### **SUPPLEMENTAL INFORMATION**

(YouTube @ 2:05:31)

**Key Performance Indicators Update** (YouTube @ 2:05:46) – Submitted by Dr. Esam Mohammad

Dr. Mohammad shared updates to the completers. There are slightly fewer – numbers dropped about 3%. This was in the context of enrollment dropping 5%. Of these completers, 20% (approximately) are Butler County students, about the same as the total population. The number of completers reduced in general liberal arts degrees. Despite numbers going down, in the context of things, Dr. Mohammad sees things moving in the right direction.

Thank You Notes (YouTube @ 2:07:48) – Butler County 4-H students wrote thank you notes that were included in the Board Book. Nursing faculty also submitted a Thank You to the Board.

Board Calendars (YouTube @ 2:09:38)

Trustee Good requested times be added to the Board calendar, Jennifer will make sure that happens starting next month.

### **EXECUTIVE SESSION**

(YouTube @ 2:10:34)

Trustee Winslow moved that the Board Recess into executive session for consultation with legal counsel for the Board which would be deemed privileged in the attorney-client relationship pursuant to the open meetings exception for matters protected by consultation with legal counsel and to discuss non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board, President Kim Krull, and Ray Connell be included for up to 30 minutes. Trustee Sherrer seconded the motion. On roll call vote, motion passes 7-0.

**ENTER EXEC SESSION @ 6:47pm**

**RETURN TO OPEN SESSION @ 7:16pm**

(YouTube @ 2:48:55)

Trustee Winslow moved to return to executive session for another 20 minutes, under the same premise as previously moved. Trustee Braungardt seconded the motion. On roll call vote, the motion passed 6-0. Trustee Good abstained due to a brief absence.

**ENTER EXEC SESSION @ 7:21pm**

**RETURN TO OPEN SESSION @ 7:41pm**

**Approval of President's Goals: (YouTube @ 3:12:30)**

Dr. Krull shared updates to her goals for the year and the metrics to measure progress toward those goals. Trustee Sherrer moved to accept the 2022-23 President's Goals as listed. Trustee Winslow seconded. On roll call vote, the motion passed 7-0.

**ADJOURNMENT (YouTube @ (3:14:27)**

Trustee Good moved to adjourn the meeting. Trustee Winslow seconded. The motion passed 7-0. The regular meeting of September 13, 2022 was adjourned.

  
Linda Jolly – Secretary