

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., October 11, 2022 – Dankert Board Room**

Meeting Recording can be viewed at: www.youtube.com/watch?v=-H7BbW0mcAQ

STAFF ATTENDANCE

Tom Borrego	Ireland Turner
Jennifer Hartman	Kent Williams
Matt Jacobs	Dylan Wittorf
Dr. Kim Krull	
Dr. Esam Mohammad	
Dr. Tom Nevill	
Dr. Jessica Ohman	
Bill Rinkenbaugh	
Heather Rinkenbaugh	
Kelly Snedden	
Shelley Stultz	

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good, Vice-Chair
Linda Jolly, Secretary
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Lillian Rippe, *(z)
Ray Connell, *(z) – exec session only
Alisa Erlich – exec session only

CALL TO ORDER

(YouTube @ 0:43)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

(YouTube @ 0:52)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 1:12)

Trustee Smith moved to approve the agenda as presented. Trustee Good seconded the motion. On roll call vote, motion passed 7-0.

RECOGNITIONS

(YouTube @ 1:58)

Dr. Krull recognized Alyssa Rumble, Spanish Instructor, for being named the 2022 Kansas World Language Association Teacher of the Year.

Dr. Krull also recognized Amy Cyphers, Willow Dean and Dr. Esam Mohammad and the Butler Veterans Advisory Board for their work on completing the Best Colleges for Vets survey, ensuring that Butler remains seen as a premier destination for veterans.

Dr. Krull also recognized Trustee Smith's October birthday.

PUBLIC COMMENT

(YouTube @ 4:43)

Julie Winslow from Rose Hill, provided public comment around the topic of public records and transparency.

STANDING REPORTS

Student Government Association –

(YouTube @ 12:04)

Lillian Rippe, SGA President, updated the Board about recent activities hosted by the Student Government Association, as well as upcoming events. She stated that the Fun Friday at Grizzly Bowl and Voter Registration Drives were very well attended. More Voter Registration drives are planned prior to the registration deadline.

Operational Staff –

No report this month.

Professional Employees –

No report this month.

Board Finance Committee –

(YouTube @ 15:41)

Trustee Good directed Trustees to page 30 of the Board Book to point out corrections that will be made to the expenditure sheet that will be made next month.

Foundation Board Report –

(YouTube @ 16:47)

Trustee Rhodes indicated that the Foundation Board met in August and will have their next meeting in November.

President's Report –

(YouTube @ 17:00)

Dr. Krull shared that she attended the Andover City Council meeting on September 27 to thank them for their partnership over the years.

She also shared updates on 20th day enrollment numbers and how they compared to other institutions in the state, as well as breakdowns among specific majors and programs.

Dr. Krull shared that the college was closed for fall break on October 10. The college took part in Institutional Development Day on October 11. This is a college-wide

professional development opportunity where employees can learn from each other in various breakout sessions throughout the day.

The instrumental music concert was last week and vocal music is this weekend. Dr. Krull encouraged Trustees to get tickets for those performances. She also shared that the Butler drumline has been very active in community parades and events recently.

Educational Facilities Authority Report –
(YouTube @ 28:40)

Trustee Good reported that there had not been a meeting, but there is one coming up very soon.

MONITORING REPORTS – Institutional Advancement
(YouTube @ 29:35)

Tom Borrego provided a written report that was included in the Board Book. Trustee Good asked about the Foundation Board of Directors. She also asked about Life Enrichment, which is planned by the Foundation Staff. Trustee Rhodes asked about the attendance for the Harold Smith Cultural Series event, which was around 375 people.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES
(YouTube @ 32:11)

- a. BKD/Forvis Analytical Software Update (YouTube @32:15) – Kent Williams shared that since the item was submitted for the board materials, they have scheduled a meeting with Forvis to discuss the upcoming timelines for Athletics and Overhead data. Trustee Smith asked if the software was being used, and what lessons have been learned. Dr. Nevill shared the software has been used to establish benchmarks and will provide insight if the current decisions have been financially effective. Trustee Smith asked to see the data in real-time.
- b. The Villas – (YouTube @ 35:54) – Dr. Krull shared some of the original terms of the agreement that have been in place over the years regarding The Villas, and that the owners are preparing to sell the complex. They have discussed with Dr. Krull the potential opportunity for the college to purchase The Villas before it is listed on the open market. Trustees had discussion about additional information that is needed in order to make an informed decision. Dr. Krull will ask for the additional information and provide it to the Trustees.

BOARD ACTION ITEMS
(YouTube @ 53:05)

- a. Sound System Replacement – Fine and Performing Arts (YouTube @ 53:06) – Dr. Nevill reminded the Board of the needs in the auditorium that were discussed at the September meeting. He requested the Board approve the purchase of the equipment. Trustee Smith and Trustee Winslow asked clarifying questions regarding the quotes. Trustee Sherrer moved to approve the purchase of the sound system from Heartland AV for a price of \$40,401.05. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.

- b. Capital Plan for Ball Fields (YouTube @ 55:39) – Dr. Krull shared that she has continued conversations with the city, and provided updated cost information if they chose to contribute to the improvement plan. She noted the city is currently writing the RFP for the construction of the Butler Softball locker room at East Park as well. The college would bear the cost of that structure. If the plan were approved for the improvements at McDonald Park and East Park, the investment would be \$264,000. The locker room is estimated at approximately \$200,000. Dr. Krull also shared a breakdown of lease costs for the facilities. Trustee Winslow suggested leaving the locker room cost out of the initial approval. Trustee Sherrer moved to approve improvements at East, McDonald and the addition of a Butler locker room. Trustee Good seconded the motion. Trustee Braungardt asked clarifying questions about the lease options. Trustee Smith expressed that he wished that he had more information about the revenue generation of these programs. Trustee Good moved to amend the motion on the table to remove the construction of the locker room at this time. Trustee Braungardt seconded the motion. The motion to amend passed 6-1 with Trustee Sherrer voting nay. On roll call vote, the amended motion to approve the \$264,000 improvements to McDonald Park and East Park passed 6-1, with Trustee Smith voting nay.
- c. Board Policies (YouTube @ 1:11:15) – Trustee Rhodes indicated that at the September Work Session, the Board did not have any suggested changes to the Philosophy of Compensation Policy. Trustee Smith suggested changes to the Professional Development policy, which were reflected in the Board Book. Trustee Smith moved to approve the recommended changes. Trustee Winslow seconded. On roll call vote, the motion passed 7-0. The information request policy has not been proposed for approval at this time. There was brief discussion. Trustee Rhodes encouraged the Trustees to send any other policies for review by October 19 for discussion at the next Work Session on October 24.

CONSENT AGENDA

(YouTube @ 1:15:33)

Trustee Sherrer moved to approve the consent agenda. Trustee Smith seconded. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 1:15:57)

No updates at this time.

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

No discussion.

Board Calendars – (YouTube @ 1:16:15)

Dr. Krull highlighted events on the Board Calendar including the Work Session on October 24, sporting events and various fine arts events.

EXECUTIVE SESSION

(YouTube @ 1:18:04)

Trustee Good moved that the Board recess into executive session for consultation with legal counsel for the Board which would be deemed privileged in the attorney-client relationship pursuant to the open meetings exception for matters protected by consultation with legal counsel and to discuss non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that members of the Board, President Kim Krull, Ray Connell, Alisa Ehrlich and Shelley Stultz be included for up to 60 minutes. Trustee Sherrer seconded the motion. On roll call vote, motion passes 7-0.

ENTER EXECUTIVE SESSION @ 5:55PM

RETURN TO OPEN SESSION @ 6:55PM

(YouTube @ 2:24:59) Trustee Winslow moved to re-enter executive session for the same reasons as previously entered for 15 minutes. Trustee Sherrer seconded. On roll call vote, the motion passed 6-0 with Trustee Braungardt abstaining due to brief absence.

ENTER EXECUTIVE SESSION @ 6:58PM

RETURN TO OPEN SESSION @ 7:13PM

(YouTube @ 2:42:43) Trustee Smith expressed that he would appreciate knowing about issues before reading about them in the newspaper. Trustee Winslow shared those concerns. Trustee Rhodes reminded the Board that personnel issues shouldn't be discussed in open session. Trustee Jolly asked Trustee Winslow if she had ever asked Dr. Krull for the specific information she was requesting. She indicated she had. Dr. Krull responded that she had not received questions via email or phone. Trustee Winslow indicated that she approached Dr. Krull at a meeting instead.

ADJOURNMENT

(YouTube @ 2:45:50)

Trustee Smith moved to adjourn the meeting. Trustee Braungardt seconded. On roll call vote, motion passed 7-0.


Linda Jolly – Secretary