

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING  
4:30 p.m., November 8, 2022 – Dankert Board Room**

Meeting Recording can be viewed at: <https://www.youtube.com/watch?v=vsDOwFCMVvk>

**STAFF ATTENDANCE**

Lisa Bolin  
Tom Borrego  
Susan Bradley  
Christina Byram  
Jonathan Craig  
Teresa Eastman  
Dr. Donnie Featherston  
Valerie Haring  
Jennifer Hartman  
Matt Jacobs  
Dr. Kim Krull  
Dr. Esam Mohammad  
Dr. Tom Nevill

Dr. Jessica Ohman  
Amanda Pfenninger  
Bill Rinkenbaugh  
Heather Rinkenbaugh  
Dr. Terry Sader  
Shelley Stultz  
Ireland Turner  
Kent Williams  
Dylan Wittorf  
Bill Young

**BOARD ATTENDANCE**

Kim Braungardt  
Mary Martha Good \*(z)  
Linda Jolly  
Forrest Rhodes \*(z)  
Dave Sherrer  
Shelby Smith  
Julie Winslow

**GUESTS**

Ray Connell  
Scott Redler \*(z)  
Lillian Rippe  
Sheri Williamson

\*(z) denotes attendance via Zoom.

**CALL TO ORDER**

(YouTube @ 1:07)

Acting Chair Jolly called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

(YouTube @ 1:24)

The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA**

(YouTube @ 1:43)

Trustee Rhodes proposed an agenda amendment to include a discussion item on an alleged complaint against Trustee Winslow submitted by Trustee Jolly for an violation of Board Policy. Trustee Winslow asked for clarifying information about the appropriateness of the item as a discussion item, as opposed to an action item. Discussion was held on whether the agenda amendment should be a discussion item or action item. Trustee Rhodes amended his motion to add the item under action items – item X. B. Trustee Sherrer seconded the motion. Additional

discussion continued regarding the process to address the complaint. On roll call vote, the motion passed 4-3, with Trustee Braungardt, Trustee Winslow and Trustee Smith voting nay.

Trustee Sherrer moved that the agenda be approved as amended. Trustee Good seconded the motion. On roll call vote, the motion passed 4-3, with Trustee Braungardt, Trustee Winslow and Trustee Smith voting nay.

### **EXECUTIVE SESSION**

(YouTube @ 11:17)

Trustee Sherrer moved that the Board recess into executive session for consultation with legal counsel pursuant to the open meetings exception for matters protected by attorney-client privilege and that the Board, President Kim Krull and Ray Connell be present for a time not to exceed 15 minutes. Trustee Braungardt seconded the motion. On roll call vote, the motion passed 7-0.

**ENTER EXECUTIVE SESSION @ 4:45pm**

**RETURN TO OPEN SESSION @ 4:49pm**

### **RECOGNITIONS**

(YouTube @ 18:34)

Dr. Krull recognized Janice Akao as one of 18 faculty members selected to participate in a Managerial Accounting Symposium in Park City, UT. This all-expenses paid trip provided excellent professional development opportunities for her.

She also recognized Teresa Eastman, who presented at the virtual conference of Washington Association on Postsecondary Education and Disability. She and one of her colleagues presented a 3-hour workshop, and she is nationally respected for her work in Disability Services.

Kellee Kruse, Assistant Director of College Relations & Marketing/Brand Manager, was recognized for receiving a professional development scholarship to attend the UCDA Design Conference. The scholarships were based on the recipient's professional development benefit and the potential and the quality of work they currently perform for their institution. She was one of six to earn this scholarship and nearly 250 attended the conference, which was held in Santa Ana Pueblo, New Mexico.

The BCC Music Faculty – Valerie Mack, Matt Udland, Chad Ingram and Amanda Pfenninger were recognized for their excellent work. Dr. Krull shared that Vaughn Lippoldt, Past President of KCDA, KMEA and the SW Division of MENC commended these faculty members via a letter sent to her office for their efforts with BCC's music program, and stated that they were among the finest in the state.

The 2022 Honor Roll of Butler Veteran's was shared. The individuals who self-reported their military service were listed in the Honor Roll and combined for 219 years of service to the US Armed Forces.

### **PUBLIC COMMENT**

(YouTube @ 24:54)

Sheri Williamson shared a complaint about a dual credit course issue with the Board.

Valerie Haring, Interim Dean of Fine Arts & Communications addressed the Board to thank them for their recent support of theatre upgrades.

## **STANDING REPORTS**

### **Student Government Association**

(YouTube @ 32:40) – SGA President Lillian Rippe shared updates on the recent SGA Activities, and provided information on upcoming events. Upcoming events include a Turkey Drive, with donations benefitting the Family Life Center to use for a Thanksgiving Dinner. They will serve pie & apple cider on November 17, and will host a table at Grizzly Senior Day on November 19.

### **Operational Staff –**

(YouTube @ 36:12) – Lisa Bolin shared that OpStaff has decided to try something different for their fundraiser. They have partnered with a company that provides holiday treats that can be purchased directly from their website and delivered to the purchaser by OpStaff prior to Christmas Break. Orders close November 28. Proceeds will help fund events throughout the year, and support the OpStaff Book Scholarship. The next OpStaff meeting is November 10 on the Andover Campus.

### **Professional Employees –**

(YouTube @ 37:15) – Dr. Sader shared that he didn't have an update this month.

### **Board Finance Committee –**

(YouTube @ 37:49) – Trustee Jolly shared that the committee discussed the Statement of Revenue & Expenditures. She also shared that Dr. Nevill provided a presentation around the reporting provided by BKD/Forvis, and Trustees had an opportunity to ask questions.

### **Foundation Board Report –**

(YouTube @ 39:54) – Trustee Rhodes reported that the Foundation Board meets next week, so he had nothing new to share.

### **President's Report –**

(YouTube @ 40:04) – Dr. Krull shared that the Legislative Lunch is scheduled from 11:30-1:00 pm on November 29 in the Welcome Center. Trustees have invitations at their seats.

A number of Butler representatives met with collaborating representatives from Southwestern, Newman and Friends to continue discussion on ways to collaborate and as a continuation of the articulation agreement that was recently signed.

The President's Donor Dinner was last week, with approximately 180 people in attendance. Hayden Jansen was the featured speaker. Hayden was a past PTK President and PTK Regional President last year and has continued his education at WSU. He spoke about the opportunities that Butler provided while he was here – both in the classroom and out.

The Foundation Christmas gathering will be held on December 5 in the Dankert Board Room at 5:30. This is a come-and-go reception and an opportunity to socialize.

Veteran's Day Ceremony will be held Friday, November 11 at 11am.

Preparation is still underway for the HLC visit in April. The assurance argument and evidence file are currently being built and part of that will be Board Bios. The Board will have an opportunity to fill out an updated bio sheet at the November work session.

#### Educational Facilities Authority Report –

(YouTube @ 45:40) – Trustee Sherrer shared that the next meeting is December 14.

#### **MONITORING REPORTS**

(YouTube @ 46:05) – Trustees were provided with a report in their Board Book on Online, High School & Community Learning. Questions from Trustees related to enrollment, online classes and what percent of classes are online, website updates, course content, and high school Dr. Donnie Featherston also shared about the counselor's breakfast that was held in Andover and the Counselor's Camp, where faculty taught counselors different skills and provided various hands-on activities to take back to their schools. Trustees asked clarifying questions and offered suggestions.

#### **BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES**

- A. Deferred Maintenance & Renovation Projects (YouTube @ 55:55) - Ireland Turner, Director of Facilities Management, provided an update to Deferred Maintenance Projects that were approved in September 2021 for the 1600 building, 300 HVAC and ADA restroom upgrades. Those three projects finished within budget this summer, with approximately \$30,000 left that was used to address some landscaping drainage issues at the 1600 building. The two additional approved projects, the 700 Building roof replacement and 500 Building HVAC upgrade have seen bids come in approximately \$330,000 over the original estimates, due to inflation and increase in cost of materials. Trustee Winslow asked if there was a preferred bidder policy for contractors from Butler County. Ireland indicated that every effort is made to utilize Butler County contractors whenever possible. Kent Williams provided further clarification.
- B. The Villas (YouTube @ 1:00:10) – Dr. Krull provided the financials and listing information from T-Town. A short discussion was held regarding the building construction, income and projections, the ability of the college to ensure full occupancy and the potential impact on the current on-campus housing occupancy. The Board indicated that they were not interested in purchasing the property.
- C. Board Bylaws (YouTube @ 1:02:26) – Trustee Smith requested a change in the Board Bylaws to allow public comments at both regular and special board meetings. Dr. Krull shared the proposed language of the bylaw. Trustee Smith provided some additional clarifications for specificity. Trustee Rhodes reiterated the need for comments at special meetings to be germane to the meeting. An agenda item will be added to the December Board meeting to address this suggested Bylaw change.
- D. Board Governance – KORA Report (YouTube @ 1:11:03) - The KORA report is provided to the Board on a quarterly basis. The included report was July 1- September 30. Trustee Good asked for monthly KORA requests instead of quarterly. The Board did not provide direction on moving to monthly vs. quarterly reports. Trustee Smith asked a clarifying question regarding a payroll data request on 8/1 from Ganon Evans. Kent Williams provided clarification. Trustee Smith and Trustee Winslow asked that a copy be provided to the Trustees.

#### **BOARD ACTION ITEMS**

- A. Purchase of Culinary Arts Building from BCC Foundation (YouTube @ 1:15:31) - Tom Borrego, VP of Advancement for BCC Foundation, provided an overview summary of the proposal for the purchase of the Culinary Arts building, the history of the project, and an

overview of the existing pledges toward the project and the donor makeup. Scott Redler joined the meeting to share his vision for the program and its future. Mr. Redler indicated that he and his wife's main purpose is to affect the course of students lives. He reiterated that Butler is the long-standing program in the area, with a history of proven success. Trustees Smith and Braungardt asked questions related to enrollment, the impact of WSU Tech's culinary program, sustainability and growth. Concerns were expressed about the financial benefit to purchasing the building at this time. Questions were asked about the finances and lease terms related to special assessments as well as the future of the hospitality industry. Mr. Redler provided background on the industry in our area specifically, as most of our students will tend to stay in the area. Trustees Smith & Braungardt indicated they didn't have enough information to be comfortable supporting this tonight. Trustee Winslow echoed the same sentiments, and added she feels the Foundation usurps their authority in directing the College. Trustee Jolly explained the options on the table at this time. Trustee Rhodes reiterated the Foundation is in alignment with the goals of the college, and that there is a tremendous opportunity to purchase a building at a fraction of the cost of what it's worth. Tom Borrego clarified the terms of the loan for Trustees. Trustee Smith expressed concern about the future of the purchase of the land adjacent to the Culinary Building indicating he would rather have the College own the land and provide direction on the future use. Dr. Krull asked Mr. Redler if the building had use if it weren't used as a culinary building in the future and he indicated it would be the ideal opportunity for a restaurant. Trustees continued to engage in significant discussion around the terms of the loan, the timing of the purchase. Trustee Sherrer moved to purchase the culinary building from the BCC foundation in an amount not to exceed \$1.5 million, and subject to the terms of the Commerce Bank Loan, Butler Foundation will assign its pledge receivables and outright gifts to date from the culinary project to Butler Community College. Trustee Good seconded the motion. Discussion continued regarding timing and information needed. Trustee Smith made a motion to amend the initial motion purchase the culinary building for \$600,000. Trustee Winslow seconded. Discussion about the finances, layout and square footage continued. Mr. Redler reminded the Trustees that the offer to purchase the land is a limited time offer. On roll call vote, Trustee Smith's motion to amend Trustee Sherrer's original motion to purchase the culinary building for \$600,000 passed on a 4-3 vote, with Trustee Jolly, Trustee Rhodes and Trustee Sherrer voting no. The motion to purchase the culinary building for \$600,000 was made by Trustee Smith and seconded by Trustee Winslow. Trustee Rhodes made a motion to amend the amount to \$1.25million. Trustee Sherrer seconded the motion to amend. On roll call vote, the amendment to the motion passed failed 6-1, with Trustee Smith voting no. Trustee Sherrer moved to purchase the culinary building from the Butler Foundation in an amount not to exceed \$1.25 million, and subject to the terms of the Commerce Bank Loan, Butler Foundation will assign its pledge receivables and outright gifts to date from the culinary project to Butler Community College. Trustee Jolly seconded. On roll call vote, the motion passed 6-1, with Trustee Smith voting no.

At this time, the Board took a short break.

- B. Board Governance: Alleged Violation of Board Policy - (YouTube @ 2:36:40) – Trustee Jolly stated that on November 2, she sent an email to Chair Rhodes indicating she believes that Trustee Winslow violated Board Policy by not informing Dr. Krull of a student complaint. Trustee Jolly indicated that this has been an ongoing issue and wants the Board to conduct themselves in a professional way and abide by the by-laws. Some discussion was held on the process to be used to address the complaint. Trustee

Rhodes indicated that the Board didn't have to make decisions at this meeting, but as chair he would set up a committee to determine if there was a bylaw violation and the Board, as a whole, would address the information at the December regular Board meeting. Trustee Winslow would have the opportunity to respond. Trustee Rhodes appointed Trustee Sherrer, Trustee Braungardt and Trustee Good to look into the issue for a more thorough discussion at the December meeting. Dr. Krull reminded the Board about the student complaint process and their role in handling student complaints. Trustee Smith indicated interest in having a Board discussion on the student complaint and the curriculum that is taught.

### **CONSENT AGENDA**

(YouTube @ 2:58:00)

Trustee Sherrer moved to approve the consent agenda. Trustee Smith seconded. On roll call vote, the motion passed 7-0.

### **SUPPLEMENTAL INFORMATION**

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 2:58:36) – No update, one will be provided in December. Dr. Mohammad will discuss 20<sup>th</sup> day numbers at the next meeting.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

(YouTube @ 2:58:55) – No comments.

Thank You Notes

(YouTube @ 2:59:05) – None submitted.

Board Calendars

(YouTube @ 2:59:07) – Dr. Krull shared that the Legislative Lunch will be held November 29 at 11:30. The Foundation Holiday Open House is December 5 at 5:30pm and the next Board Work Session is November 28.

### **ADJOURNMENT**

Trustee Smith moved to adjourn the meeting. Trustee Sherrer seconded. On roll call vote, the motion to adjourn passed 7-0.

  
Linda Jolly – Secretary