

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING**

**4:30 p.m., Tuesday, January 10, 2023 – Dankert Board Room**

Meeting Recording can be viewed at: [www.youtube.com/watch?v=zRDVqajJdb4&t=1s](http://www.youtube.com/watch?v=zRDVqajJdb4&t=1s)

**STAFF ATTENDANCE**

Tom Borrego  
Christina Byram  
Sherri Conard  
Dr. Donnie Featherston  
Jennifer Hartman  
Glendell Henderson  
Dr. Kim Krull  
Dr. Esam Mohammad  
Dr. Tom Nevill  
Tyler Nordman  
Dr. Jessica Ohman  
Bill Rinkenbaugh  
Heather Rinkenbaugh  
Dr. Terry Sader  
Kelly Snedden  
Shelley Stultz  
Cory Teubner  
Kent Williams  
Bill Young (\*z)

**BOARD ATTENDANCE**

Mary Martha Good  
Linda Jolly  
Forrest Rhodes  
Dave Sherrer  
Shelby Smith  
Julie Winslow

**GUESTS**

Kaden Warner – student worker (livestream)  
Dylan Wittorf – student (livestream)  
Joshua Ritter – student  
Lillian Rippe – SGA President

(\*Z) – denotes attendance via Zoom.

**CALL TO ORDER**

(YouTube @ 2:37)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

(YouTube @ 2:49)

The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA**

(YouTube @ 3:19)

Trustee Smith proposed the following amendments to the agenda:

- Strike item X-A, Affirmation of Service and Standards of Practice from Board Action items. Trustee Winslow seconded. Trustee Smith thought it would be more appropriate to do when the new Trustees come aboard next year. Dr. Krull indicated it has historically been done annually. On roll call vote, the motion failed 4-2, with Trustee Smith and Trustee Winslow voting yes and Trustee Good,

Trustee Rhodes, Trustee Jolly and Trustee Sherrer voting no. Trustee Braungardt was absent.

- Move the approval of the December 9, 2022 Board Meeting Minutes from the Consent Agenda to Board Action Item X-F. Trustee Winslow seconded. Trustee Smith clarified what he wanted changed. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent.
- Add discussion about Advertising, Work Sessions and general Trustee thoughts to Board Strategic Discussion, items IX – D, IX – E, and IX – F respectively. Trustee Winslow seconded. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent.

Trustee Good moved to approve the agenda as amended. Trustee Winslow seconded. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent.

### **ELECTION OF BOARD OFFICERS AND APPOINTMENTS FOR 2023**

(YouTube @ 11:20)

Trustee Good nominated Trustee Rhodes for Chair. Trustee Jolly seconded the nomination. Trustee Winslow nominated Trustee Smith. Trustee Smith declined the nomination. Roll call vote for Trustee Rhodes for Board Chair had Trustees Good, Jolly, Rhodes and Sherrer voting in favor. Trustees Winslow and Smith voting nay. Trustee Braungardt was absent. With the vote passing 4-2, Trustee Rhodes will serve as 2023 Board Chair.

Trustee Sherrer nominated Trustee Jolly for Vice-Chair. Trustee Good seconded the nomination. Roll call vote for Trustee Jolly for Board Vice-Chair had Trustees Good, Jolly, Rhodes and Sherrer voting in favor. Trustees Winslow and Smith voting nay. Trustee Braungardt was absent. With the vote passing 4-2, Trustee Jolly will serve as 2023 Board Vice-Chair.

Trustee Jolly nominated Trustee Good for Secretary/Treasurer. Trustee Sheerer seconded the nomination. Roll call vote for Trustee Good for Board Secretary/Treasurer had Trustees Good, Jolly, Rhodes, and Smith voting in favor. Trustee Winslow voted nay. Trustee Braungardt was absent. With the vote passing 5-1, Trustee Good will serve as 2023 Board Secretary/Treasurer.

Trustee Jolly will serve as the KACCT Delegate. Trustee Jolly and Trustee Good will serve on the Board Finance Committee. Trustee Rhodes will serve as Foundation Board Liaison. Trustee Sherrer and Trustee Good will serve on the Educational Facilities Authority. Trustee Smith and Trustee Winslow will serve on the Capital Projects committee.

### **RECOGNITIONS**

(YouTube @ 17:02)

Dr. Krull recognized Joshua Ritter and Moran Fischer for their qualification for the Microsoft Office National Championship in Orlando this coming June. Joshua shared how he qualified and how the competition works. Joshua had the highest PowerPoint exam score in the state of Kansas.

Dr. Krull also recognized Trustee Sherrer's January birthday. She also wished Trustee Good a happy belated birthday, since she wasn't able to attend the December meeting.

### **PUBLIC COMMENT**

(YouTube @ 20:25)

There was no public comment.

### **STANDING REPORTS**

Student Government Association (YouTube @ 20:37)

Lillian Rippe, SGA President shared that they have been pre-planning spring activities and will finalize them at their retreat next week. They expect another busy semester.

Operational Staff (YouTube @ 21:21)

There was no OpStaff report this month.

Professional Employees (YouTube @ 21:28)

Dr. Sader shared an update about PDD and some of the training faculty are participating in this week. He shared that keynote speaker David Katz gave an interesting presentation on the relationship between student success, perception and the neurology behind it. Faculty has been participating in breakout sessions around technology, encountering unconscious bias, yoga, and classroom dynamics and innovations. Breakout sessions are led by our own faculty. He also thanked the Faculty Development team for their work on PDD week. Trustee Good asked what percentage of faculty attend those. Dr. Sader didn't have an exact percentage, but attendance is taken and it is required of full-time faculty. They receive professional development points for their attendance as well.

Dr. Sader also announced this year's Master Teacher recipient – Jared McGinley. Professor McGinley is a lead instructor in Management & Marketing and also leads DECA at Butler.

Board Finance Committee (YouTube @ 28:18)

Trustee Good reported that there were no questions regarding the Statement of Revenue and Expenditures. The audit will be completed and presented next month. Trustee mileage reports were discussed, and Trustees can see Kent Williams following the meeting for questions.

Foundation Board Report (YouTube @ 29:56)

Trustee Rhodes reported that the Foundation Board will meet in February, so he'll have more to share following that.

President's Report (YouTube @ 30:06)

Dr. Krull shared that KACCT will host "Donuts with Legislators" on January 18 from 7:30am-9am. Those in attendance will greet legislators as they come in to the Capitol.

Dr. Krull also shared that there hasn't been any work done on the Ball Fields at East Park or McDonald stadium. She will provide updates as soon as she has an opportunity to talk with the city.

Butler has been invited to be involved in community meetings as USD 259 works to hire their next superintendent and will be engaged in that process.

A group of staff members are working to prepare the HLC assurance argument in preparation for the visit in April. Brian Inbody from Neosho CC will be here on March 6 for a mock visit. He's a long-time peer reviewer and will provide valuable feedback. She will keep the Trustees apprised of any meetings they may need to be a part of for that visit. Updated Trustee Handbooks will be provided at the next meeting.

Dr. Krull also shared that Monday morning at PDD it was announced that Theresa Thompson (full time) and Masako Maeda (adjunct) were the recipients of the John & Suanne Roueche Excellence in Teaching Award. These awards are based on student nominations.

#### Educational Facilities Authority Report (YouTube @ 36:42)

Trustee Sherrer and Trustee Good reported they were unable to attend the last meeting. Dr. Krull shared that there were a few bills approved. There is discussion on moving these meetings to a quarterly basis, as well as upcoming operational updates.

#### MONITORING REPORTS (YouTube @ 38:02)

There was no monitoring report this month.

### BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. Server and Storage Life Cycle Refresh (YouTube @ 38:06) – Christina Byram, Deputy CIO, gave an overview of the current server and storage environment. She shared the equipment reaches its lifecycle in May, and the manufacturer will no longer support the hardware or software. Over the last eight months, options for replacement have been reviewed. On premise, cloud and private cloud options exist. Cloud environments provide much better scalability, as well as disaster recovery and business continuity. Cloud solutions would also reduce the amount of cooling needed in the data center. She explained the numbers being reviewed are top-end numbers and they're working very hard to make cost-effective decisions. Information Services will bring a couple of options for review, as well as recommendations. Trustee Winslow asked to be provided with a list stating equipment being replaced and purchased with costs detailed. Christina indicated that all of that information will be provided to Trustees. Trustee Smith asked clarifying questions about the costs in 2017. He also asked about the upgrades to the hard storage, and whether that room is still necessary. Bill Young provided information about the items housed in that room and why those upgrades were still necessary.
- B. Butler Student Pledge (YouTube @ 49:40) – Lillian Rippe, SGA President, and Sherri Conard, SGA Advisor & Director of First Year Experience presented the

Butler Student Pledge, which was developed with feedback from Butler students. They had seen the idea of a student pledge in other institutions and wanted to bring that to Butler. She outlined their process used to develop the pledge, which included surveys the team used to edit the pledge into its final form. Dr. Krull shared the goal is to have the pledge displayed in the 5000 Building Foyer, the El Dorado Student Union and the 600 Building in El Dorado. Trustee Rhodes expressed that he was impressed with their process. Trustee Good congratulated them on their great work.

- C. Board Governance – KORA Report (YouTube @ 54:19) – A summary of KORA requests this quarter was provided in the Board Book. Trustee Smith asked about a specific request that was filed. Trustee Rhodes shared that the request in question was not filled, because the information wasn't available in the format requested. Trustee Smith also indicated that he hadn't received projector information. Trustee Winslow provided comments related to the Culinary Building purchase KORA request. She also expressed that signage needs to be added to the building. Dr. Krull said that the bid is out, and it's being worked on. Trustee Smith indicated that the digital sign could be an option to display it as a Butler building for the time being.
- D. Advertising (YouTube @ 1:02:30) - Trustee Smith shared information about Grove9 advertising as a possible option for advertising. He feels that it would be good to have an outside perspective. Trustee Smith will send contact information to Dr. Krull. Trustee Jolly expressed concern about having one particular firm present without giving others the option. Dr. Krull reminded everyone that College Relations & Marketing has an expert team and that enrollment declines are not solely a marketing issue. Trustee Winslow suggested putting out a RFP for marketing proposals, because she doesn't feel what the college is doing is working. Kelly Snedden provided data analytics for the fall semester, showing that web and social media traffic is up, indicating that awareness is growing. Trustee Smith shared that he was trying to provide an avenue for new ideas to explore to share what makes Butler different.
- E. Work Sessions (YouTube @ 1:14:50) – Trustee Smith indicated that he'd like the Board to be able to have input on what they talked about at work sessions. Dr. Krull indicated that Trustees always have that option, and asked that they let her know ahead of time what they'd like to discuss so that staff can have the information prepared. Trustee Rhodes pointed out that there are some schedules as it relates to the budget, but otherwise the Board can help guide that discussion. Trustee Good also said that she and Trustee Winslow need to get together to discuss Board Evaluations.
- F. General Trustee Thoughts (YouTube @ 1:17:57) – Trustee Smith said that he would like to see an agenda item added to Strategic Discussion for Trustees to bring forth ideas that they may have. Trustee Jolly requested that if this happened she would like to see a time frame for each person to speak, to ensure efficient use of time. Trustee Rhodes reminded Trustees that they can always amend the agenda if there are items they would like to discuss.

## **BOARD ACTION ITEMS**

- A. Affirmation of Service and Standards of Practice (YouTube @1:19:38) – Dr. Krull shared that traditionally this affirmation of service and standards of practice are done on an annual basis. KACCT recommends this be reaffirmed each year to reiterate the work Trustees do to move institutions forward. Trustee Good moved to approve the Affirmation of Service and Standards of Practice. Trustee Sherrer seconded. Trustees were offered the option to sign the affirmation. Trustee Smith and Winslow expressed disagreement about language in the affirmation. On roll call vote, the motion to approve the Affirmation of Service and Standards of Practice passed 4-2, with Trustee Smith and Trustee Winslow voting nay. Trustee Braungardt was absent. Trustees Good, Jolly, Rhodes and Sherrer signed the affirmation.
- B. Approval of Agreement with ProTrain Training Provider (YouTube @ 1:25:00) – Dr. Krull shared the agreement is with a third-party provider through BETA. ProTrain provides the training, while BETA helps with enrollment and registration. Trustee Winslow asked if these were online courses and Dr. Krull shared that some are, but not all. Butler does not provide instructors, space or technology. Trustee Sherrer moved to approve the agreement. Trustee Good seconded. On roll call vote, the motion passed 6-0. Trustee Braungardt was absent.
- C. Augusta Neighborhood Revitalization Plan (YouTube @ 1:28:30) – Trustee Smith moved to approve as written. Trustee Jolly seconded. On roll call vote the motion passed 6-0, with Trustee Braungardt absent.
- D. Approval of Updated Mission & Vision Statements (YouTube @ 1:30:30) – Trustee Sherrer moved to approve the updated mission and vision statements. Trustee Jolly seconded. Dr. Krull shared that Cory Teubner and Dr. Terry Sader were present for questions as they were part of the committee that led the work. Trustee Winslow asked if the Professional Association was in support of the new mission and vision. Dr. Sader stated that they are in full support of this update. Trustee Smith expressed that he would have preferred Board input ahead of time. Trustee Winslow agreed. On roll call vote, the motion passed 5-1, with Trustee Smith voting nay. Trustee Braungardt was absent. Trustee Jolly thanked all of those involved with the committee for their time and input.
- E. Violation of Board Policy (YouTube @ 1:34:01) – At this time, Trustee Rhodes turned the meeting over to Trustee Good, as the alleged violation was against him. Trustee Good read a statement from Trustee Braungardt on behalf of the committee charged with investigating the violation. The committee agreed policy was violated, but recommended no action. Trustee Smith expressed that he wanted to make sure that everyone was being treated the same. Trustee Jolly stated that at the time of the violation, it was made clear to Trustee Rhodes that they felt there had been a violation. She said if these were going to continue to be brought forward, the Board needs to either change the standard to which they are held or move forward professionally. Trustee Smith asked Trustee Rhodes where the statement he read came from. Trustee Rhodes provided context. Trustee Jolly moved to agree that Trustee Rhodes violated the Code of Conduct and that no action will be taken. Trustee Sherrer seconded. Trustee Good urged

Trustees to stop with the unprofessional behavior. On roll call vote, the motion passed 5-0. Trustee Rhodes did not vote, and Trustee Braungardt was absent.

- F. Approval of December 13, 2022 Minutes (YouTube @ 1:42:38) – Trustee Smith moved to add “Trustee Smith stated that Board Bylaws and State Statute state that Trustees *shall* be paid mileage.” to Board Discussion item E. Trustee Winslow seconded. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent. Trustee Sherrer moved to accept the minutes as amended. Trustee Smith seconded. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent.

### **CONSENT AGENDA**

(YouTube @ 1:44:48)

Trustee Sherrer moved to approve the consent agenda as presented. Trustee Jolly seconded. Trustee Smith asked about the resignation of Mel Whiteside. Dr. Krull shared that he accepted a position with Wichita State University. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent.

### **SUPPLEMENTAL INFORMATION**

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 1:45:49)

Dr. Mohammad responded to Trustee Winslow’s question regarding Aviso usage last month by stating that Aviso usage is currently around 47% for full-time faculty use the software regularly and 6% for adjuncts. She asked how that could be improved. Dr. Mohammad shared that Faculty Development and the Deans are working on training, and adoption rates have improved. Dr. Mohammad reported that final credit hour enrollment for fall was 62,135. That compares to the census day number of 62,656. Trustee Good asked clarifying questions about the numbers. Dr. Mohammad explained that the numbers are very fluid, and the college is required to report census day numbers only.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

Thank You Notes

There were no thank you notes this month.

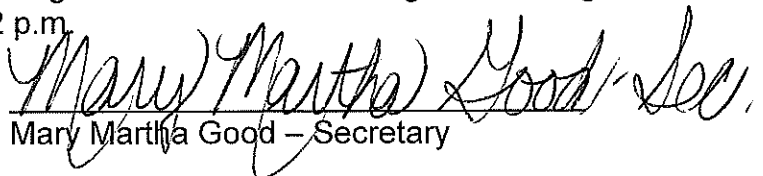
Board Calendars

(YouTube @ 1:53:27)

There are a few basketball games listed on the calendar, but we are just getting started for the semester. Trustees decided to cancel the January Work Session. Classes begin January 19.

### **ADJOURNMENT**

Trustee Jolly moved to adjourn the meeting. Trustee Winslow seconded. On roll call vote, the motion passed 6-0. Trustee Braungardt was absent. The regular meeting of January 10, 2023 was adjourned at 6:22 p.m.

  
Mary Martha Good – Secretary