

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., March 14, 2023 – Dankert Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=-pLZgtsq4aI>

STAFF ATTENDANCE

Lisa Bolin
Tom Borrego
Christina Byram
Jonathan Craig
Dr. Donnie Featherston
Chrissy Gifford
Dr. Julio Guerrero
Valerie Haring
Jennifer Hartman
Matt Jacobs
Dr. Kim Krull

Dr. Esam Mohammad
Dr. Tom Nevill (*z)
Dr. Jessica Ohman
Bill Rinkenbaugh
Heather Rinkenbaugh
Janet Schueller
Kelly Snedden
Shelley Stultz
Kent Williams
Bill Young (*z)

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good (*z) – 4:43pm
Linda Jolly, Vice Chair
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Basil Craig
Breklyn Craig
Emily Craig
Bryce Deewall
Barbara Johnson
Lillian Rippe, SGA President (*z)

(*z) denotes attendance via Zoom.

CALL TO ORDER

(YouTube @ 1:34)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30pm.

PLEDGE OF ALLEGIANCE

(YouTube @ 1:47)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 2:18)

Trustee Winslow moved to add discussion item XIII-B – KORA Request by Trustee Winslow to the agenda. Trustee Smith seconded the motion. On roll call vote, the motion passed 6-0, with Trustee Good absent.

Trustee Sherrer moved to approve the agenda as amended. Trustee Winslow seconded. On roll call vote, the motion passed 6-0 with Trustee Good absent.

RECOGNITIONS

(YouTube @ 3:50)

Dr. Krull recognized Phi Theta Kappa All-Kansas Scholars from Andover and El Dorado; Breklyn Craig, Bryce Deewall, Maria Aguilar Mendoza, Thi Nhu Hang Tran and Barbara Johnson. These students will be recognized at a luncheon in Junction City next month. The students shared their future plans with the Board.

Maria Aguilar Mendoza was also recognized as one of ten students nationwide to receive the Phi Theta Kappa Fall 2022 Hurst Review NCLEX Scholarship.

Next, Dr. Krull recognized Dr. Daniel Higdon for recent completion of his EdD degree.

Dr. Krull recognized Teresa Eastman for her presentation at the NAACP Kansas State Conference Workshop. She also recognized her for her service to the profession as a mentor for five new disability services professionals.

Dr. Krull also recognized the Accounts Receivable team for their recent community service project at Great Beginnings Boutique in El Dorado.

PUBLIC COMMENT

(YouTube @ 12:12)

There was no public comment.

STANDING REPORTS

Student Government Association

(YouTube @ 12:18)

Lillian Rippe, SGA President, shared that the Cupid's Dance was held on February 16 with over 100 students in attendance. The Fat Tuesday Pancake Feed on February 21 was a great success. They also handed out Pink Out T-shirts at the March 1 basketball game. In the next month, they'll host a football field movie night on March 24th.

Operational Staff

(YouTube @ 13:49)

Lisa Bolin, OpStaff President, shared that the group is ready to host the 54th Association of Kansas Community College Office Professionals Conference in a few weeks. Over 50 personnel from across the state will participate in the conference on both the El Dorado and Andover campuses. The next Operational Staff meeting is Thursday, March 23.

Professional Employees

(YouTube @ 14:36)

Dr. Sader did not have a report this month due to Spring Break.

Board Finance Committee

(YouTube @ 14:44)

Trustee Jolly shared information about adjustments that will be made in revenues that were included in the Board Book. These changes will be reflected in the next month or so. She shared that 20th day numbers were up.

Foundation Board Report

(YouTube @16:08)

Trustee Rhodes shared that the Foundation Board welcomed Kevin Arnell and Collin Perry as new members at their February meeting. They voted to approve the contract presented by the College's legal counsel for the purchase of the Redler Institute of Culinary Arts. He also shared that the Butler Benefit Auction raised over \$317,000 for scholarships. The Foundation has a new portfolio representative at Bank of America. Trustee Rhodes shared the fair market value of the endowment is just over \$14 million and that reflects nearly 6% rate of return, net of fees. The finance and investment committee recommended and a distribution of 6% of available funds was approved by the Foundation Board, which equates to \$800,766 to the College for distribution of scholarships.

President's Report

(YouTube @18:29)

Dr. Krull shared that of the \$317,000 Auction proceeds, there was just over \$100,000 raised in Pure Philanthropy in approximately 15 minutes. She thanked the donors for their incredible generosity.

She shared that she attended the Association of General Contractors Annual Meeting, where Hutton was the recipient of an Honor Award for the construction of the Redler Institute of Culinary Arts. Dr. Nevill also shared about the Innovation Award, which Butler received for the Adobe Innovation Initiative. He has been at the League of Innovation conference presenting this work to colleagues from across the country.

Dr. Krull has met with a group representing the Cherokee Trail and has been involved in conversations about placing a marker on campus with history of the trail, since the Trail crosses campus just to the north of the Welcome Center. The marker will be placed near the Welcome Center for all to enjoy. They should be in place early this summer.

Dr. Krull shared work continues on the Assurance Argument that will be submitted to the Higher Learning Commission. It will be uploaded to their portal by March 20, and shared with employees and the Board at that time. She indicated that the Mock Visit on March 6 provided valuable feedback, and the upcoming visit will be discussed again at the March Work Session.

Dr. Krull emailed Trustees a legislative report from KBOR, that also included a table showing unified appropriations for higher education based on the current budgets.

Trustee Jolly shared that Butler County was approved as an ACT Work Ready County and will receive an award this fall for that work. This was a county-wide effort, and the process was acknowledged as a part of the award that will come this fall. This will be a great way to help existing businesses and recruit new businesses to Butler County.

Kent Williams provided a brief BKD update. He shared that they have input all of the information for the Program Economic Analysis and received that information back. The team has done some initial analysis and will be making reports to VPs soon. The information on athletics and overhead is being finalized with review meetings coming up next week with Forvis representatives to solidify timelines and reports.

Dr. Krull also shared a reminder about the PTK luncheon coming up. That information will be sent this week with details.

At this time, there was a short break to reset the Zoom due to technical difficulties.

Educational Facilities Authority Report

(YouTube @ 33:53)

Trustee Sherrer shared the meeting was cancelled, but they are in the process of scheduling a new meeting.

MONITORING REPORTS

(YouTube @ 34:44)

Trustee Smith asked about the Opportunity Project School Onsite Enrollment Service in Early Childhood Education. Dr. Ohman shared that students are enrolled in Early Childhood programs at these sites.

Dr. Julio Guerrero shared highlights from the Fire & EMS Education Program as well as photos of the newly renovated Criminal Justice and Public Safety building and information regarding the VALT Nursing Simulation software. Trustee Smith asked questions about new programs noted in the report.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. Construction Technology Program at Rose Hill (YouTube @ 45:23) – Trustee Winslow asked whether or not the construction technology program at Rose Hill would continue after this year. Dr. Donnie Featherston explained fluctuations in the academies and efforts made to gain student interest. Trustee Winslow asked if the College is paying for the space in Rose Hill. Heather Rinkenbaugh shared there is no set lease cost, but that BCC pays utilities based on square footage usage of which Butler occupies about 7,200 square feet for the Construction space. Last year the College paid a total of \$52,076.56, which includes all utilities for occupied space as well as janitorial costs and supplies and service of equipment in the space. The faculty is working to compile a list of all equipment in the space, and organize a tour for Trustees. Trustee Smith asked questions about the space, as well as program evaluation processes.
- B. KORA Request by Trustee Winslow (YouTube @ 1:02:24) – Dr. Krull asked Trustee Winslow for clarity on the scope of a request regarding programs offered in Rose Hill versus programs offered in Andover. She asked about operating costs for the sites and programs. Dr. Krull noted the deans monitor budgets, course fill rates, etc and that Butler's only current building spaces in Andover include the 5000 Building campus and the Redler Institute of Culinary Arts. Trustee Winslow asked where to find the classes offered at both the Andover and Rose Hill locations and Heather noted the information was available on the website. Trustee Winslow will provide more clarity for the requested Andover information in writing. Trustee Jolly asked for an item on the April Work Session to discuss procedures for information requests in the future in order to use time efficiently.

BOARD ACTION ITEMS

- A. FY2024 Tuition and Fee Rate Recommendation (YouTube @ 1:12:41) – Kent Williams indicated the proposal presented is the same as what was discussed as the February Work Session, with the exception of making the dollar amounts even. He explained key considerations are affordability for students, discounts for Butler County students and revenue generation when formulating these proposals. Trustee Jolly moved to approve the Tuition and Fee Rates as presented. Trustee Good seconded. Trustee Smith moved to amend the motion to drop in-county rates to \$100 per credit hour, raise in-state to \$130 per credit hour and raise out-of-state/international to \$190 per credit hour. Trustee Winslow seconded the motion. Trustee Jolly indicated that Trustee Smith's proposal would increase out-of-county rates by approximately 9.5%. Trustee Winslow indicated she would like to see Butler County resident tuition be free. Trustee Braungardt indicated

historical trends and asked clarifying questions regarding how fluctuating tuition rates impacted enrollment. Trustee Jolly indicated that if we lose in-state students, we lose state aid as well. On roll call vote, the motion to amend the existing motion passed 4-3, with Trustee Jolly, Trustee Rhodes and Trustee Sherrer voting nay. On roll call vote, the motion to approve the amended tuition and fees rate proposal passed 5-2, with Trustee Good and Trustee Sherrer voting nay. The tuition and fee rates for FY2024 are shown in the table below.

Butler Community College				
FY2024 Tuition and Fee Rates - Approved by the Board of Trustees				
March 14, 2023				
Table 1: Per-Credit-Hour Tuition and Fee Rates				
	FY2023	Actual	FY2024 Approved	Increase (Decrease)
Total Tuition and Fee Rates				
In-District Tuition	\$102.00		\$100.00	(\$2.00)
In-State Tuition	\$122.50		\$130.00	\$7.50
Out-State Tuition	\$182.50		\$190.00	\$7.50
International Tuition	\$182.50		\$190.00	\$7.50
Breakdown of Tuition and Fee Rates				
Tuition Rates				
In-District Tuition	\$76.45		\$73.00	(\$3.45)
In-State Tuition	\$96.95		\$103.00	\$6.05
Out-State Tuition	\$156.95		\$163.00	\$6.05
International Tuition	\$156.95		\$163.00	\$6.05
Credit-Hour Fee Rates				
Activity Fee	\$23.70		\$25.15	\$1.45
Student Union Fee	\$1.85		\$1.85	\$0.00
Total Credit-Hour Fee Rates	\$25.55		\$27.00	\$1.45
Table 2: Technology Access Charge				
Credit Hours Enrolled for the Term	Charge per Term FY2023	Charge per Term FY2024	Increase	
3 credit hours or less	\$60	\$62	\$2	
3.5 to 6 credit hours	\$110	\$114	\$4	
6.5 to 11.5 credit hours	\$188	\$194	\$6	
12 credit hours or more	\$268	\$278	\$10	

- B. FY2024 Room and Meal Plan Rates (YouTube @ 1:37:53) – Bill Rinkenbaugh indicated that the recommendation has not changed since the Work Session. Trustee Smith moved to approve the plan rates as presented. Trustee Winslow seconded. On roll call vote, the motion passed 7-0.
- C. Administration Notice Letter for Contract Negotiations (YouTube @ 1:42:16) – This item was tabled until the Trustees discuss the letter in Executive Session. Appropriate action will follow Executive Session.
- D. Performance Lighting and Projection Mapping (YouTube @ 1:43:47) – Trustee Winslow asked if any other vendors were contacted about this project. Valerie Haring, Interim Dean of Fine Arts & Communications shared that PEC was contacted but the project scope was too large. Trustee Rhodes clarified the higher of the two bids was recommended, but the bid from Heartland also included projection mapping, which the

other bid did not include. Dr. Nevill discussed the advantages of having the availability of projection mapping and the technology used to enhance the experience for students and patrons. Trustee Sherrer moved to approve the purchase of performance lighting and projection mapping from Heartland AV as presented. Trustee Jolly seconded the motion. On roll call vote, the motion passed 7-0.

- E. Server & Storage Life Cycle Refresh (YouTube @ 1:52:13) – Bill Young, VP of Digital Transformation/CIO, gave an overview of the bids for this project, the scope of which was highlighted by Christina Byram two months prior. He shared that approximately a year ago, Butler moved the Ellucian Banner instance to the Oracle Cloud Infrastructure, which is the recommended vendor for this project, and it is believed that this will provide a more robust disaster recovery plan and business continuity for the College. Trustee Sherrer moved to approve the 5-year contract for purchase of the Server and Storage solution from Oracle for \$900,900 and Professional Services for \$11,896 to be paid through Capital Outlay funds. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.
- F. Campus Logic (YouTube @ 2:01:50) – Trustee Smith moved to approve the 5-year contract with Campus Logic as presented. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.
- G. Sound System Upgrade for the Gymnasium (YouTube @ 2:03:02) – Trustee Smith moved to approve the proposal from Heartland AV for \$110,988.41 as presented. Trustee Braungardt seconded the motion. Trustee Winslow expressed concern about giving Heartland both this bid and the bid for the Projection Mapping and Theatre Lighting project. Bill Young explained that the RFP process was used for this project and full research was completed for this project. Trustee Winslow asked clarifying questions about the RFP process. On roll call vote, the motion passed 6-1, with Trustee Winslow voting nay.
- H. Personnel – Retirement of Stephanie (Stacey) Wood (YouTube @ 2:10:40) – Shelley Stultz, VP of Human Resources shared that Stacey has worked for Butler for the past 19 years, most recently supporting Shannon Covert in the STEM division. Trustee Sherrer moved to accept the retirement of Stephanie (Stacey) Wood. Trustee Smith seconded the motion. On roll call vote, the motion passed 7-0.

CONSENT AGENDA

(YouTube @ 2:12:08)

Trustee Smith moved to approve the consent agenda as presented. Trustee Winslow seconded the motion. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 2:12:31)

Dr. Esam Mohammad answered a question from Trustee Smith from last month regarding the change from last year's census day to this year's, which was a loss of about 1.7%. He also shared one change to the KPIs, indicating that about 84% of survey respondents had found jobs within a year of graduation.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

Thank You Notes

None this month.

Board Calendars

(YouTube @ 2:14:47)

Dr. Krull shared that this week is spring break, and this year the campus is closed Thursday and Friday.

Men's Basketball won region play and will play Monday night at 4:30 in Hutchinson.

There are many baseball and softball games, along with fine arts performances coming up.

Commencement is May 12. Nurses Pinning will be Thursday, May 11 at the Performing Arts Center. Honors & Awards Ceremony will be in the Clifford/Stone Room this year. Details will be shared with Trustees as they're available.

EXECUTIVE SESSION

(YouTube @ 2:17:06)

Trustee Winslow moved the Board recess into Executive Session to discuss negotiations, pursuant to the open meetings exceptions for matters relating to employer-employee negotiations and that the members of the Board, President Kim Krull, Bill Rinckenbaugh, Shelley Stultz, Dr. Tom Nevill and Kent Williams be included. Open session will resume in the Dankert Trustee Board Room within 30 minutes. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 6:53pm

RETURN TO OPEN SESSION @ 7:23pm

Upon returning to open session, Trustee Sherrer moved to approve the administration notice letter for contract negotiations. Trustee Jolly seconded the motion. On roll call vote, the motion passed 7-0.

ADJOURNMENT

(YouTube @ 2:56:00)

Trustee Smith moved to adjourn the meeting. Trustee Winslow seconded the motion. On roll call vote, the motion passed 7-0. The Regular Meeting of the Butler Community College Board of Trustees was adjourned at 7:25pm.


Mary Martha Good – Secretary