

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., May 9, 2023 – Dankert Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=K2A1NeFJcHs>

STAFF ATTENDANCE

Lisa Bolin	Dr. Jessica Ohman
Tom Borrego	Bill Rinkenbaugh
Christina Byram	Dr. Heather Rinkenbaugh
Amy Chastain	Dr. Terry Sader
Shannon Covert	Dr. Phil Speary (*z)
Abby Fawcett	Shelley Stultz
Dr. Julio Guerrero	Kent Williams
Jennifer Hartman	Bill Young
Glendell Henderson	
Dr. Kim Krull	
Dr. Esam Mohammad	
Dr. Tom Nevill	

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good
Linda Jolly, Vice-Chair
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Andy Hoffman, GTG Peterbilt
Kaden Warner, Student video support
Chris Conrade, Conrade Insurance
Lillian Rippe, SGA President

*(z) denotes attendance via Zoom.

CALL TO ORDER

(YouTube @ 5:46)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

(YouTube @ 5:55)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 6:15)

Trustee Good moved to add the East Park Softball locker room proposal to Board Action Item F. Trustee Smith seconded the motion. On roll call vote, the motion passed 7-0.

Trustee Smith moved to add Board Discussion Item F regarding the recent HLC visit. The motion failed for lack of a second. Trustee Smith noted the Board had a cordial visit with the team.

Trustee Smith moved to add Board Discussion Item F regarding the exclusion of Trustee Winslow from the Executive Session at the April Board Meeting. Trustee Winslow seconded. Trustee Rhodes indicated Ray Connell will follow-up with the Board at the June meeting. Trustee Smith withdrew his motion, Trustee Winslow did not withdraw her second. On roll call vote, the motion to add Discussion Item F failed 3-4, with Trustee Good, Trustee Jolly, Trustee Rhodes and Trustee Sherrer voting nay.

Trustee Good moved to approve the agenda as amended. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.

RECOGNITIONS

(YouTube @ 10:45)

Dr. Krull recognized Andy Hoffman and Shane Palmer of GTG Peterbilt for their support of the Diesel Technology program. GTG Peterbilt recently donated a Cummins X15 engine with less than 450 miles for education and training purposes.

Danny Mattern, physics instructor, was recognized for his selection as a NASA Astronomy Activation Ambassador.

Dr. Krull recognized Dr. Heather Rinkenbaugh for the recent completion of her Doctorate in Education in Higher Education Leadership from Baker University.

Members of *The Lantern* and *The Grizzly* were recognized for their recent success at the Kansas Collegiate Media Awards. Students recognized included; Jennifer Anima-Valdez, John Meyer, Key'Andre Thomas, Kira Dye, Ally Davis, Evan Dalian, Brayden Oneal, Nick Butler, Adrian Holguin, Ally Davis, Ope Awe, Ella Boozer, Jocelyn Vargas, Michelle Patry, Mariana Gonzalez-Rangel, Kaden Warner, Jensen Wiebe and Riley Wagner.

Dr. Krull recognized the team of individuals who responded to the grassfire in El Dorado on March 31, 2023. Those recognized were; Dr. Tom Nevill, Jennifer Hartman, Glendell Henderson, Alison Trammell, Ireland Turner, Isaac Forster, Kevin Leiker, Jaime Sharp, Don Rommelfanger, Mike Schweigert, Jessica Mitchell, Laura Fisher, Bill Rinkenbaugh, Dr. Heather Rinkenbaugh, Evan Seiwert, J'Angelo Herbert and Antonio Hernandez.

Chef Luis Pena was recognized for his selection as a Wichita Business Journal 40 Under 40 Honoree.

Dr. Krull recognized Abby Fawcett, Assistant Women's Basketball coach, for being named NJCAA Division I Women's Basketball Assistant Coach of the Year by college scouting and reporting agency World Exposure Report.

Dr. Krull also recognized Jennifer Hartman for her work to support the Higher Learning Commission Visit and Kansas Community College Leadership Institute events on campus over the past few months.

PUBLIC COMMENT

(YouTube @ 23:04)

There was no public comment.

STANDING REPORTS

Student Government Association (YouTube @ 23:12)

SGA President Lillian Rippe shared that on April 14, they hosted Casino Night with a great turnout. Students enjoyed Gambino's and games. On May 1, SGA hosted Grizzly Giveback and they were able to clean up all of campus and the stadium. Unfortunately, they had to cancel the student vs. faculty kickball. On May 4, they hosted the Almost Summer Block Party with games and snacks. They also sponsored Goodie Bags at Late Night Breakfast. They also sponsored prizes for Residence Life's Bingo event.

Operational Staff – (YouTube @ 26:07)

Lisa Bolin shared that the next event is the Recharge, which will be held on June 16 at Walter's Pumpkin Patch. The next OpStaff meeting is May 18 on the El Dorado campus. Lisa also took the time to express her thanks to the Board, administration, faculty and staff, as she closes out her term as OpStaff President.

Professional Employees – (YouTube @ 27:27)

Dr. Terry Sader reported that faculty is immersed in completing final grades. He thanked the Board for their service and stewardship over the past year.

Board Finance Committee – (YouTube @ 28:01)

Trustee Good shared that the variance of \$2.3 million and \$646,000 represented HEERF funding that has been moved under transfers. Physical plant operations are increased a little bit, due to deferred maintenance that is occurring.

Foundation Board Report – (YouTube @ 29:58)

Trustee Rhodes shared that the Foundation Board meets next week.

President's Report – (YouTube @ 30:07)

Dr. Krull shared the FY24 Board of Trustees meeting calendar that includes regular meetings and work sessions.

Commencement Activities information with details of the various events was shared. Trustee attendance for all events was confirmed.

The Board was asked if revisions were needed to the Board Evaluation document so they could be discussed at the May work session. Trustee Good will have copies ready. Dr. Krull will also bring a format to the Board for her Presidential Evaluation. A short video recap of the Early College Academy graduation celebration was played for the Trustees. Eighty-four graduates were celebrated.

Educational Facilities Authority Report – (YouTube @ 40:20)

Trustee Sherrer shared that the group will meet toward the end of summer.

KACCT Quarterly Report – (YouTube @ 40:30)

Dr. Krull shared a meeting recap from KACCT Executive Director, Heather Morgan. The most recent meeting was held April 14 in Junction City, which included the annual PTK Honors Banquet. An email was distributed to all KACCT members for the annual evaluation of the Executive Director. Dr. Krull and Trustee Jolly completed that ahead of the recent deadline. Heather Morgan provided a legislative and budget update to those in attendance. April was community college month, so colleges across the state joined together and celebrated their role in the community. KACCT member institutions also voted to fund a state-wide economic impact survey. Each of the colleges will also purchase their institutional economic impact study at a discounted rate. The next KACCT meeting is June 2-3 in Dodge City.

MONITORING REPORTS

(YouTube @ 44:42)

There was no monitoring report this month.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

A. Insurance Renewal – (YouTube @ 44:45) Kent Williams shared last year, the College made a two-year commitment to the Kansas Educational Risk Management Pool (KERMP) for property and liability coverage. This year, a 26-35% increase is anticipated, which equates to approximately \$150,000-\$200,000 which is reflected in the proposed budget. Factors contributing to the projected increase include increases to the pool-wide rates based on regional marketplace conditions and increases to appraised building values which had been at approximately 70% of the needed replacement values. Gravity Works Architecture verified the increased property values. Chris Conrade of Conrade Insurance Group shared coverage needs to increase to support replacement costs. Trustee Jolly asked if the College currently has replacement value coverage, which Mr. Conrade confirmed. Current renewal rates are expected after Memorial Day. Trustee Winslow suggested Trustee Braungardt review the appraisal, to which Trustee Braungardt replied that that wouldn't be appropriate.

B. Tandem Cyber Operations – (YouTube @ 58:25) Bill Young shared that cybersecurity was outsourced in 2020 to Tandem Cyber Operations. Tandem has also guided the college through a federally-mandated GLBA assessment and a variety of compliance assessments. Tandem's renewal pricing for a three-year agreement beginning in July will remain the same as the current agreement pricing. The most recent GLBA Assessment will be presented at a future Board meeting.

C. Renewal AVISO Retention Software – (YouTube @ 1:04:17) AVISO was approved by the Board in 2019 for Academics and Student Support Services as a early alert system for faculty and staff use in support of students needing assistance. A short discussion was held on renewal costs and overall usage. Approval will be requested at the June Board meeting on the consent agenda.

D. Role of the Butler Community College Foundation – (YouTube @ 1:13:19) Tom Borrego shared a presentation about the Butler Community College Foundation's role as well as information around the Foundation's funding and impact on the students they

serve. The primary function of the Foundation is to raise funds to support the mission of the College and to create access to education through scholarships. While affiliated with the College, the Foundation is a separate charitable organization. He shared that Foundations have a fiduciary responsibility to ensure gifts are used to the donor's wishes and maintain confidentiality, while being mindful to the needs of the College. The Foundation is managed by an independent board. In the last ten years, donors have given more than \$10.5 million to the Foundation for scholarship support. The Foundation has been key in the construction of the Hubbard Welcome Center, BG Products Veteran's Sports Complex and the Redler Institute of Culinary Arts. He shared that the Foundation has a team of seven that focuses on fundraising, with decades worth of combined Higher Education experience. The Foundation has awarded 6% of the endowment revenues that past three years in scholarships approximating about \$1 million per year. A breakdown of the salaries funded by the College versus the Foundation was shared.

E. Trustee Information Requests- General Discussion – (YouTube @ 1:45:45) Trustee Rhodes introduced the item and asked for discussion about what process the Board should adopt or follow regarding Trustee KORA requests. Discussion ensued regarding the difference between information requests from Trustees versus the general public and how information should be shared with the Board if the information request is from a Trustee. Trustee Jolly indicated college staff and the Board need clear direction on how to address information requests. Discussion was also held on addressing Trustee requests when reports are not readily available and whether Trustees should pay per KORA policy to have the reports created by staff. Trustee Rhodes noted if Trustees wish to change the current policy, those changes can be proposed at the June meeting.

BOARD ACTION ITEMS

- A. iPad Replacement for ID3D – (YouTube @ 2:23:19) Bill Young shared the current iPads used for ID3D coursework can no longer be updated. Trustee Smith moved to approve the iPad replacement plan as presented. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.
- B. Purchase of the Redler Institute of Culinary Arts Building – (YouTube @ 2:27:22) Tom Borrego shared the contract options for the purchase of the Culinary building with all of the equipment. Trustee Smith asked clarifying questions around special assessments to which Tom Borrego noted there are no special assessments, but there is a fee if there are improvements made to the development. Trustee Jolly moved to approve Purchase Option 2 which was the purchase of the Redler Institute of Culinary Arts for \$695,160. The Butler Community College Foundation will retain the remaining pledges, \$554,280. BCC agrees to pay the interest on the loan incurred by the BCC Foundation to pay off the Redler Loan. The interest on this loan is 6.5% which will be amortized over the life of the pledges. Trustee Good seconded the motion. On roll call vote, the motion passed 6-1, with Trustee Smith voting nay.
- C. Renewal Rave Mobile Safety – (YouTube @ 2:38:35) Trustee Smith moved to approve the renewal of Rave Mobile Safety on the five-year option. Trustee Winslow seconded the motion. On roll call vote, the motion passed 7-0.

- D. KBOR Year 3 Performance Agreement – (YouTube @ 2:39:15) Trustee Sherrer moved to accept the Year 3 Performance (AY2022) report for the Performance Agreement Bridge Period between the Kansas Board of Regents and Butler Community College, and approve its transmission to the Kansas Board of Regents no later than June 30, 2023. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.
- E. Personnel – Retirements of Kamal Hussain, Teresa Thompson, John Jenkinson and Brad Beachy (YouTube @ 2:41:10) Shannon Covert shared about Kamal Hussain, who taught upper level math and statistics as an adjunct for 5 years and a full-time instructor for 20 years. Dr. Julio Guerrero thanked Teresa Thompson for her 27 years of service as an Early Childhood instructor. Dr. Tom Nevill shared about Brad Beachy's 29 years of service to Butler and John Jenkinson's 23-year career. Both Jenkinson and Beachy served in the English department. Trustee Sherrer moved to approve the retirements of Kamal Hussain, Teresa Thompson, John Jenkinson and Brad Beachy. Trustee Winslow seconded the motion. On roll call vote, the motion passed 7-0.
- F. East Park Softball Locker Room - (YouTube @ 2:45:47) Dr. Krull shared that last fall when the East Park improvements were discussed and approved, the locker room was tabled, because costs were uncertain. When the City let bids for the construction of the concession building and restroom facilities, the softball locker room was included as an alternate bid. Current construction costs are now available with a projected cost of \$265,000. The locker room would be placed to the north of the new concession and restroom facilities and will be constructed of metal storage containers as will the concession building and restroom facility. Conco Construction will be completing the work for the City. Funding will be covered from the Capital Projects Designated Fund. Trustee Good moved to approve the construction of the softball locker rooms at East Park for a cost of \$265,000. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 6-1, with Trustee Smith voting nay.

CONSENT AGENDA

(YouTube @ 2:54:46)

Trustee Smith moved to approve the consent agenda as presented. Trustee Sherrer seconded. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Dr. Esam Mohammad

There were no updates to the KPIs this month.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

Thank You Notes

Thank you notes from the family of Rita Rinkenbaugh and John Snedden were shared with the Board.

Board Calendars

(YouTube @ 2:56:10)

Dr. Krull reminded the Trustees of the various Commencement week activities.

EXECUTIVE SESSION

(YouTube @ 2:56:32)

Trustee Sherrer moved that the Board recess into Executive Session for up to 60 minutes to discuss negotiations, pursuant to the open meetings exceptions for matters relating to employer-employee negotiations and that members of the Board, President Kim Krull, Bill Rinkenbaugh, Dr. Phil Speary, Shelley Stultz, Dr. Tom Nevill and Kent Williams be included. Trustee Braungardt seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 7:32pm

RETURN TO OPEN SESSION @ 8:31pm

ADJOURNMENT

Trustee Good moved to adjourn the meeting. Trustee Winslow seconded. The motion passed 7-0. The regular meeting of May 9, 2023 was adjourned at 8:33p.m.



Mary Martha Good – Secretary