

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., July 11, 2023 – Dankert Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=K2A1NeFJcHs>

STAFF ATTENDANCE

Tom Borrego	Dr. Jessica Ohman
Christina Byram	Bill Rinkenbaugh
Shannon Covert	Heather Rinkenbaugh
Jon Cressler	Michelle Ruder
Dr. Donnie Featherston	Kelly Snedden
Erica Gestring	Shelley Stultz
Jennifer Hartman	Niomi Thompson
Amy Kjellin	Ireland Turner
Dr. Kim Krull	Kent Williams
Dr. Esam Mohammad	Bill Young
Dr. Tom Nevill	

BOARD ATTENDANCE

Kim Braungardt – 5:34pm
Mary Martha Good
Linda Jolly, Vice Chair
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Ray Connell
Julie Kobbe
Kaden Warner, student (video)

CALL TO ORDER

(YouTube @ 3:20)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

(YouTube @ 3:28)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 3:51)

Trustee Good moved to add the MOU with the local workforce development board as Item X-D.2 under consent. Trustee Sherrer seconded. On roll call vote, the motion passed 6-0 with Trustee Braungardt absent.

Trustee Winslow moved to strike item VIII-D, Board Self Evaluation from the agenda for discussion at a later date. Trustee Good seconded. On roll call vote, the motion passed 6-0 with Trustee Braungardt absent.

Trustee Winslow moved to add an item relating to updates on the Culinary Building to the discussion agenda, Item VII – D. Trustee Smith seconded. On roll call vote, the motion passed 6-0 with Trustee Braungardt absent.

Trustee Smith moved to move item X-C.1, Affirmation of Legal Services Provider to Board Action items. Trustee Winslow seconded. On roll call vote, the motion failed 3-3 with Trustee Good, Trustee Jolly and Trustee Sherrer voting nay with Trustee Braungardt absent.

Trustee Rhodes indicated that Ray Connell was present and available for an executive session relating to matters of attorney-client privilege stemming from an earlier meeting if the board so desired. Trustees Smith and Winslow asked that if the Board added an executive session to then add an action item for the Board to decide whether to allow that information to be disclosed following the session. No motion was offered and the Board did not recess into executive session.

Trustee Winslow moved to approve the agenda as amended. Trustee Good seconded. On roll call vote, the motion passed 6-0, with Trustee Braungardt absent.

RECOGNITIONS

(YouTube @ 13:06)

Dr. Krull recognized Ireland Turner for his commitment to providing Facilities and Transportation directors from the region's school districts opportunities for professional developing and to create a network of support between those entities.

She also recognized Trustee Braungardt's July birthday.

PUBLIC COMMENT

(YouTube @ 14:32)

Julie Kobbe of Andover provided public comment thanking the college for their recent support after the loss of her daughter.

STANDING REPORTS

(YouTube @ 26:22)

Student Government Association

There was no report due to summer break.

Operational Staff

There was no report this month.

Professional Employees

There was no report this month.

Board Finance Committee – (YouTube @ 26:34)

Trustee Good asked Kent Williams to share the Operating Budget Unaudited Year-End Summary. Due to year-end, the typical over/under report was not available. He provided

detail about the report to Trustees and shared that the year ended with positive revenue over expenditures.

Foundation Board Report – (YouTube @ 30:48)

Trustee Rhodes shared that the Foundation Board will meet next month.

President's Report – (YouTube @ 30:56)

President Krull called attention to an invitation for the Redler Institute's 1-year anniversary on July 26 that was placed at each Trustee's seat.

Dr. Krull shared that Farm to Fork is this Thursday at Fulton Valley Farms. She asked that Trustees let her know by Wednesday at noon if they are able to attend.

She shared that Butler was awarded an opportunity to be part of Second Chance Pell. These are the funds that help incarcerated individuals gain access to federal financial aid to access classes. This year's award is just over \$225,000.

Dr. Krull also shared that Alysia Johnston, retiring Fort Scott Community College President, will be one of the new Regents on the Kansas Board of Regents. She was an appointment by the Governor's Office.

Educational Facilities Authority Report – (YouTube @ 36:04)

Ireland Turner shared that in February a power surge took out much of the HVAC at the Stadium, part of which was covered by insurance but there was a \$10,000 deductible. Since then, another power surge has damaged the rest of the system. The insurance company considered those two separate events, with two separate deductibles of \$25,000 each. The total cost of repairs was \$39,000, which EFABC will cover. They are in process of repairs and the engineers are working on surge protection for the equipment. Trustee Good also shared sponsors are still needed for the scoreboard.

MONITORING REPORTS

(YouTube @ 38:40)

Shannon Covert shared that Future Business Leaders of America, led Janice Akao, Noreen Templin and Jared McGinley, took nine students to the FBLA Collegiate National Conference in Atlanta and each of the nine students won an award while there. Dr. Mohammad shared information about the term "orphan majors" which represent majors that don't fit into a particular department. Trustee Smith asked if there were any Culinary/Hospitality numbers for 2023, which were not included and the most recent numbers are for AY2022. Shannon Covert indicated it was trending up. Trustee Smith asked the similar question for Construction Tech and Diesel Tech. Niomi Thompson shared advisory committees are active with the programs.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. Board Governance – Quarterly KORA Report (YouTube @ 45:34) – Trustee Good asked if the College was charging for the information requests. Kent Williams shared that they are charged according to College policy.

- B. Career & Workforce Education (YouTube @46:14) – Michelle Ruder and Jon Cressler provided an overview of what Career & Workforce Education does for the College. Michelle provided an overview of the degreed programs and new initiatives around that. Jon Cressler provided information about the registered apprenticeship intermediary programs and how they are partnering with companies to provide these apprenticeships. Jon also shared that KBOR approved a grant that provides a tax credit for apprenticeships that will offset the costs for businesses. They also provide third party training that is very robust in a number of skill areas. Trustee Winslow asked where these courses are offered and it was noted they are offered online, face-to-face and on-site in businesses based on the needs of the company. Trustee Jolly asked if there was planned marketing about the apprenticeship opportunities and Trustee Smith asked about number of students enrolled and revenue generated through these certifications and programs. Trustee Jolly indicated that Career & Workforce Development has been essential to workforce development in the area and that she believes it is critical that this is a part of Butler.

Trustee Braungardt arrived at 5:34pm.

- C. Rapid Identity (YouTube @ 1:07:55) – Bill Young shared that the College currently utilizes Microsoft Identity Manager, which is sunsetting. Rapid Identity is a solution that meets many of the needs the College has, including GLBA requirements and near instantaneous provisioning and deprovisioning services. This also addresses challenges in the enrollment processes and will help expedite the process for students as well. Trustee Jolly asked if funding would be a substitution of a previous line item, and Bill Young indicated that while it is slightly more expensive that it would replace a current renewal.
- D. Culinary Building Update (YouTube @1:11:23) – Trustee Winslow asked about a college expense of \$10,000 for Redler Building special assessments. Kent Williams explained that since it's a triple-net lease, the College is responsible for those. Trustee Winslow asked when the sale would close. Dr. Krull anticipates that the sale will close in early August.
- E. McConnell (YouTube @ 1:14:25) – Trustee Smith expressed that he did not believe the College needs to be in Wichita at McConnell or at the Service Center. Dr. Krull offered to bring updated information regarding revenues/expenses and enrollment for McConnell and the Service Center to a future work session. Trustee Good asked for pros and cons of staying at these locations, and Trustee Braungardt asked for the details of the lease. Trustee Good asked for information about student traffic at the Service Center. Dr. Heather Rinkenbaugh indicated that information is tracked and will be included in the report. Trustee Good requested the number of faculty as well. Trustee Smith asked for the breakdown of military members versus the military family members enrolled.
- F. Foundation Employee Wages (YouTube@1:21:25) – Trustee Smith expressed that he believes the Foundation should pay salaries from their funds, based on how he perceived the Board was treated during the purchase of the Redler Building. Dr. Krull shared that scholarship dollars raised by the Foundation are

critical to the fulfillment of their mission of serving students Trustee Winslow asked how many people were in the Foundation 8-10 years ago and when they were moved under the President. She also requested information regarding three years' worth of reimbursements to the College from the Foundation. Trustee Jolly asked for the amount of money the Foundation has raised for capital projects over the years. Trustee Braungardt asked how Foundation salaries and split is determined. Trustee Good asked if information could be provided about how other institutions handle their relationships with their Foundations. Shelley Stultz explained how salaries are determined for employees of both the Foundation and College.

- G. Council Grove (YouTube @ 1:39:20) – Trustee Smith indicated that he feels if the College is going to go out of county, the location should be provided free of charge. Dr. Krull shared that information will be shared with the Board at a future meeting or work session regarding revenues/expenditures and enrollment. She also shared that Council Grove is a part of the College' KBOR Designated Service area. Trustee Good requested the lease amount over the last 15 years and Trustee Braungardt asked how they compare to other spaces in Council Grove. Dr. Heather Rinkenbaugh indicated that one reason space is leased in Council Grove is due to lack of space at their high school building. Dr. Heather Rinkenbaugh shared that fall enrollment for dual credit courses are completed in May before school is out. Trustee Winslow asked for fall enrollment for Rose Hill.
- H. Advertising (YouTube @ 1:55:14) - Trustee Smith asked how the additional \$420,000 in Advertising dollars were spent and what results the College had. He asked if the Hispanic community has been addressed. Trustee Sherrer indicated he is concerned with the idea that others appear to want to cut enrollment centers and programs. Dr. Krull shared that enrollment is not just marketing's responsibility and that a one-for-one enrollment will not always correlate with the dollars spent. Trustee Jolly suggested seeing the last two years expenses for comparison and what that told Marketing team and how they're adjusting their plan based on that information.

BOARD ACTION ITEMS

- A. Notice of Intent to Exceed Revenue Neutral Rate (YouTube @ 2:06:29) – Kent Williams shared that this would set the maximum tax levy to \$12,928,138, which is the same amount as the last three years and set the date of the public hearing. Trustee Sherrer moved to approve the notice as presented. Trustee Good seconded. Trustee Winslow asked about unencumbered cash, as well as the difference in the mill levy rates in terms of dollar amounts. Trustee Braungardt asked if the College would still be able to change the rate up until the hearing. Kent Williams shared that this sets the maximum, but it could be lowered if the Board chose to. On roll call vote, the motion passed 4-3, with Trustee Smith, Trustee Winslow and Trustee Braungardt voting nay.
- B. Health and Dental Insurance Renewal for 2023-2024 (YouTube @ 2:13:15) – The renewal information was discussed at prior work sessions. Trustee Sherrer moved to approve the Health Insurance Medical Plans through Blue Cross/Blue Shield of Kansas and Delta Dental Insurance Coverages for the new plan year as

presented. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.

C. Compensation Increases for Staff and Part Time Faculty (YouTube @ 2:14:52):

Trustee Sherrer moved to approve the salary and health insurance increases for staff and part time faculty for the fiscal year ending June 30, 2024 as presented. Trustee Jolly seconded the motion. Trustee Smith asked if the College was covering the entire cost of the health insurance increase and Shelley Stultz indicated that employees will share a portion of the increase. Trustee Smith moved to amend the motion to state that the 5 VPs reporting directly to Dr. Krull (Bill Rinkenbaugh, Bill Young, Dr. Tom Nevill, Kent Williams and Tom Borrego) will receive a 3% salary increase. The staff and part-time faculty increase would remain at 6%. Trustee Winslow seconded. Dr. Krull defended the administrative team, stating that the Vice Presidents are consistently working above and beyond a 40-hour week and to not reward them for their experience and strategy is demoralizing and discouraging to talk about them like they are not of value to the College. She expressed that she would appreciate them being rewarded the same way as the rest of the faculty and staff for their dedication. Trustee Jolly indicated that the Board should value all employees equally. Trustee Smith doesn't feel like the College is headed in the right direction and these individuals can impact that trajectory. On roll call vote, the motion to amend failed 3-3, with Trustee Good, Trustee Jolly and Trustee Sherrer voting nay. Trustee Rhodes abstained. Trustees then had a lengthy discussion about raise amounts historically. Shelley Stultz provided information about the ability to provide competitive pay and being competitive in the job market in order to hire qualified staff. Kent Williams addressed the importance of getting this decided at the meeting. Trustee Winslow expressed that she believes that it's a mistake to move forward on raises for staff before finalizing negotiations for faculty. Trustee Smith moved to amend the motion to state that the 5 VPs reporting directly to Dr. Krull (Bill Rinkenbaugh, Bill Young, Dr. Tom Nevill, Kent Williams and Tom Borrego) will receive a 5% salary increase. Trustee Braungardt seconded. On roll call vote, the motion failed 3-3-1, with Trustee Good, Trustee Jolly, and Trustee Sherrer voting nay. Trustee Rhodes abstained. Trustees again had lengthy discussion regarding the principle of their arguments and compensation increases.

The Trustees took a short break at this time.

Trustee Jolly moved to take the compensation for the 5 VPs and move it aside at this time, in order to approve the 6% raise and health care for the remaining non-represented staff. Trustee Good seconded the motion. On roll call vote, the motion failed 2-4-1, with Trustee Braungardt, Trustee Winslow, Trustee Sherrer and Trustee Smith voting nay. Trustee Rhodes abstained. Trustee Smith asked if any other Trustee would be willing to adjust to 5.5%. Trustee Good moved to amend the motion to state that the 5 VPs reporting directly to Dr. Krull (Bill Rinkenbaugh, Bill Young, Dr. Tom Nevill, Kent Williams and Tom Borrego) will receive a 5.5% salary increase. Trustee Smith seconded. On roll call vote, the motion passed 4-2-1, with Trustee Jolly and Trustee Sherrer voting nay. Trustee

Rhodes abstained. Trustee Sherrer's original motion was amended to state that staff and part-time faculty will receive a salary increase of 6% and health insurance increases, and the five VPs reporting to Dr. Krull (Bill Rinkenbaugh, Bill Young, Dr. Tom Nevill, Kent Williams and Tom Borrego) will receive a 5.5% salary increase for the fiscal year ending June 30, 2024. The original motion was seconded by Trustee Jolly. On roll call vote, the amended motion passed 4-2-1, with Trustee Jolly and Trustee Sherrer voting nay. Trustee Rhodes abstained.

- D. MOU Butler Community College Education Association (YouTube @3:17:01) – Trustee Sherrer moved to approve the ratified MOU to increase the health insurance and dental premium contribution by the College for the BCCEA members. Trustee Smith seconded. On roll call vote, the motion passed 7-0.

CONSENT AGENDA

(YouTube @ 3:18:00)

Trustee Smith moved to approve the consent agenda as amended. Trustee Braungardt seconded. Trustee Smith indicated he'll be voting against the agenda because he doesn't support hiring Connell & Connell as legal counsel. On roll call vote, the motion passed 5-2, with Trustee Winslow and Trustee Smith voting nay.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Dr. Esam Mohammad
There were no updates to the KPIs this month.

Statement of Revenue & Expenditures – Submitted by Kerry Potter
No discussion.

Thank You Notes
None this month.

Board Calendars

(YouTube @ 3:19:30)

Dr. Krull reminded Trustees to RSVP for the Farm to Fork Dinner by 12pm tomorrow.

EXECUTIVE SESSION

(YouTube @ 3:21:12)

Trustee Sherrer moved that the Board recess into executive session for discussion of confidential information related to cybersecurity measures that protect specific systems, facilities or equipment including persons and property to include the Board, Bill Young, Christina Byram and Tevin Manuel pursuant to the open meetings exception for matters protected by discussion of security measures and for the discussion of personnel matters relating to non-elected personnel which if discussed in open meeting might violate their right to privacy to include The Board and Dr. Kim Krull. The open meeting will resume in the Dankert Trustee Board room within 90 minutes. Trustee Smith seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 7:55pm
RETURN TO OPEN SESSION @ 9:25pm

Trustee Winslow left the meeting at 9:00pm, and Trustee Braungardt left at 9:10pm. Approximately eight minutes of the executive session was spent discussing cybersecurity. The remainder was spent on non-elected personnel.

ADJOURNMENT

(YouTube @ 4:58:05)

Trustee Good moved to adjourn the meeting. Trustee Sherrer seconded. The motion passed 5-0. Trustee Winslow and Trustee Braungardt were absent. The regular meeting of May 9, 2023 was adjourned at 9:28p.m.


Mary Martha Good – Secretary