

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., August 8, 2023 – Dankert Board Room**

Meeting Recording can be viewed at www.youtube.com/watch?v=xqDyLpzT84w

STAFF ATTENDANCE

Tom Borrego	Kerry Potter
Christina Byram	Bill Rinkenbaugh
Zach Cannady	Dr. Heather Rinkenbaugh
Shannon Covert	Dr. Terry Sader
Erika Gestring	Janet Schueller
Dr. Julio Guerrero	Kelly Snedden
Jennifer Hartman-Vice	Dr. Phil Speary
Amy Kjellin	Shelley Stultz
Dr. Kim Krull	Candice Sullivan
Dr. Esam Mohammad	Kent Williams
Dr. Tom Nevill	Bill Young *(z)
Dr. Jessica Ohman *(z)	

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good *(z)
Linda Jolly, Vice Chair
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Evan Funk
Janice Jones
Kaden Warner (student, video)

*(z) – denotes attendance via Zoom.

CALL TO ORDER

(YouTube @ 1:23)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

(YouTube @ 1:30)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 1:53)

Trustee Rhodes shared that since Trustee Good is on Zoom this evening with scheduling issues he suggested moving all action items to follow Public Comments.

Trustee Smith moved to move item X. D-2 – Esports Club Sport Recommendation from the consent agenda to Action Item IX-E. Trustee Winslow seconded.

Trustee Rhodes indicated that the voting order would be changed due to Trustee Good being on Zoom due to issues with connectivity and the ability to hear on Zoom. After discussion the

Trustees chose to vote starting with Trustee Smith and moving counter clockwise. On roll call vote, Trustee Smith's motion passed 7-0.

Trustee Smith moved to move item X. D-3 – Butler Service Center Lease Agreement from the consent agenda to Action Item IX-F. Trustee Winslow seconded the motion. On roll call vote, the motion passed 6-1, with Trustee Good voting nay.

Trustee Smith moved to move the now amended Board Action Items and Consent Agenda to follow Public Comment on the agenda. Trustee Sherrer seconded. On roll call vote, the motion passed 6-1, with Trustee Good voting nay.

Trustee Sherrer moved to approve the agenda as amended. Trustee Smith seconded the motion. On roll call vote, the motion passed 6-1, with Trustee Good voting nay.

RECOGNITIONS

(YouTube @ 8:52)

Dr. Krull recognized Brooklyn Hunter for being named the Greater Wichita Area Junior College Female Athlete of the Year. She also recognized Izack Tiger of Butler Baseball, who was selected in the 7th Round of the MLB Draft by the Texas Rangers. She also recognized Caden Kickhaefer for being named a Rawlings & ABCA Gold Glove Recipient and Nazzio John for being named the Central Region Track Athlete of the Year. Dr. Krull also recognized the 55 student-athletes that were named NJCAA Academic All Americans with a GPA of 3.5 or higher.

PUBLIC COMMENT

(YouTube @ 11:20)

Evan Funk, Chair of the Butler Community College Foundation Board of Directors offered comments in support of the continued relationship between the College and the Foundation.

BOARD ACTION ITEMS

- A. Notice of Public Hearing (YouTube @ 15:07) – Trustee Sherrer moved to approve the Notice of Public Hearing as presented. Trustee Jolly seconded the motion. Trustee Rhodes shared that this reflects the same amount of tax levied last year. Trustee Smith asked clarifying questions about the advertising budget. Kent Williams shared that the increase last year was added to the base advertising budget. Dr. Krull shared that Kelly Snedden will present an update on advertising efforts at the August Work Session. Trustee Braungardt asked about the amount of tax needed if the Board did not vote to exceed revenue neutral. She expressed that it seemed unnecessary for a such a nominal amount of money. Trustee Jolly shared that once again the College is passing a deficit budget She also shared that the base state aid is not guaranteed in the future, and that she would like to see a long-term sustainability plan to address inflation and other issues. The Trustees had lengthy discussion around the additional advertising dollars as it relates to enrollment. On roll call vote, the motion passed 4-3, with Trustee Braungardt, Trustee Smith and Trustee Winslow voting nay.
- B. EDCF U-Dorm Electrical (YouTube @ 38:33) – Dr. Heather Rinkenbaugh shared information about the relationship with the Kansas Department of Corrections and Butler. Over the past two years, KDOC has granted over \$834,000. Butler then is required to meet certain outcomes in order to maintain this program. One of the former cellhouses has been given to Butler to use, however the electrical has been stripped and Butler just recently learned that the College must fund the electrical upgrades in order to be able to use equipment for Construction classes at EDCF. She shared that there has been significant enrollment growth at EDCF, also. This would not be an additional budget

request, rather funded through the Academic Innovation Fund. Dr. Tom Nevill shared about the long-term benefits of this program to the College. Trustee Winslow moved to approve the electrical work as presented. Trustee Sherrer seconded. Trustee Smith asked what other programs are available at EDCF. He also asked if other bids were received, but also understood that the recommended contractor has gone through the procedures necessary to work at EDCF. On roll call vote, the motion passed 7-0.

- C. Fairness in Women's Sports Act (YouTube @ 47:35) – Dr. Krull shared that this stemmed from the passage of a House bill that designates participants in athletics based on biological sex. This will be added to college policy per state statute. Trustee Smith moved to approve the policy as presented. Trustee Braungardt seconded. On roll call vote, the motion passed 7-0.
- D. Funding of the Butler Community College Foundation (YouTube @ 49:50) – Trustee Smith moved that no Foundation salaries shall be paid by the College, other than the required accounting officer position. Trustee Winslow seconded. Tom Borrego shared additional information about the relationships between Community College Foundations and their respective Colleges around the state. He also shared about the Foundation's impact on the College and the ROI provided by the Foundation, which allows for maximum contribution to student success. Trustees engaged in conversation about how the funds used to support the Foundation may otherwise be used if they choose to support Trustee Smith's motion. On roll call vote, the motion failed 1-6, with Trustee Good, Trustee Braungardt, Trustee Jolly, Trustee Rhodes, Trustee Winslow, and Trustee Sherrer voting nay.
- E. E-Sports Club Sport Recommendation (YouTube @ 1:08:02) – Bill Rinkenbaugh shared that two faculty had come forward to start a club team for E-sports, which would be recognized by NJCAA-E using two gaming lounges that were built on the El Dorado and Andover campuses. Trustee Smith asked how the game rooms were funded, and Bill Young shared that it was primarily funded through Student Life Funds. Trustee Sherrer moved to approve the request to establish a BCC E-sports club team to begin in Fall 2023. Trustee Smith seconded. On roll call vote, the motion passed 7-0.
- F. Butler Service Center Lease Agreement (YouTube @ 1:12:08) – Trustee Sherrer moved to approve the renewal of the lease of the Butler Service Center as presented. Trustee Jolly seconded the motion. Trustee Smith expressed that he doesn't believe the College needs a presence on Rock Rd. with the other options available for enrollment. Trustee Rhodes indicated that this would risk \$1.85million in revenue to save barely 1% of that amount. Trustee Winslow proposed offering incentives for students who enroll at the Andover facility. Dr. Rinkenbaugh shared that the perceived savings would negate the loss of revenue and credit hours generated by the Service Center. On roll call vote, the motion passed 6-1, with Trustee Smith voting nay.

CONSENT AGENDA

(YouTube @ 1:17:40)

Trustee Smith moved to approve the consent agenda as amended. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.

STANDING REPORTS

Student Government Association –

No report this month.

Operational Staff

(YouTube @ 1:18:28) Newly elected Operational Staff President Zach Cannady introduced the new OpStaff officers Alyssa Dehnke-White (Vice-President), Patty McFadden (Secretary), and

Jana Porter (Treasurer), who will be serving for the next two years. He expressed OpStaff's appreciation for the Board's support of the recent salary increases. He also shared that OpStaff, will be sponsoring Welcome Back tables on August 21 and August 22 at various locations on Butler campuses. The next meeting is scheduled for September 14 in Andover.

Professional Employees

(YouTube @ 1:20:09) – Dr. Sader reported that faculty will be participating in Professional Development Days starting August 14. He indicated that there is a wonderful line-up of speakers and sessions that will help faculty improve their craft.

Board Finance Committee

(YouTube @ 1:23:15) – Trustee Jolly shared that the July Statement of Revenue & Expenditures was shared via email. The expenses are in line with last year, even though Student Services would be slightly higher due to timing of certain purchases. She also shared that interest is much higher now, which is reflected on the statement.

Foundation Board Report

(YouTube @ 1:25:00) - Chair Rhodes indicated that the Foundation Board had not met, therefore he did not have a report to share.

President's Report

(YouTube @ 1:25:05) – Dr. Krull shared that Open Enrollment started on August 7 for health insurance benefits. Employees have until the 18th to get enrolled. Dr. Krull also shared that HR has been able to increase the minimum starting salary from \$11 per hour to \$13 per hour using the equity money that has been imbedded into the budget for the past several years. This is not only impactful for the College's current employees, but also helps Butler to be more competitive in the employment marketplace.

Dr. Krull shared that Marketing and College Relations have started e-newsletters for each Butler County community tailored to each specific community.

Butler Culinary and Marketing recently helped with the Butler County Farm Bureau Farm to Fork event at Fulton Valley Farms. Butler also recently celebrated the one-year anniversary of the Redler Culinary Arts with a Garde Manger event.

Dr. Krull shared that Jenni McCausland and Lance Onstott will be present at the August Work Session to provide an update on the Yorktown Road project.

Dr. Krull also shared that the Legislative Post Audit for Athletics has begun and Butler was chosen for the study. Trustee Jolly asked what information would be provided at the end of the study. Dr. Krull shared that it is currently unclear what the final report will look like, but the Post Audit team is looking at students that come from out of county and out of states, along with scholarship amounts. The LPA is still determining what questions and information will be gathered at this time.

Dr. Krull invited the Board to the PDD Social at 4pm, Monday, August 14 in the Welcome Center foyer.

Trustee Winslow asked clarifying questions regarding the increase to the minimum starting salaries the e-newsletters and an update on the Redler closing.

Educational Facilities Authority Report

(YouTube @ 1:43:47) – Trustee Sherrer shared that the group will meet soon. He also shared that various teams have been at the stadium learning the new video board and scoreboard equipment.

MONITORING REPORTS

There was no monitoring report this month.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. Aruba Wireless & Wired Infrastructure (YouTube @ 1:44:23) – Christina Byram shared that Aruba network serves as the overarching border-to-border network on campus and has for the past five years. She shared that up until this point, it has been funded through HEERF funds, and this year would be funded with already allocated funds. Christina Byram shared that Aruba is more geared to education pricing and creates a more affordable solution with the ability to offer border-to-border wireless.
- B. Renewal of Ocelot Chatbot & Texting Platform (YouTube @ 1:47:00) – Christina Byram indicated that Ocelot is the College’s AI chatbot, located on the website. This product was first implemented at Butler during the pandemic and has recently been expanded to include texting campaigns that provide a great opportunity to reach students.
- C. Council Grove Discussion (YouTube @ 1:49:28) – Dr. Heather Rinkenbaugh provided an overview of operations at the Council Grove site including revenues and expenditures, enrollment, credit hours that Council Grove staff enrolled, and comparable lease information within Council Grove as it related to leased space. Trustee Braungardt asked clarifying questions about the lease. Trustee Jolly asked what, if any, improvements had been made.
- D. Strategic Plan (YouTube @ 1:55:40) – Dr. Krull shared a copy of the newest Annual Report and highlighted the new Mission & Vision statements, Timeless Institutional Values and overarching goals of the strategic plan. Dr. Krull walked through the document, celebrated goals that were reached and outlined changes that are being made throughout the next year. Trustee Winslow asked that the Strategic Plan be tied to departments and organizations and all objectives point to the mission statement. Shelley Stultz provided more information about how the work to complete strategic priorities flows down through teams and departments. Dr. Nevill shared that individual departments are responsible for the goals, and the monthly Key Performance Indicator reports throughout the year includes information on what teams are completing the work and progress toward the goal. Trustee Smith indicated that he would like to see a goal of increased enrollment.
- E. HLC Final Report (YouTube @ 2:17:24) – Dr. Phil Speary provided a summary report of the final Higher Learning Commission team report. Butler’s 10-year accreditation was reaffirmed by the Institutional Action Council on July 18, 2023 and BCC remains on an Open Pathway. Dr. Speary indicated that Butler met all Criteria Core Components, with the exception of 2C – Governance. HLC will require an interim monitoring report to address the concerns in the Team Report surrounding Governance and show progress in January 2024. Pending acceptance of the monitoring report, a mid-cycle review will occur in the 2026-27 academic year. Dr. Speary shared that it is very unusual for institutions to only have to address one concern, and that Butler is in a very good place. Dr. Speary also highlighted suggestions for improvement from the HLC Site Team that will be implemented strategically over the next year. Dr. Speary also addressed the concern on Core Component 2C and the requirement of the Board to respond via monitoring report. Dr. Krull shared that Dr. Tom Bordenkircher, HLC Liaison, will attend the August Work Session to share the HLC’s perspective of next steps for the Board.

Trustee Smith shared that he finds the report disheartening and that he has a responsibility as a Trustee to find answers to questions from their constituents. Trustee Jolly shared that she takes very seriously that a third party evaluated the organization and despite governance concerns, the institution is mature and strong. Trustee Braungardt feels that the report is admonishing the dissenting minority, when it takes two sides to have a debate. Trustee Rhodes also indicated that there are other circumstances included in the report that does not come back to the dissenting minority specifically.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

No update this month.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

Thank You Notes

(YouTube @ 2:54:35)

Dr. Krull pointed out a thank you from Financial Aid for the Board's support of salary increases for staff and part-time faculty.

Board Calendars

No discussion.

EXECUTIVE SESSION

(YouTube @ 2:55:15)

Trustee Sherrer moved that the Board recess into Executive Session to discuss negotiations, pursuant to the open meetings exception for said matters relating to employer-employee negotiations and that the Board, President Kim Krull, Bill Rinkenbaugh, Shelley Stultz, Dr. Tom Nevill, Dr. Phil Speary, Kent Williams and Alisa Erlich be included, with the meeting to resume in the Dankert Trustee Board Room within 45 minutes. Trustee Smith seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 7:40pm

RETURN TO OPEN SESSION @ 8:16pm

ADJOURNMENT

(YouTube @ 3:47:25)

Trustee Winslow moved to adjourn the meeting. Trustee Smith seconded. On roll call vote, the motion passed 7-0. The regular meeting of August 8, 2023 was adjourned at 8:18pm.



Mary Martha Good – Secretary