

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., September 12, 2023 – Dankert Board Room**

Meeting Recording can be viewed at <https://www.youtube.com/watch?v=NVn2mtOpmwE>

STAFF ATTENDANCE

Janice Akao	Jared McGinley
Elena Allen	Dr. Esam Mohammad
Richard Alvarez	Dr. Tom Nevill
Tom Borrego	Dr. Jessica Ohman
Jim Buchhorn	Kerry Potter
Ben Bunck	Bill Rinkenbaugh
Trey Burnett	Dr. Terry Sader
Christina Byram	Michaela Serrioz
Zach Cannady	Kelly Snedden
Marie Carroll	Dr. Phil Speary
Sue Cecil	Shelley Stultz *(z)
Amy Chastain	Dr. Noreen Templin
Sherri Conard	Cory Teubner
Tessa Cosby	Ireland Turner
Derek Foust	Jamie Williams
Dr. Julio Guerrero	Kent Williams
Jennifer Hartman-Vice	Orion Yoesle
Daniel Higdon	Bill Young
Dr. Kim Krull	Monica Zavala
Sheryl LeSage	

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good
Linda Jolly, Vice-Chair
Forrest Rhodes, Chair
Dave Sherrer
Shelby Smith
Julie Winslow

GUESTS

Angie Johnston	Thomas Williams	Luana Gigante, Volleyball
Kaden Warner, Video	Sydney Lentz, Volleyball	Greta Santini, Volleyball
Kaelib Harp, FBLA	Emily Hernandez, SGA	Maria Motta, Volleyball
Lyndsey Conley, FBLA	Corrine Lyda, SGA	
Matt Schulz, FBLA	Kerri Krahn, SGA	
Thara Lee, FBLA	Jaylen Andrews, SGA	
Ray Connell *(z)	Jayla Fleck, Volleyball	

*(z) – denotes attendance via Zoom.

CALL TO ORDER

(YouTube @ 3:00)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30pm.

PLEDGE OF ALLEGIANCE

(YouTube @ 3:11)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 3:33)

Trustee Good moved to add Discussion Item X-A. – Trustee Information Requests to the agenda for discussion regarding Trustee Smith's information request. Trustee Smith seconded. On roll call vote, the motion passed 7-0.

Trustee Smith moved to add discussion item X-B. – Board Affirmation of Service and Standards of Good Practice and discussion item X-C. – Future Mask Policies to the agenda. Trustee Winslow seconded the motion. On roll call vote, the motion passed 7-0.

Trustee Good moved to approve the agenda as amended. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.

COMBINED REVENUE NEUTRAL RATE HEARING (KSA 79-288 AND PUBLIC BUDGET HEARING (KSA 79-2929) & APPROVAL OF THE FY2024 LEGAL AND OPERATING BUDGETS

(YouTube @ 6:30)

Chair Rhodes read a statement opening the public hearing and explaining the budget process. One constituent, Ms. Angie Johnston of Augusta, addressed the Board.

Trustee Good expressed that she believes the College needs to stay at the current revenue neutral rate of 12.431. Trustees agreed that they would not support the motion to exceed the Revenue Neutral Rate. No resolution to do so was brought forth for a vote. The College will not exceed the revenue neutral rate.

Kent Williams shared that if the Board chose to meet the Revenue Neutral Rate, the amount of taxes to be levied would be \$12,748,659. Trustee Good moved to stay at the revenue neutral rate of 12.431 mills with the amount of taxes to be levied for the General Fund of \$12,748,659 and the total expenditure budget for all funds of \$89,778,720. Trustee Winslow seconded the motion.

Trustee Rhodes stated that the legal budget is not what the College expects to spend, it's the maximum amount allowed to be spent. The operating budget is what revenue and expenditures are expected to be.

Trustee Smith moved to amend the amount of taxes to be levied to \$12,700,000. Trustee Braungardt seconded the amendment to the motion. Trustee Rhodes indicated that a deficit budget is proposed for the year, and though there are cash reserves that could cover the difference, the amount of taxes levied will affect the college for years to come. Trustee Smith indicated that he believes the College is spending more than he believes is necessary this year. Discussion was held on the shifting enrollment trends, future state funding, and expenses changed to reflect enrollment increases and decreases. Trustee Smith stated that no matter how small the cut or how large the proposal from administration, the Board majority would not change opinions. On roll call vote, Trustee Smith's proposed amendment failed 3-4, with Trustee Good, Trustee Rhodes, Trustee Jolly and Trustee Sherrer voting nay.

The vote on the original motion by Trustee Good, seconded by Trustee Winslow passed 5-2, with Trustee Winslow and Trustee Smith voting nay.

Trustee Good moved to approve the Operating budget expenditures for 2023-2024 as presented to the Board of Trustees on August 8, 2023, in the amount of \$58,160,915. Trustee

Jolly seconded the motion. Trustee Smith questioned Trustee Rhodes voting on the operating budget could be a conflict of interest, or perceived conflict, as his wife is employed by the College. Trustee Rhodes noted the objection and stated that the raises for staff were approved previously by the Board without his vote and that his vote on the overall operating budget does not change the outcome of that prior vote on salaries. Trustee Smith moved to amend the motion and reduce the overall operating budget by \$300,000 with the caveat that that is removed from the marketing budget. Trustee Winslow seconded. Discussion was held on the impact on recruiting students and change in enrollment patterns, staffing changes in Marketing in the past 10 years. There was also discussion on the importance of continuing to invest in marketing when enrollment is down, the need for the college to cut expenditures, and that the college should be run more like a business that based on academics. Trustee Jolly reiterated that she would like the college to work toward a long-term sustainability plan.

On roll call vote, Trustee Smith's motion to amend the operating budget failed 2-5, with Trustee Good, Trustee Braungardt, Trustee Jolly, Trustee Rhodes, and Trustee Sherrer voting nay.

On roll call vote, the original motion by Trustee Good passed 5-2, with Trustee Winslow and Trustee Smith voting nay.

Chair Rhodes closed the Budget Hearing portion of the meeting at this time.

RECOGNITIONS

(YouTube @ 57:02)

Dr. Krull recognized the Butler Volleyball team as a 2023 USMC/AVCA Team Academic Award Recipient. Butler Community College Women's Volleyball team, led by Coach Lisa Lechtenberg, is a recipient of the 2023 USMC/AVCA Team Academic Award. 2023 marks the 31st anniversary of the award, and honors teams who match their dedication to volleyball with excellence in the classroom. The benchmark average is an average 3.3GPA for the year.

Dr. Krull also recognized Tyler Nordman, Director of Creative Services, who received national recognition from the Two-Year Sports Information Directors of America (2YSIDA) for his Posters, Video Features (2) and Social Media Graphics publications. There were nearly 250 entries in the contest in seven categories with 34 garnering recognition with awards.

Next, Teresa Eastman, Director of Disability Services/ADA Compliance Officer/Section 504 Coordinator, was recognized for her three presentations as a part of the Association of Higher Education & Disability Conference (AHEAD) in Portland, OR from July 17-21. She presented with colleagues from Leigh Carbon Community College in PA and Collin College in TX for a half-day pre-conference institute entitled "Is that a Reasonable Accommodation? Supporting Faculty in Establishing Technical Standards and Essential Elements." This session was also selected to be presented at the August 3rd Virtual Mini-AHEAD Conference. Teresa teamed up with her college from Lehigh Community College and two colleagues from Florida Atlantic University (a 4-year institution) to present a general session entitled, "Howdy Partner: Internal Networking to Maximize Your Office Effectiveness and Resources." Teresa also serves nationally as a co-chair for the Community College Knowledge and Practice Group and served as a reviewer for this year's conference proposals.

Dr. Krull also recognized the Butler FBLA Chapter for their extremely successful trip to the FBLA Collegiate National Leadership Conference in Atlanta. All nine students placed in their competition. Butler also received second place in the Outstanding Chapter Challenge. In addition, Kaelib Harp was elected as the 23-24 National Vice President for Financial

Development. The group's faculty advisors are Janice Akao, Dr. Noreen Templin and Jared McGinley. Competition results are as follows:

- **Thara Lee Kenmarla Casimir** – 1st in Digital Media
- **Team of Emmarie Nickel, Wanyi (Chloe) He, and Lyndsey Conley** – 3rd in Marketing Analysis & Decision Making
- **Kaelib Harp** – 3rd in Hospitality Management case study, 5th in Business Communication
- **Victoria Wurm** – 5th in Foundations of Accounting, 7th in Future Business Executive
- **Wanyi (Chloe) He** – 7th in Social Media Marketing
- **Matt Shultz** – 9th in Business Ethics
- **Team of Alexia Macleod and Mason Kane** – 9th in Community Service Project

Dr. Krull also recognized Butler Volleyball, Softball, Baseball, Women's Basketball and Soccer for their NJCAA Academic Team nominations and thanked them for their dedication to success academically and athletically.

Dr. Krull also recognized Trustee Winslow's September birthday.

PUBLIC COMMENT

(YouTube @ 1:05:42)

Angie Johnston of Augusta was unable to finish all her comments in the time allotted during the budget hearing and used this time to finish her statement.

STANDING REPORTS

Student Government Association (YouTube @ 1:10:50) – Emily Hernandez, SGA President, introduced the leadership team, including Vice President Corinne Lyda, Secretary/Treasurer Ashanti Issa, and coordinators Jaylen Andrews and Kerri Krahn. Since the beginning of the semester, SGA has been involved with Welcome Week and Grizzfest, including sponsoring popcorn and soda at the home soccer game, Paint Wars, and an ice cream social. They also participated in the Grizzly Gold Parade and hosted a silent disco. They will also host a student forum on each campus with Dr. Krull, celebrate Constitution Day and partner with Residence Life and Nancy Hamm for Suicide Awareness Training. Trustee Good asked what a silent disco is - and Emily shared that it is a "headphone party" essentially. They served pizza as well and hosted approximately 100 students.

Operational Staff (YouTube @ 1:13:12) – Zach Cannady shared that OpStaff hosted Welcome Back tables during the first week of classes. The next OpStaff meeting is October 12 in El Dorado.

Professional Employees (YouTube @ 1:13:54) – Dr. Sader announced the BCCEA Scholarship Recipient, Gracie Leslie. He shared a quote from Gracie about why she chose her education major. He shared that she is the model for what this scholarship is all about, and how difficult it was to choose a recipient among the many great applicants. He also shared that as of this year, the scholarship fund is endowed. He also provided comments about the upcoming mediation on September 29.

Board Finance Committee (YouTube @ 1:18:26) – Trustee Good reported that Kent Williams and Kerry Potter shared there was an increase to 2024 Revenue. Interest has increased, as well. Expenditures are even in 2023 and 2024. Trustee Braungardt asked whether we have seen the impact of increasing out-of-county tuition and decreasing tuition for Butler County residents. Dr. Krull shared that Dr. Ohman will provide an update during the meeting.

Foundation Board Report (YouTube @ 1:20:28) – Trustee Rhodes shared that the Foundation Board met in August and heard a quarterly update from Bank of America on the portfolio performance. The fair market value of the Foundation’s endowment is \$14.8 million with a 6.4% rate of return net of fees since inception. The Redler Building contract for sale has been signed and a date for closing is being set at Security 1st Title. The Foundation Board approved a two-year agreement with Blackbaud, which is the Foundation’s gift and prospect management system to run target analytics on alumni and prospective donors in the area to increase donors in Butler and surrounding counties. The Board also approved the creation of a Circle of the Gold recognition piece to recognize donors who have provided planned gifts to the Foundation. That piece will be located in the Foundation office.

KACC Report (YouTube @ 1:21:37) – Dr. Krull shared that KACC met at Cloud County Community College in Concordia, with all colleges represented by either their president or a Trustee. They heard a presentation about the dangers of fentanyl and how campuses can protect students and employees from the dangers of this drug, including having Narcan available and staff trained to administer it. There was also a discussion with Senate President Ty Masterson related to higher education funding, structure, and policy. Speaker of the House Dan Hawkins and Senate Majority Leader Larry Aley also participated, and all legislators expressed their thanks for the great discussion. Attendees also took a tour of the Cloud CC renewable energy program. Cloud was the first college in the US to implement wind energy programs and they have significant business and industry partnerships, and all students have jobs prior to completing their education. Cloud Trustee Bruce Graham, who started the renewable energy program, also gave a presentation about why renewable energy is important and how this training will continue to be valuable as new energy sources emerge. A tour of the Child Care center was also taken, highlighting how Early Childhood students use the center to help enhance their training. Senator Elaine Bowers of Concordia and a Cloud alum was the dinner speaker, highlighting the importance of community colleges to the Kansas economy and workforce. Perception surveys were also completed and hot topics around higher education were also discussed. An update on the Jayhawk Conference and the Legislative Post Audit were discussed, and it is anticipated that the audit, which focuses on where community college athletes are from and how scholarships and operations are funded, will be presented in December. An update was provided on the Community College Economic Impact study. Each institution will receive their own report and state-wide report. Work began on crafting the KACC 2024 Legislative agenda, which will be approved in December and the routine business agenda was completed, where the financial audit was completed with no major findings. KACC officer elections will be held in December. The next meeting will be held Dec. 1-2 in Liberal at Seward County Community College.

President’s Report (YouTube @ 1:25:10) – Dr. Krull reminded the Trustees about the upcoming Higher Learning Commission webinar that will guide participants through the process of writing an interim monitoring report.

She also shared that she had received a call from Sundgren Realty, who has a client interested in finding out more about the land to the west of the 5000 Building and whether a portion of it is available for sale. The Board said that they are interested in learning more about what the potential buyer is interested in and Dr. Krull will get more details.

Dr. Jessica Ohman shared a day-one enrollment update with the Board. She shared that while overall enrollment is down 2%, the College is up 5.7% in credit hour enrollment for in-county students, 29.7% international and 3.2% out-of-state. In-state enrollment is down 6.09%. She also shared that compared to last year, day-one for all in-county enrollment, the College is up

9.5% and high school only enrollment in the same category, the College is up 4.9%. She explained that 60% of Butler's students are part-time students, and all are dealing with an increase cost of living and tuition for in-state/out-of-county students also experience higher tuition, which likely lead to that decrease, as Butler's tuition is higher than competitors in that area. Trustee Smith asked if in-district included EDCF enrollment, which Dr. Ohman indicated it does. Dr. Krull shared that more information on that would be shared once 20-day numbers are certified.

Dr. Krull shared that at a prior meeting, Trustee Winslow had asked for the original college charter. That college, El Dorado Junior College, no longer exists. The archivist is working to locate that charter, which was in storage at the salt mines.

She also shared that during previous election cycles there was conversation about the limited information available about local candidates. The Butler Lantern student newspaper will be reaching out to candidates in the upcoming election for a story geared to providing information on Trustee candidates.

Educational Facilities Authority Report (YouTube @ 1:36:15) – Trustee Sherrer shared that EFABC would be meeting the following day, so he would have a report next month.

(YouTube @ 1:36:30) – At this time Trustee Rhodes indicated that Ray Connell, College Legal Counsel, has a limited amount of time he is available for questions, so Chair Rhodes proposed allowing questions on the Yorktown Road and Commerce Street development at this time. Trustee Braungardt recused herself from the discussion as she is a member of the appraisal team in the condemnation process.

Trustee Smith asked if the existing contract only required Butler to pay roughly \$1.1 million for the road and the 10% crawl if prices increased. He asked counsel to confirm if that is true. Counsel confirmed that that this is all that is contractually required. He then asked if the College would be required by law or contract to pay the additional money requested at this time. Counsel confirmed that it is not required by law or contract.

MONITORING REPORTS

(YouTube @ 1:40:15) – Michaela Serrioz, Associate Athletic Director, introduced Trey Burnett the new Sports Information Director. She provided an update to the information shared in the Board Book that Ty Reese has been named Head Baseball Coach, replacing BJ McVay who retired earlier this year. She also shared that Demarcus Lawrence, Grizzly Football alumnus, provided a "shoutout" to Butler during introductions on Sunday Night Football for the third year in a row. Lawrence plays for the Dallas Cowboys. Trustee Good noted that she appreciates the community outreach from the Athletics department each year.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. Trustee Information Requests (YouTube @ 1:42:58) – Trustee Smith is requesting 20th day numbers, the PROVIDE Committee report, fill rates on classes, classes in El Dorado and Andover. Dr. Krull shared that the 20th Day numbers and PROVIDE report will be provided upon availability and they will be discussed at either the regular October meeting or the October Work Session. Dr. Krull asked clarifying questions about the fill ratios and unique courses. Trustee Smith clarified his request and Dr. Krull will provide the DAR, which is used by Academic Deans to plan course schedules.
- B. Board Affirmation of Service and Standards of Good Practice (YouTube @ 1:47:25) – Trustee Smith brought this item forward to begin discussion in preparation for the

upcoming HLC monitoring report. He believes the Board should begin to provide examples of how they have implemented changes. Dr. Krull shared that the report does need to be comprehensive and there are key components that will need to be included. Dr. Phil Speary also shared that the report would need to be structured in a way that intentionally addresses the issues that the evaluation team observed whether the Board agrees with them. Dr. Krull suggested further discussion of this at the October work session, following the HLC webinar on October 19.

- C. Future Mask Policies (YouTube @ 1:54:28) – Trustee Smith shared that he would like to have the Board indicate that there will not be a mask policy in place this year. Dr. Krull shared that when mask policies were implemented previously, it was at the recommendation of public-facing staff and students for an added sense of security. She stated that if there is a situation again that necessitates masking, that it is critical to listen to the input of students and staff. Trustee Smith indicated he would like to be proactive on that policy. Trustee Braungardt indicated it may be better to have discussions around it before tensions are higher during a potential issue. Trustee Winslow expressed that perhaps the Board needs to have a general understanding that it will be a Board decision, with input from staff and faculty. Trustee Good expressed that staff, students and faculty should be making those decisions.

BOARD ACTION ITEMS

- A. Yorktown Road & Commerce Street Development (YouTube @ 2:00:00) – Trustee Braungardt recused herself at this time. Trustee Smith reiterated that the College is not obligated to pay the additional money for the development. Trustee Smith moved to approve the original contract, plus the ten percent that the College is contractually obligated to pay. Trustee Winslow seconded the motion. Trustee Jolly said that she does not feel comfortable asking Andover residents to pay for the road development on their own and indicated she would like to ask some additional questions about long-term financing when the time comes. Andover helped the College by granting the certificate of occupancy earlier than normal and are now asking the College to pay the 60% that was agreed to.. Dr. Krull reiterated that these conversations and agreements were the result of nearly two years of negotiations and are consistent with the agreements they put in place with other public partners. Trustee Smith expressed that he felt no appreciation from the City of Andover for what the College provides for the community. On roll call vote, Trustee Smith's motion failed 2-4, with Trustee Good, Trustee Jolly, Trustee Rhodes, and Trustee Sherrer voting nay and Trustee Braungardt abstaining.

Trustee Jolly moved to approve the development of updated petitions for Yorktown Road Paving, Yorktown Road Waterline, Commerce Street Paving and Commerce Street Waterline, with the college being responsible for no more than the agreed upon 60% share of the final costs and with Butler's part of the project to be paid through special assessments over a 20-year period and that a start date be included. Trustee Sherrer seconded the motion. Trustees engaged in discussion around start dates and terms of the project. Trustee Jolly withdrew her first motion and made a revised motion to approve the development of updated petitions for Yorktown Road Paving, Yorktown Road Waterline, Commerce Street Paving and Commerce Street Waterline, with the college being responsible for no more than the agreed upon 60% share of the final costs, not to exceed \$1,513,800 and with Butler's part of the project to be paid through special assessments over a 20-year period. Trustee Good seconded the motion. Trustee Smith stated that the College chooses to pay \$290,000 more than they are obligated to pay. Trustee Good stated that in the contract it stated the College is responsible for a 60% share of the final costs. Trustee Winslow stated that it exceeds the 10% as was

required in the original contract. On roll call vote, the motion passed 4-2, with Trustee Winslow and Trustee Smith voting nay and Trustee Braungardt abstaining.

- B. Personnel – Retirement of Deborah Reiter and Perry Ireland (YouTube @ 2:38:12) – Trustee Sherrer moved to accept the retirements of Deborah Reiter and Perry Ireland. Trustee Winslow seconded the motion. Dr. Jessica Ohman shared that Deborah Reiter, Verification Specialist in Financial Aid, has been an employee of the College for 14.5 years. She goes above and beyond for students and has been wonderful to work with. She is looking forward to spending time with her family in retirement. Ireland Turner shared that Perry Ireland has worked for Facilities for 25 years. He began his career in 1998 as a Grounds technician before moving into the Building Maintenance and Operations in 2003 as a door specialist and locksmith. On roll call vote, the motion passed 7-0.

CONSENT AGENDA

(YouTube @ 2:40:23)

Trustee Smith moved to approve the consent agenda. Trustee Sherrer seconded. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 2:40:43)

Dr. Esam Mohammad shared that the Key Performance Indicator cycle has begun again. This month he reported that there were 1,327 completions in AY2023. He also provided a list of completions in each discipline and level of completion. Completions are listed in three categories: associate degrees, certificates, and short-term certifications. He shared that completions have decreased as they are a function of enrollment, but data shows we are doing a better job of helping students complete their degree. Dr. Mohammad shared that these are the numbers that are certified by KBOR that these numbers are degree completions, not individual classes, so this represents between 60-65 credit hours typically.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

Thank You Notes

(YouTube @ 2:45:18)

Several thank you notes from local 4-Hers were included in the Board Book.

Board Calendars

(YouTube @ 2:45:28)

The calendar contains various athletic and extracurricular events. Dr. Krull encouraged Trustees to contact her office if they would like tickets to fine arts events, because they sell out quickly.

EXECUTIVE SESSION

(YouTube @ 2:46:48)

Trustee Sherrer moved that the Board recess into executive session for up to 45 minutes to discuss non-elected personnel, pursuant to the open meetings exceptions for matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that the members of the Board and President Kim Krull be included. Trustee Smith seconded. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 7:20pm
RETURN TO OPEN SESSION @ 7:53pm

ADJOURNMENT

(YouTube @ 3:26:03)

Trustee Winslow moved to adjourn the meeting. Trustee Smith seconded. On roll call vote, the motion passed 7-0. The regular meeting of September 12, 2023, was adjourned at 7:55pm.


Mary Marina Good - Secretary