
**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, January 9, 2018 – Dankert Board Room**

STAFF ATTENDANCE

| | |
|------------------|-----------------|
| Susan Bradley | Shannon Covert |
| Lora Jarvis | Bill Young |
| Kim Krull | Lori Winningham |
| Esam Mohammad | Kent Williams |
| Jessica Ohman | Shelley Stultz |
| Bill Rinkenbaugh | Kelly Snedden |
| Terry Sader | |

GUESTS

Belinda Larson, Butler County Times/Gazette

CALL TO ORDER

Chair Dreiling called the meeting to order at 4:31 p.m.

APPROVAL OF AGENDA

After a brief discussion about the addition of Number 12 under Category E (Personnel) in the Consent Agenda, Trustee Engelbrecht moved to approve the revised agenda. Trustee Joyce seconded. The motion passed unanimously.

SWEARING IN OF NEW TRUSTEE

Chair Dreiling swore in Lance Lechtenberg to the Board of Trustees.

Chair Dreiling administered the Oath of Office as follows:

Eileen Dreiling: Please raise your right hand and repeat after me: "I do solemnly affirm,"

Lance Lechtenberg: "I do solemnly affirm,"

Eileen Dreiling: "...that I will support the Constitution of the United States and the Constitution of the State of Kansas..."

Lance Lechtenberg: "...That I will support the constitution of the United States and the Constitution of the State of Kansas..."

BOARD ATTENDANCE

JoAnn Craven – Vice-Chair
Eileen Dreiling – Chair
Ron Engelbrecht
Jim Howell
Greg Joyce – Secretary
Lance Lechtenberg

Not Present

Ken Bohon

Eileen Dreiling: "...and faithfully discharge the duties of Trustee of Butler Community College."

Lance Lechtenberg: "...and faithfully discharge the duties of Trustee of Butler Community College."

Eileen Dreiling: "So help me God."

Lance Lechtenberg: "So help me God."

NEW APPOINTMENT FOR EDUCATIONAL FACILITIES AUTHORITY OF BUTLER COUNTY

With Tom McKibban leaving the board in December, he left a vacant position on the Authority Board to represent Butler. The Board is made up of two representatives each from Butler Community College, USD 490, and the City of El Dorado as well as one at large position. Trustee Howell volunteered to serve on the Educational Facilities Authority of Butler County. Trustee Craven moved that Trustee Howell be the new representative for Butler Community College. Trustee Engelbrecht seconded. The motion passed unanimously.

RECOGNITIONS

We recognized the AVID Site Team for their work to make Butler a AVID Highly Certified Institution for 2017-2018 School Year (see certificate on next page). This classification is just short of the highest AVID honor of Demonstration School.

We also recognized Larry Friesen and Brett Trimpe for their work on the WSU 2 + 2 Engineering and Engineering Technology Degree Agreement. Larry wanted to make sure that Mel Whiteside, Dean of the STEM division, and Jamie Williams in advising were credited for their help as well.

PUBLIC COMMENT – None

STANDING REPORTS

Student Government Association – None

Operational Staff – Mary Spoon, secretary for OpStaff, reported that Rheann has stepped down as President and Aubrey Pirtle will be stepping in to fill the President's role until elections can be held.

Professional Employees – Terry Sader reported that the faculty are close to getting back in the classroom. He also reported that Donna Adams Zimmerman was selected as this year's Master Teacher. Donna has been teaching in the Nursing department at Butler for over 30 years. He said you would be hard pressed to find another individual who was as dedicated to the students, professors and Butler at large as Donna. She is also a good advocate at the state and national level. Butler will host a reception later in the year for her.



AVID Center

recognizes

Butler Community College

as an

AVID Highly Certified Institution
2017-2018

Sandy Husk, Ph.D.
AVID Chief Executive Officer

Dennis Johnston, Ph.D.
AVID Senior Director, Chief Research Officer

Fall 2017



AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Terry also discussed that the faculty were immersed in PDD this week. He said this was a grand opportunity for the faculty to get together and learn from one another. Thursday evening they always host the Mega Meeting which includes adjunct faculty as well.

Dr. Krull said that she sees PDD as an amazing opportunity for faculty. The last two years it has been done in a conference-like style with breakout sessions and general sessions two days and then some office time for faculty as well with the Mega Meeting on Thursday. She said there is so much knowledge among the faculty and it's great to see them sharing it with each other. She also said that she loves seeing the Board at these events and is making the Monday social hour a tradition encouraging all board members to attend.

PRESIDENT'S REPORT – Higher Ed Day at the Capitol will be January 18th. This is the 2nd year that community colleges have been invited to attend and Lora has scheduled meetings with all of the senators and representatives for the Butler service areas.

| Time | Senator/Representative |
|------------|--|
| 8:00 a.m. | Representative Good (168 West) |
| 8:30 a.m. | Representative Schroeder (149 South) |
| 9:00 a.m. | Representative Hibbard (512 North) |
| 9:30 a.m. | |
| 10:00 a.m. | Representative Hodge (176 West) |
| 10:30 a.m. | Representative Humphries and Weber (512 North) |
| 11:00 a.m. | |
| 11:30 a.m. | |
| 12:00 p.m. | |
| 12:30 p.m. | |
| 1:00 p.m. | Senators Masterson & Wilborn (237 East) |
| 1:30 p.m. | Senator Givens (225 East) |
| 2:00 p.m. | |
| 2:30 p.m. | Representative Williams (165 West) |
| 2:45 p.m. | Representative Baker (167 West) |
| 3:00 p.m. | Representative Barker (285 North) |

Lori Winningham presented on the successes of the Math Redesign. After researching math programs across the country, Butler designed their own format which took their four math courses and divided them into 12 one credit hour modules that meet for 5 weeks. Some of the courses are stackable allowing students to get more than one done at a time. The following table shows the results of the redesign courses this fall compared with the last three fall semesters as well.

| | Fall 2017 Overall | | Fall 2016 Overall | Fall 2015 Overall | Fall 2014 Overall |
|-------------------------------|-------------------|-----|-------------------|-------------------|-------------------|
| Pre-Algebra 1 (Module 1) | 77% | 73% | 57% | 62% | 63% |
| Pre-Algebra 2 (Module 2) | 60% | | | | |
| Pre-Algebra 3 (Algebra Mod 3) | 92% | | | | |
| Fund of Algebra 1 (Module 4) | 73% | 68% | 47% | 46% | 47% |
| Fund of Algebra 2 (Module 5) | 62% | | | | |
| Fund of Algebra 3 (Module 6) | 65% | | | | |
| Intermed Algebra 1 (Module 7) | 76% | 69% | 67% | 47% | 48% |
| Intermed Algebra 2 (Module 8) | 62% | | | | |
| Intermed Algebra 3 (Module 9) | 66% | | | | |
| Intermediate Algebra | 49% | | | | |
| College Algebra 1 (Module 10) | 76% | 78% | 67% | 63% | 62% |
| College Algebra 2 (Module 11) | 63% | | | | |
| College Algebra 3 (Module 12) | 75% | | | | |
| College Algebra | 60% | | | | |
| Grand Total | 68% | | | | |

Enrollment is going strong this week with classes ready to start a week from today. We are currently at 87.3% of our credit hour goal of 77,983 and 84.2% of our student goal of 8,296.

There are several visits to Butler coming in February.

February 7-9 – Higher Learning Commission

February 20-21 – Kansas Board of Nursing

February 23 – KBOR, OCR Desk Audit

The Trustees will be holding a work session January 25 at 4:30 p.m. to review the Facilities Master Plan from Gravity::Works + DLR, Inc. This work session will give the Trustees a chance to get a better idea of what the plans look like before the February Board meeting where the 95% draft will be presented. Dr. Krull reminded the Trustees that their approval of the plan does not commit them to spend the money, it is just a roadmap for where the college will go in the next 1 to 20 years.

MONTITORING REPORTS – None

BOARD STRATEGIC DISCUSSIONS – ISSUES AND OPPORTUNITIES – None

BOARD ACTION ITEMS

Board of Trustees Annual Self-Evaluation – The Trustees reviewed the evaluation from last year and agreed that it was fine as is and no changes were necessary. Trustee

Joyce moved that the Self-Evaluation be approved as presented. Trustee Lechtenberg seconded. The motion passed unanimously.

CONSENT AGENDA

Trustee Engelbrecht moved that the consent agenda be approved with the addition of #12 Approval of Brian Foster as Temporary Full-Time Faculty. Trustee Craven seconded the motion. There was no discussion though Trustee Lechtenberg abstained from voting. The agenda was approved unanimously with Trustee Lechtenberg's abstention.

- Approval of Minutes of the Regular Board Meeting of December 12, 2017
- Approval of Bills and Warrants for December 2016 - \$3,969,989.45 (includes Expenditure Approval List - \$1,231,036.85 and Payroll - \$2,738,952.60)
- Ratification of the MOU with SkyOp
- Ratification of the Contract with Newman Regional Health, Inc.
- Ratification of the Contract with Miami County EMS
- Ratification of the Contract with Wichita Festivals, Inc.
- Ratification of the Contract with Wichita Chapter of Links, Inc.
- Ratification of the MOU with EdFlix
- Approval of Catherine Meneffe as Temporary Full Time English Instructor at a salary of \$21,756 plus full benefits.
- Approval of Leslie Pierson as Part-time Instruction & Reference Librarian at a salary of \$30,037 per year based on a 28 hour work week.
- Approval of Contract Renewal for Tim Schaffner as Head Football Coach in the amount of \$92,995. \$78,472 will be paid by the college and \$14,523 will be paid by Grizzlybackers.
- Approval of Contract Renewal for Brice Vignery as Assistant Football Coach in the amount of \$41,530.
- Approval of Contract Renewal for Wade Weibert as Assistant Football Coach in the amount of \$41,530.
- Approval of Contract Renewal for Steve Braet as Assistant Football Coach in the amount of \$67,670.
- Approval of Contract Renewal for Jordan Abbott as Assistant Football Coach in the amount of \$42,421.
- Approval of Contract Renewal for Kyle Woodall as Assistant Football Coach in the amount of \$32,048.
- Approval of Contract Renewal for Hunter Vaughn as Assistant Football Coach in the amount of \$37,080.
- Approval of Contract for Lisa Lechtenberg as Head Volleyball Coach in the amount of \$50,000.
- Acceptance of Retirement of Jay Moorman, Dean of Fine Arts & Communication
- Approval of Brian Foster as Temporary Full Time Interactive 3D Instructor at a salary of \$18,863 with full benefits.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – J.V. Johnston (Friends University), Susan Rider (KCCLI), Christy Writgh (Pratt Community College), and Letiffany Obozele (Leadership KS)

Board Calendars

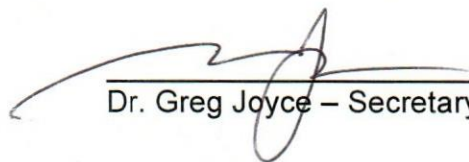
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|--|--|--|
| Professional Development Days – Faculty Returns | January 8 – January 12 | |
| January Board Finance Committee | Tuesday, January 9 @ 3:30 p.m. President's Conference Room | JoAnn Craven Ron Engelbrecht |
| January Board Meeting | Tuesday, January 9 @ 4:30 p.m. Dankert Board Room | ALL TRUSTEES |
| COLLEGE CLOSED- Martin Luther King, Jr Day | Monday, January 15 | |
| Kansas All Academic Team Luncheon | Thursday, February 15 | Ron Engelbrecht |
| KBOR Dinner with Regents | Wednesday, January 17 | Ron Engelbrecht Eileen Dreiling |
| Higher Ed Day – State Capital in Topeka | Thursday, January 18 | |
| MGB Training Meeting | Monday, January 22 @ 1:30 p.m. Dankert Board Room | |
| Augusta Annual Chamber Dinner | Saturday, January 27 @ 6:30 p.m. | |
| El Dorado Annual Chamber Dinner | Thursday, February 1 @ 6:30 p.m. | |
| HLC Visit to Butler | February 7-9 | |
| K-ACTE 2018 Legislative Day | Monday, February 12 | |
| February Board Finance Committee | Tuesday, February 13 @ 3:30 p.m. Presidents Conference Room | JoAnn Craven Ron Engelbrecht |
| Trustee Group/Individual Photos | Tuesday, February 13 @ 4:00 p.m. Dankert Board Room | ALL TRUSTEES |
| February Board Meeting | Tuesday, February 13 @ 4:30 p.m. Dankert Board Room | ALL TRUSTEES |
| Andover Annual Chamber Dinner | Thursday, February 15 @ 6:30 p.m. | |

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| 2017-2018 Board Meeting Dates |
| Tuesday, February 13, 2018 |
| Tuesday, March 13, 2018 |
| Tuesday, April 10, 2018 |
| Tuesday, May 8, 2018 |
| Tuesday, June 12, 2018 |
| Tuesday, July 10, 2018 |

| <u>LOOKING AHEAD</u> | | |
|---|---|---|
| 20th Annual Butler Foundation Benefit Auction | Friday, March 2, 6:00 p.m. Clifford/Stone Community Room | RSVPs to Foundation |
| Joint Meeting with Andover Board of Education | Monday, March 5, 4:00 – 6:00 p.m. Andover BOE Office | ALL TRUSTEES |
| March Board Finance Committee | Tuesday, March 13, 3:30 p.m. President's Conference Room | JoAnn Craven Ron Engelbrecht |
| March Board Meeting | Tuesday, March 13, 4:30 p.m. Dankert Board Room | ALL TRUSTEES |
| Spring Break – Offices minimally staffed | March 19 – 23 | |
| April Board Finance Committee | Tuesday, April 10, 3:30 p.m. President's Conference Room | JoAnn Craven Ron Engelbrecht |
| April Board Meeting | Tuesday, April 10, 4:30 p.m. Dankert Board Room | ALL TRUSTEES |
| May Board Finance Committee | Tuesday, May, 3:30 p.m. President's Conference Room | JoAnn Craven Ron Engelbrecht |
| May Board Meeting | Tuesday, May 3, 4:30 p.m. Dankert Board Room | ALL TRUSTEES |
| Nurses Pinning | Thursday, May 10, 7:00 p.m. Butler Gym | Trustee Welcome TBD |
| Order of the Purple | Friday, May 11, 7:00 p.m. Butler Gym | Trustee Welcome TBD |
| Commencement | Saturday, May 12, 9:00 a.m. Butler Gym | Trustee Roles TBD |

ADJOURNMENT

Trustee Craven moved that the Board meeting be adjourned. Trustee Joyce seconded and the motion passed unanimously. The Board meeting of November 14, 2017 was adjourned at 5:32 p.m.



 Dr. Greg Joyce – Secretary