

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING  
4:30 p.m., Tuesday, October 10, 2023 – Dankert Board Room**

Meeting Recording can be viewed at: <https://www.youtube.com/watch?v=REuSQieovKk>

**STAFF ATTENDANCE**

Kirsten Allen  
Tom Borrego  
Zach Cannady  
Dr. Jenna Gannon  
Jennifer Hartman-Vice  
Matt Jacobs  
Richard Jones  
Dr. Kim Krull  
Dr. Esam Mohammad  
Dr. Tom Nevill

Dr. Jessica Ohman  
Bill Rinkenbaugh  
Dr. Heather Rinkenbaugh  
Dr. Terry Sader  
Kelly Snedden  
Christy Streeter  
Cory Teubner  
Ireland Turner  
Kent Williams

**BOARD ATTENDANCE**

Kim Braungardt – 4:38pm  
Mary Martha Good  
Forrest Rhodes, Chair  
Dave Sherrer  
Shelby Smith  
Julie Winslow

**GUESTS**

Dr. Aaron Huslig  
Charlie Moon  
David Powell  
Kaden Warner, video

**CALL TO ORDER**

(YouTube @ 3:25)

Chair Rhodes called the regular monthly meeting of the Board of Trustees to order at 4:30pm.

**PLEDGE OF ALLEGIANCE**

(YouTube @ 3:38)

The Pledge of Allegiance was said.

**APPROVAL OF THE AGENDA**

(YouTube @ 4:08)

Trustee Good moved to approve the agenda as presented. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 5-0, with Trustee Jolly and Trustee Braungardt absent.

**RECOGNITIONS**

(YouTube @ 4:42)

Dr. Krull recognized Jamie Williams and Monica Zavala, Academic Advisors for their presentation at the annual Kansas Academic Advising Network (KAAN) conference held this year at Wichita State University on September 22<sup>nd</sup>. Their presentation was titled “Bridging the Gap: Developing Strategies for Online Advisor Training”.

Next, Kirsten Allen, Director of Admissions, was recognized for her service to the Kansas Association of Collegiate Registrars and Admissions Officers (KACRAO) for the support that she has given to the organization as the Historian/Constitution Coordinator in the 2022-2023 school year.

Dr. Krull then recognized Dr. Jenna Gannon, Research Analyst, completed her Ed.D on September 29 from Kansas State University.

Dr. Krull then recognized Trustee Smith's October birthday.

Dr. Krull shared a video created by Tyler Nordman and Matt Jacobs, recognizing long-time Butler Football coach Steve Braet, who was inducted into the Butler Athletic Hall of Fame on September 30.

### **PUBLIC COMMENT**

(YouTube @ 11:24)

David Powell of El Dorado and candidate for District 3 Trustee, provided comments about the College budget and marketing efforts.

Dr. Aaron Huslig, candidate for District 1 Trustee, introduced himself and provided comments about why he chose to run for the Board.

Cory Teubner, Butler Faculty member, addressed the Board about the topic of due process.

### **STANDING REPORTS**

Operational Staff (YouTube @ 25:32) – Zach Cannady, OpStaff President, shared that he, Patty McFadden and Lori Taylor represented Operational Staff at the Scholarship Dinner last Thursday evening. This year, they awarded two book scholarships to students who were either OpStaff employees or family members. The next meeting will be Thursday, October 12 in El Dorado.

Professional Employees (YouTube @ 26:43) – Dr. Sader shared a mediation update from the perspective of the Professional Employees. He expressed that many faculty are frustrated, disappointed and angry that negotiations have broken down in the mediation process.

Student Government Association (YouTube @ 30:10) – Emily Hernandez, SGA President, shared that since the last meeting, SGA has worked with Residence Life for Suicide Awareness training with Nancy Hamm. They celebrated Constitution Day with cupcakes in the Student Union. On September 16 they handed out rally towels at the home football and volleyball games. They have also hosted several voter registration tables to encourage students to register to vote. They also provided scarves to the first 150 students at a recent home soccer game and will host a movie night at the stadium on Friday, October 13.

Board Finance Committee (YouTube @ 31:53) – Kent Williams shared that the Finance Committee didn't meet prior to the meeting, however he shared that updates on the Statement of Revenue and Expenditures and that there were no significant changes outside of the increases to insurance premiums.

Foundation Board Report (YouTube @ 32:56) – Trustee Rhodes shared that the Foundation Board meets next month, so he has no update to share at this time.

President's Report (YouTube @ 33:06) – Dr. Krull reminded the Trustees about the upcoming Higher Learning Commission webinar about interim monitoring reports on October 19 and encouraged those who hadn't already signed up to consider doing so.

Dr. Krull also shared an update on the formation of a Shooting Sports team. The funding for this team was included in the budget that was approved last month. With more teams at the high school level, Butler believes this is a great opportunity for the college to gain exposure. She indicated that there are several community members who are willing to allow the utilization of their shooting ranges and opportunities for corporate/area sponsorships. This would be a men's and women's team, and the hope would be to recruit ten men and ten women for Fall 2024.

She also shared that within the last few weeks, five apprenticeships pathways have been approved by the Kansas Board of Regents (Plumbing & Pipefitting, Construction Trades, Electrical, Sheet Metal, and Workforce Development).

Dr. Krull invited the Trustees to the Joint Advisory Dinner on October 26. There will be an October 18 deadline for RSVPs.

PTK Induction is on October 29 at 2pm in the Student Union. Dr. Krull asked for a Trustee to provide a welcome. Trustee Winslow volunteered.

Educational Facilities Authority Report (YouTube @ 38:29) – Trustee Sherrer shared that the group met to pay outstanding bills and that they are exploring ways to utilize the stadium more, and plan for the future of the stadium. The next EFABC meeting will be in December.

### **MONITORING REPORTS**

(YouTube @ 40:10)

Tom Borrego submitted the division report for review in the Board Book and stood for questions. Trustee Smith asked clarifying questions around the scholarship fund and endowment. Trustee Winslow asked what the percentage of in-county versus out-of-county supporters. Borrego shared that it is often a mix, depending on the project. Trustee Good asked about the emergency loan disbursement, and Borrego shared that it's a fund that helps provide a bridge if student's Pell grants haven't come through or they have an emergency, removing that barrier to accessing their education.

### **BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES**

- A. Board Governance – Quarterly KORA Report (YouTube @ 43:35) - Trustee Good asked Trustee Winslow why she filed a KORA request about the Summer 2023 Publication. Trustee Winslow indicated she wanted the information in a timely manner, and this creates an obligation to have the information within a certain amount of time.
- B. 900 Building HVAC Replacement (YouTube @ 45:40) – Ireland Turner shared information about the 900 Building HVAC project. He indicated that they are going out to bid next week. Four firms are planning to bid on this project: one from Augusta and three from Wichita. Trustee Winslow asked if the Augusta firm is the only one from Butler County interested to which Turner indicated they were. Turner indicated that they plan to bring the budget information to the October Work Session for discussion and approval at the November Regular Meeting.
- C. 20<sup>th</sup> Day Enrollment (YouTube @ 47:25) – Dr. Mohammad shared that enrollment decreased about 2.72% from last fall. The loss was not even across all locations, however. The virtual classes remained stable, while Andover and El Dorado lost enrollment. He shared that the largest decrease came from out-of-county, in-state

enrollment, and one factor that causes this is the tuition increase. The other factor is that the number of majors in the Education program went down, which affected El Dorado. Those numbers are going down nationwide, due to issues surrounding the profession. Across the board, the College saw a decrease in part-time students, which is common when the economy is uncertain. Trustee Sherrer asked if the drop in enrollment at Emporia State affected our BEST Program. Dr. Mohammad shared that Emporia State still has a great program, but he wouldn't be shocked if the news affected enrollment. Trustee Smith asked about the decline of the number of high school graduates in 2026 and how we address that dip in students. Dr. Mohammad shared that this would need to be addressed, and the Enrollment Management team is working to do so. Dr. Krull shared that the institutions that saw growth this year were almost entirely attributed to high school students. Dr. Nevill shared that new workforce pathways are also providing credit for prior learning toward their degree. Trustee Winslow asked if there were ways to incentivize students to move to Butler County to attend high school by offering free classes. Dr. Krull shared that more than 600 seniors have graduated through the Early College Academy pathways since 2010. Trustee Smith asked how much Dr. Mohammad attributed the decline in in-state, out-of-county enrollment to tuition increases. Dr. Mohammad shared that based on his calculation about 2% of the 6% would be attributed to that. Trustees asked for an update whether the tuition increase, and enrollment declines were revenue-generating or not. That update will be provided as soon as it is available. Dr. Nevill shared further information about enrollment as it relates to seats filled and credit hours. Arts & Digital Media is an area where enrollment has increased, while Personal Development is an area where we have seen declines. CTE is up 3.47% in credit hours. Dr. Nevill shared information on enrollment by location as well. International credit hours are showing positive in all locations except Rose Hill. Declared majors are trending positive overall, and he noted that the WSU75 is new, hence the substantial increase. Trustee Good asked how long it takes international students to establish residency. Dr. Ohman shared that it's six-months and there are required documents that must be submitted to the Registrar. Dr. Ohman shared that there are numerous initiatives in place to bolster enrollment and that Enrollment Management has been working closely with high schools to enroll students, as well as with the workforce degree programs. The team will be focusing on Adobe micro-credentials, as well as cohort enrollment for current students enrolled for fall to enroll them for spring. Mobile and Service Center Enrollment events are planned, and they are working closely with the Butler Foundation to leverage scholarships for the spring.

### **BOARD ACTION ITEMS**

There were no Board Action Items this month.

### **CONSENT AGENDA**

(YouTube @ 1:11:05)

Trustee Smith moved to approve the consent agenda as presented. Trustee Winslow seconded the motion. On roll call vote, the motion passed 6-0, with Trustee Jolly absent.

### **SUPPLEMENTAL INFORMATION**

Key Performance Indicators Update – Submitted by Esam Mohammad

(Youtube @ 1:11:28)

Dr. Mohammad shared that there will be another update next month.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

### Thank You Notes

Two thank you notes from local 4-Hers were included in the Board Book.

### Board Calendars

(YouTube @1:11:45)

Dr. Krull reminded Trustees of various Fine Arts events occurring over the next several weeks. Trustees can contact her office if they'd like to reserve tickets. She again reminded Trustees of the HLC Webinar on October 19 and the Joint Advisory Council Dinner on October 26. PTK Induction is on October 29 at 2pm.

### EXECUTIVE SESSION

(YouTube @ 1:13:19)

Trustee Sherrer moved that the Board recess into Executive Session for up to 30 minutes to discuss negotiations and non-elected personnel, pursuant to the open meetings exceptions for said matters relating to employer-employee negotiations and that the Board, President Kim Krull, Bill Rinkenbaugh, Dr. Tom Nevill, and Kent Williams be included. Trustee Winslow seconded the motion. On roll call vote, the motion passed 6-0, with Trustee Jolly absent.

**ENTER EXECUTIVE SESSION @ 5:44PM.**

**RETURN TO OPEN SESSION @ 6:14PM.**

Chair Rhodes indicated that the first 20 minutes of the Executive Session were spent discussing employee-employer negotiations, with the Board, Dr. Krull, Bill Rinkenbaugh, and Kent Williams present. The final 10 minutes were spent discussing non-elected personnel with the Board and President Krull present.

### ADJOURNMENT

(YouTube @ 1:47:25)

Trustee Winslow moved to adjourn the meeting. Trustee Good seconded. On roll call vote, the motion passed 6-0, with Trustee Jolly absent. The regular meeting of October 10, 2023 was adjourned at 6:15pm.

  
Mary Martha Good – Secretary