
**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, February 13, 2018 – Dankert Board Room**

STAFF ATTENDANCE

Stacy Cofer	Troy Nordman
Lora Jarvis	Bill Young
Kim Krull	Lori Winningham
Esam Mohammad	Kent Williams
Jessica Ohman	Shelley Stultz
Bill Rinkenbaugh	Kelly Snedden
Terry Sader	Jon Craig
Connie Belden	Davis Laughlin
Robert Wilson	Donnie Featherston
Mark Jarvis	Meg McGranaghan
Cory Teubner	Susan Forrest
Jake Kenney	Lynn Umholtz
Ireland Tuner	Melissa Elliott
Donna Adams-Zimmerman	

BOARD ATTENDANCE

JoAnn Craven – Vice-Chair
Eileen Dreiling – Chair
Ron Engelbrecht
Ken Bohon
Greg Joyce – Secretary
Lance Lechtenberg

Not Present

Jim Howell

GUESTS

Sierra Cargill, SGA
Vince Haines, Gravity::Works
Jackie Kolpek, DLR Group
David Contag, DLR Group
Kate Yurko, DLR Group
Belinda Larson, Butler County Times/Gazette

CALL TO ORDER

Chair Dreiling called the meeting to order at 4:30 p.m.

APPROVAL OF THE AGENDA

Trustee Craven motioned to approve the agenda. Trustee Lechtenberg seconded. The motion passed unanimously.

RECOGNITIONS

Donna Adams-Zimmerman was recognized for her dedication to students and her award as 2018 Master Teacher as voted on by the BCCEA.

Dr. Nathan Swink and Darren Bentley were recognized as the John & Suanne Roueche Excellence Award winners for 2018. They were selected by the Faculty Development team out of 109 nominations from Butler students and staff.

Steve Braet was also recognized after being invited to attend the NFL Pro-Bowl game by former Butler football player Demarcus Lawrence. Each football player invites one coach that has had an impact on them and Demarcus chose Coach Braet.

Dr. Krull also mentioned that the faculty and staff of Butler should take pride in knowing that Butler was named as one of Aspen Institutes Top 150 Community Colleges in the nation.

PUBLIC COMMENT - None

STANDING REPORTS

Student Government Association – They sponsored an activities unlimited night with club sign ups. They also raised over \$400 during Pack the Power Plan night which will help students with cancer and other health issues.

Operational Staff – None

Professional Employees – Terry Sader reported that the BCCEA has created a \$500 scholarship through the Butler Foundation for students that will begin in the fall. The scholarship is 100% funded by members and the goal is to create an endowment for future semesters as well.

Board Finance Committee – None

President's Report – Dr. Krull reminded the Board of the PTK luncheon in Topeka on Thursday. Several representatives from Butler are attending along with three of the four students being recongizned. The KACCT will also host meetings for the Trustees, presidents and vice-presidents while they are in Topeka.

Twentieth Day enrollment numbers were turned in this week. We are above our goal for both credit hours and head count and now the goal is to retain the students. We are at 75,706 credit hours (our goal was 74,402) and 8077 student head count (our goal was 8273). These are the numbers we will submit for our census report to the Board of Regents.

The Higher Learning Commission visited campus last week and the Kansas State Board of Nursing will be on campus for their annual visit February 20 and 21. The Board of Regents Office of Civil Rights will also be visiting campus February 23. Lori Winningham's office is doing a great deal of preparation for that visit.

Education Facilities Authority Report – Because there was not a quorum present for the meeting, the meeting was cut brief with no decisions being made. The biggest event

they are looking at right now is the NJCAA national track meet being hosted here in May. Trustee Joyce pointed out that they will be having a meeting March 8th for orientation of new board members and anyone who wanted to know more about the group could attend that meeting.

Dr. Krull also mentioned that he administrators meet monthly to make sure the upkeep and long and short term financial needs are being addressed.

MONITORING REPORTS – None

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Faculty Development – Mark Jarvis, Director of Faculty Development shared with the board the history of the faculty development at Butler and what has changed since he took over the job in 2013. Several members of the Faculty Development Team also spoke about how the trainings, workshops and team have changed their classroom dynamics. They also invited the Board members to come in and check out their classes to see what a difference active learning has made.

BOARD ACTION ITEMS

Master Site Facilities Plan - Last spring, the Board of Trustees approved Gravity::Works + DLR Group, Inc. to complete the Butler Master Site and Facilities Plan and a Facilities/Deferred Maintenance Study. The deferred maintenance study was initiated prior to the start of the fall semester and over the past 4 months, work has been done on the master site and facilities plan. The Board provided consensus support for the information presented at a recent work session knowing the master plan would provide a “road map” for potential future projects.

Gravity::Works + DLR Group, Inc. presented the final Master Site and Facilities Plan and Deferred Maintenance Plan for Board approval. Trustee Engelbrecht moved the plan be approved as presented. Trustee Joyce seconded. After a brief discussion acknowledging that the approval of this plan does not automatically mean funds are to be spent and that this is the first step in the strategic planning of moving forward, the motion passed unanimously.

2019 Meal Plan Rate - The Residence Hall Committee has analyzed the room and meal rates and is recommending the following rate structure for FY 2019. This option passes through an estimated 5.0% meal plan increase from our food service provider (Great Western Campus Dining), raises the room rates by 1.20% and caps the overall increase to the student residents at 2.6%. The meal rate increase was higher than previous years due to the academic calendar being increased by 7 days for FY19. Also, attached is rate comparison data from other local colleges and universities.

Proposal- All Room Rates and Meal Plan Rates			
	West Hall	Cummins & East	BCC Apart.
Meal Plan Charge (19 Meals per Week)	\$2,080.00	\$2,080.00	\$2,080.00
Residence Hall Charge	\$2,970.00	\$4,070.00	\$4,370.00
Total Annual Charge	\$5,050.00	\$6,150.00	\$6,450.00

Trustee Engelbrecht moved that the above rate plan be approved. Trustee Joyce seconded. The motion passed unanimously.

CONSENT AGENDA

Trustee Joyce moved that the consent agenda be approved as written. Trustee Lechtenberg seconded. The motion passed unanimously.

- Approval of Minutes of the Regular Board Meeting of January 9, 2018
- Approval of Bills and Warrants for January 2018 - \$4,239,201.33 (includes Expenditure Approval List -\$2,191,627.19 and Payroll - \$2,047,574.14).
- Renewal of Cisco Annual Contract at a cost of \$31,612.15
- CDW Hardware and Services for WiFi Network at a cost of \$90,628.30
- Digital Transformation Uninterruptable Power Supply at a cost of \$73,288.28
- Jadu (Spacecraft) Website Update at a cost of \$69,795.00
- Approval of Susan B. Allen Memorial Hospital Radiology Services Agreement
- Approval of Susan B. Allen Memorial Hospital Laboratory Services Agreement
- Approval of PowerPrep, Inc. Agreement
- Approval of MOU with Paskill, Stapleton & Lord Agreement in the amount of \$6,200.00
- Approval of Kansas State Fair Contract at a cost of \$1,555.00
- Approval of National Baseball Congress Sponsorship at a cost of \$2,500.00
- Ratification of the WSU 2+2 Articulation Agreement for Engineering Technology
- Approval of Contract with Gallagher Benefit Services
- Approval of Agreement with Andover Police Department
- Approval of Contract with EvaluationKit at an annual rate of \$5,000.00

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohmmad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank you Notes - Ken Bohon, Sharon Rogers, K-State Research and Extension/Butler County

Board Calendars


February Board Finance Committee	Tuesday, February 13 @ 3:30 p.m. Presidents Conference Room	JoAnn Craven Ron Engelbrecht
Trustee Group/Individual Photos	Tuesday, February 13 @ 4:00 p.m. Dankert Board Room	ALL TRUSTEES
February Board Meeting	Tuesday, February 13 @ 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Andover Annual Chamber Dinner	Thursday, February 15 @ 6:30 p.m.	
20th Annual Butler Foundation Benefit Auction	Friday, March 2, 6:00 p.m. Clifford/Stone Community Room	RSVPs to Foundation
Joint Meeting with Andover Board of Education	Monday, March 5, 4:00 – 6:00 p.m. Andover BOE Office	ALL TRUSTEES
March Board Finance Committee	Tuesday, March 13, 3:30 p.m. President's Conference Room	JoAnn Craven Ron Engelbrecht
March Board Meeting	Tuesday, March 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Spring Break – Offices minimally staffed	March 19 – 23	

2017-2018 Board Meeting Dates
Tuesday, February 13, 2018
Tuesday, March 13, 2018
Tuesday, April 10, 2018
Tuesday, May 8, 2018
Tuesday, June 12, 2018
Tuesday, July 10, 2018

<u>LOOKING AHEAD</u>		
April Board Finance Committee	Tuesday, April 10, 3:30 p.m. President's Conference Room	JoAnn Craven Ron Engelbrecht
April Board Meeting	Tuesday, April 10, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
May Board Finance Committee	Tuesday, May, 3:30 p.m. President's Conference Room	JoAnn Craven Ron Engelbrecht
May Board Meeting	Tuesday, May 3, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Nurses Pinning	Thursday, May 10, 7:00 p.m. Butler Gym	Trustee Welcome TBD
Order of the Purple	Friday, May 11, 7:00 p.m. Butler Gym	Trustee Welcome TBD
Commencement	Saturday, May 12, 9:00 a.m. Butler Gym	Trustee Roles TBD

ADJOURNMENT

Trustee Craven moved that the Board meeting be adjourned. Trustee Bohon seconded and the motion passed unanimously. The Board meeting of February 13, 2018 was adjourned at 6:19 p.m.



Dr. Greg Joyce – Secretary