

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Monday, March 25, 2024 – Dankert Board Room**

Meeting Recording can be viewed at: <https://www.youtube.com/watch?v=LVbhHOJ63rk>

STAFF ATTENDANCE

Tom Borrego
Zach Cannady
Jennifer Hartman-Vice
Matt Jacobs
Dr. Kim Krull
Dr. Esam Mohammad
Dr. Jessica Ohman
Kerry Potter (5:20pm)
Bill Rinkenbaugh
Dr. Heather Rinkenbaugh
Kelly Snedden
Dr. Phil Speary
Shelley Stultz
Rhonda Thomas
Kent Williams
Bill Young

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good
Dr. Aaron Huslig
Linda Jolly, Chair
Forrest Rhodes (4:40pm)
Dave Sherrer, Vice-Chair
Shelby Smith

GUESTS

Kaden Warner – video

CALL TO ORDER

(YouTube @ 4:15)

Chair Jolly called the regular monthly meeting of the Board of Trustees to order at 4:30pm.

PLEDGE OF ALLEGIANCE

(YouTube @ 4:33)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 4:56)

Trustee Good moved to approve the agenda of the special meeting as presented. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 6-0, with Trustee Rhodes absent.

PUBLIC COMMENT

(YouTube @ 5:35)

There was no public comment.

BOARD ACTION ITEMS

- A. Higher Learning Commission Interim Monitoring Report (YouTube @ 5:50) Trustees reviewed the revised draft of the Higher Learning Commission Interim Monitoring Report provided by Trustee Jolly. Trustee Jolly highlighted the changes and additions she included in the report. Dr. Speary provided comment that he believes the report should be accepted and encouraged final proofreading before submission. Dr. Krull indicated that she and Dr. Speary would submit the final report via the HLC portal prior to the deadline of March 31. Trustees clarified language in the document and walked through changes to be made to the document prior to submission. After revisions, Trustee Smith moved to approve the document to be submitted to the Higher Learning Commission to meet the requirement of an interim monitoring report with agreed upon updates and after final proofreading. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.
- B. Presidential Search Firm Sub-Committee Recommendation (YouTube @ 27:28) – Trustee Jolly shared that she, Trustee Sherrer and Trustee Smith met with four Presidential Search Firms. The Trustees discussed the formation of a search advisory committee, public forums, appointing a Board liaison, how applicants are handled as they come in and other aspects of the search process. It is expected that the search process will take 4-6 months, with an anticipated start date for the new President of January 2025. The Board should anticipate an overall cost of around \$75,000. Trustee Jolly shared common themes from all the firms, as well as things that set each of them apart. Trustee Rhodes asked about the steering committee and its purpose. Trustee Jolly indicated that the committee would create an avenue for feedback to the Board. Dr. Krull shared information regarding the previous search, including the timeline and the search committee makeup. Trustee Rhodes asked about how the rest of the Board, if they weren't involved in the committee, would be kept informed on the process. Dr. Krull shared that the Search Committee Chair would be responsible for providing updates to the Trustees throughout the process. Dr. Krull shared that Marketing has already begun to work on the brand and look of the Presidential search to assist in the process. She shared that the firm will assist in determining the best places to post materials and that Marketing and HR will be actively engaged with the consultants to market the position. Trustee Jolly also shared that the firms provide progress report throughout the process. Trustee Good asked about the degree verification process, and Shelley Stultz shared that typically the search firms are responsible for that, but it would depend on the contract with the firm. Trustee Rhodes moved to approve Gold Hill Associates as the presidential search firm. Trustee Good seconded the motion. On roll call vote, the motion passed 7-0.

Trustees engaged in some additional conversations around timeline and development of the position profile.

Prior to adjournment, Trustee Jolly shared agenda items for the upcoming April Board meeting, which include:

- Discussion of search committee parameters
- Discussion and negotiation of contract with Gold Hill Associates to be vetted through legal.
- Follow-up from Core Community
- Budget information
- Turf and track information

ADJOURNMENT

(YouTube @ 1:16:13)

Trustee Sherrer moved to adjourn the special meeting. Trustee Braungardt seconded the motion. On roll call vote, the motion passed 7-0. The special meeting of March 25, 2024 was adjourned at 5:44pm.


Mary Martha Good – Secretary/Treasurer