

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, March 12, 2023 – Dankert Board Room**

Meeting Recording can be viewed at: <https://www.youtube.com/watch?v=1CJLEUHYVWg&t=406s>

STAFF ATTENDANCE

Tom Borrego
Christina Byram
Zach Cannady
Dr. Julio Guerrero
Jennifer Hartman-Vice
Dr. Kim Krull
Dr. Esam Mohammad (*Z)
Dr. Jessica Ohman (*Z)
Bill Rinkenbaugh (*Z)
Dr. Heather Rinkenbaugh
Dr. Terry Sader
Kelly Snedden
Dr. Phil Speary
Christy Streeter
Rhonda Thomas
Mac Thompson
Kent Williams

BOARD ATTENDANCE

Kim Braungardt
Mary Martha Good
Dr. Aaron Huslig
Linda Jolly, Chair
Forrest Rhodes (*Z)
Dave Sherrer, Vice-Chair
Shelby Smith (*Z)

GUESTS

Kaden Warner – video

CALL TO ORDER

(YouTube @ 7:10)

Chair Jolly called the regular monthly meeting of the Board of Trustees to order at 4:30pm.

PLEDGE OF ALLEGIANCE

(YouTube @ 7:20)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 7:41)

Chair Jolly proposed the following revisions to the agenda; the A Capella recognition will be moved to April, an executive session regarding personnel items will be added following recognitions, add item VIII-C, Financial Data Request, and remove items IX – E, F, and G. Trustee Good moved to approve the agenda with the proposed amendments. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 6-0, with Trustee Smith absent.

RECOGNITIONS

(YouTube @ 9:00)

Dr. Krull recognized Dr. Jessica Ohman for her recent appointment to the Motimatic Advisory Board.

She also recognized Monica Zavala and Jamie Williams, academic advisors, who presented at the Global Community for Academic Advising (NACADA) Regional Conference in February. She thanked them for their commitment to continued professional development and presenting to their peers.

EXECUTIVE SESSION

(YouTube @ 11:45)

Trustee Good moved that the Board recess into executive session to discuss confidential employee information pursuant to the open meetings exception for personnel matters of non-elected personnel, which if discussed in open session might violate their right to privacy with the Board and President Kim Krull, Dr. Phil Speary and Dr. Heather Rinkenbaugh present. The meeting will resume in the Dankert Trustee Board Room within 20 minutes. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 4:42pm

RETURN TO OPEN SESSION @ 4:54pm

PUBLIC COMMENT

(YouTube @ 29:23)

Rhonda Thomas provided comments about due process and the negotiations process.

Mac Thompson provided comments about academic freedom.

STANDING REPORTS

Student Government Association (YouTube @ 41:42) – There was no SGA report this month due to Spring Break.

Operational Staff (YouTube @ 41:53) – Zach Cannady shared that OpStaff is gathering items for the IDD silent auction later this month, and preparing for the AKCCOP Conference that will be held at Seward County CC this year, where approximately eight Butler staff members will be in attendance. The next meeting will be April 11 in Andover.

Professional Employees (YouTube @ 42:40) – Dr. Sader provided comments encouraging the Board to return to the negotiations table to settle the contract dispute, rather than continuing toward the fact-finding hearing. He indicated that the association would accept the recommendation of the factfinder, should the process lead to that.

Board Finance Committee (YouTube @ YouTube @ 45:30) – Trustee Sherrer shared that everything was as expected and following budget guidelines.

Foundation Board Report (YouTube @ 46:04) – Trustee Rhodes reported that Bank of America presented the portfolio performance report to the Foundation Board. The market value of the Foundation's endowment is \$15.5 million, which is an increase of about \$0.6 million from last year. The Board approved a 6% distribution for scholarships, which totals \$832,577. This is an increase of \$32,000 from last year. This is the sixth year in a row that the Board has approved a 6% distribution. The Foundation raised \$263,000 through the Butler Benefit Auction, \$74,000 of

which was pure philanthropy. A portion of the funds will be used to create an endowed scholarship to honor Dr. Krull's retirement. Trustee Rhodes thanked the Foundation staff for their work to make the Benefit Auction a success, as well as Evan & Angie Funk, who served as honorary chairs.

President's Report (YouTube @ 48:13) – Dr. Krull shared that on March 6, Thierry Nerisson visited the Redler Institute of Culinary Arts to work with Culinary Arts students around food and wine pairings. She also shared that two culinary sophomore students from the Redler Institute of Culinary Arts will compete in a prestigious, long-standing young chef competition in Waco, Texas this month. Chefs Luis Peña and Scott Peggie will accompany the students as coaches. Danae Loomis and Anna Poelma qualified to compete in The United States Jeunes Chefs Rôtisseurs Competition. The competition is part of The Chaîne des Rôtisseurs, the oldest and largest food and wine society in the world, founded in Paris in 1248.

Dr. Krull said that the annual PTK Luncheon is April 12 in Junction City. She encouraged Trustees to RSVP to Jennifer by March 26 if they would like to attend.

Educational Facilities Authority Report (YouTube @ 54:27) – Trustee Sherrer reported that the group met last week, with another meeting planned next week. The turf and track at the stadium are at end of life, and the group is evaluating bids and will come back to their respective organizations in April with more information. The next meeting is March 21 at the City Offices.

MONITORING REPORTS

(YouTube@ 55:32)

Dr. Julio Guerrero provided an overview of the work happening in the Health, Education & Public Services Division. He also shared a video of the Winfield nursing facility to allow Trustees to see the work happening there. Trustee Jolly asked about Early Childhood funding and whether there have been changes to that, due to the lack of childcare facilities in Butler County and across the state. Trustee Good asked about creating classes to teach students with dyslexia. Dr. Krull indicated that there are conversations at the state level to embed those in the curriculum.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. National Fitness Campaign Fitness Court/Studio (YouTube @ 1:10:00) – Bill Rinkenbaugh shared information about the National Fitness Campaign and the possibility of putting a fitness court/studio on the El Dorado Campus. The College has received a \$50,000 grant from Blue Cross Blue Shield to support the project. The project would not be in competition with the YMCA, and the outdoor space would serve both Butler students and the community. The studio portion can be used for yoga, dance, and general outdoor fitness and recreation. Trustee Sherrer feels that it is a good addition for the students. Trustee Rhodes asked if the students had expressed interest prior to the College being approached by this organization. Bill Rinkenbaugh indicated that the conversation hadn't happened prior to that. Trustee Braungardt asked if this would fall under existing liability insurance, which Bill indicated that it would at no additional cost. Trustee Smith said that he didn't know that this was the right time to take on the cost of the studio. Bill Rinkenbaugh shared that students in the residence halls indicated they support the facility. Trustee Braungardt indicated that she didn't feel it was necessary to spend the money at this time. Trustee Good suggested adding this to the April agenda for a vote.
- B. Higher Learning Commission Interim Monitoring Report (YouTube @ 1:25:33) - Trustee Jolly shared a draft of the report with Trustees and asked for comments and feedback.

She indicated that the March Work Session will be noticed as a Special Meeting to allow the Board to make final edits and vote to approve the document for submission to the Higher Learning Commission. Trustee Jolly reiterated that while some of the items in the report may be controversial for some but reiterated that the Board has also seen and been a part of making decisions that they and the College should be very proud of and hopes that the report is reflective of that. Dr. Speary said he feels this report is much stronger and has been well fleshed out and addresses the concerns is very forward-looking. He also acknowledged that it reflects that the Board is working on addressing their ability to work cohesively and resolve their differences. Trustees suggested points of pride to be included in the report, as well as ways that the Board could work more cohesively together. Dr. Krull indicated that Trustees should come to the March 25 meeting ready to make final edits and approve the document to meet the March 31 deadline. Trustee Smith reiterated that he feels the report needs to focus on their understanding of the separation of roles between the Board and the President. Dr. Krull and Dr. Speary indicated that HLC will expect them to respond to all concerns.

- C. Financial Data Requests (YouTube @ 1:47:52) – Trustee Smith requested several pieces of data related to fill rates, budget information, enrollment, etc. He is wondering if there are classes that need to be grouped, consolidated, or eliminated. Dr. Krull indicated that the Vice Presidents discussed the request and will be prepared to provide information to the Trustees. Trustee Smith asked that any information that is readily available be presented to the Board via email prior to the next work session.

BOARD ACTION ITEMS

- A. Approval of FY2025 Tuition and Fees (2:06:00) – Dr. Krull indicated that this information was presented last month. Questions from that meeting were addressed, and the administration presented their recommendation. Trustee Sherrer moved to approve the FY2025 Tuition and Fees, and technology fee as presented. Trustee Good seconded. Trustee Rhodes asked about the impact of a reduction of in-county tuition by \$5 per credit hour. Kent Williams indicated that the reduction in revenue would be roughly \$55,000. Trustees discussed the impacts of potential decreases on the overall college budget. Trustees discussed the impact of last year’s increase to out-district tuition and fees on revenue. Dr. Heather Rinkenbaugh indicated that a large part of the decline in in-county enrollment was in large part due to changes at El Dorado Correctional Facility that are out of the control of the College. Trustee Braungardt suggested dropping in-county rates to \$99 from \$100 from a marketing and optics standpoint. Trustee Smith moved to amend the original motion to drop the in-county tuition and fee rate from \$100 to \$99. Trustee Braungardt seconded the motion. On roll call vote, the motion to amend passed 7-0. On roll call vote, the amended motion to approve the FY2025 Tuition and Fee Rates as shown below passed 7-0.

Approved Rates:

- In-county tuition and fee rate: \$99.00 (\$1 decrease from FY2024)
- Out-county tuition and fee rate: \$130.00 (no change from FY2024)
- Out-state tuition and fee rate: \$190.00 (no change from FY2024)
- International tuition and fee rate: \$190.00 (no change from FY2024)

Technology Charge – No Change from FY2024	
Credit Hours Enrolled for the Term	Charge per Term FY2025 Approved
3 credit hours or less	\$62
3.5 to 6 credit hours	\$114
6.5 to 11.5 credit hours	\$194
12 credit hours or more	\$278

Table 1: Per-Credit-Hour Tuition and Fee Rates			
	FY2024 Actual	FY2025 Recommended	Increase
Total Tuition and Fee Rates			
In-District Tuition	\$100.00	\$99.00	(\$1.00)
In-State Tuition	\$130.00	\$130.00	\$0.00
Out-State Tuition	\$190.00	\$190.00	\$0.00
International Tuition	\$190.00	\$190.00	\$0.00

Breakdown of Tuition and Fee Rates			
Tuition Rates			
In-District Tuition	\$73.00	\$72.00	(\$1.00)
In-State Tuition	\$103.00	\$103.00	\$0.00
Out-State Tuition	\$163.00	\$163.00	\$0.00
International Tuition	\$163.00	\$163.00	\$0.00
Credit-Hour Fee Rates			
Activity Fee	\$25.15	\$25.15	\$0.00
Student Union Fee	\$1.85	\$1.85	\$0.00
Total Credit-Hour Fee Rates	\$27.00	\$27.00	\$0.00

Table 2: Recommended Technology Charge			
Credit Hours Enrolled for the Term	Charge per Term FY2024	Charge per Term FY2025	Increase
3 credit hours or less	\$62	\$62	\$0
3.5 to 6 credit hours	\$114	\$114	\$0
6.5 to 11.5 credit hours	\$194	\$194	\$0
12 credit hours or more	\$278	\$278	\$0

- B. Approval of FY2025 Room and Meal Plan Rates (YouTube @ 2:23:28) – Trustee Smith moved to approve the FY2025 Room and Meal Plan rates as presented. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.
- C. Presidential Search Consulting Firms – (YouTube @ 2:24:06) – Trustee Jolly shared that she would like to see a sub-committee formed to interview the different search firms who submitted proposals. These interviews need to happen prior to the Work Session on March 25 in order to move through the process in a timely manner. Trustee Jolly will serve on the committee and asked for two volunteers. Trustee Sherrer and Trustee Smith volunteered. The committee laid out timeframes that are available and Jennifer will be charged with setting the interview times with the potential firms. Trustee Sherrer moved to create a sub-committee of Trustee Jolly, Trustee Smith and himself to interview search firms and present a recommendation on March 25, 2024. Trustee Good seconded. Trustee Braungardt asked if a firm was required and if the committee could consider that. Trustee Jolly said that the committee can consider that. On roll call vote, the motion passed 7-0.

- D. Administration Notice Letter for Contract Negotiations (YouTube @ 2:30:30) – Dr. Krull stated that there is a state mandated deadline of March 31 to have the notice letter for contract negotiations approved, even if the current year contract negotiations are not settled. Trustee Braungardt moved to approve the Administration Notice Up Letter for the 2024-2025 contract year as presented. Trustee Good seconded. On roll call vote, the motion passed 7-0.
- E. Redler Institute of Culinary Arts Signage (YouTube @ 2:33:34) – Tom Borrego shared that during the process of the transition of the sale of the building to the college, it was discovered that a covenant existed regarding construction of signs that require signs to have a stone base, like other entities in the development. The landowner asked that the College comply with the covenant. Tom Borrego shared that the Foundation Board had voted not to cover the cost of the signage. Trustee Sherrer moved to approve the proposal from Trimark Signworks to modify the existing signage at a cost of \$59,665 as presented. Trustee Huslig seconded the motion. On roll call vote, the motion passed 5-2, with Trustee Braungardt and Trustee Smith voting nay.

CONSENT AGENDA

(YouTube @ 2:39:34)

Trustee Smith moved to approve the consent agenda as presented. Trustee Good seconded. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 2:40:11)

Dr. Esam Mohammad shared an update to the CTE placement indicator. Three of four students have self-reported that they are either employed, continuing their education or have joined the military. It is slightly lower than last year, but he explained that several careers have been removed from the reporting system in KBOR and could not be reported as having jobs.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

(YouTube @ 2:41:55)

At this time, Kent Williams presented the updated Tuition and Fees rates that were approved earlier in the meeting for the record.

Thank You Notes

Thank you notes from the Turner family and K-State Research & Extension were included in the Board Book.

Board Calendars

(YouTube @ 2:44:13)

Dr. Krull reminded Trustees that the March Work Session will be noticed as a special meeting, prior to the work session itself. She also shared that there are numerous athletic and fine arts activities coming up. Since it is spring break, the College is closed Thursday and Friday this week.

EXECUTIVE SESSION:

(YouTube @ 2:45:29)

Trustee Good moved that the Board recess into executive session to discuss negotiations, pursuant to the open meetings exceptions for said matters relating to employer-employee negotiations and that the Board, President Kim Krull, Bill Rinkenbaugh, Dr. Phil Speary and

Kent Williams be included. The meeting will resume in the Dankert Trustee Board Room within 30 minutes. Trustee Braungardt seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 7:17pm
RETURN TO OPEN SESSION @ 7:46 pm

At this time, Trustee Jolly recapped the list of follow-up items, which include:

- A Capella recognition to April
- Culinary student recognition to April or May
- Turf and Track Replacement information in April
- Learn more about Facilities and Environment (Campus Tours)
- March Work Session
 - o Financial Data request (information provided as available)
 - o Committee report on Presidential Search Firms
 - o Approve HLC Interim Monitoring report
- Read Due Process statement at April Board Meeting
- National Fitness Campaign at April Meeting

ADJOURNMENT

(YouTube @ 3:23:53)

Trustee Sherrer moved to adjourn the meeting. Trustee Braungardt seconded. On roll call vote, the motion passed 6-0, with Trustee Smith absent. The regular meeting was adjourned at 7:50pm.


Mary Martha Good – Secretary/Treasurer