

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, April 9, 2024 – Dankert Board Room**

Meeting Recording can be viewed at: <https://www.youtube.com/watch?v=9sUwkFfgzUg&t=196s>

STAFF ATTENDANCE

Janice Akao	Dr. Esam Mohammad
Tom Borrego	Troy Nordman
Christina Byram	Dr. Jessica Ohman
Dr. Jon Craig	Bill Rinkenbaugh
Brett Eisenman	Dr. Heather Rinkenbaugh (*z)
Dr. Julio Guerrero	Dr. Terry Sader
Valerie Haring	Kelly Snedden
Jennifer Hartman-Vice	Dr. Phil Speary
Matt Jacobs	Shelley Stultz (*z)
Dr. Kim Krull	Dr. Noreen Templin
Kevin Lan-Teubner	Staci Terry
Dr. Peter Linden	Rhonda Thomas
Mark Meadows	Ireland Turner
Donnie Mercer	Kent Williams

BOARD ATTENDANCE

Kim Bruangardt
Mary Martha Good
Dr. Aaron Huslig
Linda Jolly, Chair (left at 6:15pm)
Forrest Rhodes
Dave Sherrer, Vice Chair
Shelby Smith

GUESTS

Thara Lee Kenmarla Casimir
Lyndsey Conley
Kaelib Harp
Emily Hernandez – SGA President
Matt Shults
Jacob Smith (*z)
Kaleb Waller
Kaden Warner – Video

CALL TO ORDER

(YouTube @ 3:15)

Chair Jolly called the regular monthly meeting of the Board of Trustees to order at 4:30pm.

PLEDGE OF ALLEGIANCE

(YouTube @ 3:25)

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 3:50)

Chair Jolly requested a motion to move the executive session to item V-a and the Budget Discussion item to V-b. Trustee Smith moved to do so as suggested. Trustee Good seconded. On roll call vote, the motion passed 7-0.

Trustee Smith moved to pull items X-E (Collections Service Providers), and F-A (retirement of Dee Mabe) from the consent agenda and place them as Action Items IX – E and IX- F, respectively. Trustee Good seconded. On roll call vote, the motion passed 7-0.

Trustee Rhodes moved to approve the agenda as amended. Trustee Smith seconded. On roll call vote, the motion passed 7-0.

RECOGNITIONS

(YouTube @ 6:14)

Dr. Krull asked the Board to step to the foyer to enjoy a performance by Butler's a capella group who recently competed at the Varsity Vocals International Championship of Collegiate A Cappella. Over 600 colleges applied to compete in the competition, and Butler was one of only 100 selected (and one of only two community colleges). The students are led by Matt Udland.

Students who competed are:

- **Ian Bench**, Wichita
- **Jaden Bernard**, Wichita
- **Tristan Blackley**, Wichita
- **Madisen Ciesielski**, Park City
- **Kassie Davis**, Douglas
- **Grace Fianu**, Emporia
- **Breland Freeman**, Wichita
- **Rebekkah Hettenbach**, El Dorado
- **Matthew Hladky**, Wichita
- **Addison Kendrick**, Wichita
- **Katie Lawrence**, Rose Hill
- **Alexus Raya**, Wichita
- **Lydia Robbins**, Augusta
- **Jaxon Williamson**, Augusta

Dr. Krull recognized the following students who received student production awards from the Kansas Association of Broadcasters:

- **Daniel Fee:**
 - Second Place – Visual 60 Second Commercial/PSA – “Pizza Place”
- **Everett Salamans:**
 - Honorable Mention – Audio On-Air Personality – “Soulman”
- **Kaden Warner:**
 - First Place – Visual Best Sportscast – “Monday Morning Sports Report”
 - Second Place – Audio Podcast – “Metal Monday, Episode 4”
 - Honorable Mention – Audio Sports Color Commentator or Reporter – “Butler v. Hutchinson Volleyball”
- **Sam White:**
 - Second Place – Audio Station Promotional Announcement – “Outspoken”
 - Second Place – Visual Best Feature – “Golf Course Upkeep”

Dr. Krull also recognized the seven students who qualified for the Future Business Leaders of America National Competition based on their performance in the state competition held on February 24, 2024.

- **Matt Shults:**
 - Third place – Business Ethics
- **Thara Lee Kenmarla Casimir**
 - Second Place – Finance Case Study

- Third Place – Entrepreneurship Pitch Competition
- **Victoria Wurm**
 - First Place – Accounting Case Study
 - First Place – Foundations of Economics
 - Second Place – Foundations of Marketing
 - Third Place – Future Business Executive
- **Lyndsey Conley**
 - First Place – Foundations of Management
 - First place – State of Chapter Presentation
 - Second Place – Marketing, Sales & Communications Case Study
 - Third Place – Foundations of Selling
- **Kaleb Waller**
 - First Place – Foundations of Accounting
 - Second Place – Foundations of Economics
- **Brandon Dixon**
 - Second Place – Foundations of Selling
 - Fourth Place – Foundations of Economics
- **Kaelib Harp**
 - First Place – Future Business Educator
 - First Place – Management Case Competition
 - Second Place – Business Ethics
 - Second Place – Foundations of Hospitality Management
 - Second Place – Retail Management

Dr. Krull also presented Trustee Rhodes with a token of appreciation for his service as Board Chair and recognized Trustee Jolly's April birthday.

PUBLIC COMMENT

(YouTube @ 20:12)

Jacob Smith, Augusta resident, addressed the Board via Zoom on the issue of taxes.

EXECUTIVE SESSION:

(YouTube @ 25:33)

Trustee Rhodes moved that the Board recess into executive session for up to 20 minutes to discuss non-elected personnel, pursuant to the open meetings exception for said matters and that the Board, Jennifer Hartman-Vice, and Shelley Stultz be included. Trustee Sherrer seconded the motion. On roll call vote, the motion passed 7-0.

ENTER EXEC SESSION @ 4:55pm

RETURN TO OPEN SESSION @ 5:15pm

BOARD ACTION ITEM – BUDGET GUIDANCE

(YouTube @ 49:19)

Trustee Smith shared that he would like to see taxes stay the same and would like the Board to discuss the direction of the budget, since planning is underway. Trustee Jolly indicated that some numbers are still coming in and that more discussion would occur at the April Work Session. Kent Williams indicated that there would be a preliminary budget recommendation. Dr. Krull shared that administration will prepare information based on the guidelines of a) taking the valuation increase and not increasing the mill levy and b) not taking the valuation increase or increasing the mill levy.

STANDING REPORTS

Student Government Association (YouTube @ 1:06:40) – Emily Hernandez shared that on March 21 SGA hosted approximately 40 students for Casino night with pizza and drinks as well as a raffle. On April 10 and 13, they will hand out softball and baseball replica jerseys at the games. April 24, the last event for the school year will be the spring block party with yard games, snacks, and prizes. They plan to partner with Butler Radio for the event. They have also supported FBLA by ordering Krispy Kreme's from their fundraiser.

Operational Staff (YouTube @ 1:09:07) – Staci Terry reported that OpStaff held their IDD Silent Auction with a record amount raised. Information Services won with the highest bid on their basket and will receive a free lunch from OpStaff. Seven staff members attended the Association of Kansas Community College Operational Professionals Conference (AKCCOP) Conference at Seward Community College. The next event will be Recharge this summer. Trustee Good asked what the funds from the silent auction are used for. Staci shared that they are used for the Welcome Back tables, staff book scholarships and giving back to the community.

Professional Employees (YouTube @ 1:10:46) – Dr. Sader shared copies of the Professional Employees evaluation of the president consistent with the Master Agreement, as well as the evaluation of the administrators. He also included an invitation to the Fact-Finding Hearings on April 10-11. He also enclosed the latest copy of the Advocate and the Board's due process statement sent by email on March 28.

Board Finance Committee (YouTube @ 1:13:15) – Trustee Sherrer reported that there were a few variances between last year and the current year in the physical plant operations that can be attributed to budgeting more for utilities than what we have been billed. He also shared that part of the instructional support line increased is due to health insurance.

Foundation Board Report (YouTube @ 1:14:45) – Trustee Rhodes shared that the Foundation Board will meet next month, however it will be after the Trustees regular meeting, so the next report will be in June.

President's Report (YouTube @ 1:14:54) – Dr. Krull shared that the college has been re-designated as a National Center of Academic Excellence in cyber defense through 2029. This is a testament to great faculty as well as the Information Services team.

Dr. Heather Rinkenbaugh was named as a member of the Wichita Business Journal's 2024 40 Under 40 class.

Dr. Krull reminded trustees that the PTK luncheon is Friday in Junction City with a short KACC meeting to follow.

Dr. Speary and Dr. Krull received word that the HLC Interim Monitoring report has been accepted, which is very positive. It will be expected that the Board provide documentation of continued improvement in four years during the College's mid-cycle review. This will occur in the 2026-2027 academic year. Dr. Krull thanked the Trustees for their work in completing the report.

Dr. Krull also reminded the Trustees of the Fact-Finding session on April 10-11.

She shared that prior to the work session on April 22, there will be a tour of the El Dorado campus. She is also planning for Trustees to tour Fire Science and Ag prior to the May board meeting. Trustee Good encouraged all trustees to participate if possible.

Educational Facilities Authority Report (YouTube @ 1:20:53) – Trustee Sherrer shared that the topics of the most recent meeting would be discussed during the Board Strategic Discussion items.

MONITORING REPORTS

(YouTube@ 1:21:03)

Dr. Troy Nordman and Dr. Jon Craig presented the Humanities, Social and Behavioral Sciences monitoring report. Trustee Jolly asked Dr. Craig for his opinions on NIL and how it is impacting athletics, since Dr. Craig completed his dissertation on the topic.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

- A. Presidential Search Discussion (YouTube @ 1:29:48) – Trustee Jolly shared that most of this topic was discussed in executive session and provided Trustees an opportunity to provide additional input or guidance. None was given at this time.
- B. Turf and Track Replacement (YouTube @ 1:29:58) – Dr. Krull shared that EFABC will meet April 10 to finalize a vendor for Turf and Track replacement at BG Stadium. The three partners have worked to compile information and to streamline the process used Greenbush Consortium. Quote letters were sent to the vetted vendors through Greenbush. Mandatory walk-throughs were conducted, and Mammoth, Hellas and Mid-America AstroTurf supplied quotes following the walk-through. EFABC is looking for both turf and track replacement and both are at the end of life. The Butler Foundation holds a designated fund for donations and commitments, of which there are several significant commitments and pledges coming in over the next 5 to 10 years. The City is willing to manage the financing of the project and more will be discussed at EFABC in the morning. It is anticipated that donations coming in over time will be enough to cover the debt service. If those donations wouldn't cover the debt service, the three entities would split the cost. Following the meeting, Dr. Krull will provide information on costs and project timelines following the EFABC meeting.
- C. Board Governance -Quarterly KORA Report (YouTube @ 1:41:13) - Trustees asked clarifying questions about KORA requests submitted throughout the previous quarter. Dr. Krull indicated she would add a column to the report that indicates whether requests were fulfilled or denied.

(YouTube @ 1:43:10) – At this time, Trustee Jolly recapped the items for future discussion, prior to her leaving the meeting.

- Contract with Gold Hill (with legal counsel's changes) will be sent to Trustees for review.
- Sample survey from Gold Hill will be sent to Trustees.
- Budget update (April Work Session)
- Tour of El Dorado Campus prior to April Work Session
- Visioning Session – will provide more information
- EFABC Information on Turf and Track Replacement
- Trustee Jolly will email Gold Hill with follow-up information.

At this time, Trustee Rhodes read the Board's Due Process statement.

Trustee Jolly left the meeting at 6:15pm and Vice-Chair Sherrer assumed the role of Chair for the remainder of the meeting.

BOARD ACTION ITEMS

- A. Core Community (YouTube @ 1:48:04) - Dr. Krull indicated that after verifying with legal counsel, the College is not able to provide funding support for this entity under K.S.A. 71-201. Dr. Krull reiterated the commitment to connect Core Communities with Advising, Admissions and the Foundation to work with their participants. The recommendation of the administration is not to provide financial support for the organization.
- B. National Fitness Campaign (YouTube @ 1:51:34) – Bill Rinkenbaugh shared that he encourages approval because it will assist with the retention of students and that no amenities have been added since 2000 when the basketball courts were added outside Cummins Hall. He also reiterated that Fitness and Wellness courses could use the space during the day. He is proposing the use of the Campus Life funds for the project. Trustee Smith suggested looking at other options for equipment and ways to add equipment to the campus. Trustee Rhodes asked if the grant is specific to the project. Bill responded that it is. Trustees did not make a motion to support the National Fitness Campaign, therefore the proposal died due to lack of a motion.
- C. Revised Software Development AAS (YouTube @2:00:24) – Dr. Peter Linden, Dean of Career & Technical Education, provided an overview of the revisions being proposed to a program that is already in place that focuses on artificial intelligence. Dr. Linden provided information on the market analysis that led to these changes, as well as projected enrollment information and student interest in the program. Trustee Rhodes moved that the Board approve the revisions to the Software Development AAS degree as proposed. Trustee Huslig seconded. On roll call vote, the motion passed 5-1-1, with Trustee Smith voting nay and Trustee Jolly absent.
- D. Revised Weapons Policy Update (YouTube @ 2:10:44) – Bill Rinkenbaugh shared that it had come to their attention that there were discrepancies to the Weapons Policy across various documents. HR, Public Safety, the President’s Office, and Legal Counsel updated the policies to be consistent and within state statute. Trustee Good moved to approve the updated Weapons Policy as presented. Trustee Rhodes seconded. On roll call vote, the motion passed 6-0 with Trustee Jolly absent.
- E. Collections Service Providers (YouTube @ 2:16:30) – Trustee Smith asked what kind of debt balance is turned over to collections each year. Dr. Jessica Ohman and Donnie Mercer shared that in 2023, 1,300 accounts were submitted to collections for \$1.6 million. The new provider is recommended after RFPs, meetings and demos with new providers are completed. These providers also have a lower rate than the current provider, as well as having a dedicated focus on higher education. Donnie Mercer indicated that it had been approximately 15 years since the last review, and this allowed the team to explore new technologies and approaches to collections. Trustee Smith moved to approve the ratification of the agreement with the identified collections service providers as presented. Trustee Good seconded. On roll call vote, the motion passed 6-0, with Trustee Jolly absent.
- F. Dee Mabe Retirement (YouTube @ 2:23:19) – Dr. Heather Rinkenbaugh shared that Dee has worked for the College for 23 years, all of which were at McConnell Air Force Base and the Butler Service Center. She has worn many hats throughout her time at Butler and will retire as the office manager. Dee is looking forward to spending time with her family and travelling. Trustee Good moved to accept the retirement of Dee Mabe. Trustee Rhodes seconded. On roll call vote, the motion passed 6-0, with Trustee Jolly absent.

CONSENT AGENDA

(YouTube @ 2:25:23)

Trustee Smith moved to approve the consent agenda as amended. Trustee Good seconded. On roll call vote, the motion passed 7-0.

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

(YouTube @ 2:25:50)

Dr. Esam Mohammad shared that retention for first-time full-time cohort is at 66%, which is a record high, up from 61%. He shared that this translates to 600-700 credit hours saved. The team is looking at what triggered this increase and how to sustain it.

Statement of Revenue & Expenditures – Submitted by Kerry Potter

No discussion.

Thank You Notes

None this month.

Board Calendars

(YouTube @ 2:28:48)

Dr. Krull highlighted the calendar in the back of the book and solicited volunteers for upcoming speaking engagements at various activities including PTK Induction and Commencement activities. Dr. Krull reminded Trustees of the campus tour prior to the next work session, PTK Luncheon, and Fact Finding.

ADJOURNMENT

(YouTube @ 2:35:43)

Trustee Smith moved to adjourn the meeting. Trustee Good seconded. On roll call vote, the motion to adjourn the meeting passed 6-0, with Trustee Jolly absent. The regular meeting of the Butler Community College Board of Trustees was adjourned at 7:03pm.



Mary Martha Good – Secretary/Treasurer