

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR BOARD MEETING  
4:30 p.m., Tuesday, October 9, 2018 – Dankert Board Room**

**STAFF ATTENDANCE**

Stacy Cofer	Lora Jarvis
Kim Krull	Esam Mohammad
Jessica Ohman	Terry Sader
Kelly Snedden	Shelley Shultz
Kent Williams	Lori Winningham
Bill Young	Melody Cantrell

**BOARD ATTENDANCE**

Ken Bohon  
Eileen Dreiling, Chair  
Ron Engelbrecht  
Greg Joyce

Absent:  
JoAnn Craven  
Jim Howell  
Lance Lechtenberg

**GUESTS**

None

**CALL TO ORDER**

Chair Dreiling called the regular monthly meeting of the Board of Trustees to order at 4:32 p.m.

**APPROVAL OF THE AGENDA**

Trustee Bohon moved to approve the agenda. Trustee Engelbrecht seconded. The motion passed unanimously.

**RECOGNITIONS**

- **Mel Whiteside, Ashley Toews, Janet Schueller, Lindsay Holmes, Averie Nelson** – Emergency Response Team
- The Board decided to hold **Chrissy Baker's** recognition to next month due to the water being shut off on campus and her not being able to make it to the meeting.

**PUBLIC COMMENT** - None

**STANDING REPORTS**

Student Government Association – Submitted the following written report: Since the last meeting SGA celebrated Constitution Day by handing out preambles and cupcakes. They also teamed up with Valeria Haring and the Art Gallery to help promote our students awareness for registering to Vote. Tomorrow evening at the volleyball game, SGA will be handing out Breast Cancer Awareness shirts, "Rally Out Cancer". This Friday they will team up and help the Inclusion council with the 3on3 basketball tourney.

They also are looking forward to the student forum on the 15th, the blood drive on the 16th and homecoming on the 27th. It's a busy time, but that's ok!

Operational Staff – No update this month

Professional Employees – Dr. Sader reported that the faculty are fully engaged and ready to support the 5000 building discussions as well as the tax and tuition conversations that are happening in the community right now. He also reported that a lot of instructors have come to him with concerns about the low numbers of students in their classes and wanted to share their concerns.

Board Finance Committee – No meeting due to water being shut off, but there will be a budget work session following the regular meeting tonight.

President's Report – The college hosted Institutional Development Day (IDD) this morning prior to the water shut off. Dr. Krull presented her State of the College address and issued a call to action regarding the Andover remodel. The faculty and staff also had a keynote address from Alex Sheen, founder of because I said I would, about keeping promises and how individuals can make a difference. There were several breakout sessions that were well attended as well.

Dr. Krull also shared that the selection committee had decided to offer the Associate Vice President of Institutional Research & Effectiveness position to Dr. Esam Mohammad and he had accepted.

The vision task force was announced this week and the estimated timeline is to have a first meeting in late October or early November. They will start focus group meetings early in the new year and hope to offer their vision before time to approve the new tuition and fees structure as well as budget talks in the spring.

Chair Dreiling shared a brief report on the special board meeting that was held October 1, 2018 with Ray Connell, college legal counsel, Vince Haines, Gravity::Works. The meeting was called to discuss the special use permit and Plat process for the 5000 building remodel in Andover. They agreed that Butler of Andover needed to fit the vision established and to work alongside the City of Andover and the Andover School District to meet that vision. The board hopes for a win-win situation, but if that is not attainable the board is ready to look at other options.

Education Facilities Authority Report – Trustee Joyce shared that the board meetings this Thursday and is discussing the possibility of meeting more frequently while the stadium is in use. He also said the field had a lot of water on it, but there is a lot of water everywhere right now.

**MONITORING REPORTS** - None

**BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES** - None

**BOARD ACTION ITEMS** - None

**CONSENT AGENDA**

Trustee Engelbrecht moved to approve the consent agenda as presented. Trustee Joyce seconded. The motion passed unanimously. The consent agenda included the following items:

- Minutes of the Regular Board Meeting of September 11, 2018
- Minutes of the Special Board Meeting of October 1, 2018
- Approval of Bills and Warrants for September 2018 - \$6,251,957.94 (includes Expenditure Approval List - \$3,571,885,.94 and Payroll - \$2,680,072.00)
- Approval of Shared Services Consulting Agreement in the amount of \$56,325
- Approval of DDoS Mitigation Services in the amount of \$5,790 per month for a 1-year contract
- Approval of purchase of Pediatric Simulator in the amount of \$52,881.00 from the Carl Perkins Grant
- Approval of Payment for Annual Dues to American Associatio of Community Colleges (AACC) in the amount of \$11,398
- Ratification of GOALS Grant Agreement with DCF
- Ratification of GetInclusive Contract in the amount of \$7,000
- Ratification of Agreement with BlueFrame Technology in the amount of \$2,400
- Ratification of Agreement with Command Spanish in the amount of \$400
- Ratification of Contract with Sedgwick County EMS as an Affiliated Clinical Site
- Ratification of MOU with Vermont Student Assistance Corporation

**SUPPLEMENTAL INFORMATION**

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Noreen Carrocci, Morgan Harvey, Kyle Bures, Ronn McMahon, David Carter, KCCLI Group (Tina Lewandowski), Glenda Fisher Family, Financial Aid Office, Project Search Interns

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES  
OCTOBER – NOVEMBER**

<b>October Board Finance Committee</b>	Tuesday, October 9, 3:30 p.m. President's Conference Room	<b>JoAnn Craven Ron Engelbrecht</b>
<b>October Board Meeting</b>	Tuesday, October 9, 4:30 p.m. Dankert Board Room	<b>ALL TRUSTEES</b>
<b>PTK Induction</b>	<b>Sunday, October 28, 2:00 p.m.</b> <b>Clifford/Stone Room</b>	<b>Board Welcome: Eileen Dreiling</b>

<b>November Board Finance Committee</b>	Tuesday, November 13, 3:30 p.m. President's Conference Room	<b>JoAnn Craven Ron Engelbrecht</b>
<b>November Board Meeting</b>	Tuesday, November 13, 4:30 p.m. Dankert Board Room	<b>ALL TRUSTEES</b>
<b>Thanksgiving Break – COLLEGE CLOSED</b>	November 21-23	
<b>Foundation Board of Directors Meeting</b>	Tuesday, November 27, 4:00 p.m. Commerce Bank Board Room	<b>Eileen Dreiling</b>

<b>2018-2019 Board Meeting Dates</b>
Tuesday, October 9, 2018
Tuesday, November 13, 2018
Tuesday, December 11, 2018
Tuesday, January 8, 2019
Tuesday, February 12, 2019
Tuesday, March 12, 2019
Tuesday, April 9, 2019
Tuesday, May 14, 2019
Tuesday, June 11, 2019
Tuesday, July 9, 2019

<b><u>LOOKING AHEAD</u></b>		
<b>December Board Finance Committee</b>	Tuesday, December 11, 3:30 p.m. President's Conference Room	<b>JoAnn Craven Ron Engelbrecht</b>
<b>December Board Meeting</b>	Tuesday, December 11, 4:30 p.m. Dankert Board Room	<b>ALL TRUSTEES</b>
<b>Butler Employees Holiday Luncheon</b>	Thursday, December 13 @ 11:00 a.m.	
<b>Nurses Pinning</b>	<b>Thursday, December 13, 7:00 p.m. Gym</b>	<b>Trustee Welcome:</b>
<b>Winter Break – COLLEGE CLOSED</b>	December 21 – January 1	
<b>January Board Finance Committee</b>	Tuesday, January 8, 3:30 p.m. President's Conference Room	<b>JoAnn Craven Ron Engelbrecht</b>
<b>January Board Meeting</b>	Tuesday, January 8, 4:30 p.m. Dankert Board Room	<b>ALL TRUSTEES</b>

## Fall 2018 ACTIVITY CALENDAR

E.B. White Gallery of Art All is Fair in Art & Politics Exhibit Reception	September 27-October 25 Fri, October 26 @ 6:00 p.m.
Volleyball v Pratt (home)	Wed, October 10 @ 6:30 p.m.
Soccer v Coffeyville (home)	Wed, October 10 @ 7:00 p.m.
Vocal Concert	Thurs, October 11 @ 7:30 p.m. Fri, October 12 @ 7:30 p.m. Sat, October 13 @ 2:00 & 7:30 p.m.
Volleyball v Cloud County (home)	Fri, October 12 @ 6:30 p.m.
Second Saturday Training (BOA 5000)	Sat, October 13
Soccer v Neosho County (away)	Sat, October 13 @ 3:00 p.m.
Football v Air Force Prep (home)	Sat, October 13 @ 7:00 p.m.
Student Forums	Mon, October 15 BOA – 11:30 a.m. BOE – 6:00 p.m.
Volleyball v Hutchinson (away)	Wed, October 17 @ 6:30 p.m.
Volleyball v Seward County (away)	Fri, October 19 @ 5:30 p.m.
Soccer v Allen County (away)	Sat, October 20 @ 2:00 p.m.
Volleyball v Colby (home)	Sat, October 20 @ 2:00 p.m.
Football v Fort Scott (away)	Sat, October 20 @ 7:00 p.m.
Harold Smith Speaker (Foundation)	Mon, October 22 @ TBA
Volleyball v Barton (away)	Wed, October 24 @ 6:30 p.m.
Football v Ellsworth (Iowa) (away)	Sat, October 27 @ 1:30 p.m.
PTK Induction	Sun, October 29 @ 2:00 p.m.
Spring 2019 Enrollment Begins	Mon, October 29
Employee Forums	Wed, October 31 BOA – 11:30 a.m. BOE – 2:00 p.m.
E.B. White Gallery of Art Johnny Sutton Exhibit Reception	November 2-December 6 Fri, December 7 @ 6:00 p.m.
Football v Iowa Western (home)	Sat, November 3 @ 1:30 p.m.
Second Saturday Training (BOA 5000)	Sat, November 10
Football v Garden City (away)	Sat, November 10 @ 1:00 p.m.
Theatre	Thurs, November 15 @ 7:30 p.m. Fri, November 16 @ 7:30 p.m. Sat, Nov. 16 @ 2:00 & 7:30 p.m.
Show Choir Festival	November 18-20
Thanksgiving Break – COLLEGE CLOSED	November 21-23
Summer 2019 Enrollment Begins	Mon, November 26
BCC Foundation Board of Directors Meeting	Tues, November 27 @ 4:00 p.m.
Employee Forums	Wed, November 28 BOA – 11:30 a.m. BOE – 2:00 p.m.

Student Forums	Thurs, November 29 BOA – 11:30 a.m. BOE – 6:00 p.m.
Vocal Christmas Concert (Library)	Thurs, December 6, 1:00 – 3:00 p.m.
Finals Week	December 10-14
Wichita Symphony Christmas Concert	Tues, December 11 @ 7:30 p.m.
Employee Holiday Luncheon	Thurs, December 13 11:00 a.m. – 1:30 p.m.
Nurses Pinning Ceremony (Gym)	Thurs, December 13 7:00 p.m.
Fall Semester Ends	Fri, December 14
Winter Break – COLLEGE CLOSED	December 21 – January 1
Spring Intercession Begins	Wed, January 2
New Adjunct Faculty Orientation	Sat, January 12
Professional Development Days (PDD)	January 14-18
PDD Faculty Reception Sponsored by Dr. Krull	Mon, January 14
New Adjunct Faculty Orientation	Sat, January 19
Martin Luther King Day – COLLEGE CLOSED	Mon, January 21
Spring Semester Begins	Tues, January 22
E.B. White Gallery of Art Faculty Art Showing Reception	January 25-February 27  Fri, January 25 @ 6:00 p.m.
Second Saturday Training (BOA 5000)	Sat, February 9
Employee Forums	Thurs, February 14 BOA – 11:30 a.m. BOE – 2:00 p.m.
Spring Census Day (20 <sup>th</sup> Day)	Mon, February 18
President's Day (No Classes – McConnell Only)	Mon, February 18
BCC Foundation Board of Directors Meeting	Tues, February 19 @ 4:00 p.m.
Children's Theatre	February 19-27 @ 1:30 p.m. Sat, February 23 @ 2:00 p.m.
BCC Foundation Auction	Fri, March 1 @ 6:00 p.m.
E.B. White Gallery of Art Matthew Hilyard Exhibit Reception	March 6-April 7  Fri, March 8 @ 6:00 p.m.
Spring Break – NO CLASSES	March 11 – 15
Fall 2019 Enrollment Begins	Mon, March 18
Vocal Concert	Thurs, March 21 @ 7:30 p.m. Fri, March 22 @ 7:30 p.m. Sat, March 23 @ 2:00 & 7:30 p.m.
Student Forums	Mon, March 25 BOA – 11:30 a.m. BOE – 6:00 p.m.

Student Forums	Wed, April 10 BOA – 11:30 a.m. BOE – 6:00 p.m.
E.B. White Gallery of Art Annual Juried Student Art Exhibit Reception	April 12-May 6  Fri, April 12 @ 6:00 p.m.
Second Saturday (BOA 5000)	Sat, April 13
Theatre	Thurs, April 18 @ 7:30 p.m. Fri, April 19 @ 7:30 p.m. Sat, April 20 @ 2:00 & 7:30 p.m.
Institutional Development Day (IDD) – NO CLASSES	Thurs, April 18
Good Friday – COLLEGE CLOSED	Fri, April 19
Instrumental Concert	Thurs, April 25 @ 7:30 p.m. Fri, April 26 @ 7:30 p.m. Sat, April 27 @ 2:00 & 7:30 p.m.
Employee Forums	Tues, April 30 BOA – 11:30 a.m. BOE – 2:00 p.m.
Vocal Concert	Thurs, May 2 @ 7:30 p.m. Fri, May 3 @ 7:30 p.m. Sat, May 4 @ 2:00 & 7:30 p.m.
Finals Week	May 13-17
E.B. White Gallery of Art Student Art Sale	Tues, May 14, 10:00 a.m. – 4:00 p.m.
Nurses Pinning	Thurs, May 16
Order of the Purple	Fri, May 17
Commencement	Sat, May 18
BCC Foundation Board of Directors Meeting	Tues, May 21 @ 4:00 p.m.
Memorial Day – COLLEGE CLOSED	Mon, May 27
Summer Semester Begins	Mon, June 3
Independence Day – COLLEGE CLOSED	Thurs, July 4
Summer Classes End	Fri, July 26

### **ADJOURNMENT**

Trustee Joyce moved that the Board meeting be adjourned. Trustee Bohon seconded. The motion passed unanimously. The regular meeting of October 9, 2018 was adjourned at 4:54 p.m.

---

Dr. Greg Joyce – Secretary