

**BUTLER COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
4:30 p.m., Tuesday, December 11, 2018 – Dankert Board Room**

<b>3:30 p.m.</b>	<b>Board Finance Committee Meeting</b> – President’s Conference Room.
<b>4:30 p.m.</b>	<b>Regular Board Meeting</b> – Dankert Board Room, Upper Level of the Hubbard Welcome Center, 901 S. Haverhill Road, El Dorado, Kansas.
	<b>Board Work Session</b> – Update from Strategic Enrollment Management Team

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **RECOGNITIONS** ----- 3
- IV. **PUBLIC COMMENT**
- V. **STANDING REPORTS**
  - A. Student Government Association Report – Christian Leis
  - B. Operational Staff Report – Katie Zarchan
  - C. Professional Employees Report – Terry Sader
  - D. Board Finance Committee Report – Ron Engelbrecht and JoAnn Craven
  - E. Foundation Board Report – Eileen Dreiling, Kim Krull
  - F. President’s Report – Kim Krull
  - G. Education Facilities Authority Report – Greg Joyce, Jim Howell, Kim Krull
- VI. **MONITORING REPORTS**----- 4
  - A. (I) DIVISION REPORT – None
- VII. **BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES**
  - A. Rose Hill **Property** Reversion Agreement (Williams) ----- 5
  - B. **Digital** Transformation Update (Young) ----- 8
- VIII. **BOARD ACTION ITEMS**
  - A. Ratification of the **Andover** Neighborhood Revitalization Plan (Krull) -----11

B.	Approval of Policy Revisions for the Employee Handbook (Stultz)	
1.	Remove <b>Cash Advance</b> Policy-----	46
2.	<b>Direct Deposit</b> or Paycard Policy -----	47
3.	Severe <b>Weather</b> Attendance Policy -----	48
C.	Ratification of the <b>MOU</b> with USD 402 for the Butler Early College Culinary Academy (Price)-----	50
D.	Personnel	
1.	Acceptance of Retirement of Grayson <b>Barnes</b> (Stultz) -----	58
2.	Acceptance of Retirement of Michael <b>Flynn</b> (Stultz)-----	60
3.	Acceptance of Retirement of Ronda <b>Holt</b> (Stultz) -----	62
4.	Acceptance of Retirement of Kay <b>Metzinger</b> (Stultz)-----	64
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A.	Approval of <b>Minutes</b> of the Regular Board Meeting of November 13, 2018 (Jarvis) -----	66
B.	Approval of <b>Bills</b> and Warrants for November 2018 (Wilson) -----	74
C.	<b>Bids</b> and Purchases – NONE -----	75
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2.	Ratification of <b>ALLDATA</b> Contract (Whiteside)-----	79
3.	Ratification of <b>DataLynk</b> MOU Renewal (Ruder) -----	81
4.	Ratification of MOU with <b>Crossland</b> Construction (Ruder)-----	84
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4.	Contract Renewal of Nate <b>Haremza</b> , Assistant Football Coach--	93
5.	Contract Renewal of Kyle <b>Woodall</b> , Assistant Football Coach----	94
6.	Contract Renewal of Hunter <b>Vaughn</b> , Assistant Football Coach-	95
7.	Contract Renewal of Steve <b>Braet</b> , Assistant Football Coach -----	96
8.	Contract Renewal of Lisa <b>Lechtenberg</b> , Head Volleyball Coach-	97
9.	Contract Renewal of Tessa <b>Arasmith-Cosby</b> , Asst. Volleyball Coach -	98
10.	Contract Renewal of Adam <b>Hunter</b> , Head Soccer Coach-----	99
11.	Contract Renewal of Travis <b>Stipp</b> , Assistant Soccer Coach-----	100
X.	<b>SUPPLEMENTAL INFORMATION</b>	
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B.	Monthly Statement of <b>Revenue</b> & Expenditures (Sherwood) -----	115
C.	<b>Thank You</b> Notes-----	117
D.	Board <b>Calendars</b> -----	120
XI.	<b>ADJOURNMENT</b>	
XII.	<b>BOARD WORK SESSION</b>	