

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, November 13, 2018 – Dankert Board Room**

STAFF ATTENDANCE

Stacy Cofer	Kent Williams
Lora Jarvis	Lori Winningham
Kim Krull	Bill Young
Esam Mohammad	Melody Doyal
Jessica Ohman	Christina Byram
Bill Rinkenbaugh	Christy Streeter
Kim Sherwood	Beth Eagleton
Shelley Stultz	

BOARD ATTENDANCE

Ken Bohon
JoAnn Craven
Eileen Dreiling
Ron Engelbrecht
Jim Howell
Greg Joyce
Lance Lechtenberg

GUESTS

Christian Leis, SGA President
Gabi Guzman, SGA Vice President
Paul Persigehl, SGA Secretary/Treasurer
Heather Kazemi, Vice President, Segal Waters Consulting

CALL TO ORDER

Chair Dreiling called the regular monthly meeting of the Board of Trustees to order at 4:31 p.m.

APPROVAL OF THE AGENDA

Trustee Craven moved to approve the agenda. Trustee Lechtenberg seconded. The motion passed unanimously.

RECOGNITIONS

- **Officer Toby Goff** for going above and beyond in caring for students
- **Jared McGinley** for hosting the state DECA conference
- **Tiffani Price & Olivia Kuhns** for host coordination of Manufacturing Day

PUBLIC COMMENT - NONE

STANDING REPORTS

Student Government Association – Christian Lies reported that the SGA has had a very active semester. They celebrated Constitution Day, Do Something Nice Day and will celebrate Thanksgiving by serving warm pie and drinks to faculty, staff and students

next week. They worked with volleyball and soccer to do Pick Out events to raise awareness for breast cancer. They also hosted International Games Day with the library and worked with United Way to put change jars across campus. Their current projects are trying to collect police badges for a young boy in Indiana who was recently diagnosed with cancer and collecting coats with the Grizzly Ambassadors for the local coat drives.

Operational Staff – Katie Zarchan has taken a new position and is no longer able to act as president so they do not have a president at this time. Melody Doyal gave their update and said that their holiday store in October had 21 vendors with gross sales of over \$3300 and resulted in over \$880 in profits for OpStaff. Currently they are holding their annual pie sale. Next month they will adopt 2-3 families in the community to help with a prepaid visa for the holidays.

Professional Employees – No Report

Board Finance Committee – Trustee Engelbrecht reported the finances are right on track with last year as shown on page 63 of the board book.

Foundation Board Report – November 27th will be their next quarterly meeting where they will continue focus on their visioning process. They have two new members – Pam Cross (who is returning to the board) and Dr. Tom Estep (a new member).

President's Report – Dr. Krull introduced the new Health, Education and Public Safety Dean Christy Streeter and the new Associate Dean of Nursing, Dr. Beth Eagleton. Dr. Eagleton said she was excited to join the Butler campus and had very positive experiences with the Butler nursing students in her previous positions.

Dr. Krull also shared the Veterans Honor Roll (included at the end of the minutes) with over 448 years of service from those who reported to our office. She also mentioned what a great celebration they had in Andover this year in celebration of Veterans Day.

Butler and Augusta USD 402 have partnered and announced the initiative of the Culinary Arts Academy at Augusta High School. The MOUs will be presented to the Board in December for approval and enrollment will begin in the spring with a class of 16 students.

The Wichita Regional Chamber Annual Meeting is scheduled for Thursday, November 26 at 5:00 p.m. Butler will not be purchasing a table due to a conflict on our calendar, but if Trustees are interested in attending, they should contact Lora Jarvis to make arrangements.

The vocal music department will be hosting two holiday concerts on December 7th at 5:30 and 7:30 p.m. at Hope Community Church in Andover. The events will be done on a free will offering with the donations given to a selected charity.

Education Facilities Authority Report – Their next meeting is December 6.

MONITOTRING REPORTS - NONE

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITES - NONE

BOARD ACTION ITEMS - NONE

CONSENT AGENDA

Trustee Joyce moved to approve the consent agenda as presented. Trustee Engelbrecht seconded. The motion passed unanimously. The consent agenda included the following items:

- Minutes of the Regular Board Meeting of October 9, 2018
- Minutes of the Special Board Meeting of October 25, 2018
- Approval of Bills and Warrants for October 2018 - \$4,883,112.16 (includes Expenditure Approval List - \$2,214,930.09 and Payroll - \$2,668,182.07)
- Ratification of Marion Lease Agreement with USD 408 in the amount of \$6,500
- Ratification of Affiliated Clinical Site Agreement with Diversicare
- Ratification of Agreement with GradImages
- Ratification of Concessions Contract for BG Stadium with USD 490
- Ratification of EMSI Analyst Database License Renewal in the amount of \$11,500
- Ratification of Agreement with NAVEX Global in the amount of \$3,092.50
- Approval of Purchase with CLARUS Corporation in the amount of \$34,500
- Approval of Sabbatical Leave Request for Kris Estes
- Approval of Hiring of Dr. Esam Mohammad for Associate Vice President of Institutional Research and Effectiveness with an annual salary of \$81,000

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Tim Anderson, Connie Walton & Brenda Latham, Evelyn Richardson, Jerry Pope, Nancy McEarchern & Family, and Tim (Connell) & Family

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
OCTOBER – NOVEMBER**

October Board Finance Committee	Tuesday, October 9, 3:30 p.m. President’s Conference Room	JoAnn Craven Ron Engelbrecht
October Board Meeting	Tuesday, October 9, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

November Board Finance Committee	Tuesday, November 13, 3:30 p.m. President's Conference Room	JoAnn Craven Ron Engelbrecht
November Board Meeting	Tuesday, November 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

2018-2019 Board Meeting Dates
Tuesday, October 9, 2018
Tuesday, November 13, 2018
Tuesday, December 11, 2018
Tuesday, January 8, 2019
Tuesday, February 12, 2019
Tuesday, March 12, 2019
Tuesday, April 9, 2019
Tuesday, May 14, 2019
Tuesday, June 11, 2019
Tuesday, July 9, 2019

<u>LOOKING AHEAD</u>		
December Board Finance Committee	Tuesday, December 11, 3:30 p.m. President's Conference Room	JoAnn Craven Ron Engelbrecht
December Board Meeting	Tuesday, December 11, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Employee Holiday Luncheon	Thursday, December 13 @ 11:00 a.m.	
Nurses Pinning	Thursday, December 13, 7:00 p.m. Gym	Trustee Welcome: Greg Joyce
Winter Break – COLLEGE CLOSED	December 21 – January 1	
January Board Finance Committee	Tuesday, January 8, 3:30 p.m. President's Conference Room	JoAnn Craven Ron Engelbrecht
January Board Meeting	Tuesday, January 8, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
PDD Faculty Reception Sponsored by Dr. Krull	Monday, January 14, 4:30 p.m. Hubbard Welcome Center Lobby	

Fall 2018 ACTIVITY CALENDAR

E.B. White Gallery of Art All is Fair in Art & Politics Exhibit Reception	September 27-October 25 Fri, October 26 @ 6:00 p.m.
Volleyball v Pratt (home)	Wed, October 10 @ 6:30 p.m.
Soccer v Coffeyville (home)	Wed, October 10 @ 7:00 p.m.
Vocal Concert	Thurs, October 11 @ 7:30 p.m. Fri, October 12 @ 7:30 p.m. Sat, October 13 @ 2:00 & 7:30 p.m.
Volleyball v Cloud County (home)	Fri, October 12 @ 6:30 p.m.
Second Saturday Training (BOA 5000)	Sat, October 13
Soccer v Neosho County (away)	Sat, October 13 @ 3:00 p.m.
Football v Air Force Prep (home)	Sat, October 13 @ 7:00 p.m.
Student Forums	Mon, October 15 BOA – 11:30 a.m. BOE – 6:00 p.m.
Volleyball v Hutchinson (away)	Wed, October 17 @ 6:30 p.m.
Volleyball v Seward County (away)	Fri, October 19 @ 5:30 p.m.
Soccer v Allen County (away)	Sat, October 20 @ 2:00 p.m.
Volleyball v Colby (home)	Sat, October 20 @ 2:00 p.m.
Football v Fort Scott (away)	Sat, October 20 @ 7:00 p.m.
Harold Smith Speaker (Foundation)	Mon, October 22 @ TBA
Volleyball v Barton (away)	Wed, October 24 @ 6:30 p.m.
Football v Ellsworth (Iowa) (away)	Sat, October 27 @ 1:30 p.m.
Spring 2019 Enrollment Begins	Mon, October 29
Employee Forums	Wed, October 31 BOA – 11:30 a.m. BOE – 2:00 p.m.
E.B. White Gallery of Art Johnny Sutton Exhibit Reception	November 2-December 6 Fri, December 7 @ 6:00 p.m.
Football v Iowa Western (home)	Sat, November 3 @ 1:30 p.m.
Second Saturday Training (BOA 5000)	Sat, November 10
Football v Garden City (away)	Sat, November 10 @ 1:00 p.m.
Theatre	Thurs, November 15 @ 7:30 p.m. Fri, November 16 @ 7:30 p.m. Sat, Nov. 16 @ 2:00 & 7:30 p.m.
Show Choir Festival	November 18-20
Thanksgiving Break – COLLEGE CLOSED	November 21-23
Summer 2019 Enrollment Begins	Mon, November 26
BCC Foundation Board of Directors Meeting	Tues, November 27 @ 4:00 p.m.
Employee Forums	Wed, November 28 BOA – 11:30 a.m. BOE – 2:00 p.m.

Student Forums	Thurs, November 29 BOA – 11:30 a.m. BOE – 6:00 p.m.
Vocal Christmas Concert (Library)	Thurs, December 6, 1:00 – 3:00 p.m.
Finals Week	December 10-14
Wichita Symphony Christmas Concert	Tues, December 11 @ 7:30 p.m.
Employee Holiday Luncheon	Thurs, December 13 11:00 a.m. – 1:30 p.m.
Nurses Pinning Ceremony	Thurs, December 13 7:00 p.m.
Fall Semester Ends	Fri, December 14
Winter Break – COLLEGE CLOSED	December 21 – January 1
Spring Intercession Begins	Wed, January 2
New Adjunct Faculty Orientation	Sat, January 12
Professional Development Days (PDD)	January 14-18
PDD Faculty Reception Sponsored by Dr. Krull	Mon, January 14
New Adjunct Faculty Orientation	Sat, January 19
Martin Luther King Day – COLLEGE CLOSED	Mon, January 21
Spring Semester Begins	Tues, January 22
E.B. White Gallery of Art Faculty Art Showing Reception	January 25-February 27 Fri, January 25 @ 6:00 p.m.
Second Saturday Training (BOA 5000)	Sat, February 9
Employee Forums	Thurs, February 14 BOA – 11:30 a.m. BOE – 2:00 p.m.
Spring Census Day (20 th Day)	Mon, February 18
President's Day (No Classes – McConnell Only)	Mon, February 18
BCC Foundation Board of Directors Meeting	Tues, February 19 @ 4:00 p.m.
Children's Theatre	February 19-27 @ 1:30 p.m. Sat, February 23 @ 2:00 p.m.
BCC Foundation Auction	Fri, March 1 @ 6:00 p.m.
E.B. White Gallery of Art Matthew Hilyard Exhibit Reception	March 6-April 7 Fri, March 8 @ 6:00 p.m.
Spring Break – NO CLASSES	March 11 – 15
Fall 2019 Enrollment Begins	Mon, March 18
Vocal Concert	Thurs, March 21 @ 7:30 p.m. Fri, March 22 @ 7:30 p.m. Sat, March 23 @ 2:00 & 7:30 p.m.
Student Forums	Mon, March 25 BOA – 11:30 a.m. BOE – 6:00 p.m.

Student Forums	Wed, April 10 BOA – 11:30 a.m. BOE – 6:00 p.m.
E.B. White Gallery of Art Annual Juried Student Art Exhibit Reception	April 12-May 6 Fri, April 12 @ 6:00 p.m.
Second Saturday (BOA 5000)	Sat, April 13
Theatre	Thurs, April 18 @ 7:30 p.m. Fri, April 19 @ 7:30 p.m. Sat, April 20 @ 2:00 & 7:30 p.m.
Institutional Development Day (IDD) – NO CLASSES	Thurs, April 18
Good Friday – COLLEGE CLOSED	Fri, April 19
Instrumental Concert	Thurs, April 25 @ 7:30 p.m. Fri, April 26 @ 7:30 p.m. Sat, April 27 @ 2:00 & 7:30 p.m.
Employee Forums	Tues, April 30 BOA – 11:30 a.m. BOE – 2:00 p.m.
Vocal Concert	Thurs, May 2 @ 7:30 p.m. Fri, May 3 @ 7:30 p.m. Sat, May 4 @ 2:00 & 7:30 p.m.
Finals Week	May 13-17
E.B. White Gallery of Art Student Art Sale	Tues, May 14, 10:00 a.m. – 4:00 p.m.
Nurses Pinning	Thurs, May 16
Order of the Purple	Fri, May 17
Commencement	Sat, May 18
BCC Foundation Board of Directors Meeting	Tues, May 21 @ 4:00 p.m.
Memorial Day – COLLEGE CLOSED	Mon, May 27
Summer Semester Begins	Mon, June 3
Independence Day – COLLEGE CLOSED	Thurs, July 4
Summer Classes End	Fri, July 26

WORK SESSION

Trustee Engelbrecht moved that the Board recess into work session to review the HR Compensation survey with Heather Kazemi from Segal Waters Consulting. Trustee Lechtenberg seconded. The motion passed unanimously. The Board entered the work session at 4:56 p.m. The Board returned to open meeting at 5:56 p.m.

EXECUTIVE SESSION

Trustee Lechtenberg moved that the Board recess into executive session for legal consultation for a length of 60 minutes to include the Board of Trustees, with President Kim Krull, Ray Connell, Legal Counsel and Vince Haines, Gravity::Works. Trustee Engelbrecht seconded. The motion passed unanimously. The Board entered executive session at 6:10 p.m. The Board returned to open session at 6:58 p.m.

ADJOURNMENT

Trustee Joyce moved that the Board meeting be adjourned. Trustee Lechtenberg seconded. The motion passed unanimously. The regular meeting of November 13, 2018 was adjourned at 6:59 p.m.

Dr. Greg Joyce – Secretary

448 1/2 years of service to the US Armed Forces – Thank you!

Richard Arthur
Grayson Barnes
Christopher (Kit) Bond
Troy Carson
Gregory Cole
Sheila Croninger
Ron Engelbrecht
Kris Estes
Scott Faulkner
Billy Flynn
Toby Goff
Daniel Gorman
Shellie Gutierrez
Anatole Haidai

Terry Harrison
Neal Harrison
Michael Heffron
Benjamin Hlad
Perry Ireland
Lorna Jester
Jason Kenney

Sheryl LeSage
Aaron May
Charles McNeil
Leon Moore
Rick Nichols
Charles Ross
Stan Seymour
Earl Shellner
Randy Summers
Nathan Swink
Mac Thompson
Lynn Umholtz
John Waren
Tiffany Whetzel
Kevin Whitman
Kent Williams
Lori Winningham

US Army & Army Reserves

US Army Reserves

US Army

US Army

US Army

US Air Force

US Army

US Air Force

US Marine Corps

US Air Force

US Air Force

Kansas Army National Guard

US Air Force

US Air Force &

Kansas Air National Guard

US Air Force

US Marine Corps

US Navy

US Army National Guard

US Navy Seabees & Reserves

US Army

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US Army Reserves

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US Marine Corps

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US Navy

US Air Force

8 years

9 years

4 years

2 years

23 years

24 years

3 years

4 years

3 years

24 years

8 1/2 years

29 years

4 years

26 years

24 years

23 years

4 years

6 years

6 years

7 years

24 years

4 years

26 years

20 years

6 years

2 years

19 years

4 years

26 years

6 years

4 years

4 years

4 years

6 years

20 years

24 years

4 years

4 years

BUTLER COMMUNITY COLLEGE 2018
HONOR ROLL OF EMPLOYEE VETERANS