

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., Tuesday, August 13, 2019 – Dankert Board Room**

STAFF ATTENDANCE

Kim Krull	Terry Sader
Bill Young	Andrea Weiss
Christina Byrum	Lori Winningham
Shelley Stultz	Kelly Snedden
Rodney Dimmick	Lora Jarvis
Kent Williams	Megan Chambers
Esam Mohammad	Jon Craig
Brian Dye	Kerry Potter
Tom Borrego	Aaron May
Christy Streeter	Heather Rinckenbaugh
Bill Rinckenbaugh	Michael Heffron

BOARD ATTENDANCE

Ken Bohon
Ron Engelbrecht
Greg Joyce
Doug Law
Lance Lechtenberg

Not Present

Eileen Dreiling
Jim Howell

GUESTS

Gaby Guzman – SGA
Forest Rhodes
Josh Vogel – Simpson Construction
Ray Connell – Legal Counsel
Vince Haines – Gravity::Works

LEGAL BUDGET HEARING

Chair Joyce called the 2019-2020 Legal Budget Hearing for Butler Community College to order at 4:30 p.m. Chair Joyce introduced the Board of Trustees and other Butler Administration, Faculty and Staff that were present, and briefly explained the budget process for the College.

In a Special Meeting held on July 23, 2019, the Board of Trustees voted unanimously to pass the Notice of Public Hearing, setting the budget at \$53,144,642. The local dollars to be levied are \$14,970,129 that include \$13,478,192 for operations and \$1,491,937 for capital outlay. The legal budget provides the college with the ability to increase its expenditure budget in order to address a significant unanticipated expense in a timely fashion.

The Public Notice was published in the college's official publications and the public hearing was set for 4:30 p.m. today, August 13, 2019, in the Ted and Barbra Dankert Board Room of the Hubbard Welcome Center at Butler of El Dorado.

The hearing was then open to public comment from individuals wishing to speak concerning the budget. Noting no one present that wished to comment on the budget, Chair Joyce adjourned the Public Hearing at 4:42 p.m.

CALL TO ORDER

Immediately following the Legal Budget Hearing, Chair Joyce called the regular monthly meeting of the Board of Trustees to order at 4:43 p.m.

APPROVAL OF THE AGENDA

Chair Joyce noted that due to another commitment of the college's legal counsel, the Executive Session would need to begin at 5:15 p.m., but the rest of the agenda would remain the same. Trustee Engelbrecht moved to approve the agenda as presented with Executive Session beginning at 5:15 p.m. Trustee Bohon seconded. The motion passed unanimously.

APPROVAL OF THE 2020 LEGAL BUDGET

Trustee Lechtenberg moved that the Board approve Resolution 19-09:

Be it resolved by the Board of Trustees of Butler Community College that the legal budget for the fiscal year ending June 30, 2020 is approved with the maximum amount of expenditures of \$85,871,544 as detailed on the Notice of Public Hearing and the total taxes to be levied of \$14,970,129.

The total taxes to be levied is comprised of \$13,478,192 for the General Fund and \$1,491,937 for Capital Outlay Fund.

Trustee Engelbrecht seconded. The motion passed unanimously.

APPROVAL OF 2020 OPERATING BUDGET

Trustee Engelbrecht moved to approve the FY2020 Operating Budget in the amount of \$53,144,642. Trustee Lechtenberg seconded. The motion passed unanimously.

Butler Community College
Operating Funds

Revenue, Expenditure and Fund Balance Summary
FY2020 - Recommended Budget

Operating Revenues	<u>\$52,197,825</u>
Expenditure Budget	53,144,642
Unspent Budget - 2% estimate	<u>1,062,893</u>
Total Expenditures	<u>52,081,749</u>
Revenues Over (Under) Expenditures	116,076

Beginning Unencumbered Cash	<u>7,360,660</u>
Ending Unencumbered Cash	<u>\$7,476,735</u>

RECOGNITIONS

- **Aaron Siemp** – Enrollment Dashboard Support
- **Jaime Goering & Jon Craig** – Program Viability Determination Committee Co-Chairs
- **Lisa Lechtenberg** – 2018-2019 AVCA Team Academic Award
- **Monica Zavala** – Planning for College Coordinator for KACRAO
- **Megan Chambers** – College Planning Conference Committee Co-Chair for KACRAO
- **Brian Dye** – SIDLIT 2019 Outstanding Technical Support Award

PUBLIC COMMENT – NONE

STANDING REPORTS

Student Government Association – The new SGA president, Gaby Guzman, told the Board that they had just recently finished their SGA retreat and planned out the fall semester. They have several activities lined up including Fun Fridays, football games, a week in October dedicated to mental health awareness, and a turkey drive in November. She hopes they will have as a good year as they did last year.

Operational Staff – Amy Kerschner was unable to attend the meeting, but Dr. Krull provided the Board with the OpStaff report. They are currently working on the welcome back tables which will provide the students with water and plenty of sugary snacks. These tables will be in El Dorado, Andover, Rose Hill and at the Service Center.

She also reported the deadline for the OpStaff Book scholarship was August 1st and the committee is busy reviewing apps and will hopefully choose two individuals to receive the book scholarship for fall and spring.

Professional Employees – Terry Sader said the faculty are excited about the implementation of Aviso and they feel it will be a great tool to track and help students. Faculty are also still looking at cheaper textbooks and alternatives to save money for our students. He reported that they are receiving great support from the Faculty Development Team and attended several trainings over the summer. The one dark cloud they share with the Board is the concern over the enrollment drop.

Board Finance Committee – Trustee Engelbrecht reported that they had a short meeting prior to the Board meeting and that most of the conversation revolved around the review of the Revenues and Expenditures as found on page 255. With only being a month into the year there isn't much to look at, but we are tracking year to year closely.

Foundation Board Report – They have their next meeting next week.

President's Report – Dr. Krull reported that this is Professional Development Days and it's exciting to have the campus back to life. Monday and Thursday are the organized days with mandatory meetings for the faculty and the rest of the week is filled with meetings and office work to get ready for classes.

Saturday is move in days in the dorms and she welcomed everyone to come help if they weren't busy.

She also reminded the board of the Kansas Supreme Court visit to El Dorado on October 7th and 8th. All of the Justices will be on campus in the community and Butler is lucky to have one on campus for the afternoon to speak with students before their hearing set for Monday evening at the Performing Arts Center.

We are in the process of getting together all of the final details for classes to begin next week in the 5000 building in Andover. They are working on signage inside including wayfinding and directional signs to make sure everyone can find their way to where they need to be. There will be a little parking congestion for the first month as the west lot is under construction and blocked off. We will increase our shuttle transportation from the 9100 building to both the 6000 and 5000 buildings as well as some potential spots at the sports fields at the 13th street park. They are also hoping to have the construction website up next week with phasing maps, some architectural renderings and video and photos of the construction progress.

Enrollment numbers are down about 7% right now on both headcount and hours, but we still have lots of heavy enrollment in the days to come. Bill Rinckenbaugh reported that we are 549 students and 5400 credit hours short of our goal.

Education Facilities Authority Report – Chair Joyce reported that they met two weeks ago and if you drive by, you can see that the parking lot has been resealed and painted including the curb. The front curb has been painted red and designated as a fire (no parking) zone.

They entertained a proposal from Eureka High School to host some of their football games, but the school has found a different location to play.

They are also in the process of updating the scoreboard advertising and repainting them.

MONITORING REPORTS

Sabbatical Leave Report – Michael Heffron provided a summary report of his Sabbatical from Spring 2018.

EXECUTIVE SESSION

Trustee Lechtenberg moved that the Board recess into executive session for consultation with legal counsel to include the Board, Vince Haines, Ray Connell, Josh Vogel and Dr. Kim Krull with action to follow as appropriate.

The open meeting will resume here in the Dankert Board Room in 20 minutes. Trustee Englebrecht seconded. The motion passed unanimously.

The Board entered into Executive session at 5:14 p.m.

The Board returned to open session at 5:34 p.m.

Trustee Engelbrecht moved to re-enter executive session for no more than 10 minutes. Trustee Lechtenberg seconded. The motion passed unanimously.

The Board re-entered executive session at 5:35 p.m.

The Board returned to open session at 5:42 p.m.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITES

Strategic Plan – Butler’s Strategic Plans have consistently included four strategic goals to “*Ensure Student Success, Invest in Our Employees’ Success, Contribute to Our Communities, and Advance Institutional Effectiveness.*” The 2018-2020 Strategic Plan included these goals with priorities and performance indicators identified to help meet the strategic goals. The past year, Butler has been intentional in addressing those priorities and performance indicators and reporting progress to the Board through reports each month included within the Board Book. A number of the priorities and performance indicators have been met while some are still in progress.

A portion of the Executive Council’s planning retreat in June was committed to reviewing progress of the 2018-2020 Strategic Plan as well as developing revisions for the upcoming year. The 2018-2020 Strategic Plan Matrix included in the Board Book shows last year’s priorities and performance indicators as well as the progress in meeting them. This matrix also includes the draft priorities for the 2019-2021 Strategic Plan.

Butler Community College - Strategic Plan Matrix 2018-2020/DRAFT 2019-2021

7/31/2019

2018-2020				2019-2021			
Goal	Strategy	Priority	Performance Indicators		BOT Vision Statement	Priority	Performance Indicators
Ensure Student Success	“Students Finish What They Start”			Ensure Student Success	Butler will provide responsive programs and services that meet student needs and prepare them to be engaged citizens and lifelong learners in a global society		
100%		(1) Create a goal attainment Pathway for each student	(1a) Pathways will be viewable in Acalog			Focus marketing, recruiting, and retention efforts to align with Guided Pathways’ approach to academic success	
100% -Pathways implementation; 95% of students assigned based on their goals			(1b) Pathways will be assigned to all new students as they enroll for Fall 2018				
100%			(1c) Program outcomes will be completed				
100%		(2) Facilitate robust student support	(2a) Program Majors Codes will be reviewed and revised in BANNER for use in Fall 2018 enrollment process			Streamline student support with technology and process improvements through enrollment management initiatives	
100% with what we have the ability to do now; AVISO implementation will allow continued work using different tools			(2b) Program data and student support information will be defined. Academics will work with Information Services to acquire needed data and refine systems by Fall 2018. This work will be ongoing past Fall 2018 as support of students in Pathways is implemented full scale of the next 3 years.			Invest in a college-wide technology framework to continue to support student success	

100%			(2c) Schedule Types, Deliver options and attributes in the schedule will be reviewed and revised for use in the Summer 19 schedule building process. (July 1, 2018) Then implemented to "clean up" schedule building processes and reporting processes.				
100%			(2d) Roles and responsibilities will be defined by PD instructors, program mentors, and Milestone course instructors by May 2018.				
85% complete - Rollout July 15		(3) Implement a Program Viability Model	(3a) Model will be developed and piloted			Initiate implementation of the IMPROVE Program Viability model recommendations	
100%		(4) Initiate academic review for program relevancy and management of attendance costs	(4a) Academic Program review information will be completed by Deans				
85%			(4b) Academic Program Review data will be accessible through automation				
100% - will continue to review and revise		(5) Implement tuition and fee pricing and tuition discounting				Incorporate appropriate tuition discounting and scholarship strategies to maximize student access and educational opportunity	
Linked with previous goal on tuition strategies		(6) Strategically employ scholarship dollars for recruitment and retention					

Invest in our Employee's Success	"High Standards Drive Our Work"			Invest in our Employee's Success	Butler will create a culture that engages employees and develops their full potential to influence student and community success		
100%		(1) Engage an HR consultant to substantiate market driven compensation, systems, and strategies	(1a) HR Compensation Study will begin			Maintain a competitive market position for compensation to attract and retain highly qualified employees	
100%			(1b) Results of study will be presented to BOT				
90%			(1c) Implementation strategies will be developed				
50% - Will be shared during PDD in August		(2) Support shared/participatory governance	(2a) Strategic planning review sessions will be held each semester during PDD			Promote shared/participatory governance	
100%			(2b) Pathways Navigation Team and Systems Team will continue to include faculty representation				
100%			(2c) Departmental Faculty representation will be identified and included on Admin Council				
100% - work will continue to be ongoing			(2d) ADA Compliance work will include faculty representatives				
100% - work will continue to be ongoing		(3) • Develop a strategic management plan to support communication, accountability, transparency	(3a) Comprehensive strategic planning cycle will be developed and reviewed annually				
100%			(3b) Strategic Planning retreat will be scheduled				

85%			(3c) Budget Roadmap will be developed and implemented for FY19 budget development; will be reviewed and revised as needed for ongoing budget development				
100%			(3d) "State of the College" communication would be shared 2x/year				
15% - Shelley Research has been done with best practices.			(3e) Employee Handbook and Policy Manual will be revised and restructured beginning fall 2018				
0% -Will be moving forward with the review of the new product		(4) Adopt improved job performance standards	(4a) Review of recommendations from the HR study will begin Fall 2018			Support a culture of innovation, excellence and accountability through performance management and professional development	
25% - Will continue as new program is implemented.			(4b) Review of new products will begin in 2019				
Contribute to Our Communities	"We'll Get There Together"			Contribute to Our Communities	Butler will share its resources to build a better community, region, and world.		
100% Complete		(1) Strengthen high school partnerships with a focus on student needs, degree attainment, and employability	(1a) Retention of students will be documented at the census day			Strengthen partnerships and engagement with high schools, business, industry, and civic organizations to support 21st century drivers	
100%			(1b) Completion will be documented at end of term				
100% in fall but will be ongoing			(1c) Retention of high school graduates as full time Butler Students will be documented				

10% - waited for "Butler for Butler" to be completed; will be initiated fall 2019; want to engage Aletra with this also		(2) Develop intentional business, industry, and transfer institution partnerships	(2a) College Advisory Group will be initiated			Engage community members and college stakeholders through strategic communication and visioning	
0% - Not being done at this time.			(2b) Clearinghouse Data on transfer will be reviewed and used in Academic Program Review process				
100%			(2c) Key university representatives will be invited to campus for program input				
10% - Survey needs to be created and launched.		(3) Enhance and support civic engagement	(3a) Survey will be developed to gather data from employees on civic engagement			Provide "return on investment" for student and taxpayer resources committed to the college	
0% - Still needs to be developed.			(3b) Identify key organizations for which Butler representatives should be involved			Focus resources and support innovation to position Butler in a competitive market	
Advance Institutional Effectiveness	"We Act on Fact"			Advance Institutional Effectiveness	Butler will hold itself accountable to deliver on its promised value		
75%		(1) Utilize systematic and strategic management models				Address strategic needs through integrated planning, program review and budgeting	
80%		(2) Implement benchmarking strategies				Enhance benchmarking strategies	
90%		(3) Implement non-academic program review processes	(3a) Overall strategic planning and strategic management documents will be reviewed prior to annual strategic planning retreat				
90%			(3b) Iterated in every planning cycle and refined				
100% - this will continue to be ongoing with revisions and review annually		(4) Introduce and use planning models	(4a) Academic and non-academic program review – initial reports due January 29; with information to be used in budgeting and planning for 2018-2019			Utilize models to enhance enrollment planning and resource development	

100%			(4b) Financial planning model – access to financial data is being automated by mid-fall 2018				
85% - Digital signage still needs to be completed; Update to the Board in July.		(5) Continue Digital Transformation college-wide	(5a) Continued regular reporting of progress			Secure dedicated funds for enterprise resource planning maintenance and associated operational systems	
50% - will be reported in the Fall.			(5b) Reporting of expenditures to the Board				
100%		(6) Deploy business intelligence platforms (Argos, other tools)	(6a) Pathways Technology Team will formalize process to develop program data and cohort data by fall 2018			Continue to deploy and refine business intelligence platforms	

BOARD ACTION ITEMS

Approval of HR Compensation Study Implementation – Shelley Stultz presented the Board with the results of the Segal Waters Consulting market study analyses which were first reported to the Board of Trustees on November 11, 2018. Based on the market study findings, internal equity considerations and fiscal conditions, the implementation strategy was presented in two Phases. Phase 1 implementation with hourly employees was completed in March 2019. The following proposes the implementation of Phase 2 for exempt positions.

Implementation Goals

1. Ensure all exempt employees are paid no less than the minimum rate of their proposed pay range
2. Identify and correct pay inequity within a job group/family or department where experience or seniority are a factor in recruitment and/or retention.

Implementation Strategy and Cost

Phase 2 Implement \$11.00/hour pay scale for Exempt employees

Target Date: September/October 2020

Exempt Employees	Raise to New Minimum Rates
Total number of employees/positions	165
# of Employees receiving an increase	22
% of Employees receiving an Increase	13%
Average \$ Increase for employees receiving an increase	\$1,761
Average \$ Increase across all employees	\$235
Approximate Annualized Cost (Salary Only)	\$38,744

Review and prioritize equity and pay adjustments for existing employees

Target Date: Fall/Spring 2020

The cost estimate for implementation of Phase 2 goal is \$180,000 and includes \$38,744 to meet salary minimums and \$141,256 for equity adjustments in FY2020. Continued needs for market and equity adjustments for FY2021 and beyond will be discussed during budget development and requested and budgeted per fiscal year. An ongoing

study of the competitive job market, internal equity issues and structural changes is recommended.

Trustee Bohon moved to approve the proposed implementation strategy for Phase 2 in FY2020 using budgeted dollars approved and reserved. Trustee Lechtenberg seconded. The motion passed unanimously.

Personnel

Retirement of Joyce Millard – Joyce Millard, Assistant Director of Accounts Receivable, has been with the college 29 years. Trustee Engelbrecht moved to accept her retirement. Trustee Lechtenberg seconded. The motion passed unanimously.

CONSENT AGENDA

Trustee ___ moved to approve the consent agenda as presented. Trustee ___ seconded. The motion passed unanimously. The consent agenda included the following items:

- Approval of the Minutes of the Regular Board Meeting of July 9, 2019
- Approval of the minutes of the Special Board Meeting of July 23, 2019
- Approval of the Bills and Warrants for July 2019 - \$4,416,484.44 (includes Expenditure Approval List - \$2,205,072.60 and Payroll - \$2,211,411.84)
- Approval of 2020 Computer Replacement Plan in the amount of \$88,003.30
- Approval of Daymark Solutions Service Agreement in the amount of \$415.13
- Approval of Surface Protection Service Extra Parking Lot Repairs in the amount of \$82,130.10
- Approval of CCSSE and SENSE Surveys in the amount of \$17,000
- Approval of McConnell Summer Bash Sponsorship in the amount of \$200
- Approval of KACCT Annual Dues in the Amount of \$37,035.82
- Approval of Physical Security Update in the amount of \$299,901.94
- Ratification of Rose Hill NRP
- Ratification of Volvo Car University Agreement
- Ratification of Jetz Service for Free Use Laundry
- Ratification of Master's Transpiration Contract in the amount of \$2,105 per month
- Ratification of St. Luke's Hospital as a Health Clinical Affiliation
- Ratification of MOA with Kansas Board of Regents
- Ratification of MOU with OSHA
- Ratification of McConnell Lease Agreement in the amount of \$21,660
- Renew Contract with Dennis Higgins in the amount of \$35,000

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Steve Cless, Meg McGrahaghan, Kim Krull, Mark & Lora Jarvis, Sharon Kelsey, Madison Wooderson, Brandy Rigg, Piper Arnold, Shelby Varner, Delany

Parr, Erin Johnson, Desiree Ingelsbe, Shelby Henley, Kansas State High School
Activities Association

Board Calendars

BOARD OF TRUSTEES CALENDAR OF ACTIVITIES AUGUST 2019 – SEPTEMBER 2019
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Professional Development Days Faculty Reception Hosted by Dr. Krull	August 12-16, 2019 Monday, August 12 @ 4:00 p.m.	Hubbard Welcome Center
August Board Finance Committee	Tuesday, August 13, 3:30 p.m. President's Conference Room	Ron Engelbrecht Lance Lechtenberg
August Board Meeting	Tuesday, August 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
Foundation Board of Dir. Meeting	Tuesday, August 20, 4:00 p.m. Commerce Bank Board Room	Eileen Dreiling
September Board Finance Committee	Tuesday, September 10, 3:30 p.m. President's Conference Room	Ron Engelbrecht Lance Lechtenberg
September Board Meeting	Tuesday, September 10, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
KACCT Quarterly Meeting @ Neosho	Friday & Saturday, Sept 13 & 14	Ron Engelbrecht

2019-2020 Board Meeting Dates
Tuesday, August 13, 2019
Tuesday, September 10, 2019
Tuesday, October 8, 2019
Tuesday, November 12, 2019
Tuesday, December 10, 2019
Tuesday, January 14, 2020
Tuesday, February 11, 2020
Tuesday, March 10, 2020
Tuesday, April 14, 2020
Tuesday, May 12, 2020
Tuesday, June 9, 2020
Tuesday, July 14, 2020

<u>LOOKING AHEAD</u>		
President's Donor Dinner	Thursday, October 3, 6:00 p.m. Hubbard Welcome Center Clifford/Stone Room	
October Board Finance Committee	Tuesday, October 8, 3:30 p.m. President's Conference Room	Ron Engelbrecht Lance Lechtenberg
October Board Meeting	Tuesday, October 8, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

November Board Finance Committee	Tuesday, November 12, 3:30 p.m. President's Conference Room	Ron Engelbrecht Lance Lechtenberg
November Board Meeting	Tuesday, November 12, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

Fall 2019 ACTIVITY CALENDAR

Professional Development Days (PDD)	August 12-16
Soccer v Friends Univ (away) Pre-Season Scrimmage	Wed, August 14 @ 7:00 p.m.
Soccer v Emporia State (home) Pre-Season Scrimmage	Fri, August 16 @ 7:00 p.m.
Volleyball KJCCC League Scrimmages	Sat, August 17 @ 9:00 a.m.
New Adjunct Orientation (BOA 5000)	Sat, August 17
Fall Semester Begins	Mon, August 19
Soccer v Northern OK – Tonkawa (home)	Thur, August 22 @ 2:00 p.m.
Volleyball v Lamar Comm College (Vernon College Classic, Vernon, TX)	Fri, August 23 @ 10:00 a.m.
Volleyball v Trinity Valley Comm College (Vernon College Classic, Vernon, TX)	Fri, August 23 @ 3:00 p.m.
Volleyball v Laredo College (Vernon College Classic, Vernon, TX)	Sat, August 24 @ 9:00 a.m.
Volleyball v Lee College (Vernon College Classic, Vernon, TX)	Sat, August 24 @ 1:00 p.m.
Soccer v Seminole State College (away) (@ East Central OK Univ, Ada, OK)	Sat, August 24 @ 2:00 p.m.
Football v Iowa Central (home)	Sat, August 24 @ 7:00 p.m.
Soccer v Hill College (away) (@ East Central OK Univ, Ada, OK)	Sun, August 25 @ 1:00 p.m.
Volleyball v Seward County (home)	Wed, August 28 @ 6:30 p.m.
E.B. White Gallery of Art Dale Stratman Exhibit Reception	August 30 – September 29 Thur, September 26 @ 6:00 p.m.
Cross Country – Terry Masterson Invite Hutchinson, KS	Fri, August 30 @ 8:30 p.m.
Volleyball v Colby (away)	Sat, August 31 @ 2:00 p.m.
Football v Snow College (home)	Sat, August 31 @ 7:00 p.m.
Soccer v Eastern Florida State (@ Stryker Complex, Wichita, KS)	Sat, August 31 @ 7:30 p.m.
Labor Day – COLLEGE CLOSED	Mon, September 2
Soccer v Lewis & Clark Comm College (@ Stryker Complex, Wichita, KS)	Mon, September 2 @ 9:00 a.m.
Employee Forums	Wed, September 4 BOA – 11:30 a.m. BOE – 2:00 p.m.
Volleyball v Garden City (away)	Wed, September 4 @ 6:00 p.m.

Soccer v Kansas City Kansas (away)	Wed, September 4 @ 6:00 p.m.
Volleyball v McCook Community College (home)	Fri, September 6 @ 1:00 p.m.
Volleyball v Hesston College (home)	Fri, September 6 @ 5:00 p.m.
Cross Country – JK Gold Classic Augusta, KS	Sat, September 7 @ 8:30 a.m.
Soccer v Cowley County (home)	Sat, September 7 @ 2:00 p.m.
Football v Highland (home)	Sat, September 7 @ 7:00 p.m.
Volleyball v Ottawa University JV (home)	Tue, September 10 @ 6:30 p.m.
Soccer v Johnson County (away)	Wed, September 11 @ 7:00 p.m.
KACCT Quarterly Meeting Neosho County Community College	Fri & Sat, September 13 & 14
Second Saturday Training (BOA 5000)	Sat, September 14
Volleyball v Dodge City (away)	Sat, September 14 @ 2:00 p.m.
Soccer v Coffeyville (home)	Sat, September 14 @ 7:00 p.m.
Football v Coffeyville (away)	Sat, September 14 @ 7:00 p.m.
Fall Census Day (20 th Day)	Mon, September 16
Soccer v Neosho County (away)	Tue, September 17 @ 7:00 p.m.
Volleyball v Independence (home)	Wed, September 18 @ 6:30 p.m.
Cross Country – Missouri Southern Stampede Joplin, MO	Sat, September 21 - TBA
Volleyball v Pratt (away)	Sat, September 21 @ 2:00 p.m.
Football v Dodge City (home)	Sat, September 21 @ 7:00 p.m.
Volleyball v Hutchinson (home)	Mon, September 23 @ 6:30 p.m.
Soccer v Allen County (away)	Tue, September 24 @ 2:00 p.m.
Foundation Scholarship Dinner	Tue, September 24 @ 5:30 p.m.
Student Forums	Wed, September 25 BOA – 11:30 a.m. BOE – 6:00 p.m.
Volleyball v Barton (home)	Wed, September 25 @ 6:30 p.m.
Theatre <i>The Man Who Came to Dinner</i>	Thurs, September 26 @ 7:30 p.m. Fri, September 27 @ 7:30 p.m. Sat, September 28 @ 2:00 & 7:30 p.m.
Football v Hutchinson (away)	Sat, September 28 @ 12:00 p.m.
Volleyball v Seward County (away)	Sat, September 28 @ 2:00 p.m.
Soccer v Kansas City Kansas (home)	Sat, September 28 @ 7:00 p.m.
Volleyball v Colby (home)	Wed, October 2 @ 6:30 p.m.
Soccer v Cowley County (away)	Wed, October 2 – TBA
President's Donor Dinner	Thur, October 3 @ 6:00 p.m.
E.B. White Gallery of Art Amy Schmierbach Exhibit Reception	October 4 – November 1 Thur, October 10 @ 6:00 p.m.
Volleyball v NE Comm College (Central Comm College Tourn, Columbus, NE)	Fri, October 4 @ 1:00 p.m.
Volleyball v North Platte (Neb.) (Ramada Inn Classic, Columbus, NE)	Fri, October 4 @ 5:00 p.m.

Fall Instrumental Concert	Fri, October 4 @ 7:30 p.m. Sat, October 5 @ 7:30 p.m.
Volleyball v Fort Scott (Ramada Inn Classic, Columbus, NE)	Sat, October 5 @ 9:00 a.m.
Volleyball v Central Nebraska (Central Comm College Tourn, Columbus, NE)	Sat, October 5 @ 11:00 a.m.
Cross Country – Oklahoma State Jamboree Stillwater, OK	Sat, October 5 - TBA
Soccer v Johnson County (home)	Sat, October 5 @ 7:00 p.m.
Football v Independence (away)	Sat, October 5 @ 7:00 p.m.
Student Forums	Wed, October 9 BOA – 11:30 a.m. BOE – 6:00 p.m.
Volleyball v Dodge City (home)	Wed, October 9 @ 6:30 p.m.
Soccer v Coffeyville (away)	Wed, October 9 @ 7:00 p.m.
Fall Vocal Concert <i>I've Got Rhythm</i>	Thur, October 10 @ 7:30 p.m. Fri, October 11 @ 7:30 p.m. Sat, October 12 @ 2:00 & 7:30 p.m.
Volleyball v Garden City (home)	Fri, October 11 @ 6:30 p.m.
Second Saturday Training (BOA 5000)	Sat, October 12
Cross Country – Chili Pepper XC Festival Fayetteville, AR	Sat, October 12 @ 9:30 a.m.
Football v Air Force Prep (home)	Sat, October 12 @ 7:00 p.m.
Soccer v Neosho County (home)	Sun, October 13 @ 2:00 p.m.
Fall Break – COLLEGE CLOSED	Mon, October 14
Institutional Development Day (IDD) – NO CLASSES	Tue, October 15
Volleyball v Independence (away)	Wed, October 16 @ 6:30 p.m.
Cross Country – Ollie Isom Invitational El Dorado, KS (Wartick Ranch)	Fri, October 18 @ 4:00 p.m.
Volleyball v Pratt (home)	Fri, October 18 @ 6:30 p.m.
Soccer v Allen County (home)	Sat, October 19 @ 2:00 p.m.
Football v Fort Scott (home)	Sat, October 19 @ 7:00 p.m.
Employee Forums	Mon, October 21 BOA – 11:30 a.m. BOE – 2:00 p.m.
Volleyball v Barton (away)	Mon, October 21 @ 6:30 p.m.
Volleyball v Hutchinson (away)	Wed, October 23 @ 6:30 p.m.
Soccer Region VI Quarterfinals	Thur, October 24 - TBA
Cross Country – Region VI Championships Iola, KS	Sat, October 26 @ 10:00 a.m.
Football v Ellsworth (Iowa) (away)	Sat, October 26 @ 7:00 p.m.
PTK Induction	Sun, October 27 @ 2:00 p.m. Gym
Spring Enrollment Begins	Mon, October 28
Volleyball v Neosho County (home)	Mon, October 28 @ 6:30 p.m.

Volleyball v Cowley County (home)	Fri, November 1 @ 6:30 p.m.
Women's Bball v Kirkwood Comm College (State Fair Classic – Sedalia, MO)	Fri, November 1 - TBA
Women's Bball v State Fair Comm College (State Fair Classic – Sedalia, MO)	Sat, November 2 - TBA
Football v Iowa Western (away)	Sat, November 2 @ 1:00 p.m.
Women's Bball v Bethany College JV (home)	Sat, November 2 @ 5:30 p.m.
Men's Bball v Kansas Wesleyan JV (home)	Sat, November 2 @ 7:00 p.m.
Men's Bball v Iowa Western (away)	Tues, November 5 @ 7:30 p.m.
Women's Bball v Jacksonville College (Midland Classic – Midland, TX)	Thur, November 7 - TBA
E.B. White Gallery of Art Kamela Eaton Exhibit Reception	November 8 – December 6 Thur, December 5 @ 6:00 p.m.
Men's Bball v Nationwide Prep (Hesston Classic @ Hesston, KS)	Fri, November 8 - TBA
Women's Bball v Midland College (Midland Classic – Midland, TX)	Fri, November 8 - TBA
Second Saturday Training	Sat, November 9
Celebration of Freedom Parade Downtown El Dorado	Sat, November 9 @ 11:00 a.m.
Cross Country – NJCAA Championships Albuquerque, NM	Sat, November 9 @ 11:00 a.m.
Football v Garden City (home)	Sat, November 9 @ 7:00 p.m.
Women's Bball v Air Force Prep (Midland Classic – Midland, TX)	Sat, November 9 - TBA
Men's Bball v Louisiana Prep (Hesston Classic @ Hesston, KS)	Sat, November 9 - TBA
Celebration of Freedom Concert USD 490 Performing Arts Center	Sun, November 10 @ 7:00 p.m.
Student Forums	Mon, November 11 BOA – 11:30 a.m. BOE – 6:00 p.m.
Women's Bball v Bethel College JV (home)	Tue, November 12 @ 5:30 p.m.
Men's Bball v McPherson College JV (home)	Tue, November 12 @ 7:00 p.m.
Employee Forums	Thur, November 14 BOA – 11:30 a.m. BOE – 2:00 p.m.
Women's Bball v Tabor College JV (home)	Thur, November 14 @ 5:30 p.m.
Men's Bball v Moberly Area Comm College (State Fair Classic @ Sedalia, MO)	Fri, November 15 - TBA
Men's Bball v State Fair Comm College (State Fair Classic @ Sedalia, MO)	Sat, November 16 - TBA
Foundation Board of Dir. Meeting	Tue, November 19 @ 4:00 p.m.
Women's Bball v Northern OK College – Enid (home)	Tue, November 19 @ 5:30 p.m.

Men's Bball v Iowa Western (home)	Tue, November 19 @ 7:00 p.m.
Theatre <i>The Tragical History of Doctor Faustus</i>	Thur, November 21 @ 7:30 p.m. Fri, November 22 @ 7:30 p.m. Sat, November 23 @ 2:00 & 7:30 p.m.
Women's Bball v Northern OK College – Enid (away)	Fri, November 22 - TBA
Men's Bball v Bethany College JV (away)	Fri, November 22 @ 7:00 p.m.
High School Show Choir Festival Performance	Mon, November 25 @ 7:00 p.m.
Thanksgiving Break – COLLEGE CLOSED	November 27-29
Basketball v Seward County (away)	Wed, November 27 Women – TBA Men @ 7:30 p.m.
Women's Bball v Colby (away)	Sat, November 30 - TBA
Men's Bball v Colby (away)	Sat, November 30 @ 5:00 p.m.
Summer Enrollment Begins	Mon, December 2
Woodwind Recital E.B. White Gallery of Art	Mon, December 2 @ 7:30 p.m.
Brass & Percussion Recital Hubbard Welcome Center	Tues, December 3 @ 7:30 p.m.
Basketball v Dodge City (home)	Wed, December 4 Women @ 5:30 p.m. Men @ 7:30 p.m.
Dance Showcase	Thur, December 5 @ 7:30 p.m.
KACCT Quarterly Meeting Johnson County Community College	Fri & Sat, December 6 & 7
Basketball v Hutchinson (home)	Sat, December 7 Women @ 1:00 p.m. Men @ 3:00 p.m.
Dr. Krull Holiday Reception	Mon, December 9 @ 5:00 p.m.
Finals Week	December 9-13
Spirit of the Season Free Holiday Concert Century II	Tues, December 10 @ 7:30 p.m.
Basketball v NW Ks Technical College (away)	Wed, December 11 Women – TBA Men @ 7:30 p.m.
Employee Holiday Luncheon	Thur, December 12
Nurses Pinning	Thur, December 12 @ 7:00 p.m.
Fall Semester Ends	Fri, December 13
Winter Break – COLLEGE CLOSED	December 23-January 1
Basketball v Barton (home)	Sat, January 4 Women @ 1:00 p.m. Men @ 3:00 p.m.
Spring Interession Begins	Mon, January 6
Basketball v Pratt (home)	Wed, January 8 Women @ 5:30 Men @ 7:30 p.m.

New Adjunct Orientation (BOA 5000)	Sat, January 11
Basketball v Garden City (away)	Sat, January 11 Women - TBA Men @ 4:00 p.m.
Professional Development Days (PDD)	January 13-17
Basketball v Cloud County (away)	Mon, January 13 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v Allen County (home)	Wed, January 15 Women @ 5:30 p.m. Men @ 7:30 p.m.
Spring Intersession Ends	Fri, January 17
New Adjunct Orientation (BOA 5000)	Sat, January 18
Basketball v Independence (away)	Sat, January 18 - TBA
Martin Luther King, Jr. Holiday – COLLEGE CLOSED	Mon, January 20
Spring Semester Begins	Tue, January 21
Basketball v Neosho County (away)	Wed, January 22 Women @ 5:30 p.m. Men @ 7:30 p.m.
E.B. White Gallery of Art Anthony Marshall Exhibit Reception	January 24 – February 27 Thur, January 30 @ 6:00 p.m.
Music Theatre Choral Festival	Wed, January 29 9:00 a.m. – 3:30 p.m.
Basketball v Cowley County (away)	Wed, January 29 Women – TBA Men @ 7:30 p.m.
Basketball v Coffeyville (home)	Sat, February 1 Women @ 1:00 p.m. Men @ 3:00 p.m.
Student Forums	Wed, February 5 BOA – 11:30 a.m. BOE – 6:00 p.m.
Basketball v Cloud County (home)	Wed, February 5 Women @ 5:30 p.m. Men @ 7:30 p.m.
Second Saturday Training (BOA 5000)	Sat, February 8
Basketball v Allen County (away)	Sat, February 8 Women – TBA Men @ 4:00 p.m.
Basketball v Independence (away)	Mon, February 10 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v Neosho County (away)	Wed, February 12 Women – TBA Men @ 7:30 p.m.

Employee Forums	Thur, February 13 BOA – 11:30 a.m. BOE – 2:00 p.m.
Spring Census Day (20 th Day)	Mon, February 17
Foundation Board of Dir. Meeting	Tue, February 18 @ 4:00 p.m.
Basketball v Cowley County (away)	Wed, February 19 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v Coffeyville (away)	Sat, February 22 Women – TBA Men @ 7:00 p.m.
Children's Theatre <i>Uniquely Frank: An Alvin the Alligator Story</i>	Sat, February 22 @ 2:00 p.m.
Butler Kids' Show Choir Spectacular	Sat, February 22 @ 6:30 p.m.
Men's Basketball Region VI First Round	Wed, February 26 - TBA
Student Forums	Mon, March 2 BOA – 11:30 a.m. BOE – 6:00 p.m.
Vocal Concert <i>I've Got Music!</i>	Thur, March 5 @ 7:30 p.m. Fri, March 6 @ 7:30 p.m. Sat, March 7 @ 2:00 & 7:30 p.m.
E.B. White Gallery of Art Kevin Kelly Exhibit Reception	March 5 – April 8 Thur, March 26 @ 6:00 p.m.
Butler Benefit Auction	Fri, March 6 @ 6:00 p.m.
PTK Luncheon & KACCT Quarterly Meeting Ramada Topeka Downtown	Thur, March 12
Spring Break – NO CLASSES	March 23-27
Employee Forums	Wed, March 25 BOA – 11:30 a.m. BOE – 2:00 p.m.
Institutional Development Day (IDD) – NO CLASSES	Thur, April 9
Good Friday – COLLEGE CLOSED	Fri, April 10
Student Forums	Thur, April 16 BOA – 11:30 a.m. BOE – 6:00 p.m.
Theatre <i>The Servant of Two Masters</i>	Thur, April 16 @ 7:30 p.m. Fri, April 17 @ 7:30 p.m. Sat, April 17 @ 2:00 & 7:30 p.m.
E.B. White Gallery of Art Student Art Show Awards & Reception	April 17 – May 2 Fri, April 17 @ 6:00 p.m.
Employee Forums	Mon, April 20 BOA – 11:30 a.m. BOE – 2:00 p.m.

Spring Instrumental Concert	Fri, April 24 @ 7:30 p.m. Sat, April 25 @ 7:30 p.m.
Spring Vocal Concert <i>I've Got My Friends!</i>	Thur, April 30 @ 7:30 p.m. Fri, May 1 @ 7:30 p.m. Sat, May 2 @ 2:00 & 7:30 p.m.
Woodwind Recital	Mon, May 4 @ 7:30 p.m.
Brass Recital	Tues, May 5 @ 7:30 p.m.
Percussion Recital	Wed, May 6 @ 7:30 p.m.
Dance Showcase	Thur, May 7 @ 7:30 p.m.
Finals Week	May 11-15
E.B. White Gallery of Art Student Art Sale	Tues, May 12, 10:00 a.m. – 4:00 p.m.
Nurses Pinning	Thur, May 14 @ 7:00 p.m.
Fall Semester Ends	Fri, May 15
Order of the Purple	Fri, May 15 TBD
Commencement	Fri, May 15 TBD
Summer Semester Begins	Mon, May 18
Foundation Board of Dir. Meeting	Tue, May 19 @ 4:00 p.m.
Commencement Thank You Picnic Lunch	Wed, May 20 @ 11:30 a.m.
Memorial Day – COLLEGE CLOSED	Mon, May 25
Circle of Gold Society Luncheon	Fri, June 19 @ 11:30 a.m.
Independence Day (Observed) – COLLEGE CLOSED	Fri, July 3
Summer Classes End	Fri, July 24

ADJOURNMENT

Trustee Bohon moved to adjourn the meeting. Trustee Lechtenberg seconded. The regular board meeting of August 13, 2019 was adjourned at 6:25 p.m.

Jim Howell – Secretary